

Cape May Court House, NJ
October 17, 2016
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Municipal Solicitor Frank Corrado, and Township Engineer Marc DeBlasio.

Business Administrator Constance Mahon was absent.

1. PROCLAIMING THE MONTH OF OCTOBER AS INTERNATIONAL WALK TO SCHOOL MONTH
2. PROCLAIMING OCTOBER 9-15, 2016 AS FIRE PREVENTION WEEK
3. PRESENTATION BY THE MAYOR – OCTOBER EMPLOYEE OF THE MONTH – KRYSTEL ARANA

Mayor Clark:

- *Nominated by Kimberly Krauss.*
- *Greets everyone; and always has a smile on her face.*

Committeemember Donohue:

- *Stepped up to help at Volunteer Board Dinner when the individual who usually runs the show could not make it.*

Committeemember DeVico:

- *In short time with the township has seen Krystel take on a big roll and is eager for the future.*

Krystel Arana:

- *Thanked Committee and Kim for giving her the opportunity to be a part of the township and all of the good things that are happening.*
- *Showed appreciation to those who have been patient and kind during transition into the position that is a learning experience of Deputy Clerk.*
- *Thanked mom for being a part of her special moment.*

4. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)

John Marcella, Cape May Court House:

- *Gave suggestions regarding item #1 and safety issues.*

Stan Doniger, Rio Grande:

- *Questioned money paid out to Sunrise Systems for contractual services; DCA training.*

Kimberly Krauss:

- *Sunrise Systems is the software utilized in the Clerk's office; web-based portal used to upload resolutions; state acknowledged back-up system in case of unexpected loss of physical documents.*

Dan Lockwood, Cape May Court House:

- *Made recommendation that engineering report be held before end of public portion so public may comment.*

5. RESOLUTION 416 -16 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
Current Acct. \$347,470.20
6. RESOLUTION 417-16 – APPROVING PAYMENT FOR BILLS – BILL LIST B – On motion by Committeemember Donohue seconded by Mayor Clark and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
Current Acct. \$7,485.00

7. RESOLUTION 418-16 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 10/03/2016.
8. REPORTS: The following departments have submitted their reports for the months indicated: Construction for the month of September; Zoning for the month of September; Sewer Billing for the month of September; Sterback Harbor for the month of September; Tax Collector for the month of September; and Municipal Clerk for the month of September.
9. ORDINANCE NO. 1535-16 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 204, ENTITLED SEWERS – Following second reading, hearing, and consideration for adoption, Ordinance 1535-16 was adopted on motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
No Public Comment
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
SECTION 1. Chapter 204, of the Code of the Township of Middle is hereby amended to include the following:
204-19. Meters for Irrigation.
Commercial properties in the Township shall be permitted to install a separate water meter solely for measuring water used for irrigation. Water measured through this separate irrigation meter shall be exempt from sewer billing.
SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.
SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.
SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.
10. ORDINANCE NO. 1536-16 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 46, ENTITLED POLICE DEPARTMENT, ARTICLE IV, DIVISION OF CODE ENFORCEMENT – Following second reading, hearing, and consideration for adoption, Ordinance 1536-16 was adopted on motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
No Public Comment
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
SECTION 1. Chapter 46, of the Code of the Township of Middle is hereby amended to include the following:
46-19 DIVISION OF CODE ENFORCEMENT, GENERAL
There is hereby established Division of Code Enforcement within the Police Department. The division’s primary function shall be enforcement of the ordinances of the Township of Middle, including but not limited to animal control, property maintenance and zoning and planning. In executing that function the Division of Code Enforcement may call upon the sworn Police Department or other law enforcement officers for such assistance as is necessary.
46-20 CODE OFFICERS AND STAFF
All civilian code enforcement officers shall be appointed by the Chief of Police, with the advice and consent of the Township Committee. The Division of Code Enforcement shall be staffed with such further civilian code enforcement officers and civilian clerical staff as, from time to time, are appointed by the Chief of Police with the advice and consent of the Township Committee. Each Code Enforcement Officer appointed hereunder shall be considered a "code enforcement officer" as that term is used in Rule 7:2-2(a)(3) of the New Jersey Court Rules.
46-21 LINE OF AUTHORITY
All code enforcement officers and clerical staff of the Division of Code Enforcement shall report to the Chief of Police. The Chief shall develop of Standard Operating Procedure outlining the respective duties and responsibilities of the Code Enforcement Officers and setting operational priorities.
46-22 APPLICABILITY OF POLICE DEPARTMENT ORDINANCES
Except as otherwise specifically may be set forth in the ordinances of the Township of Middle, or by the laws of the State of New Jersey, all ordinances governing the Middle Township Police Department also shall govern the Division of Code Enforcement. The Chief of Police, in his sole and absolute discretion, may exempt the Division of Code Enforcement from coverage of any or all portions of the Middle Township Police Department rules and regulations (also known as the “Police Manual”). The Code Enforcement Official and the subordinate code enforcement officers and clerical staff of the Division of Code Enforcement shall not be deemed to be sworn members of the Police Department within the meaning of any provision of Title 40A, Chapter 14, of the Revised Statutes of New Jersey.
SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.
SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.
SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

