

Cape May Court House, NJ
March 21, 2016
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Business Administrator Constance Mahon, Municipal Solicitor Frank Corrado, and Township Engineer Marc DeBlasio.

1. MIDDLE TOWNSHIP TOP DOG AWARD 2016 – PRESENTED BY TOWNSHIP COMMITTEE & ANIMAL ADVISORY COUNCIL
2. PRESENTATION - MIDDLE TOWNSHIP EASTER EGG CONTEST WINNERS
3. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)

Stan Doniger – Questioned \$3,000 Scoreboard on Bill List. Asked if costs are recouped through usage.

Committeemember DeVico – Explained reconditioned scoreboard purchase, rather than a new scoreboard which would have been more expensive. Used during football season.

Connie Mahon – Explained different sources of revenue to recoup costs – registration fees, donations, open space fund, snackstand.

Dan Lockwood – Asked if Committee decided to make a debt payment, would budget have to be reintroduced?

Michael Welding, CPA – Indicated that would change budget to a 1 cent increase, could still be introduced but would have to present an amendment.

Ed Dillio – Asked about Item #20, Change Order for Stagecoach Road.

Marc DeBlasio – Explained section of roadway treated with slurry seal, cracking was holding water and needed to cut out section to fix and repave.

Committeemember Donohue – Attempt to complete work in economic way, chose less expensive approach which did not work out and needed to be fixed.

4. RESOLUTION 126-16 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$1,652,068.96
5. RESOLUTION 127-16 – APPROVING PAYMENT FOR BILLS – BILL LIST B (Kelly Products) – On motion by Committeemember DeVico seconded by Mayor Clark and passed on roll call, the following resolution was adopted. ***Committeemember Donohue Abstain**
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$78.13
6. RESOLUTION 128-16 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 03/07/2016.
7. REPORTS: The following departments have submitted their reports for the months indicated: Municipal Clerk for the month of February.
8. ORDINANCE 1524-16 – ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, Ordinance No. 1524-16 passed first reading. Second reading, public hearing and consideration for adoption will be held on April 18, 2016 at 6:00 p.m.
WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Middle in the County of Cape May finds it advisable and necessary to increase its CY2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$633,222.51 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Middle, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY2016 budget year, the final appropriations of the Township of Middle shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$633,222.51 and that the CY2016 municipal budget for the Township of Middle be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

9. ORDINANCE 1525-16 - BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 1478-14 (WHICH PROVIDES FOR ROAD DRAINAGE AND IMPROVEMENTS) HERETOFORE FINALLY ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY, ON JULY 21, 2014, TO AMEND THE DESCRIPTION SET FORTH THEREIN – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, Ordinance No. 1525-16 passed first reading. Second reading, public hearing and consideration for adoption will be held on April 18, 2016 at 6:00 p.m.

SECTION 1. The bond ordinance of the Township of Middle, in the County of Cape May, State of New Jersey (the "Township"), heretofore finally adopted by the Township Committee on July 21, 2014, numbered 1478-14 and entitled, "BOND ORDINANCE PROVIDING FOR ROAD DRAINAGE AND IMPROVEMENTS IN AND BY THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$4,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,800,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF" (the "Original Ordinance"), which Original Ordinance is hereby amended such that Section 3(a) thereof is hereby amended to read as follows:

"SECTION 3. (a) The improvements hereby authorized and the purposes for the financing of which the bonds or notes are to be issued, include but are not limited to, the reconstruction and repaving of the Township's roadways, installation of curbs, sidewalks, handicap ramps and miscellaneous storm sewer and drainage improvements and various improvements to Robert "Ockie" Wisting Recreation Complex, including but not limited to, the construction or improvements of, as applicable, a band shell, nature trails, bathroom/comfort station (and associated utilities), a fishing pier and other recreational amenities for said complex and various additional park or recreational improvements, and, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto."

SECTION 2. The Capital Budget of the Township is hereby amended, as necessary, to conform with the provisions of this amendatory bond ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs (the "Director of the Division of Local Government Services"), will be on file in the office of the Clerk and will be available for public inspection.

