

FLAG SALUTE AND PRESENTATION OF FLAG: Middle Township Police Honor Guard  
INVOCATION: Father John O'Leary  
NATIONAL ANTHEM: Annie Farrow

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Krauss, Township Clerk on the above date at 6:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

Freeholder Board Vice Director Leonard Desiderio swore in newly elected Committeemember Timothy Donohue for a three-year term.

On motion by Committeemember Lockwood seconded by Committeemember Clark and passed on roll call, Mayor Donohue was chosen as Mayor for the year 2015. Freeholder Board Vice Director Leonard Desiderio swore in the Mayor.

On motion by Mayor Donohue seconded by Committeemember Clark and passed on roll call, Committeemember Lockwood was chosen to act as Mayor in the absence of the Mayor. Freeholder Board Vice Director Leonard Desiderio swore in the Deputy Mayor.

*Mayor Donohue thanked everyone for coming to Reorganization meeting, spoke of democracy within Township. Mayor Donohue thanked Father O'Leary, Chief and Honor Guard, Annie Farrow and Freeholder Board Vice Director Leonard Desiderio. Mayor Donohue further thanked family, Committeemember Lockwood, Committeemember Clark, employees, employer and political team for continued support.*

1. RESOLUTION 01-15 – APPROVING PAYMENT FOR BILLS - BILL LIST A (GENERAL BILLS) – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$3,647,081.36
2. RESOLUTION 02-15 – APPROVING PAYMENT FOR BILLS – BILL LIST B (Anzelone Electric / LC Equipment, Inc.) – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.  
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$1,242.00
3. RESOLUTION 03-15 – APPROVING MINUTES FOR PREVIOUS MEETINGS – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.  
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Work Session 12/15/2014; Regular Meeting Minutes 12/15/2014.
4. ORDINANCE NO. 1489-15 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE - On motion by                      seconded by                      and passed on roll call, Ordinance No. 1489-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/02/2015 at 6:00 p.m.  
BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:  
SECTION 1. The positions listed in the attached schedule are hereby created.  
SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.  
SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.

SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%
15 years or more	6%
20 years or more	8%
25 years or more	10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2015 immediately upon final passage and publication according to law.

5. ORDINANCE NO. 1490-15 – AN ORDINANCE OF THE TOWNSHIP OF MIDDLE, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO DESIGNATE THE POSITION OF PURCHASING AGENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, Ordinance No. 1490-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/02/2015 at 6:00 p.m.

SECTION 1. Establishing Position and Criteria

A. There is hereby created the position of Purchasing Agent for the Township of Middle.

B. The Purchasing Agent shall be appointed by the Township Committee.

C. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.

D. The Purchasing Agent shall have, on behalf of the Township Committee of the Township of Middle, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Middle.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 3. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

SECTION 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

6. ORDINANCE NO. 1491-15 - AN ORDINANCE OF THE TOWNSHIP OF MIDDLE, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO TRANSFER TOWNSHIP OWNED LAND TO HABITAT FOR HUMANITY – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, Ordinance No. 1491-15 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/02/2015 at 6:00 p.m.

BE IT ORDAINED by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey it desires to sell land to the Habitat for Humanity, Cape May County, Inc. , a Non-Profit Corporation of the State of New Jersey 08210 ( “Habitat for Humanity”)

SECTION 1.

WHEREAS, New Jersey Statute 40A:12-21 allows a municipality to sell land to certain organizations for a nominal fee, such as to (j) Any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale; and (1) Any duly incorporated nonprofit housing corporation for the purpose of constructing housing for low or moderate income persons or family or handicapped persons; and

WHEREAS, the Township of Middle owns a parcel of land which can be developed as a single family residential home; and

WHEREAS, the Township of Middle has an obligation to provide low and moderate affordable housing; and

WHEREAS, the Habitat for Humanity is a non-profit entity which has a purpose of constructing housing for low and moderate income persons; and

NOW, THEREFORE, BE IT ORDAINED,

1. The Township Committee of the Township of Middle, shall sell the parcel of land indentified on the Official Tax map of the Township of Middle as: 311 W. Anna Street, Block 942, Lot 3.
2. The sale price shall be for \$1.00.
3. The parcel shall be deed restricted so as to provide that a single family residential dwelling shall be built upon it within 24 months or the land shall revert to the Township of Middle.
4. The property shall be deed restricted so that the single family residential dwelling shall be COAH complainant and so that the Township of Middle will be credited for having COAH complaint units in the Township of Middle. The Township understands that the efforts to make this COAH complaint may fail due to the State’s affirmative marketing requirements;
5. Habitat for Humanity shall enter into a Housing Agreement with the Township of Middle which shall contain certain requirements which shall make the units COAH complaint;
6. The Mayor, Clerk, and any and all other Township Officials, are hereby authorized to sign any documents necessary to effectuate this transaction , including any contract, deed, deed restriction or easement.

SECTION 2.

All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3.

Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION 4. This ordinance shall become effective immediately upon final passage and publication, according to law.

7. RESOLUTION 04-15 through 05-15 – APPOINTMENTS (ITEMS A THROUGH B) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 (A) WHEREAS, it has been deemed necessary to fill the term of office for the position of Alternate Deputy Registrar of Vital Statistics via N.J.S.A. 26:8-17, and  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the following persons be and are hereby appointed to the position for the term of office opposite their name:

NAME	OFFICE	POSITION	TERM EFFECTIVE	TERM EXPIRES
Krystal Arana	Township Clerk / Registrar of Vital Statistics	Alternate Deputy Registrar of Vital Statistics	01/01/2015	12/31/2017

WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2014, and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Timothy Donohue	12/31/2017
Public Agency Compliance Officer – Affirmative Action Reg.	1 yr	John Clifford	12/31/2015
Real Estate Officer	1yr	Lee Ann Russ	12/31/2015
Tax Search Officer	1yr	Sandra Beasley	12/31/2015
Municipal Improv. Search Officer	1yr	Kimberly Krauss	12/31/2015
Recycling Coordinator	1yr	Rob Flynn	12/31/2015
Deputy Municipal Clerk	1yr	Suzanne Stocker	12/31/2015
Emergency Management – Civil Defense / Coordinator	3yr	Sean McDevitt	12/31/2017
Emergency Management – Civil Defense – Deputy Coordinator	1yr	Christopher Leusner	12/31/2015
Emergency Management – Civil Defense	1yr	John Edwards, Deputy	12/31/2015
Emergency Management – Civil Defense	1yrd	Mike Linz, Deputy	12/31/2015
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2015
Emergency Management – Civil Defense	1yr	Constance Mahon, Deputy	12/31/2015
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2015
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2015
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2015
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2015
Emergency Management – Civil	1yr	Michael Clark, Twp. Committee	12/31/2015

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Defense		Representative	
Emergency Management – Civil Defense	1yr	Kendra Karstens, Secretary	12/31/2015
Board of Health	3yr	Timothy Donohue, Member	12/31/2017
Board of Health	3yr	Sean McDevitt, Member	12/31/2017
Board of Health	1yr	Kimberly Krauss, Secretary	12/31/2015
Cable TV Advisory Board	2yr	Scott Webster	12/31/2016
Cable TV Advisory Board	2yr	Robert Bongiovanni	12/31/2016
Cable TV Advisory Board	2yr	Bill Riches	12/31/2016
Cable TV Advisory Board	2yr	Paul Crowding, Alternate #1	12/31/2016
Cable TV Advisory Board	1yr	Marcus Karavan, Attorney	12/31/2015
Cable TV Advisory Board	1yr	Sandra Linz, Secretary	12/31/2015
Ethics Board	1yr	Suzanne Stocker, Secretary	12/31/2015
Memory Lane Coordinator	1yr	Tammy Devitt	12/31/2015
Senior Citizen Advisory Council	3yr	Minnie Callendar	12/31/2017
Senior Citizen Advisory Council	3yr	Arline Angelone	12/31/2017
Senior Citizen Advisory Council	3yr	Frank Angelone	12/31/2017
Senior Citizen Advisory Council	3yr	Eduardo Iocca	12/31/2017
Senior Citizen Advisory Council	2yr	Susan Atkinson DeLanzo	12/31/2016
Senior Citizen Advisory Council	2yr	Jane Dougherty	12/31/2016
Senior Citizen Advisory Council	1yr	Chris Gawel	12/31/2015
Senior Citizen Advisory Council	1yr	Don Foley	12/31/2015
Senior Citizen Advisory Council	1yr	Ron Jost, Liaison Disability Issues	12/31/2015
Senior Citizen Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2015
Traffic Committee	3yr	James Bratten	12/31/2017
Traffic Committee	1yr	Kendra Karstens, Secretary	12/31/2015
Zoning Board of Adjustment	2yr	William Crowther, Alternate #1	12/31/2016
Zoning Board of Adjustment	1yr	David May, Secretary	12/31/2015
Planning Board Member	1yr	Michael Butterfield, Class I Member	12/31/2015
Planning Board Member	3yr	Elizabeth Simpkins, Class II Member	12/31/2017
Planning Board Member	1yr	Daniel Lockwood, Class III Member	12/31/2015
Planning Board Member	4yr	Eric Thomas, Class IV Member	12/31/2018
Planning Board Member	4yr	Susan Copson, Class IV Member	12/31/2018
Planning Board Member	2yr	Layne Buckingham, Class IV, Alt. 1 Member	12/31/2015*
Planning Board Member	2yr	James Moore, Class IV, Alt. 2 Member	12/31/2016
Planning Board Member	1yr	David May, Secretary	12/31/2015
Public Employees Award Committee	3yr	Timothy Donohue	12/31/2017
Recreation Commission	3yr	Timothy Donohue	12/31/2017
Recreation Advisory Council	3yr	Paula Berrodin	12/31/2017
Recreation Advisory Council	3yr	Stephanie Thomas	12/31/2017
Recreation Advisory Council	3yr	Eric Rickards	12/31/2017
Recreation Advisory Council	3yr	Gary Blum	12/31/2017
Recreation Advisory Council	1yr	Chris Brown, Advisor Cape Express	12/31/2015
Recreation Advisory Council	1yr	Tammy Devitt, Secretary	12/31/2015
Rent Leveling Board	1yr	Annie Garrison, Rent Control Officer	12/31/2015
Rent Leveling Board	1yr	Suzanne Stocker, Secretary	12/31/2015
Fund Commissioner ACMJIF	1yr	Connie Mahon	12/31/2015
Alternate Fund Commissioner ACMJIF	1yr	Vera Kalish	12/31/2015
Fund Commissioner MEL	1yr	Connie Mahon	12/31/2015
Alternate Fund Commissioner MEL	1yr	Vera Kalish	12/31/2015
Claims Coordinator	1yr	Vera Kalish	12/31/2015
Safety Coordinator	1yr	Sean McDevitt	12/31/2015
Council On The Arts	3yr	Catherine Smith	12/31/2017
Council On The Arts	3yr	Karen Buckingham	12/31/2017
Council On The Arts	3yr	Missy Anzelone	12/31/2017
Council On The Arts	1yr	Deborah Becker, Secretary	12/31/2015
Economic Development Council	3yr	Rick Rixey	12/31/2017
Economic Development Council	3yr	Dawn Stimmel	12/31/2017
Economic Development Council	3yr	Louis Altobelli	12/31/2017
Economic Development Council	1yr	Sandra Linz, Secretary	12/31/2015
Environmental Commission	3yr	Lillian Armstrong	12/31/2017
Environmental Commission	3yr	Elizabeth Simpkins	12/31/2017
Environmental Commission	2yr	Jim Collins, Alternate Member #1	12/31/2016
Environmental Commission	1yr	Dawn Stimmel, Secretary	12/31/2015
CMC Animal Shelter Advisory Board Member	1 yr	Timothy Donohue	12/31/2015
CMC Animal Shelter Advisory Board Member	1yr	William Candell	12/31/2015

Code of Conduct Review Committee	3 yr	Recreation Director(s)	12/31/2017
Code of Conduct Review Committee	3 yr	Business Administrator	12/31/2017
Code of Conduct Review Committee	3 yr	Warren Wade, Member Recreation Advisory Board	12/31/2017
Code of Conduct Review Committee	3 yr	Bob Jackson, Member Recreation Advisory Board	12/31/2017
Animal Welfare Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2015

\* Filling unexpired term of office.

