

Cape May Court House, NJ
February 18, 2015
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Lockwood, Committeemember Clark, Business Administrator Constance Mahon, Township Clerk Kimberly Krauss, Deputy Township Clerk Suzanne Stocker, Municipal Solicitor Marcus Karavan, and Township Engineer Marc DeBlasio.

1. PRESENTATION BY THE MAYOR – FEBRUARY 2015 EMPLOYEE OF THE MONTH – KIMBERLY KRAUSS
2. RECOGNITION OF OUTSTANDING SERVICE – Officer Len Larkin, Officer Allison Akke, Senior EMT Nancy Burke, EMT Jennifer Teasenfitz and Communications Operator Keith Woodrow
3. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)
NONE
4. RESOLUTION 90-15 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$916,778.43
5. RESOLUTION 91-15 - APPROVING PAYMENT FOR BILLS – BILL LIST B (Anzelone Electric / LC Equipment, Inc.) – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.
***Committeemember Lockwood Abstain**
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$255.00
6. RESOLUTION 92-15 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 02/02/2015.
7. REPORTS: The following departments have submitted their reports for the months indicated: Construction Office for January, Municipal Court for January, Tax Collector for January, Sewer Billing for January, Municipal Clerk for January.
8. ORDINANCE 1492-15 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 46, ARTICLE III, SECTION 17 ENTITLED POLICE DEPARTMENT, SPECIAL LAW ENFORCEMENT OFFICERS, NUMBER OF OFFICERS – Following second reading, hearing, and consideration for adoption, Ordinance 1492-15 was adopted on motion by seconded by and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
SECTION 1. Chapter 46 of the Code of the Township of Middle is hereby amended to include the following:
Chapter/ Section
46-17 Number of Officers
No more than seven Class Two or Class One special law enforcement officers may be employed at any given time.
SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.
SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.
SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.
9. ORDINANCE 1493-15 - AN ORDINANCE REPEALING CHAPTER 115 OF THE CODE OF TOWNSHIP OF MIDDLE – Following second reading, hearing, and consideration for adoption, Ordinance 1493-15 was adopted on motion by seconded by and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.

WHEREAS, Township Committee has reviewed Chapter 115, entitled Curfew of the Code of Township of Middle;

WHEREAS, Township Committee on 7-20-1995 adopted Ordinance 934-95, with any fully adopted amendments, establishing Curfew provisions;

WHEREAS, after review of Chapter 115 and pertinent case law, Township Committee has determined it is in the best interest of the Township of Middle and in accordance with laws of the State of New Jersey to repeal Chapter 115 of Code of the Township of Middle.

BE IT ORDAINED, by the TOWNSHIP COMMITTEE, the governing body of the Township of Middle that CHAPTER 115 of the Code Township of Middle be and is hereby Repealed.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon final passage and publication, according to law.

10. ORDINANCE 1494-15 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 112, SECTION 2 ENTITLED CONSTRUCTION FEES – Following second reading, hearing, and consideration for adoption, Ordinance 1494-15 was adopted on motion by _____ seconded by _____ and passed on roll call. Complete Ordinance is on file in the Clerk's Office.

BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:

SECTION 1. Chapter 112 of the Code of the Township of Middle is hereby amended to include the following:

Chapter/ Section

A. Departmental fees.

- (1) Plan review fee. The fee for plan review shall be 20% of the amount to be charged for a new construction permit. This fee shall be collected at the time of the issuance of the permit.
- (2) The basic construction fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and devices and the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates provided herein, plus any special fees. The minimum fee for a basic construction permit covering any or all of building, plumbing, electrical or fire protection work shall be \$50.
- (3) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2:28. The new construction fee shall be in the amount of \$0.026 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in Articles 3 and 4 of the building subcode; except that the fee shall be \$0.017 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, F-1, F-2, S-1 and S-2, and the fee shall be \$0.0005 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d).
- (4) Fees for renovations, alterations and repairs shall be based upon the estimated cost of the work. The fee shall be in the amount of \$27 per \$1,000. From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$23 per \$1,000 of estimated cost above \$50,000. Above \$100,000, the additional fee shall be in the amount of \$18 per \$1,000 of estimated cost above \$100,000.
- (5) Fees for additions shall be computed on the same basis as for new construction for the added portion.
- (6) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with Subsections C and D above.
- (7) Fees for roofing and siding work performed on Group R-3 or R-5 shall be \$60. All other use groups will be based on estimated cost.
- (8) The fee for an aboveground swimming pool shall be \$100. The fee for an in-ground swimming pool shall be \$200.
- (9) The fee for tents in excess of 900 square feet or more than 30 feet in any dimension shall be \$90.

B. Plumbing fees.

- (1) The fee shall be in the amount of \$12 per fixture connected to the plumbing system for all fixtures and appliances, except as listed below.
- (2) The fee shall be \$65 per special device for the following: grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot water boilers (excluding those for domestic water heating), gas piping, gas service entrances, active solar systems, sewer pumps, interceptors and fuel oil piping.