SECTION 3. Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

SECTION 4. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

10. RESOLUTION 129-16 – ESTABLISHING A GREEN TEAM FOR SUSTAINABLE JERSEY PROGRAM – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee of the Township of Middle strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Middle wishes to build a model of government which benefits our residents now and far into the future with green community initiatives outlined in the Sustainable Jersey program, which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Township Committee wishes to establish a Green Team; and
WHEREAS, the Township Committee of the Township of Middle wants to begin the process of focusing on “Green” issues by starting with audits of municipality facilities and operations first; and

WHEREAS, the following actions will be priorities for the Green Team as the Township moves to do their share to lessen the environmental impact of its operations: energy conservation; smart growth principals; protection of natural resources; smart growth principals of development; and community education.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle that we do hereby establish a Green Team consisting of all the members of the Middle Township Environmental Commission.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Middle that the following persons are hereby appointed to the Green Team for 2016:

Vilma Pombo, Chairman
Rachel Shepherd
Jeffrey L. Schafer, CEM
Betsy Haskins
Larissa Smith
Josh Nemeth
Jim Amenhauser
Jimmy Collins, Alt #1
Dawn Stimmel, Sec.

11. RESOLUTION 130-16 – APPOINTMENTS – NEW HIRES – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Jacob Zeller	Public Safety	Special Class II Police Officer	\$10.50ph	03/14/2016
Joel Hatch	Public Safety	P/T Emergency Medical Technician	\$10.60ph	03/21/2016

12. RESOLUTION 131-16 – APPROVE TRANSIENT MERCHANT VENDOR LICENSE – JAMES R. BROWN DBA JIM’S MISTER SOFTEE OF CAPE MAY COUNTY, LLC – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, James R. Brown dba Jim’s Mister Softee of Cape May County, LLC has applied for a Vendor’s License to operate an ice cream truck in Middle Township,

WHEREAS, proper applications have been made to the Township of Middle, County of Cape May, State of New Jersey and the proper fees have been paid.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the vendor applicant is hereby licensed by the Township of Middle to operate an ice cream truck in Middle Township from March 21, 2016 through December 31, 2016.

13. RESOLUTION 132-16 – SUPPORTING APRIL 10TH AS “WEAR PURPLE DAY” IN RECOGNITION OF ALCOHOL AWARENESS MONTH – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, Alcohol is the most commonly used addictive substance in the United States; and

WHEREAS, One in every 12 adults suffers from alcohol abuse or dependence and more than half of all adults have a family history of alcoholism or problem drinking; and

WHEREAS, 100,000 persons die each year from alcohol-related causes (drunk driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides); and

WHEREAS, Teens who start drinking before the age of 14 are 7 times more likely to develop alcohol problems by the time they are 21 (14-7-21); and

WHEREAS, the month of April has been recognized as Alcohol Awareness Month by NCADD (National Council on Alcoholism and Drug Dependence), the founder and sponsor of Alcohol Awareness Month; and

WHEREAS, the color that NCADD uses is in the purple/violet family – a color that is similar to the amethyst. Here is the reasoning behind the amethyst color: AMETHYST is the most beautiful and valuable form of Quartz. The word ‘amethyst’ stems from a Greek word meaning without drunkenness,” for in ancient times it was believed that anyone carrying or wearing this stone could not become intoxicated.” Anyone who displays the amethyst color announces that they know someone whose life has been improved through alcoholism treatment; and

WHEREAS, that The New Jersey Association of County Alliance Coordinators has declared that Friday April 10th is “Wear Purple Day” in recognition of Alcohol Awareness Month and encourages all of the members, partners, contributors, and participants of the nearly 400 Municipal Alliance Committees throughout the State of New Jersey to join in wearing purple.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Middle hereby supports “Wear Purple Day” on April 10th in recognition of Alcohol Awareness Month.

14. RESOLUTION 133-16 – REDUCTION OF PERFORMANCE BOND – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

WHEREAS, \$26,738.10 is being held as a performance guarantee of COMTOM, LLC for Block 1, Lot 16, otherwise known as 445 Route 47 North; and

WHEREAS, the Engineer has conducted his inspection and determined that improvements having a value of \$5,937.12 have been completed; and
WHEREAS, it has been further recommended that the performance guarantee for the above stated project be reduced to \$20,800.98; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the surety bond be and is hereby reduced to \$20,800.98.