8. RESOLUTION 06-15 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et.seq., and  
 WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and

WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2015 through December 31, 2015:

- Municipal Solicitor – Marcus H. Karavan, P.C. – Not to exceed \$175,000.00
- Labor Solicitor Paul J. Baldini – not to exceed \$50,000.00
- Municipal Auditor - Ford Scott Associates – Not to exceed \$57,300.00
- Municipal Prosecutor –Marian Ragusa - Not to exceed \$34,000.00
- Municipal Public Defender - Seth Fuscillaro – Not to exceed \$17,500.00.
- Economic Development & Grant Admin. Consultants - TRIAD Associates – Not to exceed \$17,500.00.
- Bond Counsel - Archer & Greiner – Not to exceed \$15,000.00
- Risk Management Consultant –Marsh & McLennan - Not to exceed \$24,000.00
- Municipal Engineer (3yr Term) – Remington & Vernick Engineers – Not to exceed \$40,000.00 for 2015
- Grant Application & Housing Rehabilitation Consultant – Mark Blauer –Blauer Associates – Not to exceed \$3,600.00

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.

9. RESOLUTION 07-15 – DEPARTMENTS – 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2015 as follows:

DANIEL LOCKWOOD	TIMOTHY DONOHUE	MICHAEL CLARK
DIRECTOR	DIRECTOR	DIRECTOR
Department of Public Works	Administrative Executive	Legal Services
Motor Pool	Recreation	Emergency Medical Services
Solid Waste Removal / Recycling	Police / Telecommunications	Volunteer Fire Co. Liaison
Department of Sewer & Water	Zoning / Planning / Code Enforcement Engineering / Construction	Emergency Management
Parks & Grounds	Municipal Court	Recreation
Public Buildings	Animal Control	Assessment of Taxes
Financial Administration	Senior Citizen Affairs	Collection of Taxes

10. RESOLUTION 08-15 – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2015 WHERE THE TOTAL AMOUNT WOULD EXCEED THE BID THRESHOLD – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2015, where the total amount would exceed the bid threshold of \$ 17,500.00 Dollars, and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2015 where the total amount would exceed the bid threshold.

3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.

11. RESOLUTION 09-15 – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2015 WHERE THE TOTAL AMOUNT WOULD EXCEED THE BID THRESHOLD – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.

WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the US Communities program, where the total amount would exceed the bid threshold of \$ 17,500.00 Dollars, and

WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing, and

WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2015 where the total amount would exceed the bid threshold.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.

12. RESOLUTION 10-15 – TAX APPEALS – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.

WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase of decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2015 are hereby authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee, and

BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation. BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.

13. RESOLUTION 11-15 – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.

WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which in designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments, and

WHEREAS, this Act requires that the Cash Management Plan include:

- A. The designation of & public depository or depositories.
- B. The authorization for investments as permitted by various applicable laws.
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.
- D. An annual audit of the Cash Management Plan.
- E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.  
(attachment on file in the Office of the Municipal Clerk)

14. RESOLUTION 12-15 - TEMPORARY BUDGET – On motion by                      seconded by                      and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2015 and does not exceed 26.25% of the operating budget of 2014:

2015

**GENERAL GOV.**

Administrative & Executive

**S&W**    \$    47,000.00

01-20-100-100-111

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	<b>OE</b>	\$ 13,000.00	01-20-100-100-299
Public Affairs	<b>S&amp;W</b>		01-20-100-101-111
	<b>OE</b>	\$ 500.00	01-20-100-101-299
Human Resources	<b>S&amp;W</b>	\$ 19,000.00	01-20-105-105-111
	<b>OE</b>	\$ 7,000.00	01-20-105-105-299
Mayor & Committee	<b>S&amp;W</b>	\$ 14,000.00	01-20-110-110-111
	<b>OE</b>	\$ 2,000.00	01-20-110-110-299
Municipal Clerk	<b>S&amp;W</b>	\$ 33,000.00	01-20-120-120-111
	<b>OE</b>	\$ 9,100.00	01-20-120-120-299
Codification	<b>OE</b>	\$ 2,500.00	01-20-120-121-299
Financial Administration	<b>S&amp;W</b>	\$ 47,000.00	01-20-130-130-111
	<b>OE</b>	\$ 14,000.00	01-20-130-130-299
Grants Administration	<b>S&amp;W</b>	\$ 5,000.00	01-20-130-131-111
	<b>OE</b>	\$ 7,500.00	01-20-130-131-299
Bond Registrar	<b>OE</b>	\$ 500.00	01-20-130-132-299
Information Technology	<b>OE</b>	\$ 15,000.00	01-20-132-132-211
Audit Services	<b>OE</b>		01-20-135-135-299
Tax Collection	<b>S&amp;W</b>	\$ 32,000.00	01-20-145-145-111
	<b>OE</b>	\$ 6,100.00	01-20-145-145-299
Tax Assessor	<b>S&amp;W</b>	\$ 30,000.00	01-20-150-150-111
	<b>OE</b>	\$ 9,200.00	01-20-150-150-299
Liquidation of TTL's	<b>OE</b>	\$ 2,500.00	01-20-155-155-299
Legal Services	<b>OE</b>	\$ 86,000.00	01-20-155-156-299
Engineering Services	<b>OE</b>	\$ 25,000.00	01-20-165-165-299
Smart Growth	<b>OE</b>	\$ 8,000.00	01-21-180-180-111
Planning Board	<b>OE</b>		01-21-180-180-299
Zoning	<b>S&amp;W</b>	\$ 24,000.00	01-21-185-185-111
	<b>OE</b>	\$ 9,000.00	01-21-185-185-299
Code Enforcement	<b>S&amp;W</b>	\$ 9,100.00	01-22-195-195-111
	<b>OE</b>		01-22-195-195-299
Construction Code Official	<b>S&amp;W</b>	\$ 31,000.00	01-22-195-196-111
	<b>OE</b>	\$ 2,800.00	01-22-195-196-299
Demolition of Buildings	<b>OE</b>		01-22-195-198-299
Electrical Inspector	<b>S&amp;W</b>	\$ 7,000.00	01-22-195-200-111
Other Insurance Premiums	<b>OE</b>	\$ 60,000.00	01-23-210-211-499
Worker's Comp Insurance	<b>OE</b>	\$ 140,000.00	01-23-215-215-499
Group Insurance Plan	<b>OE</b>	\$ 800,000.00	01-23-220-222-499
Health Care Waiver	<b>OE</b>	\$ 9,000.00	01-23-220-222-499
Unemployment Insurance	<b>OE</b>		01-23-225-225-411
Public Buildings & Grounds	<b>S&amp;W</b>		01-23-310-310-111
	<b>OE</b>	\$ 27,000.00	01-23-310-310-299
Police	<b>S&amp;W</b>	\$1,300,000.00	01-25-240-240-111
	<b>OE</b>	\$ 35,000.00	01-25-240-240-299
Communications	<b>S&amp;W</b>	\$ 113,000.00	01-25-250-250-111
	<b>OE</b>	\$ 2,000.00	01-25-250-250-299
Emergency Management	<b>S&amp;W</b>	\$ 1,500.00	01-25-252-252-299
	<b>OE</b>	\$ 500.00	01-25-252-252-299
Rescue Squad	<b>S&amp;W</b>	\$ 114,000.00	01-25-262-262-111
	<b>OE</b>	\$ 12,000.00	01-25-262-262-299
Contr to First Aid Squads	<b>OE</b>	\$ 35,000.00	01-25-262-263-299
Fire Protection	<b>S&amp;W</b>	\$ 5,000.00	01-25-265-265-111
Prosecutor	<b>OE</b>	\$ 9,000.00	01-25-275-275-111
Gypsy Moth Control	<b>OE</b>		01-26-290-290-299
Public Works	<b>S&amp;W</b>	\$ 250,000.00	01-26-290-291-111
	<b>OE</b>	\$ 30,000.00	01-26-290-291-299
Shade Tree	<b>OE</b>		01-26-300-301-299
Garbage & Trash Removal	<b>OE</b>	\$ 110,000.00	01-26-305-306-373
Recycling - Contractual	<b>OE</b>	\$ 110,000.00	01-26-305-308-373
Motor Pool	<b>OE</b>	\$ 50,000.00	01-26-315-315-699
Board of Health	<b>S&amp;W</b>	\$ 500.00	01-27-330-330-111
	<b>OE</b>	\$ 500.00	01-27-330-330-299
Animal Control	<b>S&amp;W</b>	\$ 17,000.00	01-27-340-340-111
	<b>OE</b>	\$ 3,000.00	01-27-340-340-299
Animal Shelter - Contract	<b>OE</b>	\$ 68,600.00	01-27-340-340-399
PATF 1 Appropriation	<b>OE</b>		01-27-360-360-299
Recreation	<b>S&amp;W</b>	\$ 75,000.00	01-28-370-370-111
	<b>OE</b>	\$ 12,000.00	01-28-370-370-399

January 6, 2015 Reorganization Meeting

Senior Center	<b>S&amp;W</b>	\$ 14,000.00	01-28-370-370-111
	<b>OE</b>	\$ 6,000.00	01-28-370-370-399
Beach Restoration	<b>OE</b>		01-28-380-380-299
Terminal Leave	<b>OE</b>	\$ 37,000.00	01-30-415-415-111
Electricity	<b>OE</b>	\$ 84,000.00	01-31-430-430-475
Street Lighting	<b>OE</b>		01-31-435-435-475
Postage	<b>OE</b>	\$ 8,000.00	01-31-436-436-299
Telephone	<b>OE</b>	\$ 40,000.00	01-31-440-440-475
Natural Gas	<b>OE</b>	\$ 20,000.00	01-31-446-446-475
Fuel Oil	<b>OE</b>	\$ 3,000.00	01-31-447-447-475
Gasoline Costs	<b>OE</b>	\$ 84,000.00	01-31-460-460-475
Maint & Serv Policies	<b>OE</b>	\$ 55,000.00	01-31-462-462-475
Sanitation - Landfill Contract	<b>OE</b>	\$ 130,000.00	01-32-465-465-373
Contingent	<b>OE</b>		01-35-470-470-299
Pers	<b>OE</b>		01-36-471-471-451
Social Security	<b>OE</b>	\$ 166,000.00	01-36-471-471-453
Unemployment Insurance	<b>OE</b>	\$ 12,000.00	01-36-471-471-455
PFRS Employer Liability	<b>OE</b>	\$ 243,000.00	01-36-475-475-411
PERS Employer Liability	<b>OE</b>	\$ 85,000.00	01-36-475-475-412
DCRP	<b>OE</b>	\$ 4,000.00	01-36-471-471-457
Safe & Secure Grant	<b>OE</b>		01-41-704-704-111
Interlocal - CMC Tech School	<b>SW</b>	\$ 18,000.00	01-42-101-101-111
Interlocal - JIF Fire District #2	<b>OE</b>	\$ 9,900.00	01-42-101-100-411
Municipal Court	<b>S&amp;W</b>	\$ 56,000.00	01-43-490-490-111
	<b>OE</b>	\$ 6,000.00	01-43-490-490-299
Public Defender	<b>S&amp;W</b>	\$ 6,000.00	01-43-495-495-111
Capital Improvement Fund	<b>OE</b>		01-44-901-901-611
Construction of Bus Shelters	<b>OE</b>		01-44-904-904-611
Emergency Auth - Marlyn Manor	<b>OE</b>		
JAG Grant - North Wildwood	<b>OE</b>		
JAG Grant	<b>OE</b>		
Total		\$4,994,300.00	

**TEMP.UTILITY**

Operating	<b>S&amp;W</b>	\$ 60,000.00	07-55-501-501-111
	<b>OE</b>	\$ 60,000.00	07-55-502-502-299
Group Insurance	<b>OE</b>	\$ 10,000.00	07-55-502-503-311
Surety Bond	<b>OE</b>		07-55-502-503-312
Other Insurance	<b>OE</b>	\$ 20,000.00	07-55-502-503-313
Dental Insurance	<b>OE</b>	\$ 3,000.00	07-55-502-503-314
Prescription	<b>OE</b>	\$ 4,500.00	07-55-502-503-315
CMCMUA User Charges	<b>OE</b>	\$ 500,000.00	07-55-502-504-351
Social Security	<b>OE</b>	\$ 5,000.00	07-55-541-541-303

15. RESOLUTION 13-15 - TEMPORARY DEBT SERVICE BUDGET – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2015 Temporary Debt Service Budget,  
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle as follows:

The 2015 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

**CURRENT**

Bond Principal \$ 35,661.00  
Bond Interest \$ 49,498.00

**UTILITY**

Bond Principal \$ 47,858.00  
Bond Interest \$322,423.00

16. RESOLUTION 14-15 - SALARIES – 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No. 1489-15, and

WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the attached schedule showing salaries and wages of the Township Employees shall constitute the salary Resolution for the

year 2015, subject to such additions as may be made by Resolution of the Township Committee during the year 2015.

17. RESOLUTION 15-15 – OPEN PUBLIC MEETINGS / TOWNSHIP COMMITTEE MEETINGS AND/OR MIDDLE TOWNSHIP BOARD OF HEALTH – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.  
FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2015, shall be transmitted to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.  
FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.  
FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2015 of any portion thereof, without adjustment.  
FURTHER RESOLVED, that said "Annual Notice" of regularly scheduled meetings for the year 2015 shall be published one time in the Herald Times and if said publication has already taken place, the action is hereby confirmed.  
FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.
18. RESOLUTION 16-15 – ESTABLISHING MEETING NIGHTS 2015– On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month be and hereby are designated as Meeting Nights for the Township of Middle, and  
BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2015 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.  
BE IT FURTHER RESOLVED, that there will be no meeting held on January 19, 2015, February 16, 2015, or September 7, 2015 due to the observation of holidays. There will be a meeting held on Wednesday, January 21, 2015, Wednesday, February 18, 2015, and Wednesday, September 9, 2015 to make up for meetings missed due to the holiday schedule.  
Tuesday, January 6, 2015  
Wednesday, January 21, 2015  
Monday, February 2, 2015  
Wednesday, February 18, 2015  
Monday, March 2, 2015  
Monday, March 16, 2015  
Monday, April 6, 2015  
Monday, April 20, 2015  
Monday, May 4, 2015  
Monday, May 18, 2015  
Monday, June 1, 2015  
Monday, June 15, 2015  
Monday, July 6, 2015  
Monday, July 20, 2015  
Monday, August 3, 2015  
Monday, August 17, 2015  
Wednesday, September 9, 2015  
Monday, September 21, 2015  
Monday, October 5, 2015  
Monday, October 19, 2015  
Monday, November 2, 2015  
Monday, November 16, 2015  
Monday, December 7, 2015  
Monday, December 21, 2015  
FURTHER RESOLVED, that all other Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.
19. RESOLUTION 17-15 – ESTABLISHING WORK SESSION MEETING NIGHTS 2015– On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle, and

FURTHER RESOLVED, that the Work Sessions will be held at 4:00pm on said designated nights.  
 Wednesday, January 21, 2015  
 Wednesday, February 18, 2015  
 Monday, March 16, 2015  
 Monday, April 20, 2015  
 Monday, May 18, 2015  
 Monday, June 15, 2015  
 Monday, July 20, 2015  
 Monday, August 17, 2015  
 Monday, September 21, 2015  
 Monday, October 19, 2015  
 Monday, November 16, 2015  
 Monday, December 21, 2015

20. RESOLUTION 18-15 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, beginning January 1, 2015.

21. RESOLUTION 19-15 – DEPOSITORY CURRENT FUNDS – 2015- On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 BE IT FURTHER RESOLVED, that the Sturdy Savings Bank shall be the depository for the following account of the Township of Middle for the year 2015, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Clerk	Township Clerk or Deputy Clerk
TTL Redemption	Tax Collector or Designated Tax Clerk
Construction Official	Construction Official, Chief Financial Officer, Deputy Treasurer; Temporary Chief Financial Officer
Municipal Court	Municipal Judge or Court Administrator or Deputy Court Administrator
Bond Account	Municipal Judge or Court Administrator, or Deputy Court Administrator
Current	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
General Checking Account	Chief Financial Officer, Deputy Treasurer, Mayor, Clerk, Deputy Clerk; Temporary Chief Financial Officer
Trust Account - Other	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Forfeited Monies	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
General Capital Account	Chief Financial Officer, Deputy Chief Financial Officer Temporary Chief Financial Officer
Urban Development Action	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
EMS Billing	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Middle Township Municipal Alliance Committee	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Housing Rehabilitation	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Revolving Fund	
Utility Account	Chief Financial Officer, Deputy Treasurer; Temporary Chief Financial Officer

Utility Escrow Account	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Utility Capital Account	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Green Acres	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Payroll (SS & Withholding)	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Unemployment Trust	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Recreation-Ded. Trust Fund	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Public Assistance Trust Fund	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Dog Tax	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Accumulated Absences Trust Fund	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
COAH Fees	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Alarm Billing Account	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer

BE IT FURTHER RESOLVED, that TD Bank, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2015, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Master Escrow Checking	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer
Master Escrow Savings	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer

BE IT FURTHER RESOLVED, that 1st Bank of Sea Isle, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2015, and that all disbursements shall be made by checks signed by the following:

ACCOUNT	DISBURSEMENT OFFICER
Middle Township Employee Medical/Child Care Plan	Chief Financial Officer, Deputy Treasurer, Temporary Chief Financial Officer

22. RESOLUTION 20-15 – INVESTMENT OF FUNDS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Director, Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.  
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that John Clifford, Temporary Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2015.
  
23. RESOLUTION 21-15 – EXTENDING INTEREST DATES – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, Taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and  
 WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2015 shall be deemed delinquent.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2015 shall be due on or before the 10th of February, May, August and November.

BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey. BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

24. RESOLUTION 22-15 – DESIGNATED HOLIDAYS – 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

HOLIDAY	CELEBRATED DAY
New Year's Day	Thursday, January 1
Martin Luther King Jr. Day	Monday, January 19
President's Day	Monday, February 16
Good Friday	Friday, April 3
Memorial Day	Monday, May 25
Independence Day	Friday, July 3
Labor Day	Monday, September 7
Columbus Day	Monday, October 12
General Election Day	Tuesday, November 3
Veteran's Day	Wednesday, November 11
Thanksgiving Day	Thursday, November 26
Day After Thanksgiving Day	Friday, November 27
Christmas Day	Friday, December 25

25. RESOLUTION 23-15 – DESIGNATING THE HERALD TIMES AS THE OFFICIAL NEWSPAPER FOR 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2015.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2015; and

BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

26. RESOLUTION 24-15 – ESTABLISHING PETTY CASH FUNDS - 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and

WHEREAS, it is the desire of the Township of Middle, County of Cape May to establish such funds for various departments in the following amounts, and

WHEREAS, the custodians for these funds shall be as follows, who is bonded for the amount of blanket bond; such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures, and

WHEREAS, it is necessary to set a maximum disbursement per transaction, the maximum being of \$10.00 (ten dollars) with the exception of the Sewer and Water Department which shall not exceed \$25.00 (twenty five dollars).

CUSTODIAN	DEPARTMENT	FUND AMOUNT
Marilyn Miller	Senior Citizen Center	\$100.00
Tammy Devitt	Recreation Department	\$150.00
Chief Christopher Leusner	Police Department	\$100.00
Rita Kirk	Public Works Department	\$300.00

NOW, THEREFORE BE IT RESOLVED that the Township of Middle hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

27. RESOLUTION 25-15 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.  
 NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$600.00
Construction	Donald Arndt	\$150.00
Vital Statistics	Kimberly Krauss	\$ 50.00
Municipal Court	Deborah Becker	\$300.00
Dog Licensing	Dawn Stimmel	\$ 50.00
Recreation	Tammy Devitt	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Recreation – MLK	Robert Matthews	\$150.00
Zoning	David May	\$100.00
	Total	\$1,450.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

28. RESOLUTION 26-15 – ESTABLISHING AUTHORIZED SIGNORS FOR VARIOUS TOWNSHIP RELATED ITEMS - On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, purchases for goods and services must be signed by the Temporary Chief Financial Officer/ Chief Financial Officer or his/her Designee, and

WHEREAS, said resolution may need to be amended from time to time.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that that the following employees be designated as authorized signatories for the specified funds for purchase orders in the absence of the Temporary Chief Financial Officer/ Chief Financial Officer:

John Clifford	All Funds
Constance Mahon	All Funds
Joshua Niemann	All Funds
Anne Garrison	All Funds

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof; that the following employees are hereby authorized to transfer of funds within various bank accounts in the absence of the Temporary Chief Financial Officer/ Chief Financial Officer:

John Clifford	All Funds
Constance Mahon	All Funds
Joshua Niemann	All Funds
Anne Garrison	All Funds

FURTHER RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof that the following signatories are hereby authorized to act in the absence of the Temporary Chief Financial Officer/ Chief Financial Officer from time to time, in connection with various bond law provisions, as specified in N.J.S.A. 40A:2-25 of the local bond law:

John Clifford  
 Constance Mahon

29. RESOLUTION 27-15 – APPOINTING RISK MANAGEMENT CONSULTANT – AWARDING THROUGH FAIR AND OPEN PROCESS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis, and

WHEREAS, the Township solicited for RFP's under the Fair and Open Process, and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body, and

WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 576-14, and

WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00

WHEREAS, NJSA 40A: 1 1-5 (1) (in), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service, and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service, which therefore render competitive bidding impractical.

NOW THEREFORE, be it resolved that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A: 1 1-5 in the amount Not to Exceed \$24,000.00 for FY2015, and

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

30. RESOLUTION 28-15 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY - On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and  
WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day or compensating time will be charged. Sick time will only be charged for a legitimate illness. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.  
WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp or personal time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.
31. RESOLUTION 29-15 - ELECTED OFFICIAL TRAINING REQUIREMENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually, and  
WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services,  
NOW THEREFORE BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).
32. RESOLUTION 30-15 – ACCUMULATED LEAVE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated vacation in excess of the one year permitted:  
William Candell                      62 Vacation Hours (based on 8 hr work day)  
Kimberly Krauss                      143 Vacation Hours  
Deborah Becker                      180.75 Vacation Hours  
Justin Vitola                      10 Vacation Hours (based on 12 hr work day)  
Lee Ann Russ                      42 Vacation Hours  
David May                      66.5 Vacation Hours  
BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.
33. RESOLUTION 31-15 through 32-15 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH B) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
(A) NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that that the Agreement between Testa, Heck, Scrocca & Testa, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$150.00/hr. not to exceed \$17,500.00.  
FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.  
(B) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.  
FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.  
Van Note Harvey – Tax Map Annual Maintenance – 1 year contract – Not to exceed \$15,000.00
34. RESOLUTION 33-15 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.
- | NAME            | DEPARTMENT   | POSITION         | EFFECTIVE  |
|-----------------|--------------|------------------|------------|
| David Schofield | Public Works | Carpenter Helper | 01/02/2015 |

35. RESOLUTION 34-15 – AUTHORIZING MAYOR TO SIGN 2015 SAFETY INCENTIVE PROGRAM CONTRACT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, the governing body of the Township of Middle does hereby recognize the important role that an effective safety program plays in lowering employee injury rates, reducing lost time accidents, and cutting insurance costs, all of which contributes to greater employee safety and lower tax rates, and  
 WHEREAS, as part of the 2015 Safety Incentive Program, the JIF hereby request that the municipality execute a “2015 Safety Contract” essentially agreeing to support and participate in all aspects of the JIF Safety Program.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that the Mayor and Township Clerk are hereby authorized to sign any and all documents in connection with said 2015 Safety Contract.
36. RESOLUTION 35-15 – RATIFY SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND MIDDLE TOWNSHIP FIRE DISTRICT NO. 2 BOARD OF FIRE COMMISSIONERS – PARTICIPATION IN JOINT INSURANCE FUND – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund; and  
 WHEREAS, under the rules and regulations of the Municipal Excess Liability Joint Insurance Fund, the Township of Middle shall endorse the application of a fire district and agree to assume responsibility for the financial obligation of the fire district to the Atlantic County Municipal Joint Insurance Fund further constituting this agreement for reimbursement; and  
 WHEREAS, the commissioners have been accepted to participate in the ACMJIF.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the appropriate officials are hereby authorized and directed to sign said Shared Services Agreement for Joint Insurance Fund Year 2015.
37. RESOLUTION 36-15 through 37-15 – TABULATION COMMITTEE (ITEMS A THROUGH B) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 A. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Administrator Constance Mahon, Township Clerk Kimberly Krauss, Temporary Chief Finance Officer John Clifford, be and hereby are appointed to tabulate the bids to be taken on February 19, 2015 at 2:00 PM in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following: 2014 Road Program  
 B. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Administrator Constance Mahon, Township Clerk Kimberly Krauss, Temporary Chief Finance Officer John Clifford, be and hereby are appointed to tabulate the bids to be taken on February 19, 2015 at 1:30 PM in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following: NJDCA Small Cities Program-ADA Improvements Phase 2
38. RESOLUTION 38-15 – ACKNOWLEDGEMENT OF TERMINATION – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following termination listed below, is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Christopher Anderson	EMS	EMT P/T	12/15/2014
Brian Allegretto	EMS	EMT P/T	12/15/2014
David Barraclough	EMS	EMT P/T	12/15/2014
Judith Bickel	EMS	EMT P/T	12/15/2014
Pamela Brannon	EMS	EMT P/T	12/15/2014
Ryan Braswell	EMS	EMT P/T	12/15/2014
Mark Demberger, Jr.	EMS	EMT P/T	12/15/2014
Cynthia Gorman	EMS	EMT P/T	12/15/2014
Timothy Gushue	EMS	EMT P/T	12/15/2014
Karen Jamison	EMS	EMT P/T	12/15/2014
Jonathan Schwartz	EMS	EMT P/T	12/15/2014
Steve Smearman	EMS	EMT P/T	12/15/2014
Michael Tallant	EMS	EMT P/T	12/15/2014
Yvette Zambrano	EMS	EMT P/T	12/15/2014
Debra Rue	EMS	EMT P/T	12/15/2014
Daniel Auld	Recreation	Recreation Aide P/T	12/15/2014
Derek Thomas	Recreation	Recreation Aide P/T	12/15/2014
Necheala Pierce – Garcia	Recreation	Recreation Aide P/T	12/15/2014
Stephen Delinski	Public Safety	Telecommunications Operator P/T	10/11/2013

*Mayor Donohue:*

*Stated that terminations are for clean up purposes. Employees have not worked for the Township recently and were only hired for part-time or volunteer status.*

39. RESOLUTION 39-15 – AMENDING FEES FOR MIDDLE TOWNSHIP RECREATION DEPARTMENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, it is in the best interest of the Township of Middle to establish a structured fee schedule for the recreational programs; and  
 WHEREAS, various changes to the already established fee schedule have been deemed necessary; and  
 WHEREAS, said fees should be established via resolution.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following changes to the fee schedule for the recreation department are hereby authorized:
- |                                  |                   |
|----------------------------------|-------------------|
| PROGRAM                          | FEE               |
| Lacrosse – 3rd & 4th Grade       | \$60.00 per Child |
| Lacrosse – 5th through 8th Grade | \$80.00 per Child |
- BE IT FURTHER RESOLVED, that fees associated with the above referenced programs are non-refundable.

40. RESOLUTION 40-15 through 41-15 – APPROVE CHANGE ORDERS (ITEMS A THROUGH B) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 (A) WHEREAS, FY2014 NJDOT Reconstruction of Third Avenue, Phase 1 project was awarded September 15, 2014 via Resolution No. 510-14 to South State, Inc..  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Change Order #1 for the project awarded to South State, Inc. be and is hereby approved in the credit amount of \$8,363.00.  
 (B) WHEREAS, the “Roadway Improvements to Stagecoach Road” project was awarded July 21, 2014 via Resolution No. 421-14 to South State, Inc..  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Change Order #1 for the project awarded to South State, Inc. be and is hereby approved in the amount of \$13,785.28.

41. RESOLUTION 42-15 through 43-15 – REFUND OF TAXES (ITEMS A THROUGH B) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 (a) NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following account be refunded as indicated below due to overpayment of 2014 taxes:

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	AMOUNT
16115	166	85	Mc Cann, John J & Marni L 32 Fishing Creek Rd Cape May Court House, NJ 08210	\$1,253.82

- (b) WHEREAS, Mr. Fawcett has been granted 100% disabled American Veteran Status as of 10/31/2014, and  
 WHEREAS, therefore, a refund of taxes is due, per the County tax board judgment received on 12/24/2014.  
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the refund listed below is hereby approved.

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	2014
17870	350	12	Fawcett, Peter P O Box 176 Cape May, New Jersey 08204  Property location: 23 Woodview Lane	\$956.80

42. RESOLUTION 44-15 – CANCELLATION OF TAXES – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following properties are Tax Exempt, thereby rendering the cancelation of taxes:

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	AMOUNT
17870	350	12	Fawcett, Peter Property location: 23 Woodview Lane	\$2,870.40
16704	163.01	198	Arc of Cape May County, Inc. Property location: 9 Carriage Lane	\$3,103.28

43. RESOLUTION 45-15 – CANCELLATION OF LIEN – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that that the following Township lien be cancelled to error in calculation:

ACCOUNT	BLOCK	LOT	OWNER/LOCATION	CERTIFICATE #	AMOUNT
13926	1414.01	32	Kane, Thomas & Linda 304 Teal Rd Rio Grande, NJ 08242	2014-8087	\$67.13

44. RESOLUTION 46-15 – ESTABLISHING: 1. FAIR AND OPEN PROCESS FOR CONTRACTS 2. CRITERIA TO BE CONSIDERED IN AWARDING CONTRACTS; AND 3. POSITIONS FOR WHICH PROPOSALS SHALL BE SOLICITED – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

REQUEST FOR PROPOSALS AND QUALIFICATIONS ARE SOUGHT FOR THE FOLLOWING POSITIONS

- A. Rent Leveling Board Solicitor - Attorney represents the Rent Leveling Board. The Rent Leveling Board meets quarterly.
- B. Ethics Board Attorney - Legal Advisor to the Middle Township Ethics Board as needed on a case to case basis.

45. RESOLUTION 47-15 – AUTHORIZE MAYOR TO EXECUTE DISCHARGE OF MORTGAGE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted. NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that the mortgage loan for Frances Kee in the amount of Six Thousand One Hundred and Ninety (\$6,190.00) Dollars is hereby authorized to be discharged. BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

46. RESOLUTION 48-15 – AWARD EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACT – VIABLE NETWORKS LLC. – INFORMATION AND TELECOMMUNICATIONS TECHNOLOGY PROFESSIONAL – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.A.C. 5:34-1.2 permits the Township to award contracts without competitive bidding as an extraordinary unspecifiable service when said contract has been deemed by the contracting unit as one which services are specialized and qualitative in nature, requiring expertise, extensive training and proven reputation in the field, and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq) requires that the resolution authorizing the award of a contract for “extraordinary, unspecifiable services” without competitive bidding and the contract itself must be available for public inspection, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, as follows:

- 1. The Mayor be and is hereby authorized to enter into a contract, and accept the proposal attached hereto, for Information & Telecommunication Technology services with Viable Networks LLC. for a sum not to exceed \$40,800.00
- 2. This contract is awarded without competitive bidding pursuant to the provisions of N.J.A.C. 5:34-1.2 which specifies that services such as those relating to “Information and telecommunications technology preliminary feasibility surveys, design of systems and preparation of specifications, web site design, maintenance, and hosting are exempted from the competitive bidding requirement of the Local Public Contract Law as an “extraordinary unspecifiable service”.
- 3. Attached hereto is a certification of funds, which states that there are available and sufficient legally appropriated funds for said purpose.
- 4. Notice of award of this EUS contract shall be published by the Township Clerk in accordance with the law.
- 5. A copy of the executed contract shall be filed with the Township Clerk.

Connie Mahon:

*Explained “Extraordinary Unspecifiable Service” and that it relates to this contract as Viable Networks is the company which works on all computer systems within Township including the synchronization between the police department and police vehicles.*

47. RESOLUTION 49-15 – AUTHORIZING APPLICATION – MUNICIPAL ALLIANCE GRANT 2015 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee of the Township of Middle, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages, and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community, and WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May.

NOW THEREFORE BE IT RESOLVED, that the Township Committee, of the Township of Middle, County of Cape May, New Jersey hereby recognizes the following:

- 1. The Township Committee does hereby authorize submission of an application for the Township of Middle Municipal Alliance Grant for CY2015.

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant including the administrative compliance and audit requirements.

48. RESOLUTION 50-15 – RENEWAL OF CAMPGROUND LICENSES 2015– On motion by seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted. WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case. NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2015:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resort Inc.	10	200	\$900.00
4	Delsea Woods Community LLC.	50	100	\$600.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts, Cape May, NJ	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn	74.90	330	\$1,290.00
15	Big Timberlake	89.33	800	\$2, 700.00

49. RESOLUTION 51-15 – RENEWAL OF MOBILE HOME PARK LICENSES 2015 – On motion by seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted. WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case. NOW, THEREFORE BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2015:

License #	Tradename	Acreage	Sites	Sup Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.25	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC.	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande	2.58	50	0	\$750.00	\$0.00
10	A & J	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

50. PUBLIC COMMENT:

*Stan Doniger:*

*Questioned Marsh McLennan Contract.*

*Connie Mahon:*

*Requirement of JIF to have a Risk Management Consultant for safety matters. Gave example of Risk Management Consultant evaluating possible safety concerns with 2014 Benny's Landing Project. Negotiated flat fee for 2015 rather than percentage of fee.*

*Freeholder Thorton:*

*Wished everyone a Happy New Year. Congratulated Mayor Donohue and Committeemember Lockwood on Mayor and Deputy Mayor appointments for 2015. Recognized Connie Mahon on job well done with employees for positive working relationship between County and Township.*

*Committeemember Clark:*

*Congratulated Mayor Donohue as Mayor*

January 6, 2015 Reorganization Meeting

*Excited to oversee Recreation Department in 2015, as he holds a degree in Recreation; looks forward to positive changes.*

*Committeemember Lockwood:*

*Congratulations to Mayor Donohue as Mayor, appreciates Tim's hardwork and the opportunity to serve as Deputy Mayor again.*

*Connie Mahon:*

*Please to work with Committee, their love and dedication makes it a pleasure to come to work.*

*Mayor Donohue:*

*Recognized certain people in audience for support*

*Congratulated newly election officials with Lower Township Committee*

*Recognized Ed Grant and Dennis Roberts (Middle Township School Board)*

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Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting – 6:35pm

1<sup>st</sup>: Committeemember Clark      2<sup>nd</sup>: Committeemember Lockwood

Roll Call Vote: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

*Minutes prepared by Suzanne M. Stocker, Deputy Township Clerk*