C. Electrical fees.

- (1) The fee for from one to 50 receptacles or fixtures shall be in the amount of \$45; for each 25 receptacles or fixtures in addition to this, the fee shall be in the amount of \$10; for the purpose of computing this fee, receptacles or fixtures shall include lighting outlets, wall switches, fluorescent fixtures, convenience receptacles or similar fixtures, and motors or devices of less than one horsepower or one kilowatt.
- (2) For each motor or electrical device greater than one horsepower and less than or equal to 10 horsepower and for transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts, the fee shall be \$15.
- (3) For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horsepower, for each service panel, service entrance or subpanel less than or equal to 200 amperes and for all transformers and generators greater than 10 kilowatts and less than or equal to 50 kilowatts, the fee shall be \$60.
- (4) For each motor or electrical device greater than 50 horsepower and less than or equal to 100 horsepower, for each service panel, service entrance or subpanel greater than 200 amperes and less than or equal to 1,000 amperes and for transformers and generators greater than 50 kilowatts and less than or equal to 125.5 kilowatts, the fee shall be \$110.
- (5) For each motor or electrical device greater than 100 horsepower, for each service panel, service entrance or subpanel greater than 1,000 amperes and for each transformer or generator greater than 125.5 kilowatts, the fee shall be \$500. For the purpose of computing these fees, all motors except those in plug-in appliances shall be counted, including control equipment,

generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(6) Swimming pool bonding shall be \$55.

(7) Pool permit with underwater lights shall be \$75.

(8) For each photovoltaic system from one to 50 kilowatts, the fee shall be \$45; from 51 to 100 kilowatts, the fee shall be \$90; and greater than 100 kilowatts shall be \$450.

D. Fire protection.

(1) For fire protection and other hazardous equipment [sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas- and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums] the fees shall be:

(a) For 20 or fewer heads or detectors: \$91.

(b) For 21 to and including 100 heads or detectors: \$168.

(c) For 101 to and including 200 heads or detectors: \$321.

(d) For 201 to and including 400 heads or detectors: \$831.

(e) For 401 to and including 1,000 heads or detectors: \$1150.

(f) For over 1,000 heads: \$1,469.

(2) The fee for each standpipe shall be \$321. The fee for each independent preengineered system shall be \$129.

(3) The fee for each gas- or oil-fired appliance which is not connected to the plumbing system shall be \$65.

(4) The fee for each incinerator shall be \$150.

(5) The fee for each kitchen exhaust system will be \$65.

(6) The fee for each crematorium shall be \$511.

(7) Administrative Fee shall be \$50 per permit

E. Elevators. For elevators, escalators, moving walks and dumbwaiters, the fee shall be the same as the State of New Jersey Department of Community Affairs.

F. Demolition.

(1) The fee for a demolition or removal permit shall be \$125 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one- or two-family residences and structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2.

(2) The fee for demolition for all other structures shall be \$150.

G. Signs. The fee for a permit to construct a sign shall be in the amount of \$2 per square foot of surface area of the sign, computed on one side only of a double-faced sign. The minimum fee shall be \$40.

H. Certificate of occupancy.

(1) The fee for a certificate of occupancy shall be in the amount of 10% of the new construction permit fee which would be charged by the Department pursuant to these regulations. The minimum fee shall be \$15.

(2) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$100.

(3) The fee for a certificate of continued occupancy shall be \$200.

I. State of New Jersey training fees.

(1) In order to provide for the training and certification and technical support programs required by the act, the enforcing agency, including the Department, when acting as the local agency, shall collect a surcharge fee to be based upon the volume of new construction and the estimated cost of alterations within the municipality. Said fee shall be accounted for and forwarded to the Bureau of Housing Inspection.

(2) The current fee shall be posted in the Construction Office.

J. Variation. The fee for the application for a variation shall be \$200.

K. Waiver of construction fees for disabled persons. No person shall be charged a construction permit fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing private structure.

L. All fees are to be rounded off to the nearest dollar, and checks should be payable to the Township of Middle.

M. Certificates of occupancy for all new construction will not be issued until a surveyor's plot plan, certifying as to the exact location of all structures on said premises, is submitted at the time of application for a certificate of occupancy.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

11. RESOLUTION 93-15 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

NAME	DEPARTMENT	POSITION	EFFECTIVE
Mary Creamer	Public Safety	PS Telecommunications Operator Trainee PT	02/12/2013

12. RESOLUTION 94-15 – NEW HIRE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Susan Tomes	Public Safety	PS Telecommunications	\$10.46ph	02/09/2015

		Operator Trainee P/T		
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13. RESOLUTION 95-15 through 97-15 – REFUND OF TAXES (ITEMS A THROUGH C) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

A. Refund to Mortgage Company as open Municipal liens exist on the properties listed below; and the liens must be paid in full.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2015
5514	331	10	Quinn, Dylan S & Foley, Linda Property location: 39 Colonial Avenue	838.35
5755	350	34	Stark, Roxanne & Cotter, Richard Property location: 15 W Shellbay Avenue	881.91
11680	938	5	Harris, Sharon L. Property location: 113 W Main Street	506.63
12312	1024	20	Jaudon, Tina L. Property location: 1706 Route 9 Street	710.41
14636	1472	5	Stanton, Aaron F & Rachel M Property location: 101 Linden Lane	758.21

Please make check payable and send to:

Corelogic Real Estate Tax Service

P O Box 961250

Fort Worth, TX 76161

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2015 taxes; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

B. Refund due to overpayment by Mortgage Company.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2015
12851	1082	1	Moore, Ana M Property location: 14 Tennessee Ave	\$618.73

Please make check payable and send to:

Lereta Real Estate Tax Service

1123 S Parkview Drive

Covina, Ca 91724

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2015 taxes; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

C. Refund due to overpayment by Mortgage Company

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2015
17047	326	20 C0207	Meeds, Michele Property location: 207 Lee Lane	\$595.56
17870	350	12	Fawcett, Peter Property location: 23 Woodview Lane	\$1,435.20
11014	876	5	Spaulding, Larry W Property location: 507 W Dunbar St	\$647.41
11911	963	9	Brodbeck, Amanda L Property location: George Ave	\$16.52

Please make check payable and send to:

Corelogic Real Estate Tax Service

P O Box 961250

Fort Worth, TX 76161

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2015 taxes; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

14. RESOLUTION 98-15 – AUTHORIZING THE ACCEPTANCE OF CREDIT CARD PAYMENTS FOR THE COLLECTION OF TAXES AND MUNICIPAL COURT FEES IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENTAL ELECTRONIC AND ACCEPTANCE ACT N.J.S.A. 40A:5-43 ET SEQ. – On motion by Committeemember Lockwood seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.

***Committeemember Clark Abstain**

WHEREAS, in accordance with the Governmental Electronic Payment & Acceptance Act, NJSA 40A:5-43 et seq., the Department of Community Affairs, Division of Local Government Services has promulgated regulations, NJAC 5:30-9.1 et seq., authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative Code and in regard to transactions related to municipal court, pursuant to the Rules of the Court promulgated by the New Jersey State Supreme Court and regulations promulgated by the Administrative Office of the Courts; and

WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic receipt and the types of electronic receipt that will be permitted; and

WHEREAS, it is the desire of the Township Committee to authorize the payment of municipal tax bills, municipal court fees and fines, bail and other fees, costs or payments associated with the operation of the municipal court; and

WHEREAS, it is the intention of the Township Committee to authorize the Tax Collector's Office and the Municipal Court Office to accept payment by credit card for those fees, costs or other payments associated with that department as set forth above; and

WHEREAS, the utilization of credit cards for payment of these taxes, fees, costs or fines must be in accordance with the provisions of NJSA 40A:5-43 et seq., and NJAC 5:30-9.1, et seq., and in regard to the Municipal Court, in compliance with the Rules of Court adopted by the New Jersey Supreme Court.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLE, as follows:

1. That the Tax Collector's Office is authorized to accept credit card payments for the payment of municipal tax bills and to require any processing fee to be paid by the payer.
2. That the Municipal Court Office is authorized to accept credit card payments for the payment of municipal court fees, fines, and such other payments that may be due to the Municipal Court.
3. That the use of credit cards for payment is subject to the provisions of NJSA 40A:5-43 et seq., and NJAC 5:30-9.1, et seq. In regard to the Municipal Court, these payments are subject to the provisions of NJAC 5:30-9.1 Directives of the Administrative Office of the Courts, as well as the Rules of Court adopted by the New Jersey Supreme Court, and such guidelines as the Supreme Court may adopt in regard to the acceptance of credit card payments for Municipal Court obligations.
4. That the Mayor and Clerk are authorized to execute any and all documents necessary to retain one or more processors in accordance with NJAC 5:30-9.1.

15. RESOLUTION 99-15 – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	EFFECTIVE DATE
Denise Bose	Recreation – Senior Center	Recreation Aide P/T T/A	Recreation Aide Permanent P/T	02/04/2015

16. RESOLUTION 100-15 – RESOLUTION SUPPORTING A-3991 – ESTABLISHING ECO-AG TOURISM COUNCIL IN NEW JERSEY – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Assemblyman Samuel L. Fiocchi introduced A-3991, which would establish an Eco-Ag Tourism Council in New Jersey; and

WHEREAS, A-3991 would establish the New Jersey Eco-Ag Tourism Council, in but not of the Department of State. The council will have 13 members, 10 of whom would be appointed by the Governor and would be evenly divided between environmental and agricultural groups or organizations. The Secretary of State, the Secretary of Agriculture and the Commissioner of Environmental Protection, or their designees, would complete the membership and would serve ex officio. The purpose of the council is to examine and develop ecotourism and agricultural tourism opportunities in the State and develop ways for farmers and stewards of natural areas to make use of these opportunities.

WHEREAS, the bill also directs the council, one year after the date of council's organization and first meeting and annually thereafter, to:

1. Make recommendations to the Department of Agriculture, the Department of Environmental Protection, and the Department of State concerning tourism initiatives to be implemented and
2. Report to the Governor and the Legislature on these recommendations and its activities for the preceding year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports A-3991 and is hopeful that companion senate legislation will be introduced shortly, and that these bills will be considered soon.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of A-3991 Assemblyman Samuel L. Fiocchi, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, Assemblyman Ronald S. Dancer, Assemblyman Thomas P. Giblin, the New Jersey State League of Municipalities and the Office of the Governor.

17. RESOLUTION 101-15 – RESOLUTION SUPPORTING A-3992 – REQUIRES DOT TO PLACE TOURIST ORIENTED DIRECTIONAL SIGNS FOR AGRI-TOURISM AND NATURAL ATTRACTION ON STATE ROADS; EXPANDS SITES THAT QUALIFY AS NATURAL ATTRACTION – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Assemblyman Samuel L. Fiocchi introduced A-3992, Requires DOT to place tourist oriented directional signs for agri-tourism and natural attractions on State roads; expands sites that qualify as natural attraction.

WHEREAS, A-3992 requires the Department of Transportation (department) to place tourist oriented directional signs for natural attractions and farms offering agri-tourism on eligible roads, including State roads. The farm or natural attraction is required to meet the criteria established by the department. The department is required to place a tourist oriented directional sign, in accordance with the tourist oriented directional signs program, for an approved applicant who represents an agri-tourism facility or natural attraction as soon as practicable. The department is not permitted to place an approved farm offering agri-tourism or an approved natural attraction on a waiting listed.

WHEREAS, "Agri-tourism" is defined as that term is defined in the rules and regulations concerning the department's Tourist Oriented Directional Signs Program. "Natural attraction" is defined as that term is defined in the rules and regulations concerning the department's Tourist Oriented Directional Signs Program, except that the definition in the bill is expanded to

specifically include wildlife refuges, whale watching areas, and migratory routes as facilities that qualify as a natural attraction.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports A-3992 and is hopeful that companion senate legislation will be introduced shortly, and that these bills will be considered soon.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of A-3992 Assemblyman Samuel L. Fiocchi, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, Assemblyman Ronald S. Dancer, Assemblyman Thomas P. Giblin, the New Jersey State League of Municipalities and the Office of the Governor.

18. RESOLUTION 102-15 – RESOLUTION SUPPORTING A-3993 – REQUIRES CONSIDERATION OF ECOTOURISM WHEN EVALUATING AND RANKING APPLICATIONS BY LOCAL GOVERNMENT UNITS OR QUALIFYING TAX EXEMPT NONPROFIT ORGANIZATIONS FOR ACQUISITION OR DEVELOPMENT OF LANDS FOR RECREATION AND CONSERVATION PURPOSES - On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Assemblyman Samuel L. Fiocchi introduced A-3993, Requires consideration of ecotourism when evaluating and ranking applications by local government units or qualifying tax exempt nonprofit organizations for acquisition or development of lands for recreation and conservation purposes.

WHEREAS, A-3993 would expand the criteria and policies established for the evaluation and priority ranking by the Department of Environmental Protection's Green Acres Program of applications by local government units or qualifying tax exempt nonprofit organizations for eligibility to receive funding from Green Acres Program for recreation and conservation purposes. Under this bill, the Green Acres Program would consider whether an application would create or promote ecotourism. This consideration of the creation or promotion of ecotourism would be in addition to other criteria and policies set forth in law.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports A-3993 and is hopeful that companion senate legislation will be introduced shortly, and that these bills will be considered soon.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of A-3993 Assemblyman Samuel L. Fiocchi, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, Assemblyman Ronald S. Dancer, Assemblyman Thomas P. Giblin, the New Jersey State League of Municipalities and the Office of the Governor.

19. RESOLUTION 103-15 – RESOLUTION SUPPORTING A-3994 – ESTABLISHES ANNUAL PHOTOGRAPHY COMPETITION TO PROMOTE ECOLOGICAL AND AGRICULTURAL WONDERS OF NEW JERSEY – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Assemblyman Samuel L. Fiocchi introduced A-3994, establishes annual photography competition to promote ecological and agricultural wonders of NJ.

WHEREAS, A-3994 would establish an annual photography competition to promote and support the many ecological and agricultural wonders of New Jersey. Submitted photographs must be of wildlife, plants, landscapes, wilderness or other points of natural or agricultural interest in the State.

WHEREAS, there would be three age categories for the competition: (1) submissions from individuals aged 10 years old and younger; (2) submissions from individuals aged 11 years old to 17 years old; and (3) submissions from individuals aged 18 years old and older. The panel judging the competition would be comprised as follows: the Secretary of State, the Secretary of the Department of Agriculture, the Commissioner of the Department of Environmental Protection, the Executive Director of the Highlands Council and the Chairman of the Pinelands Commission.

WHEREAS, entries will be subject to the rules established by the Department of State, including, but not limited to, the following: (1) photographs shall have been taken within two years of the year of competition for which they are being submitted; (2) each entrant may submit up to three photographs; (3) photographs must be available as a digital image; (4) an entry form must be submitted with each photograph; (5) the competition is open to amateur photographers only; and (6) the photographer grants unlimited use of submitted photograph(s) by the State of New Jersey for publications, web pages, presentations, exhibits, and other promotional and educational products. However, the State is required to give credit to the photographer when the photograph is used, and the photographer may continue to use the photograph for personal uses, but the photographer is prohibited from selling or otherwise transferring the copyright of the photograph to any other person or entity.

WHEREAS, the winning photograph from each category would be displayed for at least one year on the Department of State's website, as well as within the State Capitol Complex.

WHEREAS, from Ramapo Mountain State Park to Island Beach State Park or Wharton State Forest, and throughout the State, there exists an abundance of raw beauty and wildlife. The charming and rustic landscapes of the many farms and wineries in the State are a vivid reminder that New Jersey truly is the "Garden State." Through the photography competition, this bill would highlight the various ecological and agricultural resources and attractions within New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports A-3994 and is hopeful that companion senate legislation will be introduced shortly, and that these bills will be considered soon.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of A-3994 Assemblyman Samuel L. Fiocchi, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, Assemblyman Ronald S. Dancer, Assemblyman Thomas P. Giblin, the New Jersey State League of Municipalities and the Office of the Governor.

20. RESOLUTION 104-15 – RESOLUTION SUPPORTING A-3995 – REQUIRING DIVISION OF TRAVEL AND TOURISM TO ESTABLISH INTERNET WEBPAGE PROMOTING AND ADVERTISING ECOLOGICAL AND AGRICULTURAL TOURIST ATTRACTIONS ON DIVISIONS WEBSITE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. WHEREAS, Assemblyman Samuel L. Fiocchi introduced A-3995, requires Division of Travel and Tourism to establish Internet webpage promoting and advertising ecological and agricultural tourist attractions on division’s website. WHEREAS, A-3995 requires the Division of Travel and Tourism in the Department of State to establish a webpage on the division’s website that promotes and advertises State and federal ecological and agricultural tourist attractions in New Jersey. This bill requires the division to list the tourist attractions by type of attraction and by location. The bill also requires the division to include State and federal parks and National Wildlife Refuges on the webpage. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports A-3995 and is hopeful that companion senate legislation will be introduced shortly, and that these bills will be considered soon. BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of A-3995 Assemblyman Samuel L. Fiocchi, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, Assemblyman Ronald S. Dancer, Assemblyman Thomas P. Giblin, the New Jersey State League of Municipalities and the Office of the Governor.
21. RESOLUTION 105-15 – RESOLUTION SUPPORTING ASSEMBLY RESOLUTION NO. 199 – URGING FEDERAL GOVERNMENT TO RENEW NEW JERSEY HERITAGE TRAIL ROUTE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. WHEREAS, the New Jersey Coastal Heritage Trail Route (the “Trail”) is a 300-mile vehicular route designed to provide education, understanding, and enjoyment of nationally significant natural, maritime, and cultural sites of the coastal area of New Jersey coastline and is divided into five regions the Sandy Hook Region along New York Harbor, the Barnegat Bay Region, the Absecon Region, the Cape May Region, and the Delsea Region along Delaware Bay, providing scenic enjoyment to travelers. The Trail is likewise divided into five themes: maritime history, coastal habitats, wildlife migration, historic settlements, and relaxation and inspiration, highlighting fundamental aspects of coastal life. WHEREAS, the Trail was established in 1998 by federal legislation to raise awareness and public support for a coordinated interpretive program of certain nationally significant natural, maritime, and cultural sites associated with the coastal area of New Jersey, along with stewardship and protection of natural and cultural resources. Unfortunately, due to a sunset provision in the federal legislation, the National Park Service no longer has the legislative authority to manage the Trail as of September 30, 2011. As a result, there is no longer a coordinated effort between the federal government and the State to care for and safeguard this symbol of New Jersey heritage and history. Further, National Park Service brochures about the Trail will no longer be distributed once existing supplies are exhausted, resulting in less public awareness about the Trail, and thus, fewer tourists. WHEREAS, in order to protect and renew public appreciation, education, understanding, and enjoyment of these nationally significant natural, maritime, and cultural sites of the New Jersey coastal area, is necessary to renew the New Jersey Coastal Heritage Trail Route. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports Assembly Resolution 199. BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsors of AR-201 Assemblyman Samuel L. Fiocchi and Assemblyman Chris A. Brown, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, the New Jersey State League of Municipalities, Office of the Governor, President and Vice President of the United States, Director of the National Park Service, and the Commissioner of the New Jersey Department of Environmental Protection.
22. RESOLUTION 106-15 – RESOLUTION SUPPORTING ASSEMBLY RESOLUTION NO. 201 – URGING THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY (“PANYNJ”) TO PROMOTE LOCAL ECOTOURISM DESTINATIONS A ITS INTERNATIONAL AIRPORTS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. WHEREAS, AR-201 urges the Port Authority of New York and New Jersey to allocate an area in each of its international airports for the promotion of local ecotourism destinations. Ecotourism is the practice of traveling to and enjoying a beautiful natural place in a way that does not damage the environment. Ecotourism builds environmental awareness, emphasizing education, conservation, and traveler responsibility in sensitive environments. New Jersey has marketed itself as an ecotourism destination for over 20 years, with destinations that include the Pinelands, the Highlands, the Jersey Shore, numerous historic sites, and thousands of acres of protected State and Federal land; and WHEREAS, in 2013, the State of New Jersey’s tourism sector generated \$35.69 billion or 6.9 percent of the State’s economy. In 2006, the Center for Regional Business Research at Atlantic Cape Community College calculated that ecotourism was a \$522 million industry in Cape May and Cumberland counties. Ecotourism is a travel activity that provides direct financial benefits to local businesses and residents, while also generating revenues for the protection of parks and other natural areas. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that is strongly supports Assembly Resolution 201. BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsors of AR-201 Assemblyman Samuel L. Fiocchi and Assemblyman Chris A. Brown, Senator Jeff VanDrew, Assemblyman Bob Andrzejczak, the New Jersey State League of Municipalities, Office of the

Governor, and Chairman of the Board of Commissioners and the Executive Director of the Port Authority of New York and New Jersey.

23. RESOLUTION 107-15 – INACTIVE SEWER STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

The following property has attained inactive sewer status in accordance with The Township of Middle Code 204-32 application, 204-33 documentation, 204-34 certificate of eligibility, 204-35 fee.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION
2415	118.03	11	Avalon Marine Holdings, LLC Property location: 18 Meadow View Lane

The Municipal fee for this is \$308.00 per year.

24. RESOLUTION 108-15 - ESTABLISHING JURISDICTION OF DOROTHY MACK BOULEVARD, GOSHEN RECREATION COMPLEX – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Dorothy Mack Boulevard is located within the Goshen Recreation Complex and has a posted speed limit of 15mph; and

WHEREAS, the Middle Township Police Department has jurisdiction over this area; and

NOW, THEREFORE, BE IT RESOLVED, that the Middle Township Police Department is entitled to enforce Title 39 on Dorothy Mack Boulevard.

25. RESOLUTION 109-15 – CLOSED SESSION (UAW NEGOTIATIONS) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

Upon adoption of this resolution and conclusion of this meeting the governing body will convene on the above referenced topic in closed session.

This matter will be released to the public when the matter has been deemed resolved and the need to hear said item in closed session no longer exist.

The public will be invited back into open session at the conclusion of this meeting and formal action may be taken.

WHEREAS, the section of the Open Public Meetings Law, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, is of the opinion that such circumstances presently exist; and

WHEREAS, said Closed Session shall be held directly after this open session.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Middle, County of Cape May, State of New Jersey:

1.) The public shall be excluded from the discussion of an action upon the hereinafter specified matter: CLOSED SESSION – CONTRACT NEGOTIATIONS (UAW UNION)

2.) The general nature of the subject matter to be discussed is as follows:

CLOSED SESSION – CONTRACT NEGOTIATIONS (UAW UNION)

3.) It is anticipated at this time the above subject matter will be made public as follows:

WHEN THE MATTER IS RESOLVED

4.) This Resolution shall take effect immediately.

26. RESOLUTION 110-15 – AUTHORIZING THE EXECUTION OF AGREEMENT – PEG BANDWIDTH NJ, LLC. – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted. NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized to execute the Rights of Way Use Agreement between the Township of Middle and PEG Bandwidth NJ, LLC.

27. RESOLUTION 111-15 through 112-15 – AWARD OF BID – MIDDLE TOWNSHIP HOME REHABILITATION PROJECT (ITEMS A THROUGH B) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

A. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract No 2013-17, and

WHEREAS, bids were received on February 13, 2015, and

WHEREAS, it appears that the following bids submitted below represent a figure equal to the lowest bids received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contracts for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2013-17	Hot Ice Cooling & Heating, LLC	\$3,670.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

B. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract No 2013-16, and

WHEREAS, bids were received on January 6, 2015, and

WHEREAS, it appears that the following bids submitted below represent a figure equal to the lowest bids received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contracts for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2013-16	Gemini Building Co.	\$17,850.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

28. RESOLUTION 113-15 through 114-15 – AMENDING FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES (ITEMS A THROUGH B) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

A. WHEREAS, on January 6, 2015 Township Committee awarded Remington Vernick & Walberg Engineers a three year term as Township Engineer, and said contract was certified for 2015 as Resolution No. 06-15, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that Remington, Vernick & Walberg Engineers shall provide additional survey and drafting services for the following:

Remington, Vernick & Walberg Engineers – FY 2014 NJDOT Bike Path – Phase 5 – Wetlands Delineation - Not to Exceed \$4,500.00

WHEREAS, on January 6, 2015 Township Committee awarded Remington Vernick & Walberg Engineers a three year term as Township Engineer, and said contract was certified for 2015 as Resolution No. 06-15, and

B. NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that Remington, Vernick & Walberg Engineers shall prepare and submit the Township’s NJDEP CAFRA General Beach & Dune Maintenance Permit as following:

Remington, Vernick & Walberg Engineers – NJDEP CAFRA General Beach & Dune Maintenance Permit (2015-2020) - Not to Exceed \$2,000.00

29. RESOLUTION 115-15 – TRANSFER OF FUNDS – On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, the following resolution was adopted.

WHEREAS, it is legal and lawful to make budget transfers on and after the first day of November in any budget year; and

NOW THEREFORE BE IS RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and the State of New Jersey, that the following transfers of budget appropriations be made in the budget of Middle Township for the year 2014:

From:		
Police S&W	4-01-25-240-240-100	\$1,175.00
Totals		\$1,175.00
To:		
Recycling: Contractual	4-01-26-305-308-373	\$1,175.00
Totals		\$1,175.00

30. PUBLIC COMMENT:

Chris Eaton, Engineer Report:



REMITTING & VERNICK ENGINEERS
INCORPORATED

DIRECTOR OF OPERATIONS
CORPORATE ACCOUNTS
Derek A. Blalock, III, MS, PE

SENIOR ASSOCIATES
John J. Lombardi, PE, P.E. CDE
Paul J. Blalock, III, PE, P.E. CDE
Frank J. Blalock, III, PE, P.E. CDE
Thomas J. Blalock, III, PE, P.E. CDE
David A. Blalock, III, PE, P.E. CDE
Michael J. Blalock, III, PE, P.E. CDE
Mark J. Blalock, III, PE, P.E. CDE
Christopher J. Blalock, III, PE, P.E. CDE
Richard S. Blalock, III, PE, P.E. CDE

Remington & Vernick Engineers
230 North 10th Street
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ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP
February 18, 2015

Prepared For: **TOWNSHIP COMMITTEE** Prepared By: **MARC DEBLASIO, P.E., P.P., C.M.E.**
Township Engineer

GRANT APPLICATIONS

NJDEP Flood Hazard Risk Reduction and Resiliency Program

- Grant Program that funds the following categories:
 - Beneficial Reuse of Debris Material
 - Coastal Lake Surge Reduction and Increased Discharge
 - Stormwater Management
 - Flood Risk Reduction Infrastructure
- Applications are due by December 15, 2014.
- Our office has aided Dr. Stewart Farrell and the Township's Economic Development Office in preparation of the application materials for a dune construction project along portions of Reed's Beach and Pierce's Point.

FY2016 NJDOT Local Aid Program

- The Township has submitted the following grant application:
 - Municipal Aid – Roadway, Third Street Phase 2 – Vermont Avenue to Linden Lane.

Cape May County Open Space Program

- Our office has aided the Township's Economic Development Office in preparing a plan, estimate and application to Cape May County for improvements to the Reed's Beach Waterford.
- The Application was submitted on 12/15/14.

HMP (Hazard Mitigation Grant Program)

- The Township was selected to receive a grant amount of \$142,080.00 for the purchase and installation of emergency generators.
- A spending plan has been prepared in conjunction with the Township's Economic Development Office and was submitted on 12/16/13.

EMERSON VERMICK, PE, CDE, President
CRAG E. REMINGTON, P.E., PE, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Blalock, PE, P.E. CDE
Edward J. Blalock, PE, P.E. CDE
Thomas J. Blalock, PE, P.E. CDE
Robert S. Blalock, PE, CDE

CAPITAL IMPROVEMENTS

FY 2013 NJDOT Bike Path – Phase 4

- The project is 100% complete.
- Bike Path Phase 4 – Contract 2 is in design.

Stagecoach Road Improvements

- The bid opening occurred on July 15, 2014 and the apparent low bidder is South State, Inc. in the amount of \$311,774.10.
- A preconstruction meeting was held on August 7, 2014.
- The project is 80% complete.
- Punchlist items are being addressed.

FEMA Reconstruction of Benny's Landing Road and Beach Avenue

- The bulkhead on South Beach Avenue is complete. Roadwork is complete.
- Piling has been installed at Benny's Landing and the bulkhead is complete.
- Benny's Landing Road is complete.
- Punchlist items are being addressed.

USDA Rural Development Sanitary Sewer Application – Grassy Sound

- Our office has begun coordinating the design and permitting package.
- Survey for the project is completed and the design is approximately 75% complete.
- Our office is working with Van Note Harvey Associates to finalize the Joint Permit Package.
- Permit Package was submitted to NJDEP on 6/27/14 and deemed administratively complete on 7/9/14.
- On 8/8/14, our office, along with representatives of the Grassy Sound Homeowners Association and Van Note Harvey, met on site with a representative of the Army Corp of Engineers regarding the permitting of the project, notably, the "after-the-fact" issues the homeowners association is attempting to have approved. Based upon this meeting, applications to ACCE are being revised to allow for Middle Township to take the lead on the overall project and a separate application for the "after-the-fact" items will be submitted by Van Note Harvey.
- On 8/22/14, a resubmission of the ACCE permit package was sent to the Army Corps, indicating a single applicant rather than 2 co-applicants.
- On 8/29/14, letters were issued to Middle Township representatives and property owners indicating a 30-day public comment period for the permit package sent to NJDEP would begin on 10/1/14.
- On 10/30/14, the public comment period ended and NJDEP notified R. V. Blalock and Van Note Harvey that NJDOT Geoscientific Division has requested further information. NJDEP has given 2 weeks to provide this information. On 11/13/14, RVN signed the TMA application and delivered it to Middle Township for signatures. Following this, two applications will be submitted to NJDEP.

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FY 2014 NJDOT Reconstruction of Third Avenue

- All work is complete and the contractor is currently working on punchlist items.
- Seeding will occur in the Spring.

FY 2014 NJDOT Bike Path Phase 3

- The project is entering the design phase and construction is scheduled for Spring, 2015.
- Wetlands have been flagged and plotted and the project is in design.

FY 2014 NJDCA Small Cities Program – ADA Improvements Phase 2

- The following is the bid schedule:

Resolution to Authorize Advertising for Bids	January 6, 2015
Advertise for Bids	January 14, 2015
Open Bids	February 10, 2015 @ 1:30 pm
Award Contract	March 2, 2015

Robert 'Ockie' Wisting Recreation Complex

- Cape Express Soccer Organization has proposed to complete what remains unfinished, additional work and maintenance of the facility.
- Our office has generated a conceptual plan to show additional recreation activities at the complex based upon Cape Express' plan of development.
- A conceptual plan was presented the public at an Open Space and Recreation Meeting held on January 22, 2013 for public comment.
- An application to extend the Freshwater Wetlands Letter of Interpretation was submitted to NJDEP. NJDEP informed our office that an extension would not be granted. Our office will prepare a new Letter of Interpretation in conjunction with Lomax Consulting.
- A conceptual plan was sent to Elizabeth Terenik for inclusion in her submittal to Cape May County.
- The Township was awarded \$582,000.00 grant from Cape May County.
- The Township has applied to Cape May County for additional funding for a fishing pier/boardwalk.
- A verification Letter of Interpretation Application for the Freshwater Wetlands was submitted to NJDEP on 8/22/13 and approved on 3/24/14.
- Our office is coordinating the permitting of various aspects of the plan with Lomax Consulting.
- A package prepared by Lomax Consulting Group was submitted to NJDEP for a jurisdictional determination on 8/13/14.
- Our office assisted Anne Garrison, Economic Development, in revising the application to the Cape May County Open Space Board relating to the fishing pier/boardwalk to be submitted on 8/15/14.
- A groundbreaking ceremony was held on September 12, 2014.
- Plans for the Jurisdictional Determination have been revised and resubmitted to NJDEP.
- Jurisdictional Determination from NJDEP indicates a CAFRA permit for the complex is not necessary. A meeting was held on 1-12-15 with Pete Lomax, Township Administrator and Mayor Donohue to analyze plan, revise layout and begin wetlands permitting process.
- The plans have been revised per our meeting and delivered to Peter Lomax for submittal.

Page 3 of 4

2014 Road Program

- The following is the bid schedule:

Resolution to Authorize Advertising for Bids	January 6, 2015
Advertise for Bids	January 14, 2015
Open Bids	February 10, 2015 @ 2:00 pm
Award Contract	March 2, 2015

N.J.S.H. Route 9 Sidewalk Project

- The contract was awarded to Charles Marandino, LLC in the amount of \$147,959.70.
- Project is complete and the contractor is currently working on punchlist items.
- Painting and seeding will occur in the Spring.

GENERAL ENGINEERING PROJECTS

GIS Mapping

- The finished GIS mapping layers (GIS shape files) were installed and implemented onto the dedicated GIS workstation in the Public Works Department office along with plotted maps of the Storm and Sanitary systems in December 2014.
- Per Committeeman Clark, who informed me that he could assist in acquiring digital hydrant data from NJ American, I am still working with Mr. Calvin Bask to acquire this GIS layer file to add to the project. He was to process and send the data when completed and to date, we have not received this dataset. Also would still like to acquire any gas company field located as-builts, to be incorporated into the GIS system and, to date, we have not received this information as well. Chris Eaton and Kevin Zelensky are coordinating with Connie Mahon, Administrator, on how and when this utility information will be field collected and provided.
- The final step is to schedule the training session(s) with the officestaff of Rob Flynn, Public Works Director. Working with Rob's schedule, I would like to have the training completed the week of 2/23/2015 along with the final GIS as-built layers installed per the Public Works Department review and comments. The GIS system and program are implemented and running at the Public Works Building already. Connie Mahon, Administrator, is also interested in implementing the GIS fees for future mapping maintenance for the Township the month of February 2015.

Page 4 of 4

Stan Doniger – Asked if Township was listed as additional insured on awarded contracts?
Connie Mahon and Marc Karavan – Both indicated that yes, Township is listed as additional insured.

Eric Rickards, Lacrosse Committee – Discussed irrigation project happening on lacrosse practice fields. Expressed concerns with lacrosse starting on March 1st and no fields to practice on as project is not supposed to be completed until April.
Committeemember Lockwood – Company added additional manpower to complete the project, receiving weekly updates on project status.
Connie Mahon – Indicated that Recreation staff is working to find accommodations for practice fields until irrigation project is completed.

Kimberly D. Krauss, Township Clerk

Motion to enter into Executive Session – 6:40 pm

1st: Committeemember Clark

2nd: Committeemember Lockwood

Pass on Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

Motion to return to Open Meeting – 6:58 pm

1st: Committeemember Clark

2nd: Committeemember Lockwood

Pass on Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

Motion to Adjourn Meeting – 6:59 pm

1st: Committeemember Clark

2nd: Committeemember Lockwood

Pass on Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

Minutes prepared by Suzanne M. Stocker, Deputy Township Clerk