11. RESOLUTION 419-16 – APPOINTMENT – SHADE TREE COMMISSION – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the following person be and are hereby appointed to the term of office opposite their name:

NAME	BOARD	POSITION	TERM EFFECTIVE	TERM EXPIRES
Barbara Collins	Shade Tree Commission	Member	10/17/2016	12/31/2018*

* Filling unexpired term of office.

12. RESOLUTION 420-16 – REFUND OF TAXES – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

WHEREAS, the following refund is due to the homeowner listed below who has been granted 100% disabled American Veteran status as of August 30, 2016 by the Cape May County Board of Taxation.

ACCT	BLOCK	LOT	OWNER/LOCATION	2016
3196	164.02	14	Mixon, Raymond D & Carole M 669 Dias Creek Road Cape May Court House, New Jersey 08210 Property location: 669 Dias Creek Road	\$436.22

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Chief Financial Officer is instructed to draw check in the above noted amount payable to the above mentioned party, as a refund of 2016 taxes.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

13. RESOLUTION 421-16 – CANCELLATION OF TAXES – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

WHEREAS, the following taxes are cancelled due to the individual listed below being granted 100% disabled American Veteran status by the Cape May County Board of Taxation as of August 30, 2016.

ACCT	BLOCK	LOT	OWNER/LOCATION	2016	2017
3196	164.02	14	Mixon, Raymond Property location: 669 Dias Creek Road	\$1,529.15	\$2,168.82

14. RESOLUTION 422-16 – AUTHORIZING CHANGE IN EMPLOYMENT STATUS – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	EFFECTIVE DATE	SALARY
Mariah Fishman	Construction / Zoning	Keyboarding Clerk 1 P/T T/A	Keyboarding Clerk 1 P/T	10/06/2016	\$10.00ph

15. RESOLUTION 423-16 – APPOINTMENT – NEW HIRE – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Trevor R. MacCormack	Public Safety	Special Class II Police Officer	\$13.00ph	10/12/2016

16. RESOLUTION 424-16 – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds, debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance; and

WHEREAS, N.J.S.A.40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds debris, etc.; and

WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle “Property Maintenance”; and

WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied; and

WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations; and

WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby impose a lien on the properties listed below as indicated.

FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Di Gori, Elizabeth	304 1 st Avenue	342 // 21	\$253.67
Berardi, Fausto	1207 Route 9 North	104 // 3	\$188.49
Nation Star Mortgage, LLC	208 Pennsylvania Avenue	1515 // 6	\$202.41

