

Cape May Court House, NJ  
January 22, 2014  
REGULAR MEETING  
FLAG SALUTE  
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Lockwood, Committeemember Clark, Business Administrator Constance Mahon, Municipal Solicitor Marcus Karavan, and Township Engineer Marc DeBlasio. **\*Deputy Township Clerk Suzanne Stocker was absent.**

1. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)  
Stan Doniger – Asked if Township is seeking grants for cameras in police vehicles.
2. RESOLUTION 56-14 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$330,854.17
3. RESOLUTION 57-14 – APPROVING PAYMENT FOR BILLS – BILL LIST B (Anzelone) – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. \*Committeemember Lockwood Abstained  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$1,298.00
4. RESOLUTION 58-14 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 1/6/14.
5. REPORTS: The following departments have submitted their reports for the months indicated: Municipal Court for the month of December.
6. REINTRODUCTION OF ORDINANCE NO. 1464-14 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, Ordinance No. 1464-14 was reintroduced and passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/19/2014 at 6:00 p.m.  
AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE.  
BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:  
SECTION 1. The positions listed in the attached schedule are hereby created.  
SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.  
SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.  
SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.  

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%
15 years or more	6%
20 years or more	8%

25 years or more 10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2014 immediately upon final passage and publication according to law.

TITLE	MINIMUM	MAXIMUM
Accounting Assistant	\$ 18,720.00	\$ 45,000.00
Acting Recreation Director	\$ 1.00	\$ 3,000.00
Administrative Clerk	\$ 18,720.00	\$ 36,000.00
Administrative Director of Public Works	\$ 40,000.00	\$ 60,000.00
Alt. Deputy Registrar	\$ 9.00	to 15.00 p/h
Alt. Deputy Registrar	\$ 1.00	\$ 5,000.00
Animal Control Officer	\$ 18,720.00	\$ 55,000.00
Animal Cruelty Investigator		\$ 1.00
Assessing Clerk	\$ 18,720.00	\$ 33,000.00
Asst. Animal Control Officer		\$ 1.00
Asst. Maintenance Supervisor	\$ 19,000.00	\$ 55,000.00
Asst. Municipal Tax Collector	\$ 18,720.00	\$ 38,000.00
Asst. Recreation Supervisor	\$ 18,720.00	\$ 30,000.00
Asst. Supervising Mechanic	\$ 30,000.00	\$ 45,000.00
Asst. Supervisor Public Works	\$ 18,720.00	\$ 60,000.00
Asst. Zoning Officer	\$ 18,720.00	\$ 35,000.00
Baseball Commission	\$ -	\$ 15,000.00
Building Director	\$ 5,000.00	\$ 30,000.00
Building Inspector F/T	\$ 20,000.00	\$ 40,000.00
Building Inspector P/T	\$ 3,000.00	\$ 10,000.00
Building Service Worker	\$ 18,720.00	\$ 30,000.00
Building Service Worker P/T	\$ 7.00	to 13.00 p/h
Building Sub-code Official	\$ 7.00	21.00 p/h
Business Administrator	\$ 1.00	\$ 125,000.00
Carpenter	\$ 18,720.00	\$ 42,000.00
Carpenter Helper	\$ 18,720.00	\$ 34,000.00
Carpenter Helper / Truck Driver- Laborer	\$ 18,720.00	\$ 30,000.00
Certified Public Works Manager	\$ 45,000.00	\$ 60,000.00
Chief Financial Officer	\$ 23,000.00	\$ 80,000.00
Clean Communities Supervisor	\$ 9.00	to \$12.00 p/h
Code Enforcement Officer	\$ 18,720.00	\$ 37,000.00
Code Enforcement Officer P/T	\$ 1.00	\$ 11,000.00
Code Enforcement Officer Trainee	\$ 18,720.00	\$ 30,000.00
Compliance Plan Stipend	\$ 10,000.00	\$ 15,000.00
Computer Service Tech.	\$ -	\$ 50,000.00
Computer Service Tech. P/T/	\$ 15.00	to \$30.00p/h
Conflict Attorney	\$ 1.00	\$ 2,500.00
Construction Official	\$ 22,000.00	\$ 70,000.00
Coordinator of Computer Services	\$ 1,000.00	\$ 6,000.00
Coordinator of Federal and State Aid	\$ 10,000.00	\$ 20,000.00
Crew Leader	\$ 20,000.00	\$ 35,000.00
Crossing Guard	\$ 1.00	\$ 20,000.00
Deputy Business Administrator	\$ 1.00	\$ 100,000.00
Deputy Chief Financial Officer	\$ 30,000.00	\$ 65,000.00
Deputy EMT Chief	\$ 18,720.00	\$ 50,000.00
Deputy Municipal Court Admin.	\$ 18,720.00	\$ 45,000.00
Deputy Municipal Emergency Management Coordinator		\$ 1.00
Deputy Registrar of Vital Statistics	\$ 7.00	to 15.00 p/h
Deputy Registrar of Vital Statistics	\$ 1.00	\$ 40,000.00
Deputy Sewer Billing Administrator	\$ 1.00	\$ 10,000.00
Deputy Tax Assessor	\$ 18,720.00	\$ 55,000.00
Deputy Tax Collector	\$ 25,000.00	\$ 38,000.00
Deputy Township Clerk	\$ 18,720.00	\$ 40,000.00
Director Community Development Program	\$ -	\$ 1.00
Director of Grants and Economic Loans	\$ 4,000.00	\$ 6,000.00
Docket Clerk - Typing	\$ 18,720.00	\$ 37,000.00
Econ Devel/Paralegal/Rent Cont Off	\$ 35,000.00	\$ 52,000.00
Electrical Subcode Official	\$ 10,000.00	\$ 32,000.00
Electrical Subcode Official P/T	\$ 10,000.00	\$ 32,000.00
Electronic Repair Supervisor	\$ 20.00	to 22.00 ph
Emergency Med. Tech. P/T	\$ 6.00	to 15.50 p/h
Emergency Medical Technician	\$ 18,720.00	\$ 55,000.00
Employee Benefits Clerk	\$ 18,720.00	\$ 35,000.00
EMS Billing Administrator	\$ 1.00	\$ 3,000.00
EMT Chief	\$ 18,720.00	\$ 60,000.00
Equipment Operator	\$ 18,720.00	\$ 44,000.00
Fire Inspector	\$ 20,000.00	\$ 35,000.00

