

Cape May Court House, NJ
November 16, 2015
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Lockwood, Committeemember Clark, Deputy Township Clerk Suzanne Stocker, Business Administrator Constance Mahon, Municipal Solicitor Marcus Karavan, and Township Engineer Marc DeBlasio. **Township Clerk Kimberly Krauss was absent.**

1. PRESENTATION BY MAYOR – NOVEMBER EMPLOYEE OF THE MONTH – WILLIAM HAMMERSTEIN
2. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)

Stan Doniger:

- *Questioned #10, relief from zoning ordinance.*

Marcus Karavan:

- *Roadway improved expended \$85,000 on improvements.*
- *Doesn't believe to set precedence for the future.*

Stan Doniger:

- *Questioned #8, dividend distribution.*

Constance Mahon:

- *Explained distribution process.*
- *Reserved money need not be set aside by budget.*
- *Reduces assessment for 2016.*

3. RESOLUTION 493-15 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$1,362,702.38
4. RESOLUTION 494-15 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 11/2/2015.
5. REPORTS: The following departments have submitted their reports for the months indicated: Tax Collector for the month of October; and Sewer for the month of October.
6. ORDINANCE 1517-15 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 46, ARTICLE I, SECTION 1, ENTITLED POLICE DEPARTMENT, ESTABLISHMENT AND CHAPTER 46, ARTICLE III, SECTION 17, ENTITLED POLICE DEPARTMENT, SPECIAL LAW ENFORCEMENT OFFICERS, NUMBER OF OFFICERS – On motion by seconded by and passed on roll call, Ordinance No.1517-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on December 21, 2015 at 6:00 p.m.
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
SECTION 1. Chapter 46, Article I, Section 1 of the Code of the Township of Middle is hereby amended to include the following:
A Police Department is hereby established in the Township of Middle, County of Cape May. The Department shall consist of not more than the following:

OFFICE	NUMBER
Chief of Police	One (1)
Captain	Up to Two (2)
Lieutenant	Up to Three (3)
Sergeant	Up to Seven (7)
Patrolman	Up to Forty Four (44)

Total Full Time Officers (all ranks) would be up to Fifty Seven (57)
Special Law Enforcement Officers Up to Seven (7)
(SLEO includes Class I and Class II Officers)
SECTION 2. Chapter 46, Article III, Section 17 of the Code of the Township of Middle is hereby amended to include the following:
NUMBER OF OFFICERS
Special Law Enforcement Officers - Up to Seven (7)

(SLEO includes Class I and Class II Officers)

SECTION 3. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 4. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 5. This Ordinance shall become effective immediately upon final passage and publication, according to law.

- 7. ORDINANCE 1518-15 – AN ORDINANCE PROVIDING FOR THE UNDERTAKING OF VARIOUS ADDITIONAL 2015 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (THE “TOWNSHIP”); REAPPROPRIATING CAPITAL FUNDS AND APPROPRIATING TOWNSHIP FUNDS IN THE AGGREGATE AMOUNT OF \$83,640.34 TO FINANCE THE COST THEREOF AND CANCELLING A GRANT APPROPRIATION – On motion by seconded by and passed on roll call, Ordinance No.1518-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on December 21, 2015 at 6:00 p.m.

SECTION 1:

WHEREAS, the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey (the “Township”), finally adopted various Ordinances, specifically (a) Ordinance Number 1312-08 finally adopted on December 15, 2008, (b) Ordinance Number 1429-12 finally adopted on December 3, 2012, and (c) Ordinance Number 1452-13 finally adopted on August 5, 2013 (collectively, the “Ordinances”); and

WHEREAS, the Township has determined that all of the capital improvements or purposes set forth in each of the Ordinances have either been completed in full or discontinued as a result of events occurring subsequent to the adoption of the Ordinances, as applicable; and

WHEREAS, there currently remains on deposit in the Township capital accounts capital funds allocable to the Ordinances in the aggregate amount of \$83,640.34 (the “Capital Funds”) but no longer necessary to complete the improvements or purposes authorized therein, and there is also a need to cancel a grant appropriation set forth in Ordinance Number 1452-13 in the amount of \$55,385 (the “Grant Appropriation”); and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to reappropriate the Capital Funds of \$83,640.34, to finance the cost of the undertaking of various capital improvements in and by the Township including, but not limited to, capital improvements to the: (i) Town Hall including, but not limited to, improvements and/or replacements to windows and the HVAC system, as applicable; (ii) Police Department including, but not limited to, acquisition and installation of and/or improvements to, as applicable, two (2) sally port doors, and (3) Construction Office including, but not limited to, improvements and/or replacements to windows and other general improvements, as applicable, and also including all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the list, plans and specifications therefor on file in the Office of the Clerk of the Township and available for public inspection and hereby approved (collectively, the “Project”); and