17. RESOLUTION 425-16 – RELEASE OF TRUST FUNDS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid, and WHEREAS, the applicants are entitled to a refund of this money. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.
18. RESOLUTION 426-16 – CHANGE IN WORK SCOPE – CONTRACT #2016-5 – MIDDLE TOWNSHIP HOME REHABILITATION PROJECT – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted. WHEREAS, the above listed project was awarded August 1, 2016, via Resolution No. 319-16 to H.J. Graber Contractors in the amount of \$5,950.00. NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the contract for the Home Rehabilitation Program be and hereby changed in work scope as reflected in the attached Change Order #1 for the project awarded to H.J. Graber Contractors, be and is hereby approved.
19. RESOLUTION 427-16 – TABULATION COMMITTEE – 2016 ROAD PROGRAM – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Administrator Constance Mahon, Township Clerk Kimberly Krauss, Purchasing Agent Josh Niemann, be and hereby are appointed to tabulate the bids to be taken on November 16, 2016 at 10:00 AM in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:
2016 ROAD PROGRAM
20. RESOLUTION 428-16 – APPROVE NJ DCA REQUIRED CY 2016/SFY 2017 BEST PRACTICE INVENTORY PROGRAM AND CERTIFY OCCURRENCE OF PUBLIC MEETING – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. WHEREAS, the State’s Fiscal Year 2017 Appropriations Act (P.L. 2011, c.85) requires the Division of Local Government Services (“Division”) to determine how much of each municipality’s final 5% allocation of CMPTRA and ETR aid will be disbursed based on the results of a Best Practices Inventory (“Inventory”) to be completed by each municipality, and WHEREAS, the Inventory encourages municipalities to embrace practices that promote financial accountability and transparency, and WHEREAS, one requirement of said Act is that the governing body consider the Inventory at a public meeting, a copy of which has been attached to and is made part of this resolution, and WHEREAS, all members of the governing body have received and have familiarized themselves with said Inventory. NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Middle, hereby states that:
1. The appropriate parties are hereby authorized to sign the “Best Practices” Worksheet and Certification Form, certifying as to the accuracy of the information provided in the CY 2016 / SFY 2017 Best Practices Inventory.
 2. That the Township Clerk is hereby authorized to sign the document as required, certifying that the CY 2016 / SFY 2017 Best Practice Inventory was discussed publicly at the Township Committee Meeting held on October 17, 2016.
21. RESOLUTION 429-16 – AUTHORIZING APPLICATION – PETSMAART CHARITIES GRANT APPLICATION (SPAY/NEUTER FOR FREE-ROAMING CATS) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. WHEREAS, the Township of Middle desires to apply for and obtain a grant from PETSMAART Charities for approximately \$32,000.00 to carry out a free-roaming cat spay and neuter program within the township. NOW THEREFORE BE IT RESOLVED, that the Township of Middle does hereby authorize the application for such a grant, and BE IT FURTHER RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement; and also, further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and PETSMAART Charities BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary on connection therewith:

22. RESOLUTION 430-16 – AUTHORIZING SIGNATURE – NJ DOT UTILITY OPENING PERMIT- On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the appropriate township officials are hereby authorized to sign the NJ DOT Utility Permit, in connection with the Grassy Sounds Sewer Project.

BE IT FURTHER RESOLVED, that the Finance Office shall also process payment in the amount of \$395.00, made payable to NJ Department of Transportation, in connection therewith.

23. RESOLUTION 431-16 – ESTABLISHING STERBACK HARBOR DREDGING PROJECT INSTALLMENT PLAN – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

WHEREAS, on May 16, 2016 the governing body of the Township of Middle at a public meeting voted to accept the total costs and terms of the Sterback Harbor Dredging Special Assessment, and

WHEREAS, the total cost of the project to be assessed is set at \$1,136,625.00, which was apportioned by the special assessment board and authorized for a period of 15 years, and

WHEREAS, N.J.S.A. 40:56-35 states in any municipality in which the local improvement is being financed by the sale of bonds, the governing body may provide that the assessments may be payable in yearly or quarterly installments, with legal interest thereon, over a period of years up to but in no event exceeding the period of years for which the bonds were issued, or for 20 years, whichever shall be less, and at such time in each year as the governing body shall determine. The governing body may fix the yearly installments in such amounts as in its opinion are equitable and just; and

WHEREAS, the governing body of the Township of Middle has complied with the Local Bond Law N.J.S.A. 40A:2-1, et seq.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the assessments for each property are hereby set forth above.

BE IT FURTHER RESOLVED that the amount due by each property owner is attached hereto.

FURTHER RESOLVED, that an installment plan not to exceed 15 years, beginning August 1, 2016, is authorized, and that there be a ten day grace period free of interest, after which time interest will accrue on the unpaid installment at the delinquent rate of the municipality.

BE IT FURTHER RESOLVED, that if any installment is not paid, that installment will be subject to sale of unpaid municipal liens.

BE IT FURTHER RESOLVED that a certified copy of this resolution is provided to the Tax Collector.

24. RESOLUTION 432-16 – AWARD OF BID – STAND-BY EMERGENCY GENERATOR – DEPARTMENT OF PUBLIC WORKS – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.

WHEREAS, it has been deemed necessary and desirable to solicit bids for a Stand-By Emergency Generator for the Department of Public Works; and

WHEREAS, sealed bids were received on September 13, 2016; and

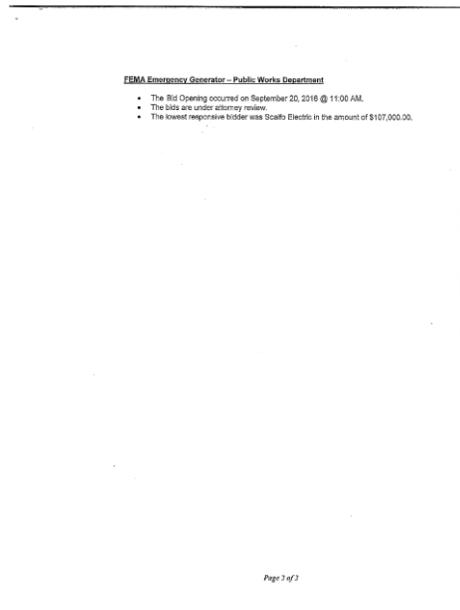
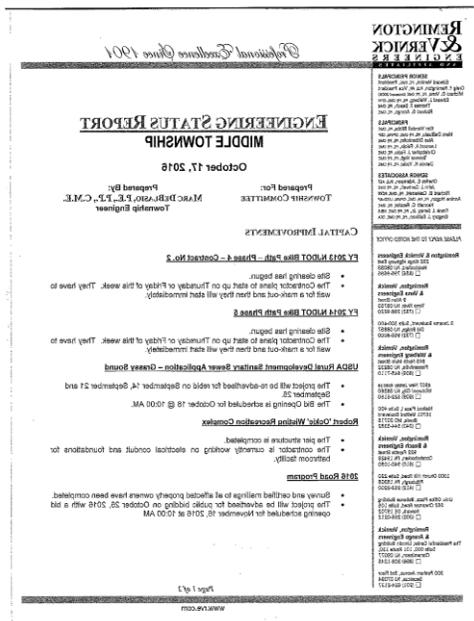
WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest complete bid received, which complies with specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the contract for a Stand-By Emergency Generator for the Department of Public Works, be and hereby is awarded to:

Scalfo Electric, Inc. \$107,000.00

FURTHER BE IT RESOLVED, that this award is conditioned upon certification of availability of funds.

25. PUBLIC COMMENT:



John Marcella, Cape May Court House:

- *Questioned if position for Business Administrator has been advertised in the paper.*

Mayor Clark:

- *Have not advertised for position in paper but is posted on township website and municipal website.*

Stan Doniger, Rio Grande:

- *Neighbors claim to have received letters from Atlantic City Electric regarding installation of metal poles; should be done before bike path.*

Marc DeBlasio:

- *Will look into it further.*

Dan Lockwood, Cape May Court House:

- *Follow-up on administrative position; asked about the number of applications received.*

Kimberly Krauss:

- *Believes an application had been submitted since advertisement on Friday.*

Dan Lockwood, Cape May Court House:

- *Township not being very aggressive with advertising; waited over a month.*

Mayor Clark:

- *Submitted proposal requesting quote on having a professional firm perform the job duties of the business administrator.*

Dan Lockwood, Cape May Court House:

- *Asked how much was the quote for.*

Mayor Clark:

- *\$12,500.00 for recruitment.*

Dan Lockwood, Cape May Court House:

- *Commented on cost of recruitment versus giving the money to the current business administrator.*

Mayor Clark:

- *Township doesn't have a choice; administrator turned in resignation.*
- *Never said he wouldn't negotiate her contract; felt like eight months before the end of her contract was a little too soon for negotiations.*

Dan Lockwood, Cape May Court House:

- *Given timeline, township needs to be a little more aggressive in hiring process.*
- *Seeking reason why Rio Grande meeting was skipped.*

Mayor Clark:

- *No reason; was the one to speak with the Clerk regarding holding the meeting at that location.*

Sam Kelly, Swainton:

- *Read prearranged speech for the record.*
- *Gave his critique on preceding Committee which consisted of Tim Donohue, Dan Lockwood, and Michael Clark.*
- *Commended Michael Clark and Jeffrey DeVico who make up majority of current Committee.*

Dan Lockwood, Cape May Court House:

- *Responded to Sam Kelly's prearranged speech.*

Sam Kelly, Swainton:

- *Spoke of prior support of Mr. Lockwood as previous Republican candidate.*
- *States political interest divides the community through the middle nowadays compared to the past.*

Committeemember Donohue:

- *Asked Sam Kelly if he has an opinion on the township not advertising locally for the administrator position.*

Sam Kelly, Swainton:

- *Does not try to run the Committee's business; would prefer to see people in office that will do business for the community, not their political party.*

Rosie Jefferson, Middle Township:

- *Referenced article "Middle Rec is a Wreck," regarding an internal audit; asked why two employees from the Rec Department have been acknowledged as employees of the month if the department is such a wreck.*
- *Questioned if Keith Fonseca, before being hired, was made aware that he had to be a resident of New Jersey in order to apply for a civil service position.*
- *Would like to request an OPRA concerning communication between Committeemember Donohue and Mr. Fonseca.*
- *Public Works considered key personnel.*

Committeemember Donohue:

- *Confirmed Fonseca was a resident of the state since he was a child.*

Rosie Jefferson, Middle Township:

- *Asked if Mr. Fonseca was allowed to vote in the state of New Jersey.*

Committeemember Donohue:

- *That question is not permitted to be asked.*

Committeemember Donohue:

- *Explained Public Works is a part of the Union; the Union negotiates their contract.*

- Letter he wrote had to do specifically with the township's statutory officers; also took opportunity to list in letter examples of ways to raise salaries for Public Works to County level.