Fire Inspector P/T	\$	10.00	to 20.00 p/h	
Fire Official	\$	38,000.00	\$	48,000.00
Fire Prevention Specialist P/T	\$	8.00	to \$20.00 p/h	
Fire Protection Inspector	\$	1.00	17.00 p/h	
Fire Subcode Inspector - Shared Service	\$	1.00	\$	5,500.00
Fire Subcode Official P/T	\$	5,000.00	\$	16,000.00
Food Service Worker P/T	\$	8.00	to 15.00 p/h	
Fund Commissioner			\$	1.00
Hearing Officer	\$	1.00	\$	5,000.00
Judge Municipal Court	\$	24,000.00	\$	50,000.00
Judge Shared Municipal Court	\$	7,000.00	\$	15,000.00
Junior Counselors Summer Camp	\$	6.00	to 15.00 p/h	
Keyboarding Clerk 1	\$	18,720.00	\$	32,000.00
Keyboarding Clerk 1 P/T	\$	8.00	\$	20.00
Keyboarding Clerk 2	\$	18,720.00	\$	48,000.00
Laborer 1	\$	18,720.00	\$	35,000.00
Laborer 1 P/T	\$	8.00	to 10.00 p/h	
Laborer 2	\$	18,720.00	\$	30,000.00
Laborer 3	\$	20,000.00	\$	38,000.00
Laborer Clean Communities P/T	\$	6.00		to 12.50ph
Laborer Grass Crew P/T	\$	7.00	\$	12.50
Land Use Administrator	\$	35,000.00	\$	52,000.00
Maintenance Supervisor & Project Manager	\$	25,000.00	\$	60,000.00
Manager of Parks and Grounds		\$19,000.00	\$	50,000.00
Mechanic	\$	18,720.00	\$	35,000.00
Mechanic Trainee		\$18,720.00	\$	34,000.00
Mechanics Helper		\$18,720.00	\$	25,000.00
Memory Lane Coordinator		\$1.00	\$	1,500.00
Motor Broom Driver	\$	25,000.00	\$	32,000.00
Municipal Court Admin.	\$	23,000.00	\$	63,000.00
Municipal Court Admin. Shared Services	\$	1.00	\$	7,500.00
Municipal Engineer	\$	1.00	\$	85,000.00
Municipal Prosecutor	\$	10,000.00	\$	35,000.00
Municipal Recycling Coordinator			\$	1.00
Municipal Emergency Management Coordinator	\$	1.00	\$	10,000.00
Payroll Clerk		\$18,720.00	\$	45,000.00
Payroll Supervisor		\$18,720.00	\$	45,000.00
Personnel Clerk	\$	18,720.00	\$	23,000.00
Personnel Officer	\$	29,000.00	\$	60,000.00
Plumbing Subcode Official P/T	\$	4,000.00	\$	28,000.00
Police Captain	\$	60,000.00	\$	135,000.00
Police Chief	\$	65,000.00	\$	140,000.00
Police Lieutenant	\$	50,000.00	\$	120,000.00
Police Officer	\$	25,000.00	\$	110,000.00
Police Officer Detective Stipend			\$	750.00
Police Officer / Detective	\$	30,000.00	\$	59,000.00
Police Sergeant	\$	40,000.00	\$	115,000.00
Police Sergeant/Detective Stipend			\$	750.00
Principal Account Clerk - Typing	\$	18,720.00	\$	22,000.00
Principal Assessing Clerk	\$	18,720.00	\$	40,000.00
Principal Personnel Clerk	\$	18,720.00	\$	40,000.00
Principal Clerk Typist	\$	18,720.00	\$	40,000.00
Principal Technical Aide Public Works	\$	18,720.00	\$	35,000.00
Project Manager	\$	45,000.00	\$	60,000.00
PS Telecommunications Oper. Trainee P/T	\$	6.50	to 15.00 p/h	
PS Telecommunications Operator	\$	18,720.00	\$	60,000.00
PS Telecommunications Operator, P/T	\$	6.50	to 15.00 p/h	
PS Telecommunications Operator, Trainee	\$	18,720.00	\$	40,000.00
Public Defender	\$	7,500.00	\$	20,000.00
Public Works Superintendent	\$	28,000.00	\$	68,000.00
Pumping Station Operator/Sewer Repairer	\$	18,720.00	\$	45,000.00
Qualified Purchasing Agent			\$	1.00
Real Estate Officer			\$	1.00
Reassessment Stipend - Tax Assessor	\$	-	\$	27,500.00
Reassessment Stipend - Deputy Tax Assessor	\$	-	\$	12,500.00
Receptionist	\$	6.00	to 10.00 p/h	
Recreation Aide P/T	\$	6.00	to 15.00 p/h	
Recreation Attendant	\$	18,720.00	\$	33,000.00
Recreation Attendant / Senior Center P/T	\$	7.00	to \$18.00ph	
Recreation Director		\$35,000.00	\$	63,000.00
Recreation Leader	\$	18,720.00	\$	45,000.00
Recreation Leader P/T	\$	7,000.00	\$	10,000.00
Recreation Leader / Sports	\$	18,720.00	\$	42,000.00

