

**Cape May Court House, NJ  
TOWNSHIP OF MIDDLE  
TOWNSHIP COMMITTEE  
WORKSESSION AGENDA  
November 17, 2014 4:00 PM (prevailing time)**

**CALL TO ORDER:**

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 16-14 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 6, 2014.

Members present are Mayor Donohue, Committeemember Lockwood and Committeemember Clark.

Business Administrator Connie Mahon, Deputy Township Clerk Suzanne Stocker, Municipal Solicitor Marcus Karavan & Municipal Engineer Chris Eaton.

**FLAG SALUTE:****DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:**

FEMA Preliminary Flood Insurance Study and  
Flood Insurance Rate Map

*Connie Mahon:*

- FEMA is working with Avalon Manor area to move zone back*
- South Beach area moving V zone back, more information required as frontal dune boundary is problematic.*
- Looking for more information such as engineering certification indications that bulkheads would outlast 100 year storms.*
- Report and challenge submitted before firms have been out, ahead of schedule, allows more time for Township.*

*Mayor Donohue:*

*Homeowners would like to save money on flood insurance, will help with Township upgrading zones.*

**Centennial Drive**

*Connie Mahon provided timeline of events which have taken place over last several weeks. Concerns from a resident regarding a neighboring property which has installed a pool and woodstove without construction permits. Neighboring concerns raised additional issues regarding addition to property without a TCO or CO, improperly parked RV, parked trailers on street, and property operating as a kennel. Zoning Office is looking into additional concerns and issues in development.*

**Finance:****Public Works & Engineering:**

Proposed GIS Ordinances

- a. Establishing Electronic File Submission Standards
- b. Establishing Tax Map and GIS Escrow Fees in Middle Township

*Mayor Donohue and Chris Eaton discussed the proposed GIS Ordinances provided by Remington, Vernick and Walberg Engineers. General agreement of Committee was to move forward with more specifics, modify language to include "as built" and time frame for approvals.*

**Legal:****Tax Collection/Tax Assessment:****Construction/Planning/Zoning:****Recreation:****Police / Animal Control:**

Ordinance – Amending Chapter 121 of Township  
Code, Dogs and Other Animals

*Proposed Ordinance amendment by Animal Advisory Committee to change option for 3 year license.*

*Mayor Donohue:*

*Believes there may be a rough transition period for about a year.*

*Connie Mahon:*

*Tags may not be available right away, will have to order tags before Ordinance is adopted. Believes a 3 year license is a great idea. Trying to have this Ordinance in place to be effective as of January 1<sup>st</sup>.*

**Buildings and Grounds:**

**Sewer:**

**Economic Development:**

**Personnel:**

**Zoning:**

**Township Clerk:**

**SPECIAL PRESENTATIONS OR DISCUSSIONS:**

**PUBLIC COMMENT:**

*Committeemember Lockwood:*

*Spoke about environmental assessment application, letter which Mayor wrote regarding mechanism and costs which have become responsibility of Township and not developer. CAFRA fees should not be waived to give Municipality more control.*

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Suzanne M. Stocker, Deputy Township Clerk

Motion to Adjourn Meeting – 5:00pm

1<sup>st</sup>: Committeemember Clark    2<sup>nd</sup>: Committeemember Lockwood

Roll Call Vote: Committeemember Clark, Committeemember Lockwood, Mayor Donohue