

**Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORKSESSION AGENDA
October 19, 2015 4:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 17-15 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 6, 2015.

Members present are Mayor Donohue, Committeemember Lockwood and Committeemember Clark.

Business Administrator Constance Mahon, Deputy Township Clerk Suzanne Stocker, Municipal Solicitor Marcus Karavan & Municipal Engineer Marc DeBlasio. *Township Clerk Kimberly Krauss was absent.*

FLAG SALUTE:**DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:**

Discussion – "GRANDE Plan"

- a. DEDACS
- b. Cops on Bikes
- c. Rapid Response – Code Enforcement
- d. Street Light Additions
- e. Drainage Improvements and Road Work in Marlyn Manor

Mayor Donohue:

Introduced "GRANDE Plan" as old and new initiatives to improve the Rio Grande area.

Chief Leusner (DEDACS):

- Spoke of increased police presence in Rio Grande area over the last 2 years*
- Reviews reports every two weeks provided by a Police Sergeant relative to number of patrolled hours, traffic stops and accidents in the Rio Grande area*
- 30% reduction in crime in Rio Grande area over last two years, 20% reduction for this year*
- Discussed shoplifters and repeat shoplifters*

Chief Leusner (Cops on Bikes):

- Seen in bright yellow uniforms, positive feedback from the public*

Chief Leusner:

- 60-day plain clothes detail in Rio Grande area, positive outcome*
- Future plain clothes details to be part of procedure*
- Public Advocate Program – stop step to helping Rio Grande issues*
- CURE Program to help with substance abuse, hopes for future partnership with this program*
- Shopping Car Ordinance will help clean up the area*

Mayor Donohue (Rapid Response – Code Enforcement):

- Moving forward with hiring individual to fill part-time position to clean up areas in need, zero tolerance for Ordinance violations.*

Mayor Donohue (Street Lights):

- Little money in budget, costs for lamp, pole, and monthly electric. Effort to find money for additional street light for areas in Township.*

Committeemember Lockwood:

- Meeting scheduled for November 5th with a State project manager to discuss Route 9 and Route 47 corridor, including discussion on crosswalks and lighting for crossways.*

Chief Leusner:

- Spoke of Safe Corridor Program through the State, grant money available, may be valuable to have Route 9 and Route 47 corridor reevaluated for program.*

Committeemember Clark:

- Suggested solar panels for street lights, may be possible grant money available for "going green".*

Mayor Donohue (Marlyn Manor):

- Evaluation done to target areas which needed improvement.*

Committeemember Lockwood:

- Project progression – fixing drainage and streets to relieve flooding conditions.*

Marc DeBlasio:

- Maryland Avenue completed, Third Avenue project was funded by NJDOT Grant for the reconstruction to reduce water flow, Second Avenue project fixed gutters.*

No Net Loss – Reforestation Program

Mayor Donohue:

-State program to replace trees which were lost due to parkway project, help by Lomax Consulting Group with Reforestation project.

Committeemember Lockwood:

-Reviewed project funding and number of trees to be planted (1,275)

-Forestry Program redone for Township by Grant to incorporate No Net Loss Program with two year review period for planted trees

-Next step is to finalize and approve project. Trees will be planted throughout Township but limited to municipal and county property, including school properties.

Conifer – Meadow Lark Run – 1 Year Later

Mayor Donohue:

-All apartments in complex have been rented out, minimal problems with crime according to Police Chief. No major impact on school system, few new students enrolled. Township did not expect this project to be a negative impact, which has been proven so far.

-Spoke of high qualifications for tenants to be approved for rental application.

-Railroad Avenue project is close to being finished

Committeemember Lockwood:

-Mentioned project being Township's "obligation" but cannot regulate that only Township residents can move into complex.

Finance:**Public Works & Engineering:****Legal:****Tax Collection/Tax Assessment:****Construction/Planning/Zoning:****Recreation:**

Plan & Timeline – Ockie Wisting

Mayor Donohue:

-Principal agreement with Cape Express has been agreed upon, waiting for approval from Green Acres, includes the creation of 5 or 6 soccer fields.

Connie Mahon:

-Public Hearing requirement by Green Acres for use of property. Design plans and proposed improvements available for review.

Mayor Donohue:

-History with wilderness look, premier complex, minimal impact to tax payer

-Kudos to everyone who has put in hard work and momentum to get moving

Police / Animal Control:

Discussion of Public Safety Communications

Chief Leusner:

-New portable radios have been provided to officers and new radios in police vehicles have been installed. Positive feedback from officers with new portables and car radios.

-Spoke of new "man down" function on radios.

-Up and running for police, rescue is next step with 18 radios and then loading 8 radios (2 per station) to fire districts.

-Mentioned discussions with Public Works to utilize old radios

Committeemember Clark:

-Thanked Chief for work done with upgrading police communications. Mentioned that all four fire companies are working together for a grant to upgrade all of their radio equipment.

Mayor Donohue:

-Offered "Letter of Support" to fire companies to assist with obtaining grant.

Buildings and Grounds:**Sewer:****Economic Development:****Personnel:****Zoning:****Township Clerk:**

SPECIAL PRESENTATIONS OR DISCUSSIONS:

Engineer Report, Marc DeBlasio:



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CRAG F. REMINGTON, P.E., PEI, Vice President
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Kathleen C. Bueckle, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czabanski, PE, CME, BOCE

ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP

October 19, 2015

Prepared For: TOWNSHIP COMMITTEE
Prepared By: MARC DEBLASIO, P.E., P.P., C.M.E., Township Engineer

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GRANT APPLICATIONS

FY2016 NJDOT Local Aid Program

- The State has sent out letters announcing the 2016 State Aid Program. Grants are available for the following categories:
- Municipal Aid, Transit Village, Bikeways & Safe Streets to Transit
The Township submitted an application for the repaving of Ormond Road from N.J. State Highway Route 9 to Brighton Road on October 5, 2015.

FY 2016 NJDCA Small Cities Program and Cape May County Open Space Grant Applications

- The FY 2016 NJDCA Small Cities and Cape May County Open Space applications have been submitted.
As a follow up to our August 25th meeting, we have revised and resubmitted the site plan to Cape May County.

CAPITAL IMPROVEMENTS

FY 2013 NJDOT Bike Path - Phase 4 - Contract No. 2

- The bid opening occurred on September 10, 2015.
The apparent low bidder is Kline Construction Company, Inc. in the amount of \$101,225.00.
The Contractor is delayed until December, due to Atlantic City Electric work.

FY 2014 NJDOT Bike Path Phase 5

- The bid opening occurred on September 10, 2015.
The apparent low bidder is Kline Construction Company, Inc. in the amount of \$275,800.00.
The Contractor is delayed until December, due to Atlantic City Electric work.

Ridge Road Drainage and Roadway Improvements

- The bid opening occurred on September 1, 2015.
The apparent low bidder is Aravak Paving Company in the amount of \$598,400.00.
Notice to Proceed has been issued and work is scheduled to start this week.

USDA Rural Development Sanitary Sewer Application - Grassy Sound

- Our office has begun coordinating the design and permitting package.
Survey for the project is completed and the design is approximately 75% complete.
Our office is working with Van Note Harvey Associates to finalize the Joint Permit Package.
Permit Package was submitted to NJDEP on 6/27/14 and deemed administratively complete on 7/9/14.
On 8/8/14, our office, along with representatives of the Grassy Sound Homeowners Association and Van Note Harvey, met on site, with a representative of the Army Corp of Engineers regarding the permitting of the project, notably, the 'after-the-fact' issues the homeowners association is attempting to have approved. Based upon this meeting, applications to ACOE are being revised to allow for Middle Township to take the lead on the overall project and a separate application for the 'after-the-fact' items will be submitted by Van Note Harvey.
On 9/22/14, a resubmission of the ACOE permit package was sent to the Army Corps, indicating a single applicant rather than 2 co-applicants.
On 9/29/14, letters were issued to Middle Township representatives and property owners indicating a 30-day public comment period for the permit package sent to NJDEP would begin on 10/1/14.
On 10/30/14, the public comment period ended and NJDEP notified R V & W and Van Note Harvey that NJDOT Geodetic Division has requested further information. NJDEP has given 2 weeks to provide this information. On 11/3/14, RV&W signed the TWA application and delivered it to Middle Township for signatures. Following this, two applications will be submitted to NJDEP.
On March 12, 2015, Bruce Graham of Van Note Harvey indicated an NJDEP Permit has been issued.
The Treatment Works Approval application has been approved by NJDEP.

FY 2014 NJDCA Small Cities Program - ADA Improvements Phase 2

- The bid opening occurred on February 19, 2015.
The apparent low bidder is DOL Enterprises, Inc. in the amount of \$122,063.00.
The project is 90% complete.
Waiting for automatic doors to be shipped to the site.

2014 Road Program

- The bid opening occurred on February 19, 2015.
The apparent low bidder is Jerry & Son Excavating, Inc. in the amount of \$393,300.00.
Paving is complete at Fox Run, Willow Avenue and the Davies Sports Complex parking lot.
Base paving is complete on Maryland Avenue for the summer.
The punchlist items are currently being addressed.
The project is being closed out.

Robert 'Ockie' Wisting Recreation Complex

- The NJDEP Freshwater Wetland Permit was received last week.
The final details on the playground equipment, fitness systems and onsite building are being finalized.

Avalon Manor Fishing Pier

- Project survey and environmental permitting has started.

GENERAL ENGINEERING PROJECTS

Pierces Point Drainage Study

- The survey and base map are complete and we are currently evaluating the existing grades for possible solutions.
The report is to incorporate the October 2, 2015 significant rain events. The report will be submitted November 2, 2015.

PUBLIC COMMENT:

Committeemember Lockwood:

-Mentioned concerns with current traffic patterns in areas affected by parkway project.

Suzanne M. Stocker, Deputy Township Clerk

Motion to Adjourn Meeting - 5:10pm

1st: Committeemember Clark 2nd: Committeemember Lockwood

Roll Call Vote: Committeemember Clark, Committeemember Lockwood, Mayor Donohue

Minutes prepared by Suzanne M. Stocker, Deputy Township Clerk