

FLAG SALUTE AND PRESENTATION OF FLAG: Middle Township Police Honor Guard  
GOD BLESS AMERICA: Annie Farrow  
INVOCATION: Charles Belva, Court House Church of Christ

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Krauss, Township Clerk on the above date at 6:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

Senator Jeff Van Drew swore in newly elected Committeemember Michael Clark for a three-year term.

On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, Committeemember Donohue was chosen as Mayor for the year 2014. Congressman Frank LoBiondo swore in the Mayor.

On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, Committeemember Lockwood was chosen to act as Mayor in the absence of the Mayor. Congressman Frank LoBiondo swore in the Deputy Mayor.

1. RESOLUTION 01-14 – APPROVING PAYMENT FOR BILLS - BILL LIST A (GENERAL BILLS) – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$3,865,193.63
  2. RESOLUTION 02-14 – APPROVING MINUTES FOR PREVIOUS MEETINGS – On motion by Committeemember Lockwood seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Work Session 12/16/2013; BOH Meeting 12/16/2013; Regular Meeting Minutes 12/16/2013.
  3. REPORTS: The following departments have submitted their reports for the months indicated: Treasurer for the month of November, Zoning Official for the month of December, Construction Department for the month of December, Tax Collector for the month of December, and Sewer for the month of December.
  4. ORDINANCE NO. 1464-14 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE - On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, Ordinance No. 1464-14 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2014 at 6:00 p.m.  
BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:  
SECTION 1. The positions listed in the attached schedule are hereby created.  
SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.  
SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.  
SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.
- | Years of Service<br>(Percent of Annual Salary) | Additional Compensation |
|--|-------------------------|
| 5 years or more                                | 2%                      |
| 10 years or more                               | 4%                      |

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15 years or more 6%  
 20 years or more 8%  
 25 years or more 10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2014 immediately upon final passage and publication according to law.

TITLE	MINIMUM	MAXIMUM
Accounting Assistant	\$ 18,720.00	\$ 45,000.00
Acting Recreation Director	\$ 1.00	\$ 3,000.00
Administrative Clerk	\$ 18,720.00	\$ 36,000.00
Administrative Director of Public Works	\$ 40,000.00	\$ 60,000.00
Alt. Deputy Registrar	\$ 9.00	to 15.00 p/h
Alt. Deputy Registrar	\$ 1.00	\$ 5,000.00
Animal Control Officer	\$ 18,720.00	\$ 55,000.00
Animal Cruelty Investigator		\$ 1.00
Assessing Clerk	\$ 18,720.00	\$ 33,000.00
Asst. Animal Control Officer		\$ 1.00
Asst. Maintenance Supervisor	\$ 19,000.00	\$ 55,000.00
Asst. Municipal Tax Collector	\$ 18,720.00	\$ 38,000.00
Asst. Recreation Supervisor	\$ 18,720.00	\$ 30,000.00
Asst. Supervising Mechanic	\$ 30,000.00	\$ 45,000.00
Asst. Supervisor Public Works	\$ 18,720.00	\$ 60,000.00
Asst. Zoning Officer	\$ 18,720.00	\$ 35,000.00
Baseball Commission	\$ -	\$ 15,000.00
Building Director	\$ 5,000.00	\$ 30,000.00
Building Inspector F/T	\$ 20,000.00	\$ 40,000.00
Building Inspector P/T	\$ 3,000.00	\$ 10,000.00
Building Service Worker	\$ 18,720.00	\$ 30,000.00
Building Service Worker P/T	\$ 7.00	to 13.00 p/h
Building Sub-code Official	\$ 7.00	21.00 p/h
Business Administrator	\$ 1.00	\$ 125,000.00
Carpenter	\$ 18,720.00	\$ 42,000.00
Carpenter Helper	\$ 18,720.00	\$ 34,000.00
Carpenter Helper / Truck Driver- Laborer	\$ 18,720.00	\$ 30,000.00
Certified Public Works Manager	\$ 45,000.00	\$ 60,000.00
Chief Financial Officer	\$ 23,000.00	\$ 80,000.00
Clean Communities Supervisor	\$ 9.00	to \$12.00 p/h
Code Enforcement Officer	\$ 18,720.00	\$ 37,000.00
Code Enforcement Officer P/T	\$ 1.00	\$ 11,000.00
Code Enforcement Officer Trainee	\$ 18,720.00	\$ 30,000.00
Compliance Plan Stipend	\$ 10,000.00	\$ 15,000.00
Computer Service Tech.	\$ -	\$ 50,000.00
Computer Service Tech. P/T/	\$ 15.00	to \$30.00p/h
Conflict Attorney	\$ 1.00	\$ 2,500.00
Construction Official	\$ 22,000.00	\$ 70,000.00
Coordinator of Computer Services	\$ 1,000.00	\$ 6,000.00
Coordinator of Federal and State Aid	\$ 10,000.00	\$ 20,000.00
Crew Leader	\$ 20,000.00	\$ 35,000.00
Crossing Guard	\$ 1.00	\$ 20,000.00
Deputy Business Administrator	\$ 1.00	\$ 100,000.00
Deputy Chief Financial Officer	\$ 30,000.00	\$ 65,000.00
Deputy EMT Chief	\$ 18,720.00	\$ 50,000.00
Deputy Municipal Court Admin.	\$ 18,720.00	\$ 45,000.00
Deputy Municipal Emergency Management Coordinator		\$ 1.00
Deputy Registrar of Vital Statistics	\$ 7.00	to 15.00 p/h
Deputy Registrar of Vital Statistics	\$ 1.00	\$ 40,000.00
Deputy Sewer Billing Administrator	\$ 1.00	\$ 10,000.00
Deputy Tax Assessor	\$ 18,720.00	\$ 55,000.00
Deputy Tax Collector	\$ 25,000.00	\$ 38,000.00
Deputy Township Clerk	\$ 18,720.00	\$ 40,000.00
Director Community Development Program	\$ -	\$ 1.00
Director of Grants and Economic Loans	\$ 4,000.00	\$ 6,000.00
Docket Clerk - Typing	\$ 18,720.00	\$ 37,000.00
Econ Devel/Paralegal/Rent Cont Off	\$ 35,000.00	\$ 52,000.00
Electrical Subcode Official	\$ 10,000.00	\$ 32,000.00
Electrical Subcode Official P/T	\$ 10,000.00	\$ 32,000.00
Electronic Repair Supervisor	\$ 20.00	to 22.00 ph

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Emergency Med. Tech. P/T	\$	6.00	to 15.50 p/h	
Emergency Medical Technician	\$	18,720.00	\$	55,000.00
Employee Benefits Clerk	\$	18,720.00	\$	35,000.00
EMS Billing Administrator	\$	1.00	\$	3,000.00
EMT Chief	\$	18,720.00	\$	60,000.00
Equipment Operator	\$	18,720.00	\$	44,000.00
Fire Inspector	\$	20,000.00	\$	35,000.00
Fire Inspector P/T	\$	10.00	to 20.00 p/h	
Fire Official	\$	38,000.00	\$	48,000.00
Fire Prevention Specialist P/T	\$	8.00	to \$20.00 p/h	
Fire Protection Inspector	\$	1.00	17.00 p/h	
Fire Subcode Inspector - Shared Service	\$	1.00	\$	5,500.00
Fire Subcode Official P/T	\$	5,000.00	\$	16,000.00
Food Service Worker P/T	\$	8.00	to 15.00 p/h	
Fund Commissioner			\$	1.00
Hearing Officer	\$	1.00	\$	5,000.00
Judge Municipal Court	\$	24,000.00	\$	50,000.00
Judge Shared Municipal Court	\$	7,000.00	\$	15,000.00
Junior Counselors Summer Camp	\$	6.00	to 15.00 p/h	
Keyboarding Clerk 1	\$	18,720.00	\$	32,000.00
Keyboarding Clerk 1 P/T	\$	8.00	\$	20.00
Keyboarding Clerk 2	\$	18,720.00	\$	48,000.00
Laborer 1	\$	18,720.00	\$	35,000.00
Laborer 1 P/T	\$	8.00	to 10.00 p/h	
Laborer 2	\$	18,720.00	\$	30,000.00
Laborer 3	\$	20,000.00	\$	38,000.00
Laborer Clean Communities P/T	\$	6.00		to 12.50ph
Laborer Grass Crew P/T	\$	7.00	\$	12.50
Land Use Administrator	\$	35,000.00	\$	52,000.00
Maintenance Supervisor & Project Manager	\$	25,000.00	\$	60,000.00
Manager of Parks and Grounds		\$19,000.00	\$	50,000.00
Mechanic	\$	18,720.00	\$	35,000.00
Mechanic Trainee		\$18,720.00	\$	34,000.00
Mechanics Helper		\$18,720.00	\$	25,000.00
Memory Lane Coordinator		\$1.00	\$	1,500.00
Motor Broom Driver	\$	25,000.00	\$	32,000.00
Municipal Court Admin.	\$	23,000.00	\$	63,000.00
Municipal Court Admin. Shared Services	\$	1.00	\$	7,500.00
Municipal Engineer	\$	1.00	\$	85,000.00
Municipal Prosecutor	\$	10,000.00	\$	35,000.00
Municipal Recycling Coordinator			\$	1.00
Municipal Emergency Management Coordinator	\$	1.00	\$	10,000.00
Payroll Clerk		\$18,720.00	\$	45,000.00
Payroll Supervisor		\$18,720.00	\$	45,000.00
Personnel Clerk	\$	18,720.00	\$	23,000.00
Personnel Officer	\$	29,000.00	\$	60,000.00
Plumbing Subcode Official P/T	\$	4,000.00	\$	28,000.00
Police Captain	\$	60,000.00	\$	135,000.00
Police Chief	\$	65,000.00	\$	140,000.00
Police Lieutenant	\$	50,000.00	\$	120,000.00
Police Officer	\$	25,000.00	\$	110,000.00
Police Officer Detective Stipend			\$	750.00
Police Officer / Detective	\$	30,000.00	\$	59,000.00
Police Sergeant	\$	40,000.00	\$	115,000.00
Police Sergeant/Detective Stipend			\$	750.00
Principal Account Clerk - Typing	\$	18,720.00	\$	22,000.00
Principal Assessing Clerk	\$	18,720.00	\$	40,000.00
Principal Personnel Clerk	\$	18,720.00	\$	40,000.00
Principal Clerk Typist	\$	18,720.00	\$	40,000.00
Principal Technical Aide Public Works	\$	18,720.00	\$	35,000.00
Project Manager	\$	45,000.00	\$	60,000.00
PS Telecommunications Oper.Trainee P/T	\$	6.50	to 15.00 p/h	
PS Telecommunications Operator	\$	18,720.00	\$	60,000.00
PS Telecommunications Operator, P/T	\$	6.50	to 15.00 p/h	
PS Telecommunications Operator,Trainee	\$	18,720.00	\$	40,000.00
Public Defender	\$	7,500.00	\$	20,000.00
Public Works Superintendent	\$	28,000.00	\$	68,000.00
Pumping Station Operator/Sewer Repairer	\$	18,720.00	\$	45,000.00