Recreation Program Administrator	\$	22,000.00	\$	63,000.00
Recreation Program Coordinator	\$	18,720.00	\$	20,000.00
Recreation Program Specialist	\$	18,720.00	\$	38,000.00
Recreation Superintendent	\$	35,000.00	\$	50,000.00
Recreation Supervisor	\$	18,720.00	\$	33,000.00
Recycling Program Aide- P/T		\$9.00p/h	\$12.00 p/h	
Registrar of Vital Statistics	\$	1.00	\$	47,000.00
Rent Control Board Attorney	\$	1.00	\$	2,500.00
Seasonal Employee - Laborer (CDL Required)	\$	1.00	\$	14.00
Secretary Board of Health	\$	1.00	\$	2,000.00
Secretary Cable TV Advisory Bd.	\$	1.00	\$	2,000.00
Secretary Council on the Arts	\$	1.00	\$	2,000.00
Secretary Economic Dev. Council	\$	1.00	\$	2,000.00
Secretary Emergency Management	\$	1.00	\$	2,000.00
Secretary Environmental Comm.	\$	1.00	\$	2,000.00
Secretary Ethics Board	\$	1.00	\$	2,000.00
Secretary Planning Board	\$	1.00	\$	2,000.00
Secretary Recreation Council	\$	1.00	\$	2,000.00
Secretary Rent Leveling Board	\$	1.00	\$	2,000.00
Secretary Safety Committee	\$	1.00	\$	2,000.00
Secretary Shade Tree Comm.	\$	1.00	\$	2,000.00
Secretary Sr. Citizen Advisory Board	\$	1.00	\$	2,000.00
Secretary Traffic Comm.	\$	1.00	\$	2,000.00
Secretary Zoning Bd of Adj.	\$	1.00	\$	2,000.00
Senior Assessing Clerk	\$	19,000.00	\$	26,000.00
Senior Building Service Worker	\$	18,720.00	\$	25,000.00
Senior Citizen Activities Coordinator	\$	8,000.00	\$	37,000.00
Senior Citizen Lifeline Coordinator	\$	1.00	\$	2,000.00
Senior Clerk	\$	18,720.00	\$	21,000.00
Senior Computer Operator	\$	18,720.00	\$	46,000.00
Senior Emergency Med. Tech.	\$	18,720.00	\$	50,000.00
Senior Mechanic	\$	18,720.00	\$	40,000.00
Senior Payroll Clerk	\$	18,720.00	\$	36,000.00
Senior Personnel Clerk	\$	18,720.00	\$	38,000.00
Senior Tax Clerk	\$	18,720.00	\$	35,000.00
Sewer Administrator	\$	-	\$	1.00
Sewer Administrator P/T	\$	1.00	to 30.00ph	
Sewer Billing Administrator	\$	1.00	\$	15,000.00
Sewer Equipment Operator	\$	18,720.00	\$	63,000.00
Sewer Equipment Operator P/T	\$	10.00	\$	30.00
Sewer License Operator Stipend	\$	6,000.00	\$	12,000.00
Sewer Maintenance Superintendent	\$	30,000.00	\$	70,000.00
Sewer Repairer 1	\$	18,720.00	\$	45,000.00
Sewer Repairer 2	\$	18,720.00	\$	60,000.00
Shared Court Clerk Typist	\$	2,000.00	\$	5,000.00
Shared Court Deputy Municipal Court Admin.	\$	2,000.00	\$	5,000.00
Shared Court Municipal Court Administrator	\$	5,000.00	\$	10,000.00
Shared Court Municipal Prosecutor	\$	4,000.00	\$	10,000.00
Shared Court Public Defender	\$	2,000.00	\$	10,000.00
Shared Court Violations Clerk	\$	-	\$	3,000.00
Special Events Coordinator	\$	18,720.00	\$	30,000.00
Special Officer/Elections	\$	100.00	to 100.00 per day	
Special Police Officer - Class I	\$	7.50	\$	14.00 p/h
Special Police Officer - Class II	\$	7.50	\$	14.00 p/h
Substitute Animal Control Officer	\$	1,000.00	\$	5,000.00
Summer Camp Coordinator Stipend	\$	1,000.00	\$	5,000.00
Superintendent of Public Works	\$	65,000.00	\$	75,000.00
Supervising Dispatcher Stipend			\$	1,500.00
Supervising Emergency Medical Tech.	\$	18,720.00	\$	55,000.00
Supervising Equipment Operator	\$	28,000.00	\$	50,000.00
Supervising Labor	\$	20,000.00	\$	38,000.00
Supervising Mechanic	\$	19,500.00	\$	58,000.00
Supervisor / Heavy Equipment Operator		\$19,000.00	\$	60,000.00
Supervisor Clean Communities	\$	7.00	to 12.00 p/h	
Supervisor Water/Sewer B/C	\$	19,000.00	\$	75,000.00
Tax Assessor	\$	23,000.00	\$	75,000.00
Tax Clerk	\$	18,720.00	\$	28,000.00
Tax Collector	\$	23,000.00	\$	68,000.00
Technical Assistant Const. Off.	\$	19,500.00	\$	52,000.00
Temporary Acting Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Deputy Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Court Administrator	\$	10.00	to 30.00 p/h	
Township Attorney	\$	15,000.00	\$	200,000.00