WHEREAS, the Township Committee now desires to reappropriate the Capital Funds to undertake the cost of the Project and to cancel the Grant Appropriation; and

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), AS FOLLOWS:

SECTION 2. The following amounts of Capital Funds of the Ordinances are no longer necessary for the purposes for which they were authorized and issued:

<u>Ordinance Number</u>	<u>Excess Proceeds Amount</u>
1312-08	\$45,000.00
1429-12	\$14,903.34
1452-13	\$23,737.00
TOTAL	\$83,640.34

SECTION 3. The total amount of \$83,640.34 in Capital Funds is hereby reappropriated and shall be used to finance a portion of the cost of the Project, which general improvement or purpose is set forth in Section 3 of this Ordinance.

SECTION 4. (a) The improvement hereby authorized and purpose for which the Capital Funds shall be utilized is the undertaking of various capital improvements in and by the Township, including but not limited to: (i) Town Hall including, but not limited to, improvements and/or replacements to windows and HVAC system, as applicable; (ii) Police Department including, but not limited to, acquisition and installation of and/or improvements to, as applicable, two sally (2) port doors, and (iii) Construction Office including, but not limited to, improvements and/or replacements to windows and other general improvements, as applicable, and also including all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the list, plans and specifications therefor on file in the Office of the Clerk of the Township and available for public inspection and hereby approved (collectively, the “Project”).

SECTION 5. The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Deputy Clerk and is available for public inspection.

SECTION 6. The grant appropriation set forth in Ordinance Number 1452-13 in the amount of \$55,385 is hereby cancelled.

SECTION 7. This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 40:49-2.

SECTION 8: Any other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 9: Should any section, paragraph, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 10: This Ordinance shall become effective immediately upon final passage and publication, according to law.

8. RESOLUTION 495-15 – DIRECTING THE DISTRIBUTION OF THE TOWNSHIP OF MIDDLE NET RETURNED SURPLUS FUNDS HELD IN TRUST BY THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle hereinafter referred to as MUNICIPALITY, participated as a member municipality of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the following FUND fiscal years beginning January 1, 1998, January 1, 1999, January 1, 2000, January 1, 2001, January 1, 2002, January 1, 2003, January 1, 2004, January 1, 2005, January 1, 2006, January 1, 2007, January 1, 2008, January 1, 2009, January 1, 2010, January 1, 2011 and

WHEREAS, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq., and

WHEREAS, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all other member municipalities for each year of the MUNICIPALITY's membership, and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND, and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year, and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year, and

WHEREAS, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to apply the MUNICIPALITY's share to the MUNICIPALITY's premium as a credit in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)),
2. Direct the FUND to issue a check to the MUNICIPALITY for the MUNICIPALITY's share,
3. Direct the FUND to apply the MUNICIPALITY's share to the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.), which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the MUNICIPALITY's share as a stated dollar amount among options 1, 2 and 3 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

NOW THEREFORE, the MUNICIPALITY directs the FUND to distribute the MUNICIPALITY's share of its Net Distribution as follows (check the boxes that apply):

- Apply a portion of the amount as a credit to the MUNICIPALITY's next FUND Year premium.
- Apply a portion of the amount as a check to the MUNICIPALITY.
- Apply a portion or the full amount to the MUNICIPALITY's share of the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.).

Designate the full amount as follows (Sum of below must equal full dividend amount):

- Credit \$ _____
- Check \$ _____ (Requires voucher)
- A.E.L.C.F. \$27,014.00 (Requires Resolution)

9. RESOLUTION 496-15 – AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF WOODBINE TO PROVIDE MUNICIPAL COURT SERVICES – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A.. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive an service that each local unit is empowered to provide or received within its own jurisdiction; and

WHEREAS, The Borough of Woodbine (“Woodbine”) has indicated a willingness to enter into a Shared Services Agreement with the Township of Middle (“Middle”) to permit the Township to provide all the usual and ordinary services of a Municipal Court for Woodbine; and

WHEREAS, Woodbine and Middle Township have agreed to enter into a Shared Services Agreement for a term of five years, commencing on January 1, 2016 and continuing through December 31, 2020; and

WHEREAS, Middle has deemed it would be in the best interest of the residents of the Township to enter into a Shared Services Agreement with Woodbine for the sharing of Municipal Court operations with Woodbine;

NOW THEREFORE BE IT RESOLVED by the Township Committee, the governing body of the Township of Middle, in the County of Cape May and State of New Jersey, as follows:

1. SHARED SERVICE AGREEMENT. Pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., Middle is hereby authorized and empowered to enter into a Shared Services Agreement with Woodbine whereby Middle shall provide Municipal Court Services to Woodbine.
 2. SERVICES TO BE PROVIDED BY CONTRACT. The Shared Services Agreement authorized in paragraph 1 shall cover those services which are enumerated in said Agreement, a copy of which is attached hereto as Exhibit A.
 3. ASSIGNMENT JUDGE APPROVAL. The authority to enter into this Shared Services agreement is subject to the approval of the Assignment Judge.
 4. AUTHORIZATION OF MUNICIPAL OFFICIALS. The appropriate Township officers and officials are hereby authorized to take any action necessary or advisable to carry out the intent and purpose of this Resolution. Specifically, the Mayor and Township Clerk are hereby authorized and directed to execute such Shared Services Agreement on behalf of the Township of Middle pursuant to the authority conferred by this Resolution. The Township Clerk is further authorized and directed to seal said Agreement with the seal of the Township of Middle. Additionally, the Mayor is authorized to negotiate modifications which are consistent with the intent and purpose of the authority granted by this Resolution.
 5. COMPLIANCE WITH STATUTORY REQUIREMENTS. The Shared Services Agreement between Middle and Woodbine shall meet and satisfy the requirements of N.J.S.A. 40A:65-7, as may be amended and supplemented.
 6. CONTRACT TERM. This Resolution authorizes a Shared Service Agreement for a duration of five (5) years from January 1, 2016 through December 31, 2020.
 7. SEVERABILITY. If any action, subsection, paragraph, sentence or other part of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution, but shall be confined in its effect to the section, subsection, paragraph sentence or other part of this Resolution directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Resolution shall remain in full force and effect
 8. REPEALER. All Resolutions or parts of Resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency only.
 9. EFFECTIVE DATE. This Resolution shall take effect immediately upon final adoption and publication in the manner provided by law.
10. RESOLUTION 497-15 – GRANTING RELIEF FROM ZONING ORDINANCE DUE TO EXTRAORDINARY CIRCUMSTANCES, BLOCK 702, LOTS 3, 4 & 5 AND BLOCK 703, LOTS 3 & 5 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
- WHEREAS, Greg Bostard, the Owner of the property referenced above, expended substantial funds in the paving of the Devane Street during the time when pre-existing Zoning Requirements permitted development on the lots in question: and
- WHEREAS, said Owner also expended substantial funds for septic and well approval from the Cape May County Health Department prior to the Zoning change and has invested approximately \$90,000 for the lot purchase, permit acquisition and improvements; and
- WHEREAS, said Owner was seriously injured in a fall prior to commencing construction and, prior to his recovery the Zoning Ordinance was amended to reflect greater lot area restrictions; and
- WHEREAS, The Township Committee, in light of the circumstances herein, believes it fair and equitable to grant the relief contemplated herein under this set of circumstances, and to grant said Owner permission to proceed with the previously contemplated construction under the prior Zoning requirements; and
- WHEREAS, David May, the Municipal Zoning Official, has been consulted and concurs with this decision;
- NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the governing body of the Township of Middle as follows:
1. The Committee hereby declares that, Greg Bostard, the Owner of the subject property, obtained sufficient prior approvals and expended sufficient funds to warrant permission to continue with the construction of three single-family homes on the subject properties, utilizing the Zoning Requirements which were in place prior to the adoption of Ordinance 1398–11, enacted on October 17, 2011.

2. The Construction Official is hereby directed and empowered to issue, upon payment of all applicable fees and fulfillment of all other necessary conditions, the permits for construction of three single-family homes, two being located on the right side of Devane street and the other on the left side of the Devane Street, in accordance with Exhibit "A" annexed hereto.

11. RESOLUTION 498-15 – RATIFY SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAPE MAY – USE OF MEDICAL ATV’S – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the attached Shared Services Agreement between the Township of Middle and the County of Cape May, for use of Medical ATV’s, be and is hereby ratified.

BE IT FURTHER RESOLVED, that said agreement shall be for the term of January 1, 2016 through December 31, 2016.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documents in connection therewith.

12. RESOLUTION 499-15 – APPOINTMENTS – NEW HIRES – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Demetrio Anderson	Public Works	Laborer 1 F/T	\$22,000.00	11/23/2015
Joseph Charlesworth	Public Works	Laborer 1 P/T T/A	\$9.00ph	11/23/2015
Justin Frame	Public Works	Laborer 1 P/T T/A	\$9.00ph	11/23/2015
William Rodgers	Public Works	Laborer 1 P/T T/A	\$9.00ph	11/23/2015

13. RESOLUTION 500-15 – CANCELING UNEXPENDED AND DEDICATED BALANCES OF THE CAPITAL FUND – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, certain Capital Improvement appropriation balances remain dedicated to projects and the grant portion should be cancelled; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus and unused debt authorizations may be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle,

County of Cape May, State of New Jersey that the following unexpended and dedicated balances of the Capital appropriations be canceled:

Ordinance Number	Project Description	Amount Cancelled	
		Funded	Unfunded
1452-13	HVAC – Direct Install	\$	\$ 55,385.00

14. RESOLUTION 501-15 – APPROVE CHANGE ORDER NO.1 – FY2014 NJDCA SMALL CITIES BLOCK GRANT – VARIOUS ADA IMPROVEMENTS PHASE 2 – On motion by seconded by and passed on roll call, the following resolution was adopted.

WHEREAS, FY2014 NJDCA Small Cities Block Grant – Various ADA Improvements, Phase 2, was awarded March 2, 2015 via Resolution No. 135-15 to DDL Enterprises, Inc.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Change Order #for the project awarded to DDL Enterprises, Inc. be and is hereby approved in the amount of \$22,014.60

15. RESOLUTION 502-15 – AUTHORIZING THE ACCEPTANCE OF AN EASEMENT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, a Deed of Easement has been filed with the Cape May County Clerk’s Office in Deed Book 3645, Page 574 on October 6, 2015.

NOW THEREFORE BE IT RESOLVED, that the Township of Middle hereby accepts said easement, pursuant to Planning Board Resolution 141101.

16. RESOLUTION 503-15 – PROMOTIONAL TITLE CHANGE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the title opposite their name at the following salary:

NAME	DEPARTMENT	TITLE	EFFECTIVE
Brittany Linz	Municipal Court	Deputy Municipal Court Administrator	11/13/2015

17. PUBLIC COMMENT:

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

DIRECTOR OF OPERATIONS
 CONSTRUCTION SUPERVISOR
 JAMES C. BISHOP, P.E., CIVIL

SENIOR ASSOCIATES
 Alan Chisholm, P.E., PE, LEED
 Robert J. D'Amico, P.E., PE, LEED
 James P. Kelly, P.E., PE, LEED
 Joseph P. Kelly, P.E., PE, LEED
 Christopher J. Kelly, P.E., PE, LEED
 Robert C. Kelly, P.E., PE, LEED
 Robert J. Kelly, P.E., PE, LEED
 Robert J. Kelly, P.E., PE, LEED

Remington & Vernick Engineers
 222 Oak Ridge Road
 Middletown, NJ 08846
 908-261-0000
 908-261-0002 fax
 908-261-0003 cell

Remington, Vernick & Vero Engineers
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ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP
 November 16, 2015

Prepared For: **TOWNSHIP COMMITTEE** Prepared By: **MARC DEBLASIO, P.E., P.F., C.M.E.**
 Township Engineer

GRANT APPLICATIONS

FY 2016 NJDOT Local Aid Program

- The State has sent out letters announcing the 2016 State Aid Program. Grants are available for the following categories:
 - Municipal Aid, Transit, Village, Bikeways & Safe Streets to Transit
- The Township submitted an application for the repaving of Cromond Road from N.J. State Highway Route 9 to Brighton Road on October 5, 2015.

FY 2016 NJDCA Small Cities Program and Cape May County Open Space Grant Applications

- The FY 2016 NJDCA Small Cities and Cape May County Open Space applications have been submitted.
- As a follow up to our August 25th meeting, we have revised and resubmitted the site plan to Cape May County.

CAPITAL IMPROVEMENTS

FY 2016 NJDOT Bike Path – Phase 4 – Contract No. 2

- The bid opening occurred on September 10, 2015.
- The apparent low bidder is Kline Construction Company, Inc. in the amount of \$101,225.00.
- The Contractor is delayed until December, due to Atlantic City Electric work.

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 CRISTINA A. RODRIGUEZ, P.E., CIVIL, President

REGISTERED PROFESSIONAL ENGINEERS
 Michael S. Kelly, P.E., PE, LEED
 Edward J. Kelly, P.E., PE, LEED
 Thomas C. Kelly, P.E., PE, LEED
 Robert J. Kelly, P.E., PE, LEED

FY 2014 NJDOT Bike Path Phase 5

- The bid opening occurred on September 10, 2015.
- The apparent low bidder is Kline Construction Company, Inc. in the amount of \$275,800.00.
- The Contractor is delayed until December, due to Atlantic City Electric work.