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Qualified Purchasing Agent		\$	1.00
Real Estate Officer		\$	1.00
Reassessment Stipend - Tax Assessor	\$	-	\$ 27,500.00
Reassessment Stipend - Deputy Tax Assessor	\$	-	\$ 12,500.00
Receptionist	\$	6.00	to 10.00 p/h
Recreation Aide P/T	\$	6.00	to 15.00 p/h
Recreation Attendant	\$	18,720.00	\$ 33,000.00
Recreation Attendant / Senior Center P/T	\$	7.00	to \$18.00ph
Recreation Director		\$35,000.00	\$ 63,000.00
Recreation Leader	\$	18,720.00	\$ 45,000.00
Recreation Leader P/T	\$	7,000.00	\$ 10,000.00
Recreation Leader / Sports	\$	18,720.00	\$ 42,000.00
Recreation Program Administrator	\$	22,000.00	\$ 63,000.00
Recreation Program Coordinator	\$	18,720.00	\$ 20,000.00
Recreation Program Specialist	\$	18,720.00	\$ 38,000.00
Recreation Superintendent	\$	35,000.00	\$ 50,000.00
Recreation Supervisor	\$	18,720.00	\$ 33,000.00
Recycling Program Aide- P/T		\$9.00p/h	\$12.00 p/h
Registrar of Vital Statistics	\$	1.00	\$ 47,000.00
Rent Control Board Attorney	\$	1.00	\$ 2,500.00
Seasonal Employee - Laborer (CDL Required)	\$	1.00	\$ 14.00
Secretary Board of Health	\$	1.00	\$ 2,000.00
Secretary Cable TV Advisory Bd.	\$	1.00	\$ 2,000.00
Secretary Council on the Arts	\$	1.00	\$ 2,000.00
Secretary Economic Dev. Council	\$	1.00	\$ 2,000.00
Secretary Emergency Management	\$	1.00	\$ 2,000.00
Secretary Environmental Comm.	\$	1.00	\$ 2,000.00
Secretary Ethics Board	\$	1.00	\$ 2,000.00
Secretary Planning Board	\$	1.00	\$ 2,000.00
Secretary Recreation Council	\$	1.00	\$ 2,000.00
Secretary Rent Leveling Board	\$	1.00	\$ 2,000.00
Secretary Safety Committee	\$	1.00	\$ 2,000.00
Secretary Shade Tree Comm.	\$	1.00	\$ 2,000.00
Secretary Sr. Citizen Advisory Board	\$	1.00	\$ 2,000.00
Secretary Traffic Comm.	\$	1.00	\$ 2,000.00
Secretary Zoning Bd of Adj.	\$	1.00	\$ 2,000.00
Senior Assessing Clerk	\$	19,000.00	\$ 26,000.00
Senior Building Service Worker	\$	18,720.00	\$ 25,000.00
Senior Citizen Activities Coordinator	\$	8,000.00	\$ 37,000.00
Senior Citizen Lifeline Coordinator	\$	1.00	\$ 2,000.00
Senior Clerk	\$	18,720.00	\$ 21,000.00
Senior Computer Operator	\$	18,720.00	\$ 46,000.00
Senior Emergency Med. Tech.	\$	18,720.00	\$ 50,000.00
Senior Mechanic	\$	18,720.00	\$ 40,000.00
Senior Payroll Clerk	\$	18,720.00	\$ 36,000.00
Senior Personnel Clerk	\$	18,720.00	\$ 38,000.00
Senior Tax Clerk	\$	18,720.00	\$ 35,000.00
Sewer Administrator	\$	-	\$ 1.00
Sewer Administrator P/T	\$	1.00	to 30.00ph
Sewer Billing Administrator	\$	1.00	\$ 15,000.00
Sewer Equipment Operator	\$	18,720.00	\$ 63,000.00
Sewer Equipment Operator P/T	\$	10.00	\$ 30.00
Sewer License Operator Stipend	\$	6,000.00	\$ 12,000.00
Sewer Maintenance Superintendent	\$	30,000.00	\$ 70,000.00
Sewer Repairer 1	\$	18,720.00	\$ 45,000.00
Sewer Repairer 2	\$	18,720.00	\$ 60,000.00
Shared Court Clerk Typist	\$	2,000.00	\$ 5,000.00
Shared Court Deputy Municipal Court Admin.	\$	2,000.00	\$ 5,000.00
Shared Court Municipal Court Administrator	\$	5,000.00	\$ 10,000.00
Shared Court Municipal Prosecutor	\$	4,000.00	\$ 10,000.00
Shared Court Public Defender	\$	2,000.00	\$ 10,000.00
Shared Court Violations Clerk	\$	-	\$ 3,000.00
Special Events Coordinator	\$	18,720.00	\$ 30,000.00
Special Officer/Elections	\$	100.00	to 100.00 per day
Special Police Officer - Class I	\$	7.50	\$ 14.00 p/h
Special Police Officer - Class II	\$	7.50	\$ 14.00 p/h
Substitute Animal Control Officer	\$	1,000.00	\$ 3,500.00
Summer Camp Coordinator Stipend	\$	1,000.00	\$ 5,000.00

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Superintendent of Public Works	\$	65,000.00	\$	75,000.00
Supervising Dispatcher Stipend			\$	1,500.00
Supervising Emergency Medical Tech.	\$	18,720.00	\$	55,000.00
Supervising Equipment Operator	\$	28,000.00	\$	50,000.00
Supervising Labor	\$	20,000.00	\$	38,000.00
Supervising Mechanic	\$	19,500.00	\$	58,000.00
Supervisor / Heavy Equipment Operator		\$19,000.00	\$	60,000.00
Supervisor Clean Communities	\$	7.00	to 12.00 p/h	
Supervisor Water/Sewer B/C	\$	19,000.00	\$	75,000.00
Tax Assessor	\$	23,000.00	\$	75,000.00
Tax Clerk	\$	18,720.00	\$	28,000.00
Tax Collector	\$	23,000.00	\$	68,000.00
Technical Assistant Const. Off.	\$	19,500.00	\$	52,000.00
Temporary Acting Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Deputy Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Court Administrator	\$	10.00	to 30.00 p/h	
Township Attorney	\$	15,000.00	\$	200,000.00
Township Clerk	\$	53,000.00	\$	75,000.00
Township Clerk/Business Administrator	\$	23,000.00	\$	115,000.00
Township Committee	\$	17,000.00	\$	20,000.00
Violations Clerk			\$	1,000.00
Zoning Officer	\$	20,000.00	\$	65,000.00

5. **\*\*TABLED\*\*** ORDINANCE NO. 1465-14 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 193, ARTICLE III, ENTITLED PROPERTY MAINTENANCE CODE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, Ordinance No. 1465-14 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2014 at 6:00 p.m.

BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey that Article III of said chapter shall be deleted in its entirety and replaced as follows:

SECTION 1.

193-10 Standards Established

There is hereby established a Property Maintenance Code for all properties, in the Township of Middle.

§ 193-11 Purpose, Intent and Scope .

The purpose of this article is to ensure public health, safety and welfare insofar as they are affected by the maintenance of structures and premises.

The intent is to foster the beautification of the Township of Middle through the cleanup of litter, debris and unsightly properties. The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures and exterior property.

§ 193-12 Definitions.

As used in this article, the following terms shall have the meanings indicated:

CODE OFFICIAL - The official who is charged with the administration and enforcement of this code, or any duly authorized representative, including but not limited to code enforcement officer, zoning officer, construction official.

CONDEMN - to adjudge unfit for occupancy

DWELLING UNIT – a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

DUMPSTER - an exterior waste container designed to be mechanically lifted by and emptied into or carted away by a commercial vehicle.

HABITABLE SPACE - Space in a structure for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.

LITTER - Any used or unconsumed substance or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper or other natural or synthetic material or any combination thereof, including but not limited to any bottle, jar or can or any top, cap or detachable tab of any bottle, jar or can; any unlighted cigarette, cigar, match or any flaming or glowing material; any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste; newspapers or magazines; glass, metal, plastic or paper containers or other packaging; or construction material; but does not include the waste of the primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.

LITTER RECEPTACLE - A container suitable for the depositing of litter.

§ 193-13 Responsibility

It shall be the duty of the owner, lessee, tenant, occupant and/or person in charge of any structure or property to maintain the property in strict conformance with this article. The owner of the premises shall maintain the structures and exterior property in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy premises which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. Occupants of a dwelling unit, rooming unit or housekeeping unit are responsible for keeping in a clean, sanitary and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises which they occupy and control.

193-14 Liability.

The code official or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties. Any suit instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code. (IPMC - A103.4)

#### 193-15 DUTIES AND POWERS OF THE CODE OFFICIAL

##### A. General.

The code official is hereby authorized and directed to enforce the provisions of this code. The code official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

##### B. Inspections.

The code official shall make all of the required inspections, or shall accept reports of inspection by approved agencies or individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The code official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

##### C. Right of entry.

Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the code official has reasonable cause to believe that there exists in a structure or upon a premises a condition in violation of this code, the code official is authorized to enter the structure or premises at reasonable times to inspect or perform the duties imposed by this code, provided that if such structure or premises is occupied the code official shall present credentials to the occupant and request entry. If such structure or premises is unoccupied, the code official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the code official shall have recourse to the remedies provided by law to secure entry.

##### D. Identification.

The code official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

##### E. Notices and orders.

The code official shall issue all necessary notices or orders to ensure compliance with this code.

##### F. Department records.

The code official shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records for the period required for retention of public records.

#### 193-16 Vacant structures and land.

All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health, safety or general welfare of the surrounding property owners, the neighborhood, or the community as a whole.

#### 193-17 EXTERIOR PROPERTY AREAS - GENERALLY

All exterior property and premises shall be maintained in a clean, safe and sanitary condition.

The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

#### § 193-18 LITTER AND WASTE

All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

A. It shall be unlawful for any person to throw, drop, discard or otherwise place litter of any nature upon any public or private property, other than in a litter receptacle. Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers.

B. No person shall sweep into or deposit in any gutter, street, catch basin or other public place any accumulation of litter from any public or private sidewalk, driveway, curb or property.

C. It shall be unlawful for any owner, agent or contractor in charge of a construction or demolition site to permit the accumulation of litter, trees, stumps and/or cleaning debris before, during or after completion of any construction or demolition project on the job site or on any vacant lot situate in a residential district.

D. It shall be unlawful for any residential or commercial property owner to permit open or overflowing waste disposal bins or litter receptacles on his or her property.

E. It shall be unlawful for any person or entity to store or permit storage of any trash, garbage, rubbish, or bulky household waste, including household appliances, furniture and mattresses, except in a fully enclosed structure or during days designated for the collection of bulky items.

F. It shall be unlawful for any property owner to store or permit the storage of tires except in a fully enclosed structure or on days designated for the collection of tires.

G. It shall be unlawful for any vehicle to be driven, moved, stopped or parked on any highway unless such a vehicle is constructed or loaded to prevent any of its load from dropping, sifting, leaking or otherwise escaping there from. Any person operating a vehicle from which any glass or objects have

fallen or escaped, which could cause an obstruction, damage a vehicle or otherwise endanger travelers or public property, shall immediately cause the public property to be cleaned of all glass or objects and shall pay the cost therefore. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

H. Containerization.

The owner of every occupied premise shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish. The operator of every establishment producing garbage shall provide, and at all times cause to be utilized, approved leak proof containers provided with close-fitting covers for the storage of such materials until removed from the premises for disposal.

Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers.

Any container proposed in the right-of-way shall first obtain a permit from the code official per chapter 158 of the code of the Township of Middle.

Any dumpster proposed in the right-of-way, or on private property shall first obtain a permit from the code official of the Township of Middle. The permittee shall abide by all time constraints and provisions set forth in section 218 – 99A of the Township Code.

The owner, lessee, tenant, occupant and/or person in charge of any structure or property shall provide a litter receptacle and service therefore at the following public places:

- (1) Sidewalks used by pedestrians in commercially zoned districts.
- (2) Buildings held out for use by the public, including schools, government buildings and the like
- (3) All street vendor locations.
- (4) Self-service refreshment areas.
- (5) Gasoline service station islands.
- (6) Shopping centers.
- (7) Parking lots.
- (8) Campgrounds.
- (9) Mobile home parks.

[Amended 4-5-1990 by Ord. No. 720-90]

(10) Marinas, boat moorage and fueling stations, boat launching areas and public and private piers.

(11) Beaches and bathing areas.

(12) At special events to which the public is invited, including sporting events, parades, carnivals, circuses, festivals and picnics.

It shall be the duty of the owner, agent and/or contractor in charge of any construction site to furnish containers adequate to accommodate flying or nonflyable debris or trash at said construction site at areas convenient thereto and to maintain and empty said litter receptacles in such a manner and with such a frequency as to prevent spillage of refuse.

All sweepings shall be collected and properly containerized in a litter receptacle.