Township Clerk	\$	53,000.00	\$	75,000.00
Township Clerk/Business Administrator	\$	23,000.00	\$	115,000.00
Township Committee	\$	17,000.00	\$	20,000.00
Violations Clerk			\$	1,000.00
Zoning Officer	\$	20,000.00	\$	65,000.00

7. RESOLUTION 59-14 through 61-14 – SEWER ADJUSTMENT (ITEMS A THROUGH C) – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.

A) WHEREAS, Block 136, lot 10 was billed for 2 residential units, when in fact there is just 1 unit. The amount of \$560.00 has been deducted from the 2014 sewer bill.

B) WHEREAS, Christ Gospel Church Whitesboro connected to the sanitary sewer system on a date later than the date billed and has provided proof of such connection by way of receipts.

The following properties have been adjusted as follows:

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	AMOUNT ADJUSTED
12581	1055	12	Christ Gospel Location: 16 James Street	\$949.00
12591	1056	1	Christ Gospel Location: 2209 Route 9 South	\$937.58

C) WHEREAS, Block 1453 Lot 3, was billed for 2 residential units, when after research there is just 1 unit. The amount of \$560.00 has been deducted from the 2014 sewer bill.

8. RESOLUTION 62-14 – INACTIVE SEWER STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

The following property has attained inactive sewer status in accordance with the Township of Middle Code 204-32 application, 204-33 documentation, 204-34 certificate of eligibility, 204-35 fee.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION
1746	56.06	9	Loss, Robert 32 Madison Ave Flemington, NJ 08822 Property Location: 10 Ellen Avenue

9. RESOLUTION 63-14 – APPROVAL FOR PAYMENT TERMINAL LEAVE – MURIEL ANDERSON – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, Muriel Anderson has retired with an effective date of January 1, 2014, and

WHEREAS, it is the policy of Middle Township to compensate retiring employees for accumulated vacation, sick, compensation, and personal time, and

WHEREAS, the personnel office has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time,

NOW THEREFORE BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below.

Muriel Anderson

Sick 379.75 Hours 25.28 9,600.08

Vacation 245.35 Hours 25.28 6,202.45

Personal 0 Hours

Owed 15,802.53

10. RESOLUTION 64-14 – AUTHORIZING LEASE UNDER STATE CONTRACT FOR COPY MACHINE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, there is a need to lease various copy machines and a printer for the Township of Middle, in the County of Cape May, State of New Jersey; and

WHEREAS, machines will be leased for the following department:

1. Human Resources & Training Department

WHEREAS, this can be leased through State Contract #T437A, and

WHEREAS, public bids are not required when the purchase is under State Contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Chief Finance Officer is hereby authorized and directed to approve and forward a Purchase Order to:

Keystone Digital Imaging

PO Box 1610

Media, PA 19063

For the lease/purchase of copier machines/ printer for 60 months in the amount of \$125.50 per month.

11. **\*\* TABLED \*\*** RESOLUTION 65-14 – AUTHORIZE APPLICATION TO NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION – MIDDLE TOWNSHIP MUNICIPAL PUBLIC ACCESS PLAN DEVELOPMENT AND COASTAL HAZARDS ASSESSMENT GRANT – On motion by seconded by and passed on roll call, the following resolution was adopted. WHEREAS, the Governing Body of the Township of Middle desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$10,000.00 to fund the following project:

MIDDLE TOWNSHIP MUNICIPAL PUBLIC ACCESS PLAN DEVELOPMENT AND COASTAL HAZARDS ASSESSMENT.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Mayor or the successor to the office of the Mayor, is authorized to:

- (a) to make application for such a grant
- (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$10,000.00 and not more than \$10,000.00
- (c) to execute any amendments thereto and any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED, that the Township of Middle does hereby authorize and hereby agrees to match \$0 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. \$0.00 of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

FURTHER RESOLVED, that the Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

12. RESOLUTION 66-14 – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	SALARY	EFFECTIVE DATE
Daniel Hankins	Public Works	Laborer 1 P/T T/A	Laborer 1 Permanent P/T	\$10.00 ph	01/08/2013

13. RESOLUTION 67-14 – AMENDING RESOLUTION 23-14 – ESTABLISHING PETTY CASH FUNDS – 2014 – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, NJS A 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and

WHEREAS, it is the desire of the Township of Middle, County of Cape May to establish such funds for various departments in the following amounts, and

WHEREAS, the custodians for these funds shall be as follows, who is bonded for the amount of blanket bond; such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures, and

WHEREAS, it is necessary to set a maximum disbursement per transaction, the maximum being of \$10.00 (ten dollars) with the exception of the Sewer/Water Department and Police which shall not exceed \$25.00 (twenty five dollars).