15. RESOLUTION 134-16 – RELEASE OF PERFORMANCE BOND – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, \$432,752.10, is being held as a performance guarantee for Delco, LLC, for site improvements at Block 1435.03, Lots 24.02, etc., otherwise known as Grande Shopping Center, Route 9 South, Rio Grande;
WHEREAS, the Township Engineer for the project has conducted his inspection and certified that all improvements have been completed; and
WHEREAS, the Land Use Administrator for the Township of Middle has recommended that the performance bond be released; and
WHEREAS, the Land Use Law of the State of New Jersey (NJS 40:55D-1 et. seq.) requires such a release upon recommendation by the Township Engineer; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the bond in the amount of \$432,752.10, is hereby released.
16. RESOLUTION 135-16 – SOCIAL AFFAIRS PERMIT – FWS FOUNDATION – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, the FWS Foundation has applied for approval to sell alcoholic beverages at an event to be held at Sand Barrens Golf Club, 1765 Route 9 North, Swainton, New Jersey 08210, on May 13, 2015 from 5:00pm until 11:00pm, and
WHEREAS, they have provided proper documentation to the Township of Middle,
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, in the Township of Middle, does hereby approve the Social Affairs Permit.

17. RESOLUTION 136-16 – DEPARTMENT CHANGE – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following department changes listed below are hereby acknowledged:

NAME	PREV. DEPT.	NEW DEPT.	TITLE	SALARY	EFF. DATE
Stacy Ann Watson	Public Safety	Municipal Court	Keyboarding Clerk 1	\$25,000.00	03/28/2016

18. RESOLUTION 137-16 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

NAME	DEPARTMENT	POSITION	EFFECTIVE
Matthew Knipple	Public Safety	P/T Emergency Medical Technician	02/16/2016
Steven Jackson	Public Works	Laborer 1	03/18/2016

19. RESOLUTION 138-16 – RELEASE OF TRUST ACCOUNTS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid, and
WHEREAS, the applicants are entitled to a refund of this money.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.
20. RESOLUTION 139-16 – APPROVE CHANGE ORDER NO. 2 – ROADWAY IMPROVEMENTS TO STAGECOACH ROAD PROJECT – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, the “Roadway Improvements to Stagecoach Road” project was awarded July 21, 2014 via Resolution No. 421-14 to South State, Inc..
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Change Order #2 for the project awarded to South State, Inc. be and is hereby approved in the amount of \$25,616.00.
BE IT FURTHER RESOLVED, that the attached Change Order #2 also serves a purpose to authorize a contractual time extension for this project and that the Township Committee of the Township of Middle hereby approves said contractual time extension.

21. RESOLUTION 140-16 – AUTHORIZING MAYOR TO EXECUTE AGREEMENT – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, are hereby authorized to sign the Agreement for Installation and Maintenance of Gaging Station with U.S. Geological Survey.
22. RESOLUTION 141-16 – APPROVE ECONOMIC DEVELOPMENT LOAN – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following Economic Development Loan in the amount indicated are hereby approved:

APPLICANT	AMOUNT
7 Mile Brewery, LLC	\$100,000.00

23. RESOLUTION 142-16 – RATIFY AGREEMENT – EMPLOYEE CARE (EAP/EMPLOYEE ASSISTANCE PROGRAM) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
BE IT RESOLVED by the Township Committee of the Township of Middle the governing body thereof, that the Agreement between Employee Care and the Township of Middle for the Employee Assistance Program shall for a term of two (2) years, with a one (1) year option to renew.
BE IT FURTHER RESOLVED that each annual agreement is for a total cost of \$3,800, to be certified annually, pending availability of funds.
FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

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Township Committee Meeting 03/21/2016

24. RESOLUTION 143-16 – TEMPORARY BUDGET AMENDMENT – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
- NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Temporary Budget, as established during Reorganization 2016 via Resolution 13-16 is hereby amended as outlined on the attached form.