193-19 GRASS AND WEEDS

A. All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10". All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. This subsection shall not apply to undeveloped wooded tracts. Upon failure of the owner or agent having charge of a property to abate a violation by cutting grass and weeds within 10 calendar days, they shall be subject to prosecution in accordance with Section 193-29 and as prescribed by the authority having jurisdiction. Each day shall be counted as a separate offense. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds and grass growing thereon, and the costs of such removal plus a 20% administrative fee shall be paid by the owner or agent responsible for the property.

193-20 Grading and drainage.

All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon with the exception of approved retention areas and reservoirs.

193-21 Sidewalks, driveways and parking lots.

All sidewalks, walkways, stairs, driveways, parking spaces and similar areas abutting the building, structure, or property shall be kept in a proper state of repair, clean, and maintained free from hazardous conditions or nuisances of every kind. Any parking lot with greater than 10 spaces shall keep the area free from potholes.

193-22 Rodent harborage.

All structures and exterior property (residential and non-residential) shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and exterminate, and the costs of such action shall be paid by the owner or agent responsible for the property along with a reasonable administrative fee to be determined by the Township.

193-23 Exhaust vents.

Consistent with the current International Mechanical Code, pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

193-24 Accessory structures.

All accessory structures, including but not limited to detached garages, fences and walls, shall be

maintained structurally sound and in good repair.

193-25 Motor vehicles.

Except as provided for in other regulations, no inoperative motor vehicle shall be parked, kept or stored on any exterior premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth which has been approved by the code official.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

193-26 Defacement of property.

No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

193-27 PEST ELIMINATION

A. Infestation.

All structures shall be kept free from insect and rodent infestation. All structures in which insects or rodents are found shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to prevent reinfestation.

B. Owner.

The owner of any structure shall be responsible for pest elimination within the structure prior to renting or leasing the structure.

C. Single occupant.

The occupant of a one-family dwelling or of a single-tenant nonresidential structure shall be responsible for pest elimination on the premises.

D. Multiple occupancy.

The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for pest elimination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupant and owner shall be responsible for pest elimination.

E. Occupant

The occupant of any structure shall be responsible for the continued rodent and pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for pest elimination. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and exterminate the pests. The costs of such removal shall be paid by the owner or agent responsible for the property along with an administrative fee

193-28 OCCUPANCY LIMITS

A. Living room requirements.

Every living room shall contain at least 120 square feet

B. Bedroom Requirements- every bedroom shall contain a minimum of 70 square feet and every bedroom occupied by more than one person shall contain a minimum of 50 square feet of floor area for each occupant thereof.

MINIMUM AREA REQUIREMENTS

SPACE	MINIMUM AREA IN SQUARE FEET		
	1-2 occupants	3-5 occupants	6 or more occupants
Living room <sup>a, b</sup>	120	120	150
Dining room <sup>a, b</sup>	No requirement	80	100
Bedrooms	Shall comply with Section 193-28B		

C. Access from bedrooms.

Bedrooms shall not constitute the only means of access to other bedrooms or habitable spaces and shall not serve as the only means of egress from other habitable spaces.

Exception: Units that contain fewer than two bedrooms.

D. Water closet accessibility.

Every bedroom shall have access to at least one water closet and one lavatory without passing through another bedroom. Every bedroom in a dwelling unit shall have access to at least one water closet and lavatory located in the same story as the bedroom or an adjacent story.

E. Prohibited occupancy.

Kitchens and non-habitable spaces shall not be used for sleeping purposes.

F. Overcrowding.

Dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of the table above.

G. Sleeping area.

The minimum occupancy area required in this section shall not be included as a sleeping area in determining the minimum occupancy area for sleeping purposes.

H. Combined spaces.

Combined living room and dining room spaces shall comply with the requirements above if the total

area is equal to that required for separate rooms and if the space is located so as to function as a combination living room/dining room.

I. Efficiency unit.

Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

1. A unit occupied by not more than one occupant shall have a minimum clear floor area of 120 square feet (11.2 m<sup>2</sup>). A unit occupied by not more than two occupants shall have a minimum clear floor area of 220 square feet (20.4 m<sup>2</sup>). A unit occupied by three occupants shall have a minimum clear floor area of 320 square feet (29.7 m<sup>2</sup>). These required areas shall be exclusive of the areas required by Items 2 and 3.
2. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a minimum clear working space of 30 inches (762 mm) in front. Light and ventilation conforming to this code shall be provided.
3. The unit shall be provided with a separate bathroom containing a water closet, lavatory and bathtub or shower.
4. The maximum number of occupants shall be three.

193-29 VIOLATIONS

A. Unlawful acts.

It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

B. Notice of violation.

The code official shall serve a notice of violation or order in accordance with Section 193-15.

C. Prosecution of violation.

Any person failing to comply with a notice of violation or order served in accordance with Section 193 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

D. Violation penalties.

Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

E. Abatement of violation.

The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises. If a violation is abated after the prescribed time period allotted by the violation notice, prosecution and penalties may still be implemented and assessed.

193-30 NOTICES AND ORDERS

A. Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed to the person responsible for the violation as specified in this code.

B. Form. Such notice shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code.
5. Inform the property owner of the right to appeal.
6. Include a statement of the right to file a lien in accordance with this chapter.

C. Method of service.

Such notice shall be deemed to be properly served if a copy thereof is either:

1. Delivered personally;
2. Sent by certified or first-class mail addressed to the last known address; or
3. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

D. Unauthorized tampering.

Signs, tags or seals posted or affixed by the code official shall not be mutilated, destroyed or tampered with, or removed without authorization from the code official.

E. Penalties.

Penalties for noncompliance with orders and notices shall be as set forth in 193-31.

F. Transfer of ownership.

It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from

the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

193-31 Penalties

Any person or entity that shall violate the provisions of this article shall, upon conviction, be subject to one or more of the following: a fine of not more than \$1,000 or imprisonment for a term not to exceed 90 days or a period of community service not to exceed 90 days. Each separate twenty-four-hour period during which a violation continues shall be deemed to be a separate and distinct violation of this article.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

6. RESOLUTION 03-14 – GENERAL APPOINTMENTS – 2014 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, there are various terms of office that have expired as of 12/31/2013, and BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, and State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Michael Clark	12/31/2016
Public Agency Compliance Officer – Affirmative Action Reg.	1 yr	Tracey Taverner	12/31/2014
Real Estate Officer	1yr	Lee Ann Russ	12/31/2014
Registrar of Vital Statistics	3 yr	Suzanne Stocker	12/31/2016
Deputy Registrar of Vital Statistics	3 yr	Kimberly Krauss	12/31/2016
Tax Search Officer	1yr	Sandra Beasley	12/31/2014
Municipal Improv. Search Officer	1yr	Kimberly Krauss	12/31/2014
Recycling Coordinator	1yr	Rob Flynn	12/31/2014
Deputy Municipal Clerk	1yr	Suzanne Stocker	12/31/2014
Emergency Management – Civil Defense / Deputy Coordinator	3yr	Sean McDevitt	12/31/2016
Emergency Management – Civil Defense	1yr	Christopher Leusner, Deputy	12/31/2014
Emergency Management – Civil Defense	1yr	Mike Linz, Deputy	12/31/2014
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2014
Emergency Management – Civil Defense	1yr	Constance Mahon, Deputy	12/31/2014
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2014
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2014
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2014
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2014
Emergency Management – Civil Defense	1yr	Michael Clark, Twp. Committee Representative	12/31/2014
Emergency Management – Civil Defense	1yr	Jill Becker, Secretary	12/31/2014
Board of Health	3yr	Michael Clark, Member	12/31/2016
Board of Health	3yr	Sarah Sharpe, Member	12/31/2016
Board of Health	1yr	Kimberly Krauss, Secretary	12/31/2014
Cable TV Advisory Board	2yr	Susan VanRossum	12/31/2015
Cable TV Advisory Board	2yr	David Cohn	12/31/2015
Cable TV Advisory Board	2yr	Dwight Dunbracco	12/31/2015
Cable TV Advisory Board	2yr	Nancy Wheeler Driscoll	12/31/2015
Cable TV Advisory Board	2yr	James Lewis, Alternate #1	12/31/2015
Cable TV Advisory Board	1yr	Marcus Karavan, Attorney	12/31/2014
Cable TV Advisory Board	1yr	Barbara Montgomery, Secretary	12/31/2014
Senior Citizen Advisory Council	2yr	Mary Durkin	12/31/2015
Senior Citizen Advisory Council	1yr	Chris Fulwert	12/31/2014
Senior Citizen Advisory Council	1yr	Don Foley	12/31/2014
Senior Citizen Advisory Council	1yr	Ron Jost, Liaison Disability Issues	12/31/2014

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Senior Citizen Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2014
Traffic Committee	3yr	Catherine Cornell	12/31/2016
Traffic Committee	3yr	Sally Garrison	12/31/2016
Traffic Committee	3yr	Arline Angelone	12/31/2016
Traffic Committee	3yr	Edward Lannigan	12/31/2016
Traffic Committee	3yr	Ruth Whitehead	12/31/2015*
Traffic Committee	2yr	Chuck Mussachio, Alternate #1	12/31/2015
Traffic Committee	1yr	Kendra Karstens, Secretary	12/31/2014
Zoning Board of Adjustment	4yr	Mark Saioni	12/31/2017
Zoning Board of Adjustment	4yr	James McLaughlin	12/31/2017
Zoning Board of Adjustment	2yr	Jim Norris, Alternate #1	12/31/2015
Zoning Board of Adjustment	1yr	David May, Secretary	12/31/2014
Planning Board Member	1yr	Michael Butterfield, Class I Member	12/31/2014
Planning Board Member	1yr	Timothy Donohue, Class III Member	12/31/2014
Planning Board Member	3yr	Elizabeth Simpkins, Class II Member	12/31/2014*
Planning Board Member	2yr	Sandy Jensen, Alternate Member #1	12/31/2015
Planning Board Member	1yr	David May, Secretary	12/31/2014
Public Employees Award Committee	3yr	Michael Clark	12/31/2016
Recreation Commission	3yr	Michael Clark	12/31/2016
Recreation Advisory Council	3yr	Robert Matthews, Advisor	12/31/2016
Recreation Advisory Council	3yr	Justin Cox, Advisor	12/31/2016
Recreation Advisory Council	3yr	Warren Wade	12/31/2016
Recreation Advisory Council	3yr	Benton Weimer	12/31/2016
Recreation Advisory Council	3yr	Bob Jackson	12/31/2016
Recreation Advisory Council	3yr	Phil Heun Jr.	12/31/2016
Recreation Advisory Council	1yr	Tammy Devitt, Secretary	12/31/2014
Rent Leveling Board	2yr	Mary Durkin, Jr. Alt Tenant Member	12/31/2015
Rent Leveling Board	1yr	Jill Becker, Rent Control Officer	12/31/2014
Fund Commissioner ACMJIF	1yr	Tracey Taverner	12/31/2014
Alternate Fund Commissioner ACMJIF	1yr	Constance Mahon	12/31/2014
Fund Commissioner MEL	1yr	Tracey Taverner	12/31/2014
Alternate Fund Commissioner MEL	1yr	Constance Mahon	12/31/2014
Claims Coordinator	1yr	Vera Kalish	12/31/2014
Safety Coordinator	1yr	Sean McDevitt	12/31/2014
Council On The Arts	3yr	Maryanne Franz	12/31/2016
Council On The Arts	1yr	Deborah Becker, Secretary	12/31/2014
Memory Lane Coordinator	1yr	Tammy Devitt	12/31/2014
Economic Development Council	3yr	Pat McCusker	12/31/2016
Economic Development Council	3yr	Karin Parker	12/31/2016
Economic Development Council	1yr	Jill Becker, Secretary	12/31/2014
Environmental Commission	3yr	Jeff Schafter	12/31/2016
Environmental Commission	3yr	Larissa Smith	12/31/2016
Environmental Commission	3yr	Rachel Shepherd	12/31/2016
Environmental Commission	3yr	Elizabeth Simpkins	12/31/2014*
Environmental Commission	1yr	Dawn Stimmel, Secretary	12/31/2014
CMC Animal Shelter Advisory Board Member	1 yr	Michael Clark	12/31/2014
CMC Animal Shelter Advisory Board Member	1yr	William Candell	12/31/2014
Code of Conduct Review Committee	2 yr	Karl Giulian, Football Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Joe Westfield, Soccer Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Mike Butterfield, Baseball/ Softball Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Clyde Pettitt, Hockey Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Dave Salvo, Basketball Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Jeff Conlin, Wrestling Coach	12/31/2015
Code of Conduct Review Committee	2 yr	Dawn Wilson, Parent Football	12/31/2015
Code of Conduct Review Committee	2 yr	Brian Juzaitis, Parent Football	12/31/2015
Code of Conduct Review Committee	2 yr	Shelley McFadden, Parent Soccer	12/31/2015
Code of Conduct Review Committee	2 yr	Nichole Wyatt, Parent Baseball / Softball	12/31/2015
Code of Conduct Review Committee	2 yr	Gene Hall, Parent Hockey	12/31/2015
Code of Conduct Review Committee	2 yr	Vivian Zarfati, Parent Basketball	12/31/2015
Code of Conduct Review Committee	2 yr	Willie Johnson, Parent Basketball	12/31/2015
Code of Conduct Review Committee	2 yr	Pam Shute, Parent Wrestling	12/31/2015
Code of Conduct Review Committee	2yr	Eric Rickard, Lacrosse Parent	12/31/2015

\* Filling unexpired term of office.