CUSTODIAN	DEPARTMENT	FUND AMOUNT
Marilyn Miller	Senior Citizen Center	\$100.00
Tammy Devitt	Recreation Department	\$150.00
Chief Christopher Leusner	Police Department	\$100.00
Rita Kirk	Public Works Department	\$300.00

NOW, THEREFORE BE IT RESOLVED that the Township of Middle hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

14. RESOLUTION 68-14 – RENEWAL – TOWING LICENSES – 2014 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the towing license renewal application listed below has been found to be in proper form, and the fees paid accordingly.

NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2014:

License #	Tradename	Truck #	License Plate Number	Truck Make/ Model	Fee	Sticker Fee Paid
1	Kindle Towing	1	XN903E	2007 Flatbed w/ Wheel Lift	\$450.00	\$50.00
	Kindle Towing	2	XT160M	1995 Wheel Lift / Wrecker		\$50.00
	Kindle Towing	3	XBJP38	2004 Flatbed		\$50.00
	Kindle Towing	4	XN734E	2012 Flatbed w/ Wheel Lift		\$50.00
10	Peterson's Auto Towing	1	XT219M	1997 International Rollback w/ Wheel Lift	\$450.00	\$50.00
	Peterson's Auto Towing	2	XY627P	2010 International Rollback w/ Wheel Lift		\$50.00

15. RESOLUTION 69-14 – AUTHORIZING GRANT APPLICATION – USDA – POLICE VEHICLE GRANT – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle desires to apply for and obtain a USDA grant for the purchase of two (2) new patrol vehicles.  
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Township of Middle does hereby authorize the application for such a grant.  
 FURTHER RESOLVED, that Police Officer Brian Vergantino is named as the Contact Person and that the appropriate officials are hereby authorized to sign said documents.

16. RESOLUTION 70-14 – DESIGNATING BUS STOPS WITHIN THE TOWNSHIP OF MIDDLE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle has adopted Resolution 565-11 designating bus stops along Moore Road in Middle Township, and  
 WHEREAS, NJ DOT has stated that beginning January 2014 NJ Transit buses will be traveling in the northbound direction of said road and would like to designate two stops opposite the southbound stops.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that pursuant to N.J.S.A. 39-4-8(e) the following described locations are designated as bus stops:  
 1. Along Moore Road, northbound, on the easterly side thereof at:  
 a. Cape May County Technical & Vocational School Drive – far side beginning at the northerly curb line of the entrance to the Cape May County Technical & Vocational School and extending 100 feet northerly therefrom.  
 b. Crest Haven Nursing & Rehabilitation Drive – far side beginning at the northerly curb line of the entrance to the Crest Haven Nursing & Rehabilitation and extending 100 feet northerly therefrom.  
 BE IT FURTHER RESOLVED, that the Township Committee of the Township of Middle will enforce the Traffic Regulation Order governing the aforementioned bus stop locations and provide the necessary police security to ensure the safety of the traveling public.  
 FURTHER RESOLVED, that this resolution shall take effect upon approval of the Commissioner of Transportation as provided by law.

17. RESOLUTION 71-14 – ACCEPTANCE OF ROAD INTO MAINTENANCE SYSTEM – CAITLYN DRIVE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, the improvements located at Block 473 Lot 34.05, otherwise known as Caitlyn Drive are complete; and  
 WHEREAS, the Township has already released the performance bond and received the maintenance bond for said project, as approved via Resolution 51-14.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that Caitlyn Drive be and hereby is accepted into the Township road system for continuous maintenance.

18. RESOLUTION 72-14 – RATIFY LEASE AGREEMENT – WAR GAMERS AT MIDDLE TOWNSHIP SENIOR CITIZEN CENTER – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the War Gamers and the Township of Middle for usage of the Middle Township Senior Citizen Center from January 1, 2014 through December 31, 2014, be and is hereby ratified.  
 FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

19. RESOLUTION 73-14 – APPOINTMENTS – PART TIME – NEW HIRE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Elizabeth Moulder	Public Safety	PS Telecommunications Operator P/T	\$13.46	1/22/2014

20. RESOLUTION 74-14 – AUTHORIZING STIPEND – SUBSTITUTE ANIMAL CONTROL OFFICER – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the following yearly stipend is hereby authorized:

EMPLOYEE	POSITION	STIPEND
John Hearon	Substitute Animal Control Officer	\$4,000.00