Account Id	**CURRENT FUND APPROPRIATIONS	Description	2016 Temp Budget	Emergency Temp Budget		
6-01-20-100-100-100	ADMIN & EXEC	SALARIES AND WAGES	\$ 46,000.00	\$ 61,180.00		
6-01-20-100-100-200		OTHER EXPENSES	\$ 10,500.00	\$ 13,965.00		
6-01-20-100-101-200	PUBLIC AFFAIRS	OTHER EXPENSES	\$ -	\$ -		
6-01-20-105-105-100	HUMAN RESOURCES	SALARIES AND WAGES	\$ 18,900.00	\$ 25,137.00		
6-01-20-105-105-200		OTHER EXPENSES	\$ 2,493.75	\$ 3,316.69		
6-01-20-110-110-100	MAYOR AND COMMITTEE	SALARIES AND WAGES	\$ 13,781.25	\$ 18,329.06		
6-01-20-110-110-200		OTHER EXPENSES	\$ 1,653.75	\$ 2,199.49		
6-01-20-120-120-100	MUNICIPAL CLERK	SALARIES AND WAGES	\$ 34,000.00	\$ 45,220.00		
6-01-20-120-120-200		OTHER EXPENSES	\$ 10,657.50	\$ 14,174.48		
6-01-20-120-121-200	CODIFICATION	OTHER EXPENSES	\$ 2,257.50	\$ 4,700.00		
6-01-20-120-122-200	RECORDS MANAGEMENT	OTHER EXPENSES	\$ 262.50	\$ 349.13		
6-01-20-130-130-100	FINANCIAL ADMINISTRATION	SALARIES AND WAGES	\$ 41,000.00	\$ 54,530.00		
6-01-20-130-130-200		OTHER EXPENSES	\$ 14,437.50	\$ 19,201.88		
6-01-20-130-131-100	GRANTS ADMINISTRATION	SALARIES AND WAGES	\$ 11,418.75	\$ 15,186.94		
6-01-20-130-131-200		OTHER EXPENSES	\$ 6,825.00	\$ 11,000.00		
6-01-20-130-132-200	BOND REGISTRAR	OTHER EXPENSES	\$ -	\$ -		
6-01-20-132-132-100	INFORMATION TECHNOLOGY	SALARIES AND WAGES	\$ 12,862.50	\$ 17,107.13		
6-01-20-132-132-200		OTHER EXPENSES	\$ 3,780.00	\$ 5,027.40		
6-01-20-135-135-200	AUDIT SERVICES	OTHER EXPENSES	\$ 8,137.50	\$ 10,822.88		
6-01-20-145-145-100	COLLECTION OF TAXES	SALARIES AND WAGES	\$ 38,850.00	\$ 51,670.50		
6-01-20-145-145-200		OTHER EXPENSES	\$ 10,801.88	\$ 14,366.49		
6-01-20-150-150-100	ASSESSMENT OF TAXES	SALARIES AND WAGES	\$ 30,843.75	\$ 41,022.19		
6-01-20-150-150-200		OTHER EXPENSES	\$ 10,500.00	\$ 13,965.00		
6-01-20-155-155-200	LIQUIDATION OF TTLS	OTHER EXPENSES	\$ 5,000.00	\$ 6,650.00		
6-01-20-155-156-200	LEGAL SERVICES	OTHER EXPENSES	\$ 85,837.50	\$ 114,163.88		
6-01-20-165-165-200	ENGINEERING SERVICES	OTHER EXPENSES	\$ 18,375.00	\$ 40,000.00		
6-01-21-180-180-100	SMART GROWTH	OTHER EXPENSES	\$ 6,562.50	\$ 8,728.13		
6-01-21-180-180-200	PLANNING BOARD	OTHER EXPENSES	\$ -	\$ -		
6-01-21-185-185-100	ZONING BOARD	SALARIES AND WAGES	\$ 24,675.00	\$ 32,817.75		
6-01-21-185-185-200		OTHER EXPENSES	\$ 9,975.00	\$ 15,000.00		
6-01-22-195-195-100	CODE ENFORCEMENT	SALARIES AND WAGES	\$ 8,925.00	\$ 11,870.25		
6-01-22-195-196-100	CONSTRUCTION CODE	SALARIES AND WAGES	\$ 32,025.00	\$ 42,593.25		
6-01-22-195-196-200		OTHER EXPENSES	\$ 3,832.50	\$ 5,097.23		
6-01-22-195-198-200	DEMOLITION OF SUBSTANDARD BLDG	OTHER EXPENSES	\$ 1,312.50	\$ 4,000.00		
6-01-23-210-211-400	OTHER INSURANCE PREMIUMS	OTHER EXPENSES	\$ 50,006.25	\$ 66,508.31		