Rosie Jefferson, Middle Township:

- Questioned decreasing employment; seeking solution to get the levels back especially with promotion of Ockie.
- Asked about giving the title of Recreation Director to Mr. Matthews; including additional money.

Mayor Clark:

- Will look at department and all other departments when preparing the budget for next year.

Rosie Jefferson, Middle Township:

- Has been here for about ten years; obtained all required certifications; should be acknowledged.

Committeemember Donohue:

- Asked Mayor Clark if Robert has asked for a pay raise.

Mayor Clark:

- Has recently discussed a few things including a pay raise.

Grant Russ, Goshen:

- Asked Committeemember Donohue why he was answering Rosie's questions when he does not oversee the Recreation or Public Works Departments; questioned should be geared towards those who manage those departments.

Robert Matthews, Middle Township Recreation:

- Provided the Governing Body with schedule of photos.
- Gave Dan Lockwood info on RecDesk.
- Does not need anyone else to ask for a raise on his behalf; should be based on merit.

Dan Lockwood, Cape May Court House:

- Thanked Robert.

Committeemember DeVico:

- Has been reviewing contract with Robert Flynn concerning Public Works employees.
- Part-time employees not covered under contract.
- Weighed pros and cons; trying to improve salaries and purchase new equipment.
- Has not been presented with a plan by anyone regarding the township's vision.

John Marcella, Cape May Court House:

- Directed his comment towards Committeemember DeVico stating that Department Heads should be supplying committee with information to which Committeemember DeVico agreed.

Committeemember Donohue:

- States that he feels the changes made in his five years with the Township were for the better of the town. States that those changes produced results.

Committeemember DeVico:

- States that the Committee's purpose is to move Middle Township forward.
- He looks toward Committeemember Donohue for leadership and would like to work with Committeemember Donohue to move some of his ideas forward.

Committeemember Donohue:

- Brought the idea to raise the salaries of statutory officers and to keep our Business Administrator.
- Felt both ideas were good for the town.

Committeemember DeVico:

- Says that some ideas are based on timing.
- Raises should be issued all at once including statutory officers, which differs from what was done in the past.

Committeemember Donohue:

- There should be a vision/plan for the Business Administrator's position.
- Wants to pay more money when cost of living goes up without raising taxes.
- Find ways to save money and be more efficient.
- Wants to advocate for Department Heads and be united.

Rosie Jefferson, Middle Township:

- Liked hearing more unification amongst Committeemembers.
- Suggested the Committee get together once a week without distractions and have open conversations.
- In regards to part-time recreational positions, with Ockie Wisting being a full swing facility more full-time employees should be hired.

Mayor Clark:

- Welcomes new Class II Police Office to Middle Township.
- Congratulated Mariah on becoming a part-time permanent employee in the Construction Office.
- Swore in the new Fire Police officers in Goshen.
- Attended "Caring for Kids" grand opening on Mechanic Street. They are looking for volunteers that have "trades" to donate resources for repairs to the property. Dr. Salvo may have school children participate.

- *Great evening honoring employees and volunteers at the Volunteer Board Dinner at the Stone Harbor Golf Club. Volunteer of the year Award went to Dr. Thomas. Vilma Pombo and Mary Durkin honored for 25 years of service.*

Committeemember Donohue:

- *Harvest Fest Reminder.*
- *Baseball Association pancake breakfast at the Senior Center. Benefits the Baseball Association. \$7 ticket.*
- *Echoed Mayor Clark on the Volunteer Board Dinner.*
- *Was happy to hear that the bike paths were reigniting.*
- *Connector path being built to connect with Lower and onward to DRBA Path.*
- *A big project that many have worked on over the years. Helped with the vision.*

Mayor Clark:

- *Echoed Committeemember Donohue. States Bike Path North will start afterwards connecting to Dennis Township.*

Committeemember DeVico:

- *Also enjoyed himself at the Volunteer Board Dinner.*
- *Prayer for Dawn and Bill Stimmel.*

Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting – 7:12pm

1st: Committeemember Donohue

2nd: Committeemember DeVico

Pass on Roll Call: Committeemember DeVico, Committeemember Donohue, Mayor Clark