BE IT FURTHER RESOLVED, that said stipend is retroactive to 01/01/2014

21. RESOLUTION 75-14 – AUTHORIZE REFUND OF USER FEE – USAGE OF FACILITY – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, that the user fee paid by Loretta Carey for use of the Martin Luther King Center on September 14, 2013 in the amount of \$300.00 is hereby authorized to be refunded.  
BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to refund said amount to the user.
22. RESOLUTION 76-14 – AUTHORIZE MAYOR TO SIGN GRANT AGREEMENT – NEW JERSEY FOREST SERVICE DEFORESTATION GRANT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Mayor and appropriate officials are hereby authorized to sign the above referenced grant agreement, and any and all documentation in connection therewith
23. RESOLUTION 77-14 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – ENGINEERING DESIGN ASSOCIATES – PLANNING CONSULTANT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Vincent Orlando, Engineering Design Associates and the Township of Middle for the position of Planning Consultant, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.  
FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.  
Vincent Orlando, EDA – Planning Consultant – Not to exceed \$5,000.00
24. RESOLUTION 78-14 – AUTHORIZING EXECUTION OF FAIR AND OPEN CONTRACT – IT PROFESSIONAL – VIABLE NETWORKS LLC. – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et.seq., and  
WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and  
WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following submission shall be awarded as follows for a term effective January 23, 2014 for a period not to exceed 12 months.  
Viable Networks, LLC – IT Professional – Not to exceed \$33,000.00  
BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, to be followed with a resolution of award and certification as attached hereto.
25. RESOLUTION 79-14 – AMENDING RESOLUTION 5-14 – AWARDING CONTRACTS UNDER NON-FAIR AND OPEN PROCESS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
WHEREAS, Resolution 5-14 outlined various non-fair and open contracts for CY 2014, and  
WHEREAS, it is necessary to amend the contract for Mitchell Humphrey & Co. (Zoning / Construction software), and  
WHEREAS, the Township has determined that the value of the following contract will not exceed \$17,500.00, and  
WHEREAS, the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) provides for the award of contracts for professional services without advertising for bids, and  
WHEREAS, this contracts is not therefore subject to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, and  
WHEREAS, the Township of Middle requires said services, and funds are available for said purpose,  
NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following contract is hereby awarded as designated below for the calendar year 2014.  
Zoning / Construction Software Mitchell Humphries - \$5,830.00  
FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Herald Times for publication.  
FURTHER RESOLVED that these contracts are contingent upon the certification of availability of funds by the Chief Financial Officer, as attached hereto.
26. RESOLUTION 80-14 – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds,

debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance, and  
 WHEREAS, N.J.S.A.40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds debris, etc., and  
 WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle "Property Maintenance", and  
 WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied.  
 WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations, and  
 WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby impose a lien on the properties listed below as indicated.  
 FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Mary E. Smith	109 Schoolhouse Lane	251 // 2	\$847.82

27. RESOLUTION 81-14 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – JANITORIAL SERVICES- J&A CLEANING SERVICE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between the Township of Middle and J & A Cleaning Service for Janitorial Services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

J & A Cleaning Service – Janitorial Services  
 Not to Exceed \$16,900.00 (for a full calendar year)

28. RESOLUTION 82-14 – AWARD OF BID – POLICE UNIFORMS – UNITED UNIFORMS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, it has been deemed necessary and desirable to solicit bids for Police Uniforms; and  
 WHEREAS, sealed bids were received on November 7, 2013, and  
 WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest bid received, which complies with specifications; and  
 WHEREAS, NJSA 40A:11-24 delegates the time table for making awards and returning deposits, and

WHEREAS, statute states that the contracting unit shall award or reject the contract in no case more than 60 days after receipt, except that the bidders who consent thereto at the request of the contracting unit, be held for consideration for such longer period as agreed, and  
 WHEREAS, the Township of Middle did receive written consent from United Uniforms as such.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, as follows:

1. The term of the contract for police uniforms shall be from January 1, 2014 through December 31, 2014, and that the contract shall be automatically renewed for a single term of two more years unless, on or before December 31, 2014 either party shall notify the other party in writing that the contract shall not be renewed, where in which event the contract shall expire December 31, 2014, as specified in the proposal.
2. The appropriate officials be and are hereby authorized and directed to enter into and execute a contract with United Uniforms
3. Said award of contract shall be contingent upon the availability of funds for 2014, and the appropriation of sufficient funds for the remainder of the contract upon the adoption of the 2015 & 2016 budgets.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for POLICE UNIFORMS be and hereby is awarded to:

United Uniforms in the amount of \$24,640.95 per CY 2014, 2015 and 2016

FURTHER BE IT RESOLVED, that this award is conditioned upon certification of availability of funds.

29. RESOLUTION 83-14 – AUTHORIZING ACTING ELECTRICAL OFFICIAL – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Jim Trexler is the Electrical Official for the Township of Middle; and  
 WHEREAS, Mr. Trexler will be out of the office from January 27, 2014 through February 27, 2014, and

WHEREAS, Mike Mills has the qualifications to substitute for Mr. Trexler, performing the duties of Electrical Official, while he is out of the office; and

WHEREAS, it is appropriate to name Mike Mills Acting Electrical Official in the absence of Jim Trexler during the time periods listed above.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, State of New Jersey, County of Cape May that Mike Mills is hereby named Acting Electrical Official from January 27, 2014 through February 27, 2014.