6-01-23-215-215-400	WORKERS COMP. INSURANCE	OTHER EXPENSES	\$ 150,018.75	\$ 199,524.94		
6-01-23-220-220-400	GROUP INSURANCE PLAN FOR EMP	OTHER EXPENSES	\$ 913,237.50	\$ 1,250,000.00		
6-01-23-221-221-411	HEALTH CARE WAIVER	OTHER EXPENSES	\$ 14,700.00	\$ 14,700.00		
6-01-23-225-225-411	UNEMPLOYMENT COMPENSATION	OTHER EXPENSES	\$ 11,812.50	\$ -		
6-01-23-310-310-200	PUBLIC BUILDINGS AND GROUNDS	OTHER EXPENSES	\$ 25,200.00	\$ 50,000.00		
6-01-25-240-240-100	POLICE	SALARIES AND WAGES	\$ 1,250,000.00	\$ 1,662,500.00		
6-01-25-240-240-200		OTHER EXPENSES	\$ 93,817.50	\$ 124,777.28		
6-01-25-250-250-100	COMMUNICATIONS	SALARIES AND WAGES	\$ 125,000.00	\$ 166,250.00		
6-01-25-250-250-200		OTHER EXPENSES	\$ 1,837.50	\$ 2,443.88		
6-01-25-252-252-100	EMERGENCY MANAGEMENT SERVICES	SALARIES AND WAGES	\$ 1,233.75	\$ 1,640.89		
6-01-25-252-252-200		OTHER EXPENSES	\$ 262.50	\$ 349.13		
6-01-25-262-262-100	EMERGENCY MEDICAL SERVICES	SALARIES AND WAGES	\$ 112,000.00	\$ 148,960.00		
6-01-25-262-262-200		OTHER EXPENSES	\$ 10,762.50	\$ 14,314.13		
6-01-25-262-263-200	CONTRIBUT - 1ST AID SQUAD	OTHER EXPENSES	\$ 18,375.00	\$ 24,438.75		
6-01-25-265-265-200	FIRE PROTECTION	OTHER EXPENSES	\$ 1,312.50	\$ 1,745.63		
6-01-25-275-275-100	PROSECUTOR	OTHER EXPENSES	\$ 8,925.00	\$ 11,870.25		
6-01-26-290-291-100	PUBLIC WORKS	SALARIES AND WAGES	\$ 224,043.75	\$ 297,978.19		
6-01-26-290-291-200		OTHER EXPENSES	\$ 32,812.50	\$ 65,000.00		
6-01-26-295-295-299	SNOW REMOVAL	OTHER EXPENSES	\$ 25,000.00	\$ 25,000.00		
6-01-26-300-301-200	SHADE TREE COMMISSION	OTHER EXPENSES	\$ 196.88	\$ 261.84		
6-01-26-305-306-373	CONTRACTUAL WASTE SERVICES	GARBAGE & TRASH REMOVAL	\$ 87,517.50	\$ 116,398.28		
6-01-26-305-308-373		RECYCLING	\$ 87,675.00	\$ 116,607.75		
6-01-26-315-315-200	MOTOR POOL	OTHER EXPENSES	\$ 60,000.00	\$ 79,800.00		
6-01-27-330-330-100	BOARD OF HEALTH	SALARIES AND WAGES	\$ 223.13	\$ 296.76		
6-01-27-330-330-200		OTHER EXPENSES	\$ 131.25	\$ 174.56		
6-01-27-340-340-100	ANIMAL CONTROL	SALARIES AND WAGES	\$ 15,277.50	\$ 20,319.08		
6-01-27-340-340-200		OTHER EXPENSES	\$ 2,625.00	\$ 3,491.25		
6-01-27-340-340-300	ANIMAL SHELTER CONTRACT	OTHER EXPENSES	\$ 18,663.75	\$ 24,822.79		
6-01-28-370-370-100	RECREATION	SALARIES AND WAGES	\$ 59,062.50	\$ 78,553.13		
6-01-28-370-370-200		OTHER EXPENSES	\$ 11,025.00	\$ 16,500.00		
6-01-28-370-371-100	SENIOR CENTER	SALARIES AND WAGES	\$ 17,325.00	\$ 23,042.25		
6-01-28-370-371-200		OTHER EXPENSES	\$ 5,250.00	\$ 6,982.50		
6-01-30-415-415-100	TERMINAL LEAVE SALARY & WAGE	SALARIES AND WAGES	\$ 26,250.00	\$ 34,912.50		
6-01-31-430-430-475	UTILITIES	ELECTRICITY COSTS	\$ 99,750.00	\$ 134,500.00		