7. RESOLUTION 04-14 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
- WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et.seq., and
- WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and
- WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;
- NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2014 through December 31, 2014:
- Municipal Solicitor – Marcus H. Karavan, P.C. – Not to exceed \$175,000.00
  - Labor Solicitor Paul J. Baldini – not to exceed \$50,000.00
  - Municipal Auditor - Ford Scott Associates – Not to exceed \$57,300.00
  - Municipal Prosecutor –Marian Ragusa - Not to exceed \$34,000.00
  - Municipal Public Defender - Seth Fuscellaro – Not to exceed \$17,500.00.
  - Rent Leveling Solicitor - Jon Batastini, Loveland & Garrett – Not to exceed \$4,500.00
  - Economic Development & Grant Admin. Consultants - TRIAD Associates – Not to exceed \$17,500.00.
  - Bond Counsel - McManimon & Scotland – Not to exceed \$15,000.00
  - Risk Management Consultant –Marsh & McLennan - Not to exceed \$24,000.00
  - Planning Consultant - Terenik Land Use Consulting – Not to exceed \$15,000.00.
  - Hearing Officer – J. Fred Coldren – Not to exceed \$10,000.00
- BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.
8. RESOLUTION 05-14 – AWARDING CONTRACTS UNDER NON-FAIR AND OPEN PROCESS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
- WHEREAS, the Township has determined that the value of the following contracts will not exceed \$17,500.00, and
- WHEREAS, the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) provides for the award of contracts for professional services without advertising for bids, and
- WHEREAS, these contracts are not therefore subject to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, and
- WHEREAS, the Township of Middle requires said services, and funds are available for said purpose,
- NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following contracts are hereby awarded as designated below for the calendar year 2014.
- |   |  |
|---|--|
| Code Maintenance & ECode 360              | General Code - \$9,695.00              |
| Sunrise (RIM System Maintenance /Support) | DELL Marketing L.P. - \$1,900.00       |
| GPS /MDTS / Cameras / Voice Recorder      | Quality Communications - \$12,800.00   |
| LiveScan                                  | Morphotrak - \$2,476.11                |
| Info- Cop                                 | GTBM - \$6,825.00                      |
| Radar Equipment                           | R&R Radar - \$4,169.46                 |
| Police Operating Software                 | Enforsys - \$14,680.00                 |
| Police Time System - POSS                 | Visual Computer Solutions \$8,446.00   |
| “BEAST” Barcode System                    | Porter Lee Corporation - \$1,075.00    |
| Power DMS                                 | Innovative Data Solutions - \$3,460.00 |
| “Robo” Call System (Global Connect Calls) | ECN - \$4,100.00                       |
| FEMA Community Rating Systems             | DeSimone Management LLC. - \$5,000.00  |
| Public Information Officer                | Scott Wahl - \$12,000.00               |
| Zoning / Construction Software            | Mitchell Humphries - \$3,000.00        |
- BE IT FURTHER RESOLVED, that the following proposal provided below indicates that the value of the agreement will exceed \$17,500, and
- BE IT FURTHER RESOLVED, that the following company has submitted a Business Entity Disclosure Certification, which certifies that said entity has not made any reportable contributions to a political or candidate committee in the Township of Middle in the previous one year, and that the contract will prohibit the Quality Communications from making any reportable contributions through the term of the contract, and
- BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. A contract shall be awarded as follows:
- Radio Equipment Maintenance Agreement ----- Quality Communications -- \$24,600.00
- FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Herald Times for publication.
- FURTHER RESOLVED that these contracts are contingent upon the certification of availability of funds by the Chief Financial Officer, as attached hereto.
9. RESOLUTION 06-14 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – TESTA, HECK, SCROCCA & TESTA, P.A. – On motion by

Mayor Donohue seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Scrocca & Testa, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$150.00/hr. not to exceed \$17,500.00.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

10. RESOLUTION 07-14 – DEPARTMENTS – 2014 – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2014 as follows:

DANIEL LOCKWOOD	TIMOTHY DONOHUE	MICHAEL CLARK
DIRECTOR	DIRECTOR	DIRECTOR
Department of Public Works	Administrative Executive	Legal Services
Motor Pool	Recreation	Emergency Medical Services
Solid Waste Removal / Recycling	Police	Volunteer Fire Co. Liaison
Department of Sewer & Water	Telecommunications	Emergency Management
Parks & Grounds	Municipal Court	Zoning / Planning / Code Enforcement
Public Buildings	Animal Control	Engineering / Construction
Financial Administration	Senior Citizen Affairs	Assessment and Collection of Taxes

11. RESOLUTION 08-14 – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2014 WHERE THE TOTAL AMOUNT WOULD EXCEED THE BID THRESHOLD – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2014, where the total amount would exceed the bid threshold of \$21,000.00 Dollars, and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2014 where the total amount would exceed the bid threshold.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.

12. RESOLUTION 09-14 – TAX APPEALS – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase of decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2014 are hereby authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee, and

BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation. BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.

13. RESOLUTION 10-14 – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which in designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments, and

WHEREAS, this Act requires that the Cash Management Plan include:

- A. The designation of & public depository or depositories.
- B. The authorization for investments as permitted by various applicable laws.
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.

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D. An annual audit of the Cash Management Plan.

E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.

14. RESOLUTION 11-14 – TEMPORARY BUDGET – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2014 and does not exceed 26.25% of the operating budget of 2013:

GENERAL GOV.

Administrative & Executive	S&W	40,000.00	01-20-100-100-111
	OE	4,000.00	01-20-100-100-299
Public Affairs	S&W	0.00	01-20-100-101-111
	OE	500.00	01-20-100-101-299
Human Resources	S&W	14,000.00	01-20-105-105-111
	OE	7,000.00	01-20-105-105-299
Mayor & Committee	S&W	14,000.00	01-20-110-110-111
	OE	2,000.00	01-20-110-110-299
Municipal Clerk	S&W	35,000.00	01-20-120-120-111
	OE	8,000.00	01-20-120-120-299
Codification	OE	2,500.00	01-20-120-121-299
Financial Administration	S&W	55,000.00	01-20-130-130-111
	OE	10,000.00	01-20-130-130-299
Grants Administration	S&W	15,000.00	01-20-130-131-111
	OE	10,000.00	01-20-130-131-299
Bond Registrar	OE	500.00	01-20-130-132-299
Information Technology	OE	31,000.00	01-20-132-132-211
Audit Services	OE	15,000.00	01-20-135-135-299
Tax Collection	S&W	28,000.00	01-20-145-145-111
	OE	5,000.00	01-20-145-145-299
Tax Assessor	S&W	30,000.00	01-20-150-150-111
	OE	6,000.00	01-20-150-150-299
Liquidation of TTL's	OE	2,500.00	01-20-155-155-299
Legal Services	OE	70,000.00	01-20-155-156-299
Engineering Services	OE	30,000.00	01-20-165-165-299
Smart Growth	OE	5,000.00	01-21-180-180-111
Planning Board	OE	0.00	01-21-180-180-299
Zoning	S&W	30,000.00	01-21-185-185-111
	OE	8,000.00	01-21-185-185-299
Code Enforcement	S&W	9,000.00	01-22-195-195-111
	OE	0.00	01-22-195-195-299
Construction Code Official	S&W	30,000.00	01-22-195-196-111
	OE	3,000.00	01-22-195-196-299
Demolition of Buildings	OE	0.00	01-22-195-198-299
Electrical Inspector	S&W	8,000.00	01-22-195-200-111
Other Insurance Premiums	OE	60,000.00	01-23-210-211-499
Worker's Comp Insurance	OE	140,000.00	01-23-215-215-499
Group Insurance Plan	OE	700,000.00	01-23-220-222-499
Health Care Waiver	OE	9,000.00	01-23-220-222-499
Unemployment Insurance	OE	0.00	01-23-225-225-411
Public Buildings & Grounds	S&W	0.00	01-23-310-310-111
	OE	25,000.00	01-23-310-310-299
Police	S&W	1,620,000.00	01-25-240-240-111
	OE	40,000.00	01-25-240-240-299
Communications	S&W	100,000.00	01-25-250-250-111
	OE	2,000.00	01-25-250-250-299
Emergency Management	S&W	1,500.00	01-25-252-252-299
	OE	500.00	01-25-252-252-299
Rescue Squad	S&W	80,000.00	01-25-262-262-111
	OE	12,000.00	01-25-262-262-299
Contr to First Aid Squads	OE	35,000.00	01-25-262-263-299
Fire Protection	S&W	5,000.00	01-25-265-265-111
Prosecutor	OE	9,000.00	01-25-275-275-111

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Gypsy Moth Control	OE	0.00	01-26-290-290-299		
Public Works	S&W	250,000.00	01-26-290-291-111		
	OE	30,000.00	01-26-290-291-299		
Shade Tree	OE	250.00	01-26-300-301-299		
Garbage & Trash Removal	OE	120,000.00	01-26-305-306-373		
Recycling - Contractual	OE	120,000.00	01-26-305-308-373		
Motor Pool	OE	50,000.00	01-26-315-315-699		
Board of Health	S&W	500.00	01-27-330-330-111		
	OE	500.00	01-27-330-330-299		
Animal Control	S&W	16,000.00	01-27-340-340-111		
	OE	3,000.00	01-27-340-340-299		
Animal Shelter - Contract	OE	68,545.00	01-27-340-340-399		
PATF 1 Appropriation	OE	0.00	01-27-360-360-299		
Recreation	S&W	75,000.00	01-28-370-370-111		
	OE	12,000.00	01-28-370-370-399		
Senior Center	S&W	17,000.00	01-28-370-370-111		
	OE	6,000.00	01-28-370-370-399		
Beach Restoration	OE	0.00	01-28-380-380-299		
Terminal Leave	OE	30,000.00	01-30-415-415-111		
Electricity	OE	55,000.00	01-31-430-430-475		
Street Lighting	OE	0.00	01-31-435-435-475		
Postage	OE	8,000.00	01-31-436-436-299		
Telephone	OE	40,000.00	01-31-440-440-475		
Natural Gas	OE	20,000.00	01-31-446-446-475		
Fuel Oil	OE	3,000.00	01-31-447-447-475		
Gasoline Costs	OE	75,000.00	01-31-460-460-475		
Maint & Serv Policies	OE	50,000.00	01-31-462-462-475		
Sanitation - Landfill Contract	OE	130,000.00	01-32-465-465-373		
Contingent	OE	0.00	01-35-470-470-299		
Pers	OE	0.00	01-36-471-471-451		
Social Security	OE	150,000.00	01-36-471-471-453		
Police & Firemen's Ret System	OE	0.00	01-36-471-471-455		
PFRS Employer Liability	OE	0.00	01-36-475-475-411		
PERS Employer Liability	OE	0.00	01-36-475-475-412		
DCRP	OE	4,000.00	01-36-471-471-457		
Safe & Secure Grant	OE	0.00	01-41-704-704-111		
Interlocal - CMC Tech School	OE	0.00	01-42-101-101-111		
Interlocal - JIF Fire District #2	OE	0.00	01-42-101-100-411		
Municipal Court	S&W	65,000.00	01-43-490-490-111		
	OE	6,000.00	01-43-490-490-299		
Public Defender	S&W	6,000.00	01-43-495-495-111		
Capital Improvement Fund	OE	0.00	01-44-901-901-611	Total	
Construction of Bus Shelters	OE	0.00	01-44-904-904-611	Approp	20392788.45
Emergency Auth - Marlyn Manor	OE	0.00		PATF Cont	-500
JAG Grant - North Wildwood	OE	0.00		Debt Serv	-1520745
JAG Grant	OE	0.00		Cap Imp	0
Total		4,777,795.00		Balance	18871543.45
TEMP.UTILITY				26.25%	4,953,780.16
Operating	S&W	85,000.00	07-55-501-501-111		
	OE	61,000.00	07-55-502-502-299		
Group Insurance	OE	10,000.00	07-55-502-503-311		
Surety Bond	OE	0.00	07-55-502-503-312		
Other Insurance	OE	20,000.00	07-55-502-503-313		
Dental Insurance	OE	3,000.00	07-55-502-503-314		
Prescription	OE	4,500.00	07-55-502-503-315		
CMCMUA User Charges	OE	450,000.00	07-55-502-504-351		
Social Security	OE	8,000.00	07-55-541-541-303		
Total		641,500.00			

15. RESOLUTION 12-14 - TEMPORARY DEBT SERVICE BUDGET – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2014 Temporary Debt Service Budget,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle as follows:

The 2014 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

CURRENT

NJEIT Loans Princ	\$1,700.00
NJEIT Loans Interest	\$2,500.00
Green Acres Principal and Interest	\$43,000.00
Bond Principal	\$ 0.00
Bond Interest	\$58,000.00
UTILITY	
Bond Principal	\$25,000.00
Bond Interest	\$260,000.00

16. RESOLUTION 13-14 - SALARIES – 2014 – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No. 1464-14, and WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee. NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the attached schedule showing salaries and wages of the Township Employees shall constitute the salary Resolution for the year 2014, subject to such additions as may be made by Resolution of the Township Committee during the year 2014.

					Long %	Long \$	Total
Candell	William	Animal Control Officer	49,633				49,633
Candell	William	Animal Cruelty Investigator	1				
Weber	Joyce	Assistant Municipal Tax Collector	34,199				34,199
Clifford	Lisa	Assistant Zoning Officer	28,448				28,448
Koochembere	Michael	Building Inspector P/T	6,869				6,869
Mahon	Constance	Business Administrator	110,000				110,000
Montgomery	Barbara	Cable TV Advisory Board Secretary	850				850
Cropper	Allan	Carpenter	39,318				39,318
Schofield	David	Carpenter Helper	27,903				27,903
Taverner	Tracey	Chief Financial Officer	69,960		8%	5,597	75,557
Bongiovanni	Robert	Clerk 1 P/T	16.74	per hr			
Bramble	Joyce	Clerk 1 P/T	20.00	per hr			
Moore	Jeanette	Clerk 1 P/T	10.00	per hr			
Amenhauser	James	Code Enforcement Officer	32,667				32,667
Arndt	Donald	Construction Official	64,911				64,911
Russ	LeeAnn	Coordinator of Computer Services	4,000				4,000
Leusner	Christopher	Dep Mun Emergency Management Coord	1				
Krauss	Kimberly	Deputy Business Administrator	10,000				10,000
Keen	Elizabeth	Deputy Municipal Court Administrator	36,520		10%	3,652	40,172
Becker	Jill	Deputy Municipal Emergency Management Coordinator	1				
McDevitt	Sean	Deputy Municipal Emergency Management Coordinator	1				
Weber	Joyce	Deputy Sewer Billing Administrator	6,250				6,250
Simpkins	Elizabeth	Deputy Tax Assessor	37,117				37,117
Becker	Jill	Economic Dev/Paralegal/Rent Control Off	49,542				49,542
Trexler	James	Electrical Subcode Official P/T	26,000				26,000
Fritsch, Sr	Paul	Emergency Management Coordinator	4,650				4,650
Burke	Nancy	Emergency Medical Technician	28,369				28,369
Camp	Annmari	Emergency Medical Technician	32,445		8%	2,596	35,041
Klecz	Raymond	Emergency Medical Technician	30,248		6%	1,815	32,063
Linz	Michael	Emergency Medical Technician	42,343		10%	4,234	46,577
McDevitt	Sean	Emergency Medical Technician	46,816		10%	4,682	51,498
Bauer	Alexander	Emergency Medical Technician P/T	10.60	per hr			
Belles	Christopher	Emergency Medical Technician P/T	11.60	per hr			
Belles	Samantha	Emergency Medical Technician P/T	11.60	per hr			

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Belles	William	Emergency Medical Technician P/T	11.60	per hr			
Belles, Sr	Walter	Emergency Medical Technician P/T	11.60	per hr			
Brannon	Patricia	Emergency Medical Technician P/T	11.60	per hr			
Braswell	Ryan	Emergency Medical Technician P/T	10.60	per hr			
Burke	Julia	Emergency Medical Technician P/T	12.63	per hr			
Buswell	Daniel	Emergency Medical Technician P/T	11.60	per hr			
Cripps	William	Emergency Medical Technician P/T	11.60	per hr			
Davis	Kristen	Emergency Medical Technician P/T	11.60	per hr			
Donahue	John	Emergency Medical Technician P/T	11.60	per hr			
Eagan	Joseph	Emergency Medical Technician P/T	12.63	per hr			
Feltwell	Adam	Emergency Medical Technician P/T	11.60	per hr			
Finnegan	Jacqueline	Emergency Medical Technician P/T	11.60	per hr			
Knipple	Matthew	Emergency Medical Technician P/T	12.63	per hr			
Lindholm	Kyle	Emergency Medical Technician P/T	11.60	per hr			
Marriner	Jackie	Emergency Medical Technician P/T	11.70	per hr			
Martino	Christopher	Emergency Medical Technician P/T	12.63	per hr			
McDevitt	Sandra	Emergency Medical Technician P/T	12.63	per hr			
McDevitt	Nancy	Emergency Medical Technician P/T	12.90	per hr			
McNenny	Glenn	Emergency Medical Technician P/T	11.60	per hr			
Mulligan	April	Emergency Medical Technician P/T	12.63	per hr			
Nielsen	Keith	Emergency Medical Technician P/T	11.60	per hr			
Parke	Christopher	Emergency Medical Technician P/T	10.60	per hr			
Parker	Tiffany	Emergency Medical Technician P/T	11.70	per hr			
Rue	Debora	Emergency Medical Technician P/T	12.63	per hr			
Russo	Joseph	Emergency Medical Technician P/T	11.60	per hr			
Schwartz	Jonathon	Emergency Medical Technician P/T	11.60	per hr			
Scull	Elijah	Emergency Medical Technician P/T	11.60	per hr			
Sims	Joseph	Emergency Medical Technician P/T	12.63	per hr			
Smearman	Steven	Emergency Medical Technician P/T	12.63	per hr			
Stiltner	Kirby	Emergency Medical Technician P/T	10.60	per hr			
Teasenfitz	Jennifer	Emergency Medical Technician P/T	11.60	per hr			
Thompson	Zina-Beth	Emergency Medical Technician P/T	12.63	per hr			
Thomson	John	Emergency Medical Technician P/T	11.70	per hr			
Wimley	Crystal	Emergency Medical Technician P/T	11.60	per hr			
Linz	Michael	EMS Billing Administrator	850				850
Amrose	Paul	Equipment Operator	27,597				27,597
Neill	Greg	Fire Subcode Official P/T	10,271				10,271
Zaccaria	Mario	Fire Subcode Official P/T	7,393				7,393
Damon	Rashaun	Food Service Worker P/T	10.00	per hr			
Jones	Thomas	Food Service Worker P/T	10.00	per hr			
Rickards	Krista	Food Service Worker P/T	10.00	per hr			
Taverner	Tracey	Fund Commissioner	1				
Neidig	George	Judge of Municipal Court	35,000				35,000
Neidig	George	Judge of Shared Municipal Court	7,000				7,000
Linz	Sandra	Keyboarding Clerk 1	20,094				20,094
Montgomery	Barbara	Keyboarding Clerk 1	31,535				31,535
Linz	Brittany	Keyboarding Clerk 1	18,720				18,720
Oliver	Christina	Keyboarding Clerk 1	18,720				18,720
Mutter	Beth	Keyboarding Clerk 1 P/T	14.00	per hr			
Cropper	Alexis	Keyboarding Clerk 1 P/T T/A	9.00	per hr			
Becker	Debra	Keyboarding Clerk 2	36,340				36,340
Karstens	Kendra	Keyboarding Clerk 2	34,472				34,472
Kirk	Rita	Keyboarding Clerk 2	39,494				39,494
Niemann	Joshua	Keyboarding Clerk 2	27,540				27,540
Perdomo	Dawn	Keyboarding Clerk 2	31,045				31,045
Stimmel	Dawn	Keyboarding Clerk 2	44,378				44,378

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Stocker	Suzanne	Keyboarding Clerk 2	27,540				27,540
Sweitzer	Virginia	Keyboarding Clerk 2	26,585				26,585
Arana	Luis	Laborer 1	24,482				24,482
Castaldi	Alex	Laborer 1	20,120				20,120
Dieffenderfer	William	Laborer 1	27,146		6%	1,629	28,775
Hammerstein	William	Laborer 1	20,120				20,120
Hearon	John	Laborer 1	27,146				27,146
Hotaling	John	Laborer 1	28,000				28,000
Mabry	Donald	Laborer 1	21,562				21,562
Markee	William	Laborer 1	20,120				20,120
Mattera	Maria	Laborer 1	20,848				20,848
Mayerson	William	Laborer 1	24,482				24,482
Oliva	John	Laborer 1	28,646				28,646
Pinkston	Walter	Laborer 1	24,482				24,482
Dunn	Daniel	Laborer 1 P/T	10.00	per hr			
Karrish	Stanley	Laborer 1 P/T	9.00	per hr			
Marriner	Charles	Laborer 1 P/T	9.00	per hr			
McLaughlin	Scott	Laborer 1 P/T	9.00	per hr			
Rhile	Jeffrey	Laborer 1 P/T	9.00	per hr			
Allen	Eddie	Laborer 1 T/A P/T	10.00	per hr			
Beaudoin	Charles	Laborer 1 T/A P/T	10.00	per hr			
Gift	Leroy	Laborer 1 T/A P/T	10.00	per hr			
Hankins	Daniel	Laborer 1 T/A P/T	10.00	per hr			
Thomas	Gerald	Laborer 1 T/A P/T	10.00	per hr			
Jones	Leroy	Laborer 2 (past 3rd year)	26,995				26,995
Mahan	Paul	Laborer 2 (past 3rd year)	28,619				28,619
Giannattasio	Joseph	Laborer 2 (1st year)	30,132				30,132
Collins	Jim	Manager of Parks and Grounds	41,953		10%	4,195	46,148
Fowle	Merrill	Mechanic Trainee	32,534				32,534
Belles, Jr	Walter	Mechanics Helper/Truck Driver F/T	20,120				20,120
Devitt	Tammy	Memory Lane Coordinator	1,500				1,500
Garry	MaryKate	Payroll Clerk	41,000				41,000
Kalish	Elvira	Personnel Officer	51,560				51,560
Kajander	Richard	Plumbing Subcode Official P/T	22,597				22,597
Edwards	John	Police Captain	120,437				120,437
Leusner	Christopher	Police Chief	132,481				132,481
Adams	William	Police Lieutenant	114,038				114,038
Nelson	Donald	Police Lieutenant	114,038				114,038
Bradley	Raymond	Police Officer	43,233				43,233
Brown	Michelle	Police Officer	94,419				94,419
Bryan	Joshua	Police Officer	87,594				87,594
Castellano	Gino	Police Officer	100,607				100,607
Champion	Mary	Police Officer	38,649				38,649
Crawley	Fred	Police Officer	100,607				100,607
D'Alonzo	James	Police Officer	100,607				100,607
DeLanzo	Jennifer	Police Officer	100,607				100,607
Geiger	Daniel	Police Officer	70,532				70,532
Hagan	David	Police Officer	100,607				100,607
Johnson	Phillip	Police Officer	100,607				100,607
Jones	Armondo	Police Officer	70,532				70,532
Larkin	Leonard	Police Officer	73,945				73,945
Lindholm	Martin	Police Officer	70,532				70,532
Martin	Daniel	Police Officer	80,769				80,769
Martin	Kenneth	Police Officer	100,607				100,607
Martino	Matthew	Police Officer	73,945				73,945
McClure	Allan	Police Officer	100,607				100,607

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Miller	Ronald	Police Officer	80,769				80,769
Murphy	Brian	Police Officer	43,233				43,233
Norton	John	Police Officer	87,594				87,594
Novsak	Steven	Police Officer	94,419				94,419
Phillips	Marcus	Police Officer	100,607				100,607
Ruiz	Julio	Police Officer	100,607				100,607
Saettler, Jr	Kurt	Police Officer	73,945				73,945
Salveson	Jeffrey	Police Officer	46,645				46,645
Sittineri	Richard	Police Officer	100,607				100,607
Stocker	Clinton	Police Officer	100,607				100,607
Super	Tracey	Police Officer	80,769				80,769
Sweitzer	Jason	Police Officer	100,607				100,607
Trombetta	Giacomo	Police Officer	73,945				73,945
Vergantino	Brian	Police Officer	43,233				43,233
Vitola	Justin	Police Officer	43,233				43,233
Akke	Alison	Police Officer	46,645				46,645
Fiore	Francis	Police Sergeant	108,296				108,296
Higginbottom	Mark	Police Sergeant	108,296				108,296
Loftus	James	Police Sergeant	108,296				108,296
Osmundsen	Douglas	Police Sergeant	108,296				108,296
Shepherd	Robert	Police Sergeant	108,296				108,296
Eagan	Robert	PS Telecommunications Operator	36,612				36,612
Farina	Theodore	PS Telecommunications Operator	31,888				31,888
Gaskill	Dustin	PS Telecommunications Operator	34,808				34,808
Graham	Jennifer	PS Telecommunications Operator	50,407				50,407
Sill	Madonna	PS Telecommunications Operator	50,407				50,407
Woodrow	Keith	PS Telecommunications Operator	38,735				38,735
Atkinson, Jr	David	PS Telecommunications Operator	28,500				28,500
Loefflad	Jacob	PS Telecommunications Operator	29,651				29,651
Mulligan	William	PS Telecommunications Operator	36,612				36,612
Anzelone	Lauren	PS Telecommunications Operator P/T	13.46	per hr			
Delinski	Stephen	PS Telecommunications Operator P/T	13.46	per hr			
Fritsch, Jr.	Paul	PS Telecommunications Operator P/T	13.46	per hr			
Shinn	Diane	PS Telecommunications Operator P/T	13.46	per hr			
Seabrook	George	PT Sewer Administrator	22.50	per hr			
Russ	LeeAnn	Real Estate Officer	1				
Anderson	Kimberly	Recreation Aide P/T	10.00	per hr			
Angelone	Arline	Recreation Aide P/T	13.00	per hr			
Auld	Daniel	Recreation Aide P/T	10.00	per hr			
Dougherty	Frank	Recreation Aide P/T	10.00	per hr			
Jackson	Robert	Recreation Aide P/T	10.00	per hr			
Jensen	Derek	Recreation Aide P/T	10.00	per hr			
Johnson	Tara	Recreation Aide P/T	10.00	per hr			
Johnson	Timothy	Recreation Aide P/T	10.00	per hr			
Mabry	Albert	Recreation Aide P/T	12.00	per hr			
Miller	Allison	Recreation Aide P/T	10.00	per hr			
Moore	Joseph	Recreation Aide P/T	10.00	per hr			
Palumbo	Bryan	Recreation Aide P/T	10.00	per hr			
Pierce	Necheala	Recreation Aide P/T	10.00	per hr			
Shelton	Paul	Recreation Aide P/T	13.03	per hr			
Spencer	Sharon	Recreation Aide P/T	12.00	per hr			
Stagg	Stephen	Recreation Aide P/T	10.00	per hr			
Thomas	Derek	Recreation Aide P/T	10.00	per hr			
Toney	Alfonso	Recreation Aide P/T	13.03	per hr			
Williams	Janet	Recreation Aide P/T	12.00	per hr			
Anderson	Christopher	Recreation Aide P/T T/A	10.00	per hr			

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Grier	Cheryl	Recreation Aide P/T T/A	10.00	per hr			
Devitt	Tammy	Recreation Leader	39,888				39,888
Matthews	Robert	Recreation Leader	39,888				39,888
Stocker	Suzanne	Registrar of Vital Statistics	5,000				5,000
Montgomery	Barbara	Rent Leveling Board Secretary	850				850
Krauss	Kimberly	Secretary Board of Health	850				850
Becker	Debra	Secretary Council of the Arts	850				850
Becker	Jill	Secretary Emergency Management	850				850
Stimmel	Dawn	Secretary Environmental Commission	850				850
Stimmel	Dawn	Secretary Ethics Board	850				850
Becker	Jill	Secretary of Economic Development Council	850				850
May	David	Secretary Planning Board	850				850
Devitt	Tammy	Secretary Recreation Advisory Board	850				850
Kalish	Elvira	Secretary Safety Committee	850				850
Karstens	Kendra	Secretary Traffic Committee	850				850
May	David	Secretary Zoning Board of Adjustment	850				850
Miller	Marilyn	Senior Citizens Activities Coordinator	34,407				34,407
Mills	Steven	Sewer Administrator	1				
Beasley	Sandra	Sewer Billing Administrator	12,500				12,500
Mills	Steven	Sewer Licensed Operator	10,728				10,728
Mills	Steven	Sewer Repairer 1	29,165				29,165
Keen	Elizabeth	Shared Court - Deputy Municipal Court Administrator	2,000				2,000
Montgomery	Barbara	Shared Court - Deputy Municipal Court Administrator	2,000				2,000
Karge	Shawn	Special Class II Officer	12.50	per hr			
Lamanteer	Matthew	Special Class II Officer	12.50	per hr			
Reardon	Michael	Special Class II Officer	12.50	per hr			
Revoir	Brian	Special Class II Officer	10.50	per hr			
Russ	Zachary	Special Class II Officer	10.50	per hr			
Cox	Justin	Special Events Coordinator	26,000				26,000
Flynn	Robert	Superintendent of Public Works	70,000				70,000
Eagan	Robert	Supervising Dispatcher	1,500				1,500
Graham	Jennifer	Supervising Dispatcher	1,500				1,500
Sill	Madonna	Supervising Dispatcher	1,500				1,500
Woodrow	Keith	Supervising Dispatcher	1,500				1,500
Spalding	George	Supervising Equipment Operator	36,303		10%	3,630	39,933
Camp	Christopher	Supervisor/Heavy Equipment Operator	51,530		10%	5,153	56,683
Russ	LeeAnn	Tax Assessor	62,033		10%	6,203	68,236
Beasley	Sandra	Tax Collector	61,816		8%	4,945	66,761
Krauss	Kimberly	Township Clerk	58,973				58,973
Clark	Michael	Township Committee Member	17,440				17,440
Donohue	Timothy	Township Committee Member	17,440				17,440
Lockwood	Daniel	Township Committee Member	17,440				17,440
Keen	Elizabeth	Violations Clerk	1,000				1,000
May	David	Zoning Officer	46,314				46,314

17. RESOLUTION 14-14 – OPEN PUBLIC MEETINGS / TOWNSHIP COMMITTEE MEETINGS AND/OR MIDDLE TOWNSHIP BOARD OF HEALTH – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates. FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2014, shall be transmitted to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed. FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk. FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty

Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2013 of any portion thereof, without adjustment.

FURTHER RESOLVED, that said "Annual Notice" of regularly scheduled meetings for the year 2014 shall be published one time in the Herald Times and if said publication has already taken place, the action is hereby confirmed.

FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.

18. RESOLUTION 15-14 – ESTABLISHING MEETING NIGHTS – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month be and hereby are designated as Meeting Nights for the Township of Middle, and BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2014 will be held in the Meeting Room of the Middle Township Municipal Building, 33

Mechanic Street, Cape May Court House, New Jersey 08210. BE IT FURTHER RESOLVED, that there will be no meeting held on January 20, 2014, February 17, 2014, or September 1, 2014 due to the observation of holidays. There will be a meeting held on Wednesday January 22, 2014, Wednesday February 19, 2014, and Wednesday September 3, 2014 to make up for meetings missed due to the holiday schedule.

Monday, January 6, 2014

Wednesday, January 22, 2014

Monday, February 3, 2014

Wednesday, February 19, 2014

Monday, March 3, 2014

Monday, March 17, 2014

Monday, April 7, 2014

Monday, April 21, 2014

Monday, May 5, 2014

Monday, May 19, 2014

Monday, June 2, 2014

Monday, June 16, 2014

Monday, July 7, 2014

Monday, July 21, 2014

Monday, August 4, 2014

Monday, August 18, 2014

Wednesday, September 3, 2014

Monday, September 15, 2014

Monday, October 6, 2014

Monday, October 20, 2014

Monday, November 3, 2014

Monday, November 17, 2014

Monday, December 1, 2014

Monday, December 15, 2014

FURTHER RESOLVED, that all other Township Committee Meetings will be held at 6:00 P.M. on said designated nights unless otherwise designated.

19. RESOLUTION 16-14 – ESTABLISHING WORK SESSION MEETING NIGHTS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle, and

FURTHER RESOLVED, that the Work Sessions will be held at 4:00 P.M. on said designated nights.

Wednesday, January 22, 2014

Wednesday, February 19, 2014

Monday, March 17, 2014

Monday, April 21, 2014

Monday, May 19, 2014

Monday, June 16, 2014

Monday, July 21, 2014

Monday, August 18, 2014

Monday, September 15, 2014

Monday, October 20, 2014

Monday, November 17, 2014

Monday, December 15, 2014

20. RESOLUTION 17-14 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, beginning January 3, 2014.

21. RESOLUTION 18-14 – DEPOSITORY CURRENT FUNDS – 2014- On motion by Committeemember Lockwood seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.

**\*Committeemember Clark**

**Abstain**

BE IT FURTHER RESOLVED, that the Sturdy Savings Bank shall be the depository for the following account of the Township of Middle for the year 2014, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Clerk	Township Clerk or Deputy Clerk
TTL Redemption	Tax Collector or Designated Tax Clerk
Construction Official	Construction Official, Chief Financial Officer, Deputy Treasurer
Municipal Court	Municipal Judge or Court Administrator or Deputy Court Administrator
Bond Account	Municipal Judge or Court Administrator, or Deputy Court Administrator
Current	Chief Financial Officer, Deputy Treasurer
General Checking Account	Chief Financial Officer, Deputy Treasurer, Mayor, Clerk or Deputy Clerk
Trust Account - Other	Chief Financial Officer, Deputy Treasurer
Forfeited Monies	Chief Financial Officer, Deputy Treasurer
General Capital Account	Chief Financial Officer, Deputy Chief Financial Officer
Urban Development Action	Chief Financial Officer, Deputy Treasurer
EMS Billing	Chief Financial Officer, Deputy Treasurer
Middle Township Municipal Alliance Committee	Chief Financial Officer, Deputy Treasurer
Housing Rehabilitation Revolving Fund	Chief Financial Officer, Deputy Treasurer
Utility Account	Chief Financial Officer, Deputy Treasurer
Utility Escrow Account	Chief Financial Officer, Deputy Treasurer
Utility Capital Account	Chief Financial Officer, Deputy Treasurer
Green Acres	Chief Financial Officer, Deputy Treasurer
Payroll (SS & Withholding)	Chief Financial Officer, Deputy Treasurer
Unemployment Trust	Chief Financial Officer, Deputy Treasurer
Recreation-Ded. Trust Fund	Chief Financial Officer, Deputy Treasurer
Public Assistance Trust Fund	Chief Financial Officer, Deputy Treasurer
Dog Tax	Chief Financial Officer, Deputy Treasurer
Accumulated Absences Trust Fund	Chief Financial Officer, Deputy Treasurer
COAH Fees	Chief Financial Officer, Deputy Treasurer
Alarm Billing Account	Chief Financial Officer, Deputy Treasurer

BE IT FURTHER RESOLVED, that TD Bank, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2014, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Master Escrow Checking	Chief Financial Officer, Deputy Treasurer
Master Escrow Savings	Chief Financial Officer, Deputy Treasurer

BE IT FURTHER RESOLVED, that 1<sup>st</sup> Bank of Sea Isle, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2014, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Middle Township Employee Medical/Child Care Plan	Chief Financial Officer, Deputy Treasurer

22. RESOLUTION 19-14 – INVESTMENT OF FUNDS – On motion by Mayor Donohue seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the Director, Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Tracey Taverner, Chief Financial Officer for the Township of Middle be and is hereby authorized to invest the available funds of the Township of Middle during the year 2014.

23. RESOLUTION 20-14 – EXTENDING INTEREST DATES – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, Taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and

WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2014 shall be deemed delinquent.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2014 shall be due on or before the 10th of February, May, August and November.

BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey. BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

24. RESOLUTION 21-14 – DESIGNATED HOLIDAYS – 2014 – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

HOLIDAY	CELEBRATED DAY
New Year's Day	Wednesday, January 1
Martin Luther King Jr. Day	Monday, January 20
President's Day	Monday, February 17
Good Friday	Friday, April 18
Memorial Day	Monday, May 26
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
General Election Day	Tuesday, November 4
Veteran's Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
Day After Thanksgiving Day	Friday, November 28
Christmas Day	Thursday, December 25

BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.

25. RESOLUTION 22-14 – DESIGNATING THE HERALD TIMES AS THE OFFICIAL NEWSPAPER FOR 2014 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2014.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2014; and

BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

26. RESOLUTION 23-14 – ESTABLISHING PETTY CASH FUNDS - 2014 – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and

WHEREAS, it is the desire of the Township of Middle, County of Cape May to establish such funds for various departments in the following amounts, and

WHEREAS, the custodians for these funds shall be as follows, who is bonded for the amount of blanket bond; such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures, and

WHEREAS, it is necessary to set a maximum disbursement per transaction, the maximum being of \$10.00 (ten dollars) with the exception of the Sewer and Water Department which shall not exceed \$25.00 (twenty five dollars).

CUSTODIAN	DEPARTMENT	FUND AMOUNT
Marilyn Miller	Senior Citizen Center	\$100.00
Tammy Devitt	Recreation Department	\$150.00
Chief Christopher Leusner	Police Department	\$100.00
Rita Kirk	Public Works Department	\$300.00

NOW, THEREFORE BE IT RESOLVED that the Township of Middle hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

27. RESOLUTION 24-14 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.  
 NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$600.00
Construction	Donald Armdt	\$150.00
Vital Statistics	Kimberly Krauss	\$ 50.00
Municipal Court	Deborah Becker	\$300.00
Dog Licensing	Dawn Stimmel	\$ 50.00
Recreation	Tammy Devitt	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Recreation – MLK	Robert Matthews	\$150.00
Zoning	David May	\$100.00
	Total	\$1,450.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

28. RESOLUTION 25-14 – ESTABLISHING AUTHORIZED SIGNORS FOR VARIOUS TOWNSHIP RELATED ITEMS - On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
 WHEREAS, purchases for goods and services must be signed by the Chief Financial Officer or her Designee  
 WHEREAS, the Township of Middle has not previously formally established this designee and is doing so now  
 BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof; that the following employees be designated as authorized signors for the specified funds for purchase orders in the absence of the Chief Financial Officer:

Mary Kate Garry	All Funds
Joshua Niemann	All Funds

BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof; that the following employees are hereby authorized to transfer of funds within various bank accounts in the absence of the Chief Financial Officer:

Mary Kate Garry	All Accounts
Joshua Niemann	All Accounts

29. RESOLUTION 26-14 – APPOINTING RISK MANAGEMENT CONSULTANT – AWARDING THROUGH FAIR AND OPEN PROCESS – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis, and  
 WHEREAS, the Township solicited for RFP’s under the Fair and Open Process, and  
 WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws, and  
 WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body, and  
 WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 563-13, and  
 WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00  
 WHEREAS, NJSA 40A: 1 1-5 (1) (in), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspcifiable service, and  
 WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspcifiable service, which therefore render competitive bidding impractical.  
 NOW THEREFORE, be it resolved that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A: 1 1-5 in the amount Not to Exceed \$24,000.00 for FY2014, and  
 BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

30. RESOLUTION 27-14 through 32-14 – SEWER ADJUSTMENT (ITEMS A THROUGH F) – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.  
 A. WHEREAS, Mr. Kaufman the owner of Block 1127, Lot 5, located at 8 S 2nd Avenue, was billed from 1/1/2012 for sewer but did not connect to the sanitary sewer system until 9/17/2013. The bill has been adjusted by \$959.72. The owner has provided proof by way of receipts for materials used to complete the sewer connection project.

B. WHEREAS, Mr. and Mrs. Stephano Anderson, the owner of Block 950, Lot 4, located at 207 Sumner Street was billed from 1/1/2012 for sewer but did not connect to the sanitary sewer system until 8/21/2013. The bill has been adjusted by \$912.92. The owner has provided proof by way of a receipt for the work completed.

C. WHEREAS, Bean Enterprises LLC the owner of Block 1414.01, Lot 39, located at 4 Diamond Road, was billed from 1/1/2013 for sewer but did not connect to the sanitary sewer system until 11/13/2013. The bill has been adjusted by \$565.66. The owner has provided proof building permit that was inspected by our construction department.

D. WHEREAS, Block 56.01, Lot 94, was billed for 2 residential units, when in fact there is just 1 unit. The amount of \$560.00 has been deducted from the 2014 sewer bill.

E. WHEREAS, Block 1412, Lot 11 was billed for 2 residential units, when in fact there is only 1 unit. The amount of \$560.00 has been deducted from the 2014 sewer bill.

F. WHEREAS, Ms. Cynthia Debor, the owner of Block 345, Lot 10, located at 315 1st Avenue, was billed from 7/1/2012 for sewer but did not connect to the sanitary sewer system until 11/20/2013. The bill has been adjusted by \$777.60. The owner has provided proof by way of a receipt for the work completed.

31. RESOLUTION 33-14 – RATIFY CONTRACT – REMINGTON, VERNICK AND WALBERG ENGINEERS – ENGINEERING SERVICES FY2014 – FAIR AND OPEN PROCESS – On motion by Mayor Donohue seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, on November 21, 2011 by way of Resolution No.572-11, request for proposals and qualifications where sought for the position of Municipal Engineer, and

WHEREAS, on January 1, 2012, reorganization, the position of Municipal Engineer was awarded to Remington, Vernick & Walberg Engineers, and

WHEREAS, said term was awarded for three years, with the certification and award of contract set yearly.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract between the Township of Middle and Remington, Vernick & Walberg Engineers, for FY 2014, shall hereby be ratified in the amount not to exceed \$40,000.00 for general engineering consulting services.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said contract.

32. RESOLUTION 34-14 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON – FAIR AND OPEN PROCESS – VAN NOTE HARVEY – TAX MAP ANNUAL MAINTENANCE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Van Note Harvey – Tax Map Annual Maintenance – 1 year contract – Not to exceed \$15,000.00

33. RESOLUTION 35-14 through 37-14 – CANCELLATION OF TAXES (ITEMS A THROUGH C) – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

(A) Cancellation of taxes due to property is exempt.

ACCOUNT	BLOCK	LOT	OWNER / LOCATION	AMOUNT
280	7.02	6	New Jersey Turnpike Authority Property Location: Edgewood Ave	\$379.10
311	9	4	State of NJ Dept of Environmental Protection Property Location: Swainton-Goshen Rd	\$30.14
18981	164.01	87.02	United States of America Property Location: 144 Springers Mill Rd	\$1,025.45
2618	132.01	1	New Jersey Turnpike Authority Property Location: Garden State Parkway	\$6.03
2619	132.01	2	New Jersey Turnpike Authority Property Location: Garden State Parkway	\$55.97
2620	132.01	3	New Jersey Turnpike Authority Property Location: Garden State Parkway	\$228.17
4861	257	14	Caring For Kids, Inc. Property Location: 31 E Mechanic Street	\$2,283.38

(B) Cancellation due to Mr. Shearer has been granted 100% disabled American Veteran Status as of 11/5/2013.

County tax board judgment received on 12/30/2013

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2013	2014
18684	1432	6 C0124	Shearer, Robert M & Patricia M 201 Seacrest Lane Rio Grande, NJ 08242	\$294.50	\$1,995.71

			Property location: 201 Seacrest Lane	
(C) Cancellation of taxes due to property is exempt				
ACCOUNT	BLOCK	LOT	OWNER / LOCATION	AMOUNT
1865	94	79	County of Cape May Property location: 30 Goshen Road	\$1,829.63
4339	215	4	County of Cape May Property location: CH-So Dennis Road	\$654.36

34. RESOLUTION 38-14 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY - On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day or compensating time will be charged. Sick time will only be charged for a legitimate illness. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency. WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp or personal time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.
35. RESOLUTION 39-14 – AUTHORIZE MAYOR TO EXECUTE DISCHARGE OF MORTGAGE – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted. NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that the mortgage loan for Julia Dawson in the amount of \$1,500.00 is hereby authorized to be discharged. BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.
36. RESOLUTION 40-14 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – STEWART FARRELL, THE RICHARD STOCKTON COLLEGE OF NEW JERSEY COASTAL RESEARCH CENTER – FEMA PRELIMINARY FLOOD MAP EVALUATION – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between Stewart Farrell, of The Richard Stockton College of NJ Coastal Research Center, and the Township of Middle for FEMA Preliminary Flood Map Evaluation be and is hereby ratified and the contract is hereby awarded through the Non Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$8,497.93. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.  
*Connie Mahon – In process of preliminary work maps in FEMA's process. Identified that bay front area in Middle Township has been deemed "V-Zone" in this phase. Under time to challenge FEMA's data, after March when the maps are issued. Mr. Farrell will be working with our area and Lower Township to challenge the zone determinations for the maps. Mr. Farrell will challenge FEMA's data which has to be done within a certain amount of time.*
37. RESOLUTION 41-14 – AMENDING FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES – REMINGTON, VERNICK & WALBERG ENGINEERS – GIS MAPPING – On motion by Mayor Donohue seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. WHEREAS, on January 4, 2012 Township Committee awarded Remington Vernick & Walberg Engineers a three year term as Township Engineer, and said contract was certified for 2013 as Resolution No. 42-13, and NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that Remington, Vernick & Walberg Engineers shall provide additional work as required to assist the Township of Middle in Geographic Information Systems Program Services (GIS), for utility system mapping updates and asset management within the Township of Middle.  
Remington, Vernick & Walberg Engineers - Engineering Services  
Geographic Information Systems Program Services (GIS) - Not to Exceed \$150,000.00

*Marc DeBlasio – Township does not have cohesive mapping for storm water and sewer disposal. This information will be put into a GIS mapping format to create maps. Also includes hardware and software for various areas in the township as well as training. Proposal is about 10 pages long for this project.*

38. RESOLUTION 42-14 – RENEWAL OF MOBILE HOME PARK LICENSES – 2014 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2014:

License #	Tradename	Acreage	Sites	Sup Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.25	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC.	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande	2.58	50	0	\$750.00	\$0.00
10	A & J	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

39. RESOLUTION 43-14 – RENEWAL OF CAMPGROUND LICENSES – 2014 – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2014:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resort Inc.	10	200	\$900.00
4	Delsea Woods Community LLC.	50	100	\$600.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts, Cape May, NJ	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
14	Acorn	74.90	330	\$1,290.00
15	Big Timberlake	89.33	800	\$2,700.00

40. RESOLUTION 44-14 - ELECTED OFFICIAL TRAINING REQUIREMENT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually, and

WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services,

NOW THEREFORE BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).

41. RESOLUTION 45-14 through 46-14 – REFUND OF TAXES (ITEMS A THROUGH B) – On motion by Mayor Donohue seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

(A) Refund due to property granted deductions for 2013 (received 12/30/2013)

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	AMOUNT
18997	418	7.01	Martino, Matthew T	\$250.00

			103 S 10 <sup>th</sup> Street Del Haven, NJ 08251 Property location: 103 S 10 <sup>th</sup> Street	
2688	135.01	7	Graham, Thomas L 4 2 <sup>nd</sup> Drive Stone Harbor, NJ 08247 Property location: 4 2 <sup>nd</sup> Drive	\$250.00
2419	118.03	18	Vetter, George E Jr 34 Meadow View Lane Avalon, NJ 08202 Property location: 34 Meadow View Lane	\$250.00

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2013 taxes.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

(B) Refund due to Mr. Shearer has been granted 100% disabled American Veteran Status as of 11/5/2013.

County tax board judgment received on 12/30/2013

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2013	2014
18684	1432	6 C0124	Shearer, Robert M & Patricia M 201 Seacrest Lane Rio Grande, NJ 08242 Property location: 201 Seacrest Lane	\$294.50	\$997.86

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2013 and 2014 taxes.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

42. RESOLUTION 47-14 through 48-14 – RATIFY LEASE AGREEMENTS- USE OF FACILITIES (ITEMS A THROUGH B) – On motion by Committeemember Clark seconded by

Committeemember Lockwood and passed on roll call, the following resolution was adopted.

A) BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between Burgess Hamer and the Township of Middle for usage of the Middle Township Martin Luther King Center from January 1, 2014 through December 31, 2014, be and is hereby ratified.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

B) BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the Marine Corps. League and the Township of Middle for usage of the Middle Township Senior Citizen Center from January 1, 2014 through December 31, 2014, be and is hereby ratified.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

43. RESOLUTION 49-14 – APPOINTMENTS – NEW HIRES - On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following positions at the salaries opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Stacey Ann Watson	Public Safety	Keyboarding Clerk 1	\$18,720.00	01/06/2014
Michael Petralla	Public Safety	PS Telecommunications Operator Trainee P/T	\$13.46 ph	01/06/2014
Pamela Vanderwende	Personnel	Employee Benefits Clerk	\$18,720.00	01/13/2014

44. RESOLUTION 50-14 – ACKNOWLEDGEMENT OF RETIREMENT – On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Muriel Anderson	Public Safety / Records	Senior Computer Operator	01/01/2014

45. RESOLUTION 51-14 – RELEASE OF PERFORMANCE BOND – POSTING OF MAINTENANCE BOND – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, the improvements located at Block 473 Lot 34.05, otherwise known as Caitlyn Drive are complete; and  
WHEREAS, the Engineer for the Township of Middle has conducted his inspection and certified that all improvements have been completed, and  
WHEREAS, the Engineer has recommended that the performance bond, in the amount of \$82,335.80 be released, and  
WHEREAS, the applicant has also submitted a maintenance bond in the amount of \$47,582.82 for a two-year period effective December 24, 2013.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the release of the performance bond and acceptance of the maintenance bond and guarantee are hereby authorized.

46. RESOLUTION 52-14 – ACCUMULATED LEAVE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated vacation in excess of the one year permitted:
- |                     |                                    |
|---------------------|------------------------------------|
| Kimberly Krauss     | 168.5 Vacation Hours               |
| Donald Arndt        | 52.5 Vacation Hours                |
| Deborah Becker      | 95.75 Vacation Hours               |
| Elizabeth Keen      | 7 Vacation Hours                   |
| Christopher Camp    | 48 Vacation Hours                  |
| Jim Collins         | 56 Vacation Hours                  |
| Maria Mattera       | 23.5 Vacation Hours                |
| George Spalding     | 56 Vacation Hours                  |
| Marilyn Miller      | 120 Vacation Hours                 |
| Robert Matthews     | 132 Vacation Hours                 |
| Joseph Giannattasio | 56 Vacation Hours                  |
| Lee Ann Russ        | 59.5 Vacation Hours                |
| Lisa Clifford       | 35 Vacation Hours                  |
| David May           | 35 Vacation Hours                  |
| William Candell     | 168 Hours (based on an 8 hour day) |
47. RESOLUTION 53-14 – RATIFY SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND MIDDLE TOWNSHIP FIRE DISTRICT NO. 2 BOARD OF FIRE COMMISSIONERS – PARTICIPATION IN JOINT INSURANCE FUND – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.  
WHEREAS, the Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund; and  
WHEREAS, under the rules and regulations of the Municipal Excess Liability Joint Insurance Fund, the Township of Middle shall endorse the application of a fire district and agree to assume responsibility for the financial obligation of the fire district to the Atlantic County Municipal Joint Insurance Fund further constituting this agreement for reimbursement; and  
WHEREAS, the commissioners have been accepted to participate in the ACMJIF.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the appropriate officials are hereby authorized and directed to sign said Shared Services Agreement for Joint Insurance Fund Year 2014.
48. RESOLUTION 54-14 – AUTHORIZING STREET OPENING PERMIT WAIVER – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
WHEREAS, Local Ordinance Section 215-15D does not allow for any road opening permit for any road that has been constructed or reconstructed for a period of five years after the completion of said construction or reconstruction except by resolution of the governing body, and  
WHEREAS, the current owner was not notification of said moratorium therefore is claiming a “hardship”.  
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle, hereby finds:
1. That an exception to the 5 year moratorium is appropriate in this circumstance; and
  2. That the Public Works Director is hereby directed to issue a road opening permit for Block 341, Lot 15 for the purpose of installing a natural gas line, pending the submission of an application, correct fees and bonding associated therewith.
49. RESOLUTION 55-14 – CONDITIONAL RENEWAL OF CAMPGROUND LICENSE – 2014 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.  
WHEREAS, Hideaway Beach Campground has submitted their renewal application for 2014.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle that renewal is hereby temporary granted contingent upon the applicant’s compliance with Township Code Chapter 104 by no later than January 31, 2014.  
BE IT FURTHER RESOLVED, that conditional approval will cease on said date unless said applicant complies as specified above.

BE IT RESOLVED, that each of the following license is hereby conditionally renewed for the calendar year of 2014:

License #	Tradename	Acreage	Sites	Fee
13	Hideaway Beach	149.91	344	\$1,332.00

50. PUBLIC COMMENT:

*Committeemember Lockwood –*

*Thanked everyone for coming tonight and thanked family for support. Thanked employees for helping get a lot accomplished last year. Thanks past and present elected officials and welcome Committeemember Clark.*

*Committeemember Clark –*

*Thanks everyone for support, welcomed everyone to Atkinson's Tavern after meeting for celebration.*

*Mayor Donohue –*

*-Thanked everyone for attending and residents for support. Thanked several key people for attending and for their service.  
-Congratulated and welcomed Committeemember Clark.  
-Recognized township employees for hard work and support.  
-Spoke of nephew leaving today for deployment, hard time for family but thanks everyone for support and for people who serve our country.*

*Rosie Jefferson –*

*-Wished a Happy New Year and Welcome and Congratulated Committeemember Clark  
-Spoke of lack of compensation to Robert Matthews for supervising both recreation centers while Tammy Devitt is out on medical leave. Does not see justification for raise for special events coordinator, mentioned that Robert and Tammy previously handled this work and did not receive additional compensation.  
-Spoke of Whitesboro School lease issues, hopes that this will quickly be resolved to reopen to be used for services in Whitesboro such as senior center and food bank.  
-Spoke of events held at the MLK Center and the lack of support and attendance from Committeemember Lockwood and Mayor Donohue. Spoke of Committee's attire when attending events, thinks Committee should be dressed up as they are tonight.*

*Committeemember Lockwood-*

*Mentioned that the annual breakfast is held on the week that he goes away with his family. Also mentioned that Mayor Donohue is not responsible for decisions that are made by the entire Committee.*

*Mayor Donohue –*

*-There are changes coming to the lease at the Whitesboro school. Legal issues being addressed, but believe end result will be a much better use of that building and more towards the Township and Whitesboro community.  
-Made great effort to cross-train recreation facilities so that when one person is not working, the other can cover that building. It falls within their job description as Directors. Believes it makes the employees stronger when they are able to run both facilities. Justin Cox was hired at a certain salary for a certain job description. We wanted to work towards fixing inconsistencies when buildings are rented out for events and lack of liability. We put together these extra duties so that the events are handled by one person and everything is consistence and offered him and increase for those duties and additional work that he took on.  
-Apologized for not attending the Doctor King function last year, mentioned that everyone has a busy schedule and cannot attend every meeting and event.*

*Committeemember Lockwood –*

*Spoke of Rosie's comment about attire, mentioned that he is not a banker or a salesperson, but is a contractor. Does not always have time to go home and change before an event. Would rather attend the meeting in regular clothes, than not attend at all because there was no time to change clothes.*

*Freeholder Thorton –*

*Welcomed Committeemember Clark and Congratulated Mayor Donohue.  
Wished everyone a Happy New Year.  
Very proud to be associated with Committee and thanked them for stepping up for the challenge.*

*Stan Doniger –*

*Asked why it is necessary to have appointments? Why are some appointments one year and some are three years?*

*Kimberly Krauss –*

*Majority of appointments are volunteer boards and Statutes or Ordinance establishes the terms for the appointments. Some are in-house appointments and must be done by Resolution according to Statute.*

*Connie Mahon –*

*Some appointments are required by EEOC which could be a yearly appointment. Different requirements which the Township has to meet which have specified terms and specified obligations.*

January 6, 2014 Reorganization Meeting

*Julie, NJ Hope & Healing –*

*Left brochures and information for anyone needing support from Hurricane Sandy.*

*Senator Van Drew –*

*Wished Committeemember Clark and Mayor Donohue the best in new positions, as well as Committeemember Lockwood. Offered help at any time to Committee.*

*Assemblyman Fiocchi –*

*Congratulated Mayor Donohue on becoming Mayor. Looking forward to working with Committee. Offered cell phone number to Committeemember Clark in the event that he has any questions or needs help.*

*Vilma Pombo –*

*Mentioned Free Rabies Clinic to be held at Middle Township Public Works building on Saturday, January 25 at 2pm. Asked about dog census.*

*Connie Mahon –*

*Instructed Bill Candell to conduct a dog census for 2014.*

*Cheryl Spaulding –*

*Spoke on behalf of Concerned Citizens of Whitesboro and thanked Committee for their support and working with them.*

*Stan Doniger –*

*Questioned Safety Incentive Program*

*Connie Mahon –*

*JIF Safety Incentive Program – JIF's main focus is safety in all that we do. Proper training would prevent future costs and offers mandatory training. ACMJIF. Money can be used to reward employees for participating in JIF programs but is regulated by the Fund Commissioners.*

*Committeemember Lockwood –*

*Spoke of Park Dedication on January 11<sup>th</sup> by Dunkin Donuts in Rio Grande, recognizing Pop Belles at Noon.*

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Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting: 7:05pm

1<sup>st</sup> Committeemember Clark 2<sup>nd</sup> Mayor Donohue

Roll Call Vote: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

*Minutes prepared by Suzanne M. Stocker, Deputy Township Clerk*