30. RESOLUTION 84-14 – ACKNOWLEDGEMENT OF RETIREMENT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirements listed below are acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Elizabeth Keen	Municipal Court	Deputy Municipal Court Administrator	02/01/2014

31. RESOLUTION 85-14 – ACCEPTING PAYMENT OF MONIES INTO THE AFFORDABLE HOUSING TRUST FUND IN LIEU OF AN AFFORDABLE HOUSING RESTRICTION – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, On or about May 8, 2007 the Planning Board of the Township of Middle adopted Planning Board Resolution number 061215-F granting Final Approval for a Major Sub-Division of the premises known as Block 114, Lot 24 (formerly lot 3.02) on the Tax Map of the Township of Middle; and  
 WHEREAS, pursuant to said approval the applicant was to dedicate three (3) off site units as low to moderate income dwellings; and  
 WHEREAS, the applicant represented to the Township that the Units to be dedicated would be constructed on a separate parcel owned by applicant known as 208 Bennett Road , Cape May Court House, New Jersey ( also known as Block 271 Lot 19.01 on the Official Tax Map of the Township of Middle); and  
 WHEREAS, Albert F. Kohler, the applicant for the above subdivision became deceased prior to the dedication of the units , as contemplated in the approval; and  
 WHEREAS, in light of the above and other factual circumstances the Township Committee of the Township of Middle deems it to be in the best interest of the Township to accept a payment of Sixty Thousand (\$60,000.00) dollars from the successors in title of applicant in lieu of the restriction; and  
 WHEREAS, the successors in title to the applicant have collectively paid the sum of Sixty Thousand (\$60,000.00) dollars to the Township of Middle Affordable Housing Trust fund, receipt of which is hereby acknowledged;  
 NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Middle, County of Cape May, and State of New Jersey as follows:
1. The Committee hereby relieves the following parcels of the affordable housing restriction set forth in the Planning Board Resolution described herein:
    - a. Block 271, Lot 19.01
    - b. Block 114, Lot 24
  2. The Township Construction officials and all other pertinent agencies shall be provided with a copy of this Resolution by the Municipal Clerk when signed.

32. RESOLUTION 86-14 – AUTHORIZING EMERGENCY CONTRACT – SNOW REMOVAL – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle has declared an emergency in the township due to snow accumulation, and  
 WHEREAS, the Township of Middle needed to bring in outside contractors to assist with the snow removal, and  
 NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, Cape May County, State of New Jersey contracts are hereby authorized under NJSA 10A:11-6 to the Contractors listed below:  
 As the Chief Financial Officer of the Township of Middle, I acknowledge the sum of not to exceed \$10,000.00 has been authorized for the following service or items: snow removal. It is further certified that sufficient funds are available from the following appropriation or ordinance to cover this contract: T-17-00-889-000-001.  
 PO#: 21400040 H4 Enterprises

\_\_\_\_\_  
 Tracey Taverner, CFO

As the Chief Financial Officer of the Township of Middle, I acknowledge the sum of not to exceed \$10,000.00 has been authorized for the following service or items: snow removal. It is further certified that sufficient funds are available from the following appropriation or ordinance to cover this contract: T-17-00-889-000-001.  
 PO#: 21400003 Mitchell Nichols Enterprises

\_\_\_\_\_  
 Tracey Taverner, CFO

33. RESOLUTION 87-14 – RATIFY AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND THE PBA LOCAL 59 SUPERIOR OFFICERS OF THE TOWNSHIP OF MIDDLE - On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the agreement dated January 1, 2013 through December 31, 2015 between the Superior Officers of the Middle Township Police Department and the Township of Middle, as attached, is hereby ratified.  
 BE IT FURTHER SOLVED, that the appropriate officials are hereby authorized to sign said agreement in connection therewith.

34. PUBLIC COMMENT:

Engineer Report – Marc DeBlasio -



DIRECTOR OF OPERATIONS
CORPORATE IDENTIFIER
Bradley A. DeBlasio, SA, SRA

Remington & Vernick Engineers
100 West 10th Street
Trenton, NJ 08611

Remington, Vernick
& Associates Engineers
100 West 10th Street
Trenton, NJ 08611

Remington, Vernick
& Associates Engineers
100 West 10th Street
Trenton, NJ 08611

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& Associates Engineers
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Trenton, NJ 08611

EDWARD VERNICK, PE, CME, President
CHAD F. REMINGTON, PLS, PE, Vice President
EXECUTIVE VICE PRESIDENTS
Michael D. Verna, PE, PE CME, Senior Vice President
Edward J. DeBlasio, PE, PE CME
Thomas F. Blash, PE, CME
Richard G. Anagnos, PE, CME

ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP

January 22, 2014

Prepared For: TOWNSHIP COMMITTEE
Prepared By: MARC DEBLASIO, P.E., P.P., C.M.E.
Township Engineer

GRANT APPLICATIONS

FY2014 NJDOT State Aid Program

- The Township has submitted the following grant applications before the September 20th deadline:
Municipal Aid - Roadway Third Avenue
Municipal Aid - Bikeway Bike Path Phase 5

Game Time Recreation-Playgrounds

- Maturango Recreation has offered the Township a 50% grant for the playgrounds identified for the Davies Sports Complex and in Rio Grande. The total grant amounts are listed below:
Davies Sports Complex \$29,043.00
Rio Grande \$11,392.00
Total \$40,435.00

- Based on our meeting, the Township identified playground needs at the Davies Sports Complex and in Rio Grande.
The Township can utilize this playground grant as an "in kind" match for the Township's pending NJDCA Small Cities grant application which contains the installation of an ADA playground at the Davies Sports Complex.

New Jersey Office of Clean Energy - Direct Install Program

- Public Works Facility. Eligible to receive a \$55,384.96 grant with a \$23,736.42 match. The yearly estimated savings is \$11,758.38.

Page 1 of 3

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CAPITAL IMPROVEMENTS

Whitesboro Roadway Improvements - Phase 3B

- The bid opening occurred on October 11, 2013 and the apparent low bidder is Arawak Paving Company, Inc. in the amount of \$319,600.00.
A pre-construction meeting was held on November 4, 2013.
The Township Public Works Department has requested additional work to be added to the contract and we are requesting Township authorization to proceed.
We are waiting for the Contractor to begin work.

FY2013 NJDOT Reconstruction of Second Street - Phase 2

- All work is complete. Contractor is working on punchlist.

FY 2013 NJDOT Bike Path - Phase 4

- We have been authorized by the Township to begin work.
The survey and base mapping is completed.

Avalon Manor and Leonards Lane Road Program

- The project is complete and the contractor is working on punchlist items.
A final change order reduction in the amount of \$47,099.01 has been forwarded to the Township.

USDA Rural Development Sanitary Sewer Application - Grassy Sound

- Our office has begun coordinating the design and permitting package.
Survey for the project is completed and the design is approximately 60% complete.

Page 2 of 3

GENERAL ENGINEERING PROJECTS

Robert 'Ockie' Wislana Recreation Complex

- Cape Express Soccer Organization has proposed to complete what remains unfinished, additional work and maintenance of the facility.
Our office has generated a conceptual plan to show additional recreation activities at the Complex based upon Cape Express' plan of development.
A conceptual plan was presented the public at an Open Space and Recreation Meeting held on January 22, 2013 for public comment.
An application to extend the Freshwater Wetlands Letter of Interpretation was submitted to NJDEP. NJDEP informed our office that an extension would not be granted. Our office will prepare a new Letter of Interpretation in conjunction with Lomax Consulting.
A conceptual plan was sent to Elizabeth Terenik for inclusion in her submittal to Cape May County.
The Township was awarded \$562,000.00 grant from Cape May County.
The Township has applied to Cape May County for additional funding for a fishing pier/boardwalk.
A verification Letter of Interpretation Application for the Freshwater Wetlands was submitted to NJDEP on 02/21/13 and is under review. NJDEP has performed their field visit and has requested additional information. Surveyor is in the process of updating the plan for re-submittal.

HMGF (Hazard Mitigation Grant Program)

- The Township was selected to receive a grant amount of \$142,080.00 for the purchase and installation of emergency generators.
A spending plan has been prepared in conjunction with the Township's Economic Development Office and is to be submitted on 12/16/13.

GIS Mapping

- A project kick off meeting was held on January 16th and we are currently getting an inventory of all available mapping.

Page 3 of 3

Committeemember Lockwood – Questioned engineering contracts and need to bid out.

Mayor Donohue – Asked timeline on Phase 4 Bike Path

Marc DeBlasio – End of April then two month construction phase.

Committeemember Lockwood – Asked Marc DeBlasio to add information pertaining to Marlyn Manor project on monthly report, including items on “priority list”.

Committeemember Clark –

Spoke of MLK breakfast at MLK Center, mentioned that it was a “nice day”.

Mayor Donohue –

-Thanked Public Works and First Responders for all hard work during storm.

-Rabies Clinic on Saturday, January 25 from 2pm-3pm at Public Works.

-Echoed Committeemember Clark comments about the MLK breakfast, enjoyed and was uplifting.

-Recognized Mary Champion and congratulated her on police academy graduation.

-Recognized BJ Keen and Muriel Anderson on their retirements.

-Baseball signups begin on January 24 and go through January 25th, and also January 31st and February 1st.

-Spoke of grant received for Open Space

-Dr. Thomas – Dentistry from the Heart – February 7th offering free dental services, amazing event.

-Congratulations to Chief and Police Department on arrests on burglaries in town.

-Congratulations on a job well done.

Phil Heun –

Asked about engineering contracts – how much and to whom?

Committeemember Lockwood –

Usually something that is done in December and was an oversight.

*Rick Enfrazio* –

Spoke of animal cruelty in Middle Township. Happened to make wrong turn and saw conditions. Has been in contact with animal control. Would like to see local Ordinance amended to include language on temperatures. Provided sample Ordinance language to Committee with emails back and forth.

*Stan Doniger* –

Asked Marc Karavan to explain Resolution on Affordable Housing.

*Marc Karavan* –

Opportunity allowed Township to get “more bang for their buck” when utilizing affordable housing funds.

*Mayor Donohue* –

Funds go to affordable housing trust fund, credits are received when we distribute those funds to affordable housing items. This provides the opportunity for Township to receive more.

*Stan Doniger* –

- Spoke of terminal leave, asked if it can be limited.
- Questioned uniform bid and # of uniforms given to officers.
- Asked requirements on road repaving and road paving schedule.

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Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting – 6:55pm

1<sup>st</sup> Committeemember Clark

2<sup>nd</sup> Committeemember Lockwood

Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue