

**Cape May Court House, NJ
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORKSESSION AGENDA
October 20, 2014 4:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 16-14 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 6, 2014.

Members present are Mayor Donohue, Committeemember Lockwood and Committeemember Clark.

Business Administrator Connie Mahon, Deputy Township Clerk Suzanne Stocker, Municipal Solicitor Marcus Karavan & Municipal Engineer Marc DeBlasio.

FLAG SALUTE:**DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:****Finance:**

Best Practices 2014

Connie Mahon submitted Best Practices at 10:40am on October 15, 2014. Township scored 45 out of 50, in 90% range which means no penalty, not losing out on any revenue, received full funding for energy receipt requests. Discussed sample questions off of the form. Thanked Mary Kate Garry for assistance in finalizing and submitting the form.

Public Works & Engineering:

GIS Mapping Project

Kevin Zelinski and Steve Volpe of Remington, Vernick & Walberg Engineers presented a PowerPoint presentation on the status of the GIS mapping project in Middle Township. Provided presentation material as summary of presentation.

Legal:**Tax Collection/Tax Assessment:****Construction/Planning/Zoning:**

Class I vs. Class II Fire Inspection Status

Don Arndt, Construction Official: briefly spoke of establishing a Class I status, Township would lose out on 20% of inspection fees, 80% of fees would stay with Township, 20% of fees would go to State. Control for all inspections would go through the State, HHS licensed inspector would be requested. Recommends that the Township hire a Class I inspector. Committee to further discuss and will make determination to hire a Class I inspector.

Recreation:**Police / Animal Control:****Buildings and Grounds:****Sewer:****Economic Development:****Personnel:****Zoning:****Township Clerk:****SPECIAL PRESENTATIONS OR DISCUSSIONS:****PUBLIC COMMENT:**

Suzanne M. Stocker, Deputy Township Clerk

Motion to Adjourn Meeting – 5:20pm

1st: Committeemember Clark

2nd: Committeemember Lockwood

Roll Call Vote: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

Minutes prepared by Suzanne M. Stocker, Deputy Township Clerk