

**Cape May Court House, NJ
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORKSESSION AGENDA
March 19, 2014 4:00 P.M. (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 16-14 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 6, 2014.

Members present are Mayor Donohue, Committeemember Lockwood and Committeemember Clark.

Business Administrator Connie Mahon, Township Clerk Kimberly Krauss, Deputy Township Clerk Suzanne Stocker, Municipal Solicitor Marcus Karavan & Municipal Engineer Marc DeBlasio.

FLAG SALUTE:**DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:****Louis Bay Scholarship**

- \$1,000 scholarship through League of Municipalities
- Applicants required to submit a short essay on what government - means to them.
- Two essays received for Middle Township
- Scholarship Committee formed to review essays: Connie Mahon, Suzanne Stocker and Mayor Donohue
- Kimberly Krauss will forward essays to Scholarship Committee members to read essays and provide comments.

Review of Capital Projects

- Tracey Taverner wanted to review these projects but was absent from this meeting due to it being rescheduled.
- Committeemember Lockwood asked that some additional money available be provided for the purchase of new SUVs for EMS.
- Connie Mahon indicated that she is not aware of any grants at the moment available for the purchase of new vehicles.
- Mayor Donohue asked about the status of the older police SUVs which are being replaced.
- Connie Mahon mentioned that she will talk with Captain Edwards, vehicles may be able to be passed down to EMS.

Retirement of Open Projects

- Committeemember Lockwood spoke of additional money still available in bike path project, mentioned adding parking areas, trash cans, dog bag stations, etc.
- Mayor Donohue asked about allowing department inputs on review of additional money available in capital projects.

New Road Bond Ordinance

- Marc DeBlasio discussed 2013 review of streets with Committeemember Lockwood to create list of roads which need to be improved. Provided list which summarized dollar value per location and is in order of importance.
- Committeemember Lockwood mentioned Stagecoach Road being an important road as it has the highest speed limit that Township is responsible for, many curves and school children.
- Connie Mahon will have Tracey start paperwork for preparing Bond Ordinance, approximately \$4 million.

R V Remington, Vernick & Walberg Engineers

18-Feb-14

Client: Middle Township
Project: 2014 & Capital Road Program

Job #: 05-06-T-014

ROAD #	ROAD	LIMITS	AMOUNT
1	Ridge Avenue	- Blueberry to End	\$ 200,700.00
2	Stagecoach Road	- Springers Mill Rd to 210 Stagecoach Rd	\$ 237,750.00
3	Turtle Thorofare Court	- W Hand Ave (CR 658) to End	\$ 187,010.00
4	S 7th Street	- Roosevelt Blvd Intersection	\$ 34,410.00
5	Whiting Lane	- US Route 9 to Whiting Way	\$ 159,600.00
6	Willow Street	- Fox Run Road to End (SW)	\$ 34,140.00
7	Fox Run Road	- US Route 9 to End (SE)	\$ 102,420.00
8	S 2nd Street	- Rio Grande to Walsh Ave	\$ 53,290.00
9	N 3rd Street	- Rio Grande Ave to Linden Ln	\$ 221,560.00
10	E Maryland Avenue	- Route 9 to Third	\$ 251,020.00
11	S 5th Avenue	- E Main St to Edgewood Ave	\$ 81,550.00
12	S 6th Avenue	- E Main St to Edgewood Ave	\$ 81,550.00
13	S 8th Avenue	- Edgewood Intersection	\$ 12,990.00
14	N 10th Avenue	- E Main St to Bayview Rd	\$ 91,730.00
15	W Main Street	- Pennsylvania Ave to End (West)	\$ 285,010.00
16	Gibb Street	- W Main St to Reeves St	\$ 219,540.00
17	Birch Drive	- Coconut Rd to Avocado Dr	\$ 273,300.00
18	Highland Road	- Ormond Rd to Stone Harbor Blvd (CR 657)	\$ 263,320.00
19	Martha Louise Avenue	- Kimbles Ceach Rd to End (South)	\$ 29,200.00
TOTAL ESTIMATED CONSTRUCTION COST:			\$ 2,820,090.00

Finance:

Public Works & Engineering:

Electronic Recycling

- Coming to an end through MUA in July 2014
- Concerned about what to do with electronics that residents want to discard of, Rob Flynn mentioned to Connie Mahon using the recycling rebate money to discard of items or institute a user fee to residents to drop off items. Committeemember Lockwood mentioned a sticker system, Connie Mahon mentioned a call system which would cut fuel costs, time wasted driving around and manpower.
- Committeemember Lockwood asked that this topic be on the agenda for next League dinner which is being held in Middle Township.
- Connie Mahon estimated \$38,000 to discard items through an outside vendor.
- Committeemember Lockwood proposed an Electronic Disposal Day, similar to Shred Day.

Legal:

ACMJIF Hold Harmless Requirements

- Mayor Donohue referenced recent letter in CMC Herald and believes information stated therein was misrepresented and asked Connie Mahon to clarify the requirement.
- Connie Mahon discussed requirements through ACMJIF which requires outside non-profit groups to provide the township of Certificates of Insurance naming the Township as an additional insured when leasing properties owned by the Township.
- Mayor Donohue wanted to publically agree with Committee that this is a good policy on behalf of the Township.

Kurt Kelly:

Spoke of "Roar to the Shore" event in Wildwood when Harley group rented Maxwell Field, issue arose when event would not allow public access. What would happen if event was held at Goshen Recreation Complex?

Mayor Donohue :

Believes a portion of the premises would have to be open to the public.

Connie Mahon:

Also believes that Green Acres would have to approve the lease agreement for that event.

Tax Collection/Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Police / Animal Control:

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

SPECIAL PRESENTATIONS OR DISCUSSIONS:

PUBLIC COMMENT:

Kurt Kelly:

Spoke of South Beach section of Reeds Beach, road were recently surveyed, asked about future consideration for paving South Beach Avenue and paper street in the area to provide loop around which would provide more parking. This would be beneficial to tourists and possibly adding park benches for bird watching, sightseeing, etc.

Mayor Donohue:

Mentioned meeting yesterday regarding success of 2013 berm project and project for upcoming year to repeat the process done in 2013.

Kurt Kelly:

Spoke of study done by Army Corp of Engineers done in 1998 regarding beach replenishment, bulkhead construction etc.

Connie Mahon:

Project in which that study lead to is still being actively pursued.

Kimberly D. Krauss, Township Clerk

Motion to Adjourn Meeting – 5:15pm

1st: Committeemember Lockwood 2nd: Committeemember Clark

Roll Call Vote: Committeemember Clark, Committeemember Lockwood Mayor Donohue