Ridgee Road Drainage and Roadway Improvements

- The bid opening occurred on September 1, 2015.
- The apparent low bidder is Arasak Paving Company, Inc. in the amount of \$598,400.00.
- its week.
- Storm pipe is under construction.

USDA Rural Development Sanitary Sewer Application – Grassy Sound

- Our office has begun coordinating the design and permitting package.
- Survey for the project is completed and the design is approximately 75% complete.
- Our office is working with Van Note Harvey Associates to finalize the Joint Permit Package.
- Permit Package was submitted to NJDEP on 6/27/14 and deemed administratively complete on 7/9/14.
- On 8/8/14, our office, along with representatives of the Grassy Sound Homeowners Association and Van Note Harvey, met on site, with a representative of the Army Corp of Engineers regarding the permitting of the project, notably, the "after-the-fact" issues the homeowners association is attempting to have approved. Based upon this meeting, applications to ACDE are being revised to allow for Middle Township to take the lead on the overall project and a separate application for the "after-the-fact" items will be submitted by Van Note Harvey.
- On 8/22/14, a resubmission of the ACDE permit package was sent to the Army Corps, indicating a single applicant rather than 2 co-applicants.
- On 9/29/14, letters were issued to Middle Township representatives and property owners indicating a 30-day public comment period for the permit package sent to NJDEP would begin on 10/1/14.
- On 10/30/14, the public comment period ended and NJDEP notified R V & W and Van Note Harvey that NJDOT Geospatial Division has requested further information. NJDEP has given 2 weeks to provide this information. On 11/13/14, RV&W signed the TWA application and delivered it to Middle Township for signatures. Following this, two applications will be submitted to NJDEP.
- On March 12, 2015, Bruce Graham of Van Note Harvey indicated an NJDEP Permit has been issued.
- The Treatment Works Approval application has been approved by NJDEP.

FY 2014 NJDCA Small Cities Program – ADA Improvements Phase 2

- The bid opening occurred on February 19, 2015.
- The apparent low bidder is DDL Enterprises, Inc. in the amount of \$122,063.00
- The project is complete.
- RV & W is preparing close out documents.

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2014 Road Program

- The bid opening occurred on February 19, 2015.
- The apparent low bidder is Jerry & Son Excavating, Inc. in the amount of \$363,300.00.
- Paving is complete at Fox Run, Willow Avenue and the Davies Sports Complex parking lot.
- Base paving is complete on Maryland Avenue for the summer.
- The purchase items are currently being addressed.
- The project is being closed out.

Robert 'Ockie' Wisting Recreation Complex

- The NJDEP Freshwater Wetland Permit was received last week.
- The final details on the playground equipment, fitness systems and on-site building are being finalized.

Avalon Manor Fishing Pier

- Project survey and environmental permitting has started.

GENERAL ENGINEERING PROJECTS

Pierces Point Drainage Study

- The survey and base map are complete and we are currently evaluating the existing grades for possible solutions.
- The report has been completed and submitted.

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- Committeemember Clark:**
- Attended Veterans Day at Reeds Beach and Oyster Dedication at Cape May Winery.
 - Congratulated William Hammerstein on being selected as Employee of the Month.
 - Welcomed new Public Works employees.
- Committeemember Lockwood:**
- Attended Community Clean-Up.
 - Congratulated Jeffrey DeVico on Election victory.
- Mayor Donohue:**
- Recapped Work Session discussions.
 - Congratulated Jeffrey DeVico on winning Elections.
- Stan Doniger:**
- Questioned payment for police radios.
- Mayor Donohue:**
- Spoke of fixing long term radio issue for the Police Department.
- Chief Leusner:**
- State of the art compatibility with the County and the State.
- Thomas Jefferson, Whitesboro:**
- Troop 104 Boy Scouts.
 - George Street, dark at night.
 - Asked Committee to look at street lights and consider sidewalks in the area.
- Mayor Donohue:**
- Thanked Thomas for attending the meeting.
 - Spoke of Township seeking funding to improve street lighting.
- Committeemember Lockwood:**
- Will have Public Works look into street lighting.
 - Spoke of street striping to help issue for pedestrian safety.

Cheryl Spaulding:

- *Spoke of concern with dark streets and bad lighting on Shunpike Road.*
- *Also mentioned that the light by her home flickers.*

Suzanne M. Stocker, Deputy Township Clerk

Motion to adjourn meeting – 6:42pm

1st : Committeemember Clark

2nd: Committeemember Lockwood

Pass on Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue