

Cape May Court House, NJ
 January 21, 2015
 REGULAR MEETING
 FLAG SALUTE
 THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Lockwood, Committeemember Clark, Business Administrator Constance Mahon, Township Clerk Kimberly Krauss, Municipal Solicitor Marcus Karavan, and Township Engineer Marc DeBlasio.

1. ****POSTPONED**** MIDDLE TOWNSHIP TOP DOG AWARD 2015 – “FLASH” – PRESENTED BY TOWNSHIP COMMITTEE & ANIMAL ADVISORY COUNCIL
2. PRESENTATION BY THE MAYOR – JANUARY 2015 EMPLOYEE OF THE MONTH, ALLAN CROPPER
3. RESOLUTION 52-15 – APPOINTMENTS – NEW HIRES – POLICE OFFICERS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Michael Reardon	Public Safety	Police Officer	\$34,609.00	01/21/2015
Jonas McInnis	Public Safety	Special Class II Police Officer	\$8.25ph*	01/25/2015

*Salary to be increased to \$10.50 after Police Academy Graduation

4. SWEARING IN OF NEW OFFICER(S)
 - a. Michael Reardon
 - b. Christopher Clifford
5. MIDDLE TOWNSHIP “YEAR OF SERVICE” CEREMONY – PRESENTED BY TOWNSHIP COMMITTEE & THE MIDDLE TOWNSHIP HEALTH & WELLNESS STEERING COMMITTEE
6. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)
No Public Comment
7. RESOLUTION 53-15 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
 Current Acct. \$966,103.20
8. RESOLUTION 54-15 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Reorganization Meeting 01/06/2015.
9. REPORTS: The following departments have submitted their reports for the months indicated: Tax Collector for December 2014; Sewer Billing for December 2014; Tax Collector Year End 2014; Sewer Billing Year End 2014.
10. ORDINANCE NO. 1492-15 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 46, ARTICLE III, SECTION 17 ENTITLED POLICE DEPARTMENT, SPECIAL LAW ENFORCEMENT OFFICERS, NUMBER OF OFFICERS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, Ordinance No.1492-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/18/2015 at 6:00 p.m.
 BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
 SECTION 1. Chapter 46 of the Code of the Township of Middle is hereby amended to include the following:
 Chapter/ Section
 46-17 Number of Officers

No more than seven Class Two or Class One special law enforcement officers may be employed at any given time.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

11. ORDINANCE NO. 1493-15 – AN ORDINANCE REPEALING CHAPTER 115 OF THE CODE OF THE TOWNSHIP OF MIDDLE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, Ordinance No. 1493-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/18/2015 at 6:00 p.m.

WHEREAS, Township Committee has reviewed Chapter 115, entitled Curfew of the Code of Township of Middle;

WHEREAS, Township Committee on 7-20-1995 adopted Ordinance 934-95, with any fully adopted amendments, establishing Curfew provisions;

WHEREAS, after review of Chapter 115 and pertinent case law, Township Committee has determined it is in the best interest of the Township of Middle and in accordance with laws of the State of New Jersey to repeal Chapter 115 of Code of the Township of Middle.

BE IT ORDAINED, by the TOWNSHIP COMMITTEE, the governing body of the Township of Middle that CHAPTER 115 of the Code Township of Middle be and is hereby Repealed.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon final passage and publication, according to law.

12. ORDINANCE NO. 1494-15 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 112, SECTION 2, ENTITLED CONSTRUCTION FEES – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, Ordinance No. 1494-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/18/2015 at 6:00 p.m.

BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:

SECTION 1. Chapter 112 of the Code of the Township of Middle is hereby amended to include the following:

Chapter/ Section

A. Departmental fees.

(1) Plan review fee. The fee for plan review shall be 20% of the amount to be charged for a new construction permit. This fee shall be collected at the time of the issuance of the permit.

(2) The basic construction fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and devices and the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates provided herein, plus any special fees. The minimum fee for a basic construction permit covering any or all of building, plumbing, electrical or fire protection work shall be \$50.

(3) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2:28. The new construction fee shall be in the amount of \$0.026 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in Articles 3 and 4 of the building subcode; except that the fee shall be \$0.017 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, F-1, F-2, S-1 and S-2, and the fee shall be \$0.0005 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d).

(4) Fees for renovations, alterations and repairs shall be based upon the estimated cost of the work. The fee shall be in the amount of \$27 per \$1,000. From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$23 per \$1,000 of estimated cost above \$50,000. Above \$100,000, the additional fee shall be in the amount of \$18 per \$1,000 of estimated cost above \$100,000.

(5) Fees for additions shall be computed on the same basis as for new construction for the added portion.

(6) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with Subsections C and D above.

(7) Fees for roofing and siding work performed on Group R-3 or R-5 shall be \$60. All other use groups will be based on estimated cost.

(8) The fee for an aboveground swimming pool shall be \$100. The fee for an in-ground swimming pool shall be \$200.

(9) The fee for tents in excess of 900 square feet or more than 30 feet in any dimension shall be \$90.

B. Plumbing fees.

(1) The fee shall be in the amount of \$12 per fixture connected to the plumbing system for all fixtures and appliances, except as listed below.

(2) The fee shall be \$65 per special device for the following: grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot water boilers (excluding those for domestic water heating), gas piping, gas service entrances, active solar systems, sewer pumps, interceptors and fuel oil piping.

C. Electrical fees.

(1) The fee for from one to 50 receptacles or fixtures shall be in the amount of \$45; for each 25 receptacles or fixtures in addition to this, the fee shall be in the amount of \$10; for the purpose of

computing this fee, receptacles or fixtures shall include lighting outlets, wall switches, fluorescent fixtures, convenience receptacles or similar fixtures, and motors or devices of less than one horsepower or one kilowatt.

(2) For each motor or electrical device greater than one horsepower and less than or equal to 10 horsepower and for transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts, the fee shall be \$15.

(3) For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horsepower, for each service panel, service entrance or subpanel less than or equal to 200 amperes and for all transformers and generators greater than 10 kilowatts and less than or equal to 50 kilowatts, the fee shall be \$60.

(4) For each motor or electrical device greater than 50 horsepower and less than or equal to 100 horsepower, for each service panel, service entrance or subpanel greater than 200 amperes and less than or equal to 1,000 amperes and for transformers and generators greater than 50 kilowatts and less than or equal to 125.5 kilowatts, the fee shall be \$110.

(5) For each motor or electrical device greater than 100 horsepower, for each service panel, service entrance or subpanel greater than 1,000 amperes and for each transformer or generator greater than 125.5 kilowatts, the fee shall be \$500. For the purpose of computing these fees, all motors except those in plug-in appliances shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(6) Swimming pool bonding shall be \$55.

(7) Pool permit with underwater lights shall be \$75.

(8) For each photovoltaic system from one to 50 kilowatts, the fee shall be \$45; from 51 to 100 kilowatts, the fee shall be \$90; and greater than 100 kilowatts shall be \$450.

D. Fire protection.

(1) For fire protection and other hazardous equipment [sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas- and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums] the fees shall be:

(a) For 20 or fewer heads or detectors: \$91.

(b) For 21 to and including 100 heads or detectors: \$168.

(c) For 101 to and including 200 heads or detectors: \$321.

(d) For 201 to and including 400 heads or detectors: \$831.

(e) For 401 to and including 1,000 heads or detectors: \$1150.

(f) For over 1,000 heads: \$1,469.

(2) The fee for each standpipe shall be \$321. The fee for each independent preengineered system shall be \$129.

(3) The fee for each gas- or oil-fired appliance which is not connected to the plumbing system shall be \$65.

(4) The fee for each incinerator shall be \$150.

(5) The fee for each kitchen exhaust system will be \$65.

(6) The fee for each crematorium shall be \$511.

(7) Administrative Fee shall be \$50 per permit

E. Elevators. For elevators, escalators, moving walks and dumbwaiters, the fee shall be the same as the State of New Jersey Department of Community Affairs.

F. Demolition.

(1) The fee for a demolition or removal permit shall be \$125 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one- or two-family residences and structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2.

(2) The fee for demolition for all other structures shall be \$150.

G. Signs. The fee for a permit to construct a sign shall be in the amount of \$2 per square foot of surface area of the sign, computed on one side only of a double-faced sign. The minimum fee shall be \$40.

H. Certificate of occupancy.

(1) The fee for a certificate of occupancy shall be in the amount of 10% of the new construction permit fee which would be charged by the Department pursuant to these regulations. The minimum fee shall be \$15.

(2) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$100.

(3) The fee for a certificate of continued occupancy shall be \$200.

I. State of New Jersey training fees.

(1) In order to provide for the training and certification and technical support programs required by the act, the enforcing agency, including the Department, when acting as the local agency, shall collect a surcharge fee to be based upon the volume of new construction and the estimated cost of alterations within the municipality. Said fee shall be accounted for and forwarded to the Bureau of Housing Inspection.

(2) The current fee shall be posted in the Construction Office.

J. Variation. The fee for the application for a variation shall be \$200.

K. Waiver of construction fees for disabled persons. No person shall be charged a construction permit fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing private structure.

L. All fees are to be rounded off to the nearest dollar, and checks should be payable to the Township of Middle.

M. Certificates of occupancy for all new construction will not be issued until a surveyor's plot plan, certifying as to the exact location of all structures on said premises, is submitted at the time of application for a certificate of occupancy.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall

not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

13. RESOLUTION 55-15 – RENEWAL OF MOBILE HOME PARK LICENSES 2015 – On motion by Committeemember Clark seconded by Mayor Donohue and passed on roll call, the following resolution was adopted.

***Committeemember Lockwood Abstain**

WHEREAS, the Mobile Home Park license renewal application listed below has been found to be in proper form, and the fee paid for same.

NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2015:

License #	Tradename	Acreage	Sites	Sup Site	Fee	Sup. Fee
15	Presidential Court	3.5	39	0	\$750.00	\$0.00

14. RESOLUTION 56-15 – RENEWAL OF CAMPGROUND LICENSES 2015 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2015:

License #	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00

15. RESOLUTION 57-15 – INACTIVE SEWER STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the following property has attained inactive sewer status in accordance with the Township of Middle Code 204-32 application, 204-33 documentation, 204-34 certificate of eligibility, 204-35 fee.

NOW, THEREFORE, BE IT RESOLVED, that the 2015 billing is hereby reduced from \$140.00 per quarter to \$77.00 per quarter.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	AMOUNT
679	17	34	Bock, Thomas E & William L III Property Location: 500 Avalon Blvd	\$252.00

The Municipal Fee for this is \$308.00 per year.

16. RESOLUTION 58-15 – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	PREVIOUS STATUS	AMENDED STATUS	SALARY	EFFECTIVE DATE
James Bellamy	Laborer 1 P/T T/A	Laborer 1 P/T P/A	\$10.00ph	01/07/2015
James Loftus	Laborer 1 P/T T/A	Laborer 1 P/T P/A	\$10.00ph	01/07/2015
David Maahs	Laborer 1 P/T T/A	Laborer 1 P/T P/A	\$10.00ph	01/07/2015

17. RESOLUTION 59-15 through 60-15 – RATIFY LEASE AGREEMENT - USE OF FACILITIES (ITEMS A THROUGH B) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

(a) BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the Federation of Democratic Women and the Township of Middle for usage of the Middle Township Senior Citizen Center from January 1, 2015 through December 31, 2015, be and is hereby ratified.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

(b) BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between Reginald & Muriel Anderson t/a uSolely and the Township of Middle for usage of the MLK Center from January 1, 2015 through December 31, 2015, be and is hereby ratified.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

18. RESOLUTION 61-15 – APPOINTMENT – MUNICIPAL COURT JUDGE – GEORGE B. NEIDIG, JR. – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, it is the desire of the governing body to appoint George B. Neidig Jr. Municipal Court Judge of the Township of Middle for a statutory term of three (3) years pursuant to N.J.S.A.: 2A:8-5 ; and

WHEREAS, the annual salary is \$35,000 with a stipend for the Borough of Woodbine Municipal Court service of \$7,000 annually.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that George B. Neidig Jr. is hereby Judge of

the Municipal Court of the Township of Middle for a three year term retroactive to January 1, 2015.

19. RESOLUTION 62-15 – RELEASE OF TRUST ACCOUNTS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid, and

WHEREAS, the applicants are entitled to a refund of this money.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.

20. RESOLUTION 63-15 – RESCINDING RESOLUTION 24-15 – ESTABLISHING PETTY CASH FUNDS 2015 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May, State of New Jersey, that Resolution No. 24-15 is hereby rescinded.

21. RESOLUTION 64-15 – APPROVE SECONDHAND MERCHANT AND DEALER OF PRECIOUS METALS LICENSES – 2015 – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the following applicants applied for a Secondhand Merchant & Dealer of Precious Metals License to operate in the Township of Middle;

WHEREAS, proper applications have been made to the Township of Middle, County of Cape May, State of New Jersey, reviewed by the Middle Township Police Department, and the proper fees have been paid.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the below Secondhand Merchant and Dealer of Precious Metals applicants are hereby licensed by the Township of Middle to operate within the Township of Middle from January 1, 2015 through December 31, 2015.

License #	Applicant	Location	Fee
1	AU Gold Buyers, LLC	1127 Route 47 South, Suite 10, Rio Grande	\$500.00
2	Game Stop, Inc. dba Game Stop #4718	1500 Route 47, Suite C-7, Rio Grande	\$500.00

22. RESOLUTION 65-15 – ACCUMULATED LEAVE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated vacation in excess of the one year permitted:

Michael Linz, Sr. 27 Vacation Hours

BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

23. RESOLUTION 66-15 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

NAME	DEPARTMENT	POSITION	EFFECTIVE
Brian Revoir	Public Safety	Special Class II Police Officer	12/18/2014

24. RESOLUTION 67-15 – AMENDING APPOINTMENT – TRAFFIC COMMITTEE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the 2015 General Appointment Resolution (Resolution No. 05-15) was adopted on January 6, 2015;

WHEREAS, James Bratten resigned from the Traffic Committee on June 3, 2014 and Vince Orlando was appointed to fill Mr. Bratten's unexpired term; and

NOW, THEREFORE, BE IT RESOLVED, that the 2015 General Appointment Resolution be amended to reflect Vince Orlando replacing James Bratten's reappointment to Traffic Committee with a term expiration date of December 31, 2017.

25. RESOLUTION 68-15 – AUTHORIZING ACTING ELECTRICAL OFFICIAL – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Jim Trexler is the Electrical Official for the Township of Middle; and

WHEREAS, Mr. Trexler will be out of the office from January 9, 2015 for an undetermined amount of time; and

WHEREAS, Mike Mills has the qualifications to substitute for Mr. Trexler, performing the duties of Electrical Official, while he is out of the office; and

WHEREAS, it is appropriate to name Mike Mills as Acting Electrical Official in the absence of Jim Trexler.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, State of New Jersey, County of Cape May that Mike Mills is hereby named Acting Electrical Official as of January 9, 2015.

26. RESOLUTION 69-15 – AUTHORIZING APPLICATION – PETSMART CHARITIES GRANT APPLICATION (SPAY/NEUTER FOR FREE-ROAMING CATS) – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle desires to apply for and obtain a grant from PETSMART Charities for approximately \$31,175.00 to carry out a free-roaming cat spay and neuter program within the township.

NOW THEREFORE BE IT RESOLVED, that the Township of Middle does hereby authorize the application for such a grant, and

BE IT FURTHER RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement; and also, further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and PETSMART Charities

27. RESOLUTION 70-15 – ESTABLISHING A POLICY FOR THE USE OF THE FITNESS ROOM BY TOWNSHIP EMPLOYEES – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle recognizes the value to Township employees of regular exercise to enhance fitness, reduced health problems, and improve morale, all while encouraging its voluntary practice and permitting the Township employees use of a designated space for that purpose, and

WHEREAS, the Township of Middle is dedicated to promoting healthy lifestyle choices for all Middle Township employees, and through a collaborative approach to health education, promotion, and facilitation of present services offered to our community, is committed to providing opportunities that support growth in the multiple dimensions of health: physical, emotional, social, and environmental, and

WHEREAS, the Township realizes that investing in our employees’ health, wellness and mental morale is a win-win situation, for not only for our employees but the township residents as well.

NOW, THEREFORE BE IT ORDAINED by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the attached “Township Fitness Room Rules and Regulations” and “Fitness Room Agreement/Liability Waiver” is hereby adopted.

BE IT FURTHER RESOLVED, that said Employee Fitness Room may be used as outlined on the attached forms, by the employees of the Township of Middle.

28. RESOLUTION 71-15 – APPOINTMENTS – NEW HIRE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following positions at the salaries opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
David Barraclough	Public Safety / EMS	EMT P/T	\$10.60ph	01/15/2015

29. RESOLUTION 72-15 – APPROVAL FOR PAYMENT TERMINAL LEAVE – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, David Schofield has resigned with an effective date of January 2, 2015; and

WHEREAS, it is the policy of Middle Township to compensate resigning employees for accumulated vacation, compensation, and personal time; and

WHEREAS, the Human Resources Department has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time; and

NOW THEREFORE BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below.

David Schofield

137.5 hours Vacation Total: \$1,844.55

30. RESOLUTION 73-15 – RESCINDING RESOLUTION 584-14 - AWARD OF BID – CONTRACTS #2013-13 - MIDDLE TOWNSHIP HOME REHABILITATION PROJECT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, Resolution No. 584-14 awarded housing rehabilitation contract no. 2013-13 to Gemini Building Co., and

WHEREAS, the homeowner has decided to withdraw the application request.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that Resolution No. 584-14 is hereby rescinded and the award of contract connected therewith is cancelled.

31. RESOLUTION 74-15 – TRANSFER OF FUNDS – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

WHEREAS, it is legal and lawful to make budget transfers on and after the first day of November in any budget year; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and the State of New Jersey, that the following transfers of budget appropriations be made in the budget of Middle Township for the year 2014:

From:

Police S&W	4-01-25-240-240-100	<u>\$44,500.00</u>
Totals		<u>\$44,500.00</u>

To:

Information Technolgy: OE	4-01-20-132-132-211	\$ 3,500.00
Other Insurance Premiums: OE	4-01-23-210-211-411	\$5,000.00
Public Bldgs and Grounds OE	4-01-23-310-310-200	\$5,000.00
Police OE	4-01-25-240-240-200	\$1,000.00
Public Works OE:	4-01-26-290-291-200	\$1,000.00
Motor Pool OE	4-01-26-315-315-600	\$28,000.00
Municipal Courts: OE	4-01-43-490-490-200	<u>\$1,000.00</u>
Totals		<u>\$ 44,500.00</u>

32. RESOLUTION 75-15 – TEMPORARY BUDGET AMENDMENT – On motion by Committeemember Clark seconded by Committeemember Lockwood and passed on roll call, the following resolution was adopted.

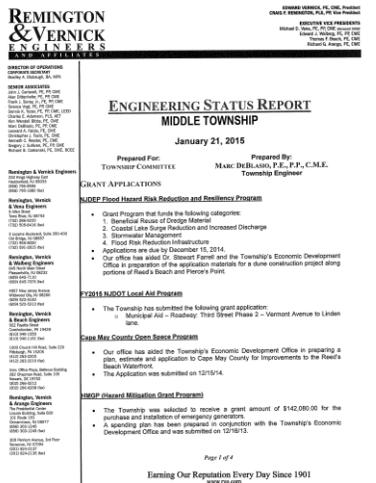
NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the temporary budget, as established during reorganization 2015 is hereby amended as outlined on the attached form.

		2015	2015	
GENERAL GOV.		Adopted	Amended	
Administrative & Executive	S&W	\$ 47,000.00	\$ 47,000.00	01-20-100-100-111
	OE	\$ 13,000.00	\$ 16,200.00	01-20-100-100-299
Public Affairs	S&W			01-20-100-101-111
	OE	\$ 500.00	\$ 500.00	01-20-100-101-299
Human Resources	S&W	\$ 19,000.00	\$ 19,000.00	01-20-105-105-111
	OE	\$ 7,000.00	\$ 7,000.00	01-20-105-105-299
Mayor & Committee	S&W	\$ 14,000.00	\$ 14,000.00	01-20-110-110-111
	OE	\$ 2,000.00	\$ 2,000.00	01-20-110-110-299
Municipal Clerk	S&W	\$ 33,000.00	\$ 33,000.00	01-20-120-120-111
	OE	\$ 9,100.00	\$ 11,200.00	01-20-120-120-299
Codification	OE	\$ 2,500.00	\$ 2,500.00	01-20-120-121-299
Financial Administration	S&W	\$ 47,000.00	\$ 47,000.00	01-20-130-130-111
	OE	\$ 14,000.00	\$ 16,400.00	01-20-130-130-299
Grants Administration	S&W	\$ 5,000.00	\$ 5,000.00	01-20-130-131-111
	OE	\$ 7,500.00	\$ 7,500.00	01-20-130-131-299
Bond Registrar	OE	\$ 500.00	\$ 500.00	01-20-130-132-299
Information Technology	OE	\$ 15,000.00	\$ 15,000.00	01-20-132-132-211
Audit Services	OE			01-20-135-135-299
Tax Collection	S&W	\$ 32,000.00	\$ 32,000.00	01-20-145-145-111
	OE	\$ 6,100.00	\$ 10,400.00	01-20-145-145-299
Tax Assessor	S&W	\$ 30,000.00	\$ 30,000.00	01-20-150-150-111
	OE	\$ 9,200.00	\$ 11,000.00	01-20-150-150-299
Liquidation of TTL's	OE	\$ 2,500.00	\$ 2,500.00	01-20-155-155-299
Legal Services	OE	\$ 86,000.00	\$ 86,000.00	01-20-155-156-299
Engineering Services	OE	\$ 25,000.00	\$ 25,000.00	01-20-165-165-299
Smart Growth	OE	\$ 8,000.00	\$ 8,000.00	01-21-180-180-111
Planning Board	OE			01-21-180-180-299
Zoning	S&W	\$ 24,000.00	\$ 24,000.00	01-21-185-185-111
	OE	\$ 9,000.00	\$ 10,500.00	01-21-185-185-299
Code Enforcement	S&W	\$ 9,100.00	\$ 9,100.00	01-22-195-195-111
	OE			01-22-195-195-299
Construction Code Official	S&W	\$ 31,000.00	\$ 31,000.00	01-22-195-196-111
	OE	\$ 2,800.00	\$ 4,000.00	01-22-195-196-299
Demolition of Buildings	OE			01-22-195-198-299
Electrical Inspector	S&W	\$ 7,000.00	\$ 7,000.00	01-22-195-200-111
Other Insurance Premiums	OE	\$ 60,000.00	\$ 60,000.00	01-23-210-211-499
Worker's Comp Insurance	OE	\$ 140,000.00	\$ 140,000.00	01-23-215-215-499
Group Insurance Plan	OE	\$ 800,000.00	\$ 800,000.00	01-23-220-222-499

Health Care Waiver	OE	\$ 9,000.00	\$ 9,000.00	01-23-220-222-499
Unemployment Insurance	OE			01-23-225-225-411
Public Buildings & Grounds	S&W			01-23-310-310-111
	OE	\$ 27,000.00	\$ 25,000.00	01-23-310-310-299
Police	S&W	\$1,300,000.00	\$1,300,000.00	01-25-240-240-111
	OE	\$ 35,000.00	\$ 63,600.00	01-25-240-240-299
Communications	S&W	\$ 113,000.00	\$ 113,000.00	01-25-250-250-111
	OE	\$ 2,000.00	\$ 2,000.00	01-25-250-250-299
Emergency Management	S&W	\$ 1,500.00	\$ 1,500.00	01-25-252-252-299
	OE	\$ 500.00	\$ 500.00	01-25-252-252-299
Rescue Squad	S&W	\$ 114,000.00	\$ 114,000.00	01-25-262-262-111
	OE	\$ 12,000.00	\$ 12,000.00	01-25-262-262-299
Contr to First Aid Squads	OE	\$ 35,000.00	\$ 35,000.00	01-25-262-263-299
Fire Protection	S&W	\$ 5,000.00	\$ 5,000.00	01-25-265-265-111
Prosecutor	OE	\$ 9,000.00	\$ 9,000.00	01-25-275-275-111
Gypsy Moth Control	OE			01-26-290-290-299
Public Works	S&W	\$ 250,000.00	\$ 250,000.00	01-26-290-291-111
	OE	\$ 30,000.00	\$ 36,500.00	01-26-290-291-299
Shade Tree	OE			01-26-300-301-299
Garbage & Trash Removal	OE	\$ 110,000.00	\$ 110,000.00	01-26-305-306-373
Recycling - Contractual	OE	\$ 110,000.00	\$ 110,000.00	01-26-305-308-373
Motor Pool	OE	\$ 50,000.00	\$ 50,000.00	01-26-315-315-699
Board of Health	S&W	\$ 500.00	\$ 500.00	01-27-330-330-111
	OE	\$ 500.00	\$ 500.00	01-27-330-330-299
Animal Control	S&W	\$ 17,000.00	\$ 17,000.00	01-27-340-340-111
	OE	\$ 3,000.00	\$ 3,000.00	01-27-340-340-299
Animal Shelter - Contract	OE	\$ 68,600.00	\$ 68,600.00	01-27-340-340-399
PATF 1 Appropriation	OE			01-27-360-360-299
Recreation	S&W	\$ 75,000.00	\$ 75,000.00	01-28-370-370-111
	OE	\$ 12,000.00	\$ 14,600.00	01-28-370-370-399
Senior Center	S&W	\$ 14,000.00	\$ 14,000.00	01-28-370-370-111
	OE	\$ 6,000.00	\$ 6,000.00	01-28-370-370-399
Beach Restoration	OE			01-28-380-380-299
Terminal Leave	OE	\$ 37,000.00	\$ 37,000.00	01-30-415-415-111
Electricity	OE	\$ 84,000.00	\$ 84,000.00	01-31-430-430-475
Street Lighting	OE			01-31-435-435-475
Postage	OE	\$ 8,000.00	\$ 8,000.00	01-31-436-436-299
Telephone	OE	\$ 40,000.00	\$ 40,000.00	01-31-440-440-475
Natural Gas	OE	\$ 20,000.00	\$ 20,000.00	01-31-446-446-475
Fuel Oil	OE	\$ 3,000.00	\$ 3,000.00	01-31-447-447-475
Water	OE		\$ 2,000.00	01-31-445-445-475
Gasoline Costs	OE	\$ 84,000.00	\$ 84,000.00	01-31-460-460-475
Maint & Serv Policies	OE	\$ 55,000.00		01-31-462-462-475
Sanitation - Landfill Contract	OE	\$ 130,000.00	\$ 130,000.00	01-32-465-465-373
Contingent	OE			01-35-470-470-299
Pers	OE			01-36-471-471-451
Social Security	OE	\$ 166,000.00	\$ 166,000.00	01-36-471-471-453
Unemployment Insurance	OE	\$ 12,000.00	\$ 12,000.00	01-36-471-471-455
PFRS Employer Liability	OE	\$ 243,000.00	\$ 243,000.00	01-36-475-475-411
PERS Employer Liability	OE	\$ 85,000.00	\$ 85,000.00	01-36-475-475-412
DCRP	OE	\$ 4,000.00	\$ 4,000.00	01-36-471-471-457
Safe & Secure Grant	OE			01-41-704-704-111
Interlocal - CMC Tech School	SW	\$ 18,000.00	\$ 18,000.00	01-42-101-101-111
Interlocal - JIF Fire District #2	OE	\$ 9,900.00	\$ 9,900.00	01-42-101-101-411
Municipal Court	S&W	\$ 56,000.00	\$ 56,000.00	01-43-490-490-111
	OE	\$ 6,000.00	\$ 6,800.00	01-43-490-490-299
Public Defender	S&W	\$ 6,000.00	\$ 6,000.00	01-43-495-495-111
Capital Improvement Fund	OE			01-44-901-901-611
Construction of Bus Shelters	OE			01-44-904-904-611
Emergency Auth - Marlyn Manor	OE			
JAG Grant - North Wildwood	OE			
JAG Grant	OE			
Total		\$4,994,300.00	\$4,994,300.00	
TEMP. UTILITY				
Operating	S&W	\$ 60,000.00		07-55-501-501-111
	OE	\$ 60,000.00		07-55-502-502-299
Group Insurance	OE	\$ 10,000.00		07-55-502-503-311
Surety Bond	OE			07-55-502-503-312

Other Insurance	OE	\$ 20,000.00	07-55-502-503-313
Dental Insurance	OE	\$ 3,000.00	07-55-502-503-314
Prescription	OE	\$ 4,500.00	07-55-502-503-315
CMCMUA User Charges	OE	\$ 500,000.00	07-55-502-504-351
Social Security	OE	\$ 5,000.00	07-55-541-541-303

33. PUBLIC COMMENT:



CAPITAL IMPROVEMENTS

FY 2013 NJDOT Bike Path – Phase 4

- The project is 100% complete.
- Bike Path Phase 4 – Contract 2 is in design.

Stagecoach Road Improvements

- The bid opening occurred on July 15, 2014 and the apparent low bidder is South State, Inc. in the amount of \$311,774.10.
- A preconstruction meeting was held on August 7, 2014.
- The project is 90% complete.
- Punchlist items are being addressed.

FEMA Reconstruction of Benny's Landing Road and Beach Avenue

- The bulkhead on South Beach Avenue is complete. Roadwork is complete.
- Piling has been installed at Benny's Landing and the bulkhead is complete.
- Benny's Landing Road is scheduled to be paved by February 15, 2015.

USDA Rural Development Sanitary Sewer Application – Grassy Sound

- Our office has begun coordinating the design and permitting package.
- Survey for the project is completed and the design is approximately 75% complete.
- Our office is working with Van Note Harvey Associates to finalize the Joint Permit Package.
- Permit Package was submitted to NJDEP on 6/27/14 and deemed administratively complete on 7/9/14.
- On 6/8/14, our office, along with representatives of the Grassy Sound Homeowners Association and Van Note Harvey, met on site, with a representative of the Army Corp of Engineers regarding the permitting of the project, notably, the after-the-fact issues the homeowners association is attempting to have approved. Based upon this meeting, applications to ACOE are being revised to allow for Middle Township to take the lead on the overall project and a separate application for the after-the-fact items will be submitted by Van Note Harvey.
- On 8/22/14, a resubmission of the ACOE permit package was sent to the Army Corps, indicating a single applicant rather than 2 co-applicants.
- On 9/29/14, letters were issued to Middle Township representatives and property owners indicating a 30-day public comment period for the permit package sent to NJDEP would begin on 10/1/14.
- On 10/30/14, the public comment period ended and NJDEP notified R V & W and Van Note Harvey that NJDOT Geodetic Division has requested further information. NJDEP has given 2 weeks to provide this information. On 11/13/14, RV&W signed the TWA application and delivered it to Middle Township for signatures. Following this, two applications will be submitted to NJDEP.

FY 2014 NJDOT Reconstruction of Third Avenue

- All work is complete and the contractor is currently working on punchlist items.

FY 2014 NJDOT Bike Path Phase 4

- The project is entering the design phase and construction is scheduled for Spring, 2015.
- Wetlands have been flagged and plotted and the project is in design.

FY 2014 NJDEP Small Cities Program – ADA Improvements Phase 2

- The following is the bid schedule:
Resolution to Authorize Advertising for Bids January 6, 2015
Advertise for Bids January 14, 2015
Open Bids February 19, 2015 @ 1:30 pm
Award Contract March 2, 2015

Robert 'Ockie' Wisting Recreation Complex

- Cape Express Soccer Organization has proposed to complete what remains unfinished, additional work and maintenance of the facility.
- Our office has generated a conceptual plan to show additional recreation activities at the Complex based upon Cape Express' plan of development.
- A conceptual plan was presented to the public at an Open Space and Recreation Meeting held on January 22, 2013 for public comment.
- An application to extend the Freshwater Wetlands Letter of Interpretation was submitted to NJDEP. NJDEP informed our office that an extension would not be granted. Our office will prepare a new Letter of Interpretation in conjunction with Lomax Consulting.
- A conceptual plan was sent to Elizabeth Terenik for inclusion in her submittal to Cape May County.
- The Township was awarded \$582,000.00 grant from Cape May County.
- The Township has applied to Cape May County for additional funding for a fishing pier/boardwalk.
- A verification Letter of Interpretation Application for the Freshwater Wetlands was submitted to NJDEP on 8/22/13 and approved on 3/24/14.
- Our office is coordinating the permitting of various aspects of the plan with Lomax Consulting.
- A package prepared by Lomax Consulting Group was submitted to NJDEP for a Jurisdictional determination on 8/13/14.
- Our office assisted Anne Garrison, Economic Development, in revising the application to the Cape May County Open Space Board relating to the fishing pier/boardwalk to be submitted on 8/15/14.
- A groundbreaking ceremony was held on September 12, 2014.
- Plans for the Jurisdictional Determination have been revised and resubmitted to NJDEP.
- Jurisdictional Determination from NJDEP indicates a CAFRA permit for the complex is not necessary. A meeting was held on 1/12/15 with Peter Lomax, Township Administrator and Mayor Donohue to analyze plan, revise layout and begin wetlands permitting process.

2014 Road Program

- The following is the bid schedule:
Resolution to Authorize Advertising for Bids January 6, 2015
Advertise for Bids January 14, 2015
Open Bids February 19, 2015 @ 2:00 pm
Award Contract March 2, 2015

N.J.S.H. Route 9 Sidewalk Project

- The contract was awarded to Charles Marandino, LLC in the amount of \$167,859.70.
- Project is complete and the contractor is currently working on punchlist items.

GENERAL ENGINEERING PROJECTS

GIS Mapping

- A meeting was held on Friday, 12/19/14, with Rob Flynn, Public Works Director to review/address any outstanding mapping questions as well as deliver plotted maps of the Storm and Sanitary systems and install/upgrade the GIS file server folder structure and software application program. The finished GIS mapping layers (GIS shape files) were installed and implemented onto the dedicated GIS workstation in the Public Works Department office.
- Per Committeeman Clark, who informed me that he could assist in acquiring digital hydrant data from NJ American, I contacted Mr. Calvin Beck the week of 10/27/14, for the GIS layer file. He was to process and send the data when completed. To date, we have not received this dataset. Also discussed was acquiring gas company field located as-builts, to be incorporated into the GIS system and, to date, we have not received this information as well. Chris Caban and Kevin Zeleny are coordinating with Connie Mahon, Administrator, on how and when this utility information will be field collected and provided.
- The final step is to schedule the training session(s) with the officestaff of Rob Flynn, Public Works Director. Working with Rob's schedule, I would like to have the training completed the week of 1/29/2015 along with the final GIS as-built layers installed. The GIS system and program are implemented and running at the Public Works Building already. Connie Mahon, Administrator, is also interested in implementing the GIS fees for future mapping maintenance for the Township the month of February 2015.

Committeemember Clark:

- Congratulations to new officers
- Recognized employees honored tonight for various reasons
- Attended MLK Prayer Breakfast at MLK Center
- Attended Police Academy Graduation
- Attended County Fire Graduation for Firefighter 1 and Firefighter 2 Graduation

Committeemember Lockwood:

- Spoke of positive impact of GRR Consulting within the Finance Department, hard work done by Ed Grant and John Clifford
- Discussed No Net Loss Grant (reforestation plan)
- Police Academy Graduation
- Thanked employees for help with budget process
- Recognized Allan Cropper
- New hires with Police Department, total of 48 full time officers
- Mayor Donohue being sworn into NJLOM as President

Mayor Donohue:

- Heading in the right direction with Police Department
- Benny's Landing
- Free Rabies Clinic 1/24 from 2pm-3pm
- Animal Welfare Advisory Committee will be at Rabies Clinic
- MLK Prayer Breakfast
- Police Academy Graduation
- Open Space Program with Ockie Wisting and Bike Path

Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting – 6:45pm

1st: Committeemember Clark 2nd: Committeemember Lockwood

Pass on Roll Call: Committeemember Clark, Committeemember Lockwood, Mayor Donohue