6-01-31-435-435-475	UTILITIES	STREET LIGHTING COSTS	\$ 26.25	\$ 34.91		
6-01-31-436-436-299	UTILITIES	POSTAGE	\$ 2,100.00	\$ 2,793.00		
6-01-31-440-440-475	UTILITIES	TELEPHONE COSTS	\$ 23,100.00	\$ 30,723.00		
6-01-31-445-445-475	UTILITIES	WATER	\$ 3,675.00	\$ 4,887.75		
6-01-31-446-446-475	UTILITIES	NATURAL GAS COSTS	\$ 11,812.50	\$ 17,500.00		
6-01-31-447-447-475	UTILITIES	FUEL OIL COSTS	\$ 262.50	\$ 349.13		
6-01-31-450-450-475	UTILITIES	INTERNET	\$ 5,250.00	\$ 6,982.50		
6-01-31-460-460-475	UTILITIES	GASOLINE COSTS	\$ 73,500.00	\$ 73,500.00		
6-01-32-465-465-373	CONTRACTUAL	SANITARY LANDFILL	\$ 110,000.00	\$ 146,300.00		
6-01-36-471-471-451	STATUTORY EXPENDITURES	PERS	\$ 93,118.73	\$ 123,847.90		
6-01-36-471-471-453	STATUTORY EXPENDITURES	SOCIAL SECURITY	\$ 166,687.50	\$ 221,694.38		
6-01-36-471-471-455	STATUTORY EXPENDITURES	PFRS	\$ 224,636.48	\$ 298,766.51		
6-01-36-471-471-457	STATUTORY EXPENDITURES	DCRP	\$ 2,625.00	\$ 3,491.25		
6-01-42-101-101-100	INTER-LOCAL AGREEMENTS	CMC TECH SCHOOL (SRO)	\$ 19,425.00	\$ 25,835.25		
6-01-42-101-101-411	INTER-LOCAL AGREEMENTS	JIF FIRE DIST #2	\$ -	\$ -		
6-01-43-490-490-100	MUNICIPAL COURTS	SALARIES AND WAGES	\$ 45,000.00	\$ 59,850.00		
6-01-43-490-490-200		OTHER EXPENSES	\$ 6,247.50	\$ 8,309.18		
6-01-43-495-495-100	PUBLIC DEFENDER	OTHER EXPENSES	\$ 4,593.75	\$ 6,109.69		
		TOTAL CURRENT FUND TEMP BUDGET	\$ 4,879,873.33	\$ 6,539,030.17	Total Approp 2015 PATF Cont Debt Service 2015 Cap Imp Balance 35.00%	20,364,731.82 500.00 1,680,832.50 18,683,399.32 6,539,189.76
SEWER UTILITY TEMPORARY BUDGET			2016 TEMPORARY			
Account Id	SEWER UTILITY FUND APPROPRIATIONS	Description	2016 Temp Budget	Emergency Temp Budget		
6-07-00-000-000-000		**SEWER OPERATING FUND APPROP				
6-07-36-471-471-000		**STATUTORY EXPENDITURES				
6-07-36-471-471-451		PERS	\$ 3,937.50	\$ 5,236.88		
6-07-36-471-471-453		SOCIAL SECURITY	\$ 3,937.50	\$ 5,236.88		
6-07-55-00-000-000		***OPERATING EXPENSES***	\$ -	\$ -		
6-07-55-400-400-000		***UTILITIES***	\$ -	\$ -		
6-07-55-430-430-475		ELECTRICITY	\$ 3,250.00	\$ 4,322.50		
6-07-55-440-440-475		TELEPHONES	\$ 350.00	\$ 465.00		
6-07-55-501-501-100		**SALARIES & WAGES	\$ 51,450.00	\$ 68,428.50		
6-07-55-502-502-200		**OTHER EXPENSES	\$ 54,337.50	\$ 72,268.88		
6-07-55-502-503-310		**UTILITY INSURANCE	\$ 42,000.00	\$ 55,860.00		
6-07-55-502-504-351		CMCMUA USER CHARGE	\$ 525,000.00	\$ 698,250.00		
6-07-55-510-510-000		**CAPITAL IMPROVEMENTS	\$ -	\$ -		
6-07-55-511-511-000		**CAPITAL IMPROVEMENT FUND	\$ 100,000.00	\$ 133,000.00		
		TOTAL SEWER UTILITY TEMP BUDGET	\$ 784,262.50	\$ 1,043,069.13	Total Approp 2015 Debt Service 2015 Cap Imp Balance 35.00%	4,432,000.00 1,442,000.00 2,990,000.00 1,046,500.00

25. RESOLUTION 144-16 - TO AFFIRM THE TOWNSHIP OF MIDDLE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
- WHEREAS, it is the policy of the Township of Middle to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and
- WHEREAS, the governing body of the Township of Middle has determined that certain procedures need to be established to accomplish this policy.
- NOW, THEREFORE BE IT ADOPTED by the Township Committee that:
- Section 1: No official, employee, appointee or volunteer of the Township of Middle by whatever title known, or any entity that is in any way a part of the Township of Middle shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Middle's business or using the facilities or property of the Township of Middle.
- Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Middle to provide services that otherwise could be performed by the Township of Middle.
- Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.
- Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.
- Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.
- Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Middle as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.
- Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.
- Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Middle. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Middle's web site.
- Section 9: This resolution shall take effect immediately.
- Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Middle in order for the public to be made aware of this policy and the Township of Middle's commitment to the implementation and enforcement of this policy.

Committeemember Donohue – Asked if this is a JIF Requirement.

Connie Mahon – A requirement of the best practices from the MEL, additional requirements include the managerial training and training of Governing Body members.

Committeemember Donohue – Asked if Township is required to train these individuals (volunteers, shared services participants), including other municipalities that we have shared services with.

Connie Mahon – Township would be responsible for volunteers. Other municipalities which we have Shared Services with are within Cape May County also members of the JIF/MEL.

26. RESOLUTION 145-16 – INTRODUCTION OF BUDGET BY TITLE ONLY – On motion by Committeemember DeVico seconded by Mayor Clark and passed on roll call, the following resolution was adopted.
- WHEREAS, N.J.S. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget has been made available for public inspection and been made available to each person upon request.
- WHEREAS, these conditions have been met;
- NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

John Marscella – Commended everyone involved with budget process.

Stan Doniger – Spoke of water issue n Flynn. What is Township's tole to protect our water supply?

Committeemember Donohue – County Health Department, well water and water utilities. Spoke of mix of water utilities and well water for residents in Township.

Connie Mahon – Spoke of state requirement for yearly water testing for water utilities.

Melanie Collins – Asked Mayor Clark why there was not a raise on taxes, based on his previous comments.

Mayor Clark – Not raising taxes this year. Opinion of auditors and review, keeping zero increase, believes Township has a good budget for this year.

Dan Lockwood – Asked about status of fee schedule change for Recreation Department.

Mayor Clark – Committee still reviewing and working on concerns. No increases for this year.

Dan Lockwood – Asked if debris in Avalon Mano had been cleared.

Committeemember DeVico – Nothing has been done. Homeowners have been contacted, based on cost factor to pick up another load, Public Works is going back out one more time after homeowners are notified..

Committeemember Donohue —

-Ockie Wisting Disk Golf Ribbon Cutting. Recognized all that helped cleaned up the site and continue to be involve in work there.

-Bids received for Ockie Wisting improvements

-Working on Cape Express Agreement – iron out a few last issues between the Township and the State.

-Veteran's Breakfast at American Legion last Saturday – great people attended with some great stories. Committee is committed to helping veterans.

-Budget discussion, much work and fine tuning to do before adoption. Fifth year with zero tax increase.

-Congratulations to Stacy Watson – employee moving from Police Records to Municipal Court.

-Recognized efforts of Economic Development Loan to 7 Mile Brewery for \$100,000 – spoke of qualifications and requirements. Fund set up in early 2000s, has helped a lot of businesses in the town and locating more businesses in the township. Good investment for the community. Welcomed 7 Mile Brewery.

Committeemember DeVico —

-Has worked hard with Mike, Fred and John on budget and who worked hard on bring him up to speed on budget process.

-Attended Veteran's breakfast and had some good conversations with veterans.

-Working on field issues at recreation center.

-Ockie Wisting Disk Golf – great idea and great plans

Connie Mahon – AC Electric tree pruning within next two to three months in the area of Goshen Landing, Williams Street, Goshen-Swainton Road, Bucks Avenue, Goshen Road, Woodland Road. Asplundh Tree Expert Company to perform tree pruning. Residents will be notified before work begins

Marc DeBlasio, Engineer Report –

**REMINGTON
& VERNICK
ENGINEERS**

Professional Excellence Since 1901

SENIOR PRINCIPALS

Edward H. Remington, Jr., P.E., F.ASCE
Richard D. Vernick, Jr., P.E., F.ASCE
Edward J. Manning, P.E., F.ASCE
Steven E. Davis, Jr., P.E.
Edward C. Winters, Jr., P.E.

PRINCIPALS

John Woodworth, P.E., F.ASCE
John J. Remington, P.E., F.ASCE
Alan E. Remington, Jr., P.E., F.ASCE
Robert J. Manning, P.E., F.ASCE
Bryan J. Manning, P.E., F.ASCE
Bryan J. Manning, P.E., F.ASCE

SENIOR ASSOCIATES

Gregory J. Manning, Jr., P.E.
Robert J. Manning, Jr., P.E.
Robert J. Manning, Jr., P.E.
Robert J. Manning, Jr., P.E.
Robert J. Manning, Jr., P.E.
Robert J. Manning, Jr., P.E.

**ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP**

March 21, 2016

Prepared For:
TOWNSHIP COMMITTEE

Prepared By:
MARC DELBAND, P.E., P.E., C.M.E.
Township Engineer

PLEASE REFER TO THE NOTED OFFICE

Remington & Vernick Engineers
600 Main Highway, Suite 200
P.O. Box 1000
Trenton, NJ 08646

**Remington, Vernick
& Winters Engineers**
600 Main Highway, Suite 200
P.O. Box 1000
Trenton, NJ 08646

**Remington, Vernick
& Manning Engineers**
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Ridge Road Drainage and Baseway Improvements

- The project is complete; however, top course asphalt will be remediated in the Spring.
- Driveway aprons and shoulder restoration is ongoing.

USDA Rural Development Sanitary Sewer Application – Grassy Sound

- All regulatory permits have been obtained with the exception of an N.J.D.O.T. Highway Occupancy Permit.
- Project plans and specifications are completed pending the issuance of the N.J.D.O.T. Permit and our March meeting with Grassy Sound Civic Association.

Robert Ocker Wiesing Recreation Complex

- The bid opening occurred on March 16, 2016.
- The apparent low bidder was MJJ Construction in the amount of \$1,068,800.00 for the Base Bid.

Avalon Manor Fishing Pier

- The NJDEP Waterfront Development Permit has been obtained and the U.S. Army Corps of Engineers and NJDEP Tidalways Permits are still pending.

GENERAL ENGINEERING PROJECTS

Pierces Point Drainage Study

- The survey and base map are complete and we are currently evaluating the existing grades for possible solutions.
- The report has been completed and submitted.

GRANT APPLICATIONS

FY2016 NJDOT Local Aid Program

- The State has sent out letters announcing the 2016 State Aid Program. Grants are available for the following categories:
 - o Municipal Aid, Transit Village, Bikeways & Safe Streets to Transit
- The Township submitted an application for the repaving of Diamond Road from N.J. State Highway Route 9 to Brighton Road on October 6, 2015.

CAPITAL IMPROVEMENTS

FY 2013 NJDOT Bike Path – Phase 4 – Contract No. 2

- The bid opening occurred on September 10, 2015.
- The apparent low bidder is Kline Construction Company, Inc. in the amount of \$101,255.00.
- The Contractor is delayed until July 1, 2016 due to a timing restriction imposed by the NJDEP.

FY 2014 NJDOT Bike Path Phase 5

- The bid opening occurred on September 10, 2015.
- The apparent low bidder is Kline Construction Company, Inc. in the amount of \$275,800.00.
- The Contractor is delayed until July 1, 2016 due to a timing restriction imposed by the NJDEP.

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Township Committee Meeting 03/21/2016

Frank Corrado – 7 Mile Brewery – Economic Development Load closes on Thursday

Mayor Clark –

- Congratulated Stacy on moving to the Courts*
- Congrats to Brewery and thanked Anne for her help*
- Ribbon cutting at Ockie Wisting – Disk Golf is Par 3 and challenging*
- Sunshine Dentist – 53 patients helped – commended Dr. Thomas and his staff*
- Veterans breakfast – thanked Ed, Marueeen and rest of group for all they do for the veterans*

Kimberly D. Krauss, Township Clerk

Motion to adjourn meeting – 6:45pm

1st: Committeemember Donohue 2nd: Committeemember DeVico

Pass on Roll Call: Committeemember DeVico, Committeemember Donohue, Mayor Clark