

Cape May Court House, NJ
March 7, 2016
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Business Administrator Constance Mahon, Municipal Solicitor Frank Corrado, and Township Engineer Marc DeBlasio. ***Deputy Township Clerk Suzanne Stocker was absent***

1. PRESENTATION BY MAYOR – MARCH EMPLOYEE OF THE MONTH – STEVE MILLS
2. PRESENTATION BY MAYOR – MIDDLE MATTERS
The following individuals received a “Middle Matters Award:”
Susan Blood, Joe Giannattasio, Rosie Jefferson, Carol Struett
3. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)

John Larcella – Regarding item #13, asked when the sale will take place and for clarification.

Connie Mahon – Explained Township liens and having to wait until after the foreclosure group is finalized to move forward. The Township will be mapping out all Township parcels to sell at public auction, which would sell land back to the public and put monies back into the public pockets.

J. Larcella – can we assign Township liens?

Frank Corrado- explained in-rem foreclosure procedures and how it is usually not residential properties.

Committeemember Donohue – explained that the Township tried to “triage” these properties and put the most attractive properties in the first foreclosure group so that the Township could move quickly.

Stan Donager asked if for agenda items #7 & 8 whether the person is related to Committeeman DeVico.

Committeeman DeVico indicated it is his cousin and will be abstaining on the vote.

S. Donager – commends Committeeman DeVico on his openness. He has spoken with Chief Leusner and understands the credentials of the new hire and is satisfied with the Chiefs recommendation.

Committeeman Donohue – feels they hired the best person for the job. Being a family member shouldn’t help you, and on the same note shouldn’t penalize you. This is a modification to an existing position, not a new position.

Chief Leusner indicated that this is an already existing position, and at the end of the agenda the public will see the retirement of Mr. Bongiovanni. This is the same position, just modified.

Ed Dillio – asked where item #21 is located.

Committee – in Atlantic City at the rescue mission.

4. RESOLUTION 105-16 THROUGH 106-16 – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) (ITEMS A THROUGH B) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
(A) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$2,761,857.02
(B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$2,916.66
5. RESOLUTION 107-16 – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Work Session Meeting 2/17/2016, Regular Meeting 2/17/2016, and Closed Session 2/17/2016.

6. REPORTS: The following departments have submitted their reports for the months indicated: Sewer Billing for the month of March, Tax Collector for the month of March, Construction for the month of March, Zoning for the month of March
7. ORDINANCE 1521-16 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE – Following second reading, hearing, and consideration for adoption, Ordinance 1521-16 was adopted on motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
- BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:
- SECTION 1. The positions listed in the attached schedule are hereby created.
- SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.
- SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.
- SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%
15 years or more	6%
20 years or more	8%
25 years or more	10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2016 immediately upon final passage and publication according to law.

TITLE	MINIMUM	MAXIMUM
Account Clerk	\$ 22,000.00	\$ 40,000.00
Account Clerk P/T	\$ 8.38	to \$18.00 p/h
Accounting Assistant	\$ 22,000.00	\$ 45,000.00
Acting Recreation Director	\$ 1.00	\$ 3,000.00
Acting Construction Official / Director of Inspections	\$ 1.00	\$ 10,000.00
Administrative Clerk	\$ 22,000.00	\$ 36,000.00
Administrative Director of Public Works	\$ 40,000.00	\$ 60,000.00
Administrative Secretary	\$ 22,000.00	\$ 47,000.00
Alt. Deputy Registrar	\$ 9.00	to 15.00 p/h
Alt. Deputy Registrar	\$ 1.00	\$ 5,000.00
Animal Control Officer	\$ 22,000.00	\$ 55,000.00
Animal Cruelty Investigator		\$ 1.00
Assessing Clerk	\$ 22,000.00	\$ 33,000.00
Asst. Animal Control Officer		\$ 1.00
Asst. Maintenance Supervisor	\$ 22,000.00	\$ 55,000.00
Asst. Municipal Tax Collector	\$ 22,000.00	\$ 39,000.00
Asst. Public Works Superintendent	\$ 22,000.00	\$ 65,000.00
Asst. Recreation Supervisor	\$ 22,000.00	\$ 30,000.00
Asst. Supervising Mechanic	\$ 30,000.00	\$ 45,000.00
Asst. Supervisor Public Works	\$ 22,000.00	\$ 60,000.00
Asst. Zoning Officer	\$ 22,000.00	\$ 35,000.00
Baseball Commission	\$ -	\$ 15,000.00
Building Director	\$ 5,000.00	\$ 30,000.00
Building Inspector F/T	\$ 22,000.00	\$ 40,000.00
Building Inspector P/T	\$ 3,000.00	\$ 10,000.00
Building Service Worker	\$ 22,000.00	\$ 30,000.00
Building Service Worker P/T	\$ 8.38	to 13.00 p/h
Building Sub-code Official	\$ 8.38	21.00 p/h

Business/Municipal Administrator	\$	1.00	\$	125,000.00
Carpenter	\$	22,000.00	\$	42,000.00
Carpenter Helper	\$	22,000.00	\$	34,000.00
Carpenter Helper / Truck Driver-Laborer	\$	22,000.00	\$	30,000.00
Certified Public Works Manager	\$	45,000.00	\$	60,000.00
Chief Emergency Medical Technician	\$	22,000.00	\$	60,000.00
Chief Financial Officer	\$	23,000.00	\$	80,000.00
Clean Communities Supervisor	\$	9.00	to \$12.00 p/h	
Clerk 1	\$	22,000.00	\$	30,000.00
Clerk 1 P/T	\$	1.00	to \$20.00 ph	
Clerk 2 P/T	\$	1.00	to \$20.00 ph	
Clerk 2 P/T	\$	22,000.00	\$	40,000.00
Code Enforcement Officer	\$	22,000.00	\$	37,000.00
Code Enforcement Officer P/T	\$	1.00	\$	11,000.00
Code Enforcement Officer Trainee	\$	22,000.00	\$	30,000.00
Code Enforcement Officer Trainee P/T	\$	12.00	to \$20.00 ph	
Compliance Plan Stipend	\$	10,000.00	\$	15,000.00
Computer Service Tech.	\$	-	\$	50,000.00
Computer Service Tech. P/T/	\$	15.00	to \$30.00p/h	
Conflict Attorney	\$	1.00	\$	2,500.00
Construction Official	\$	22,000.00	\$	70,000.00
Construction Official P/T	\$	1.00	to \$25.00 ph	
Construction Official /Director of Inspections	\$	1.00	\$	10,000.00
Coordinator of Computer Services	\$	1,000.00	\$	7,500.00
Coordinator of Federal and State Aid	\$	10,000.00	\$	40,000.00
Coordinator of Telephone Services	\$	1.00	\$	3,000.00
Coordinator of the Disposition of Public Assets	\$	1.00	\$	2,000.00
Court Clerk	\$	22,000.00	\$	25,000.00
Crew Leader	\$	22,000.00	\$	35,000.00
Crossing Guard	\$	1.00	\$	20,000.00
Deputy Business Administrator	\$	1.00	\$	100,000.00
Deputy Chief Financial Officer	\$	22,000.00	\$	65,000.00
Deputy Chief Emergency Medical Technician	\$	22,000.00	\$	50,000.00
Deputy Municipal Court Admin.	\$	22,000.00	\$	45,000.00
Deputy Registrar of Vital Statistics	\$	8.38	to 15.00 p/h	
Deputy Registrar of Vital Statistics	\$	1.00	\$	40,000.00
Deputy Sewer Billing Administrator	\$	1.00	\$	10,000.00
Deputy Tax Assessor	\$	22,000.00	\$	55,000.00
Deputy Tax Collector	\$	22,000.00	\$	38,000.00
Deputy Township Clerk	\$	22,000.00	\$	40,000.00
Director Community Development Program	\$	-	\$	1.00
Director of Grants and Economic Loans	\$	4,000.00	\$	6,000.00
Docket Clerk - Typing	\$	22,000.00	\$	37,000.00
Econ Devel/Paralegal/Rent Cont Off	\$	35,000.00	\$	52,000.00
Electrical Subcode Official	\$	10,000.00	\$	32,000.00
Electrical Subcode Official P/T	\$	10,000.00	\$	32,000.00
Electronic Repair Supervisor	\$	20.00	to 22.00 ph	
Emergency Med. Tech. P/T	\$	8.38	to 15.50 p/h	
Emergency Medical Technician	\$	22,000.00	\$	55,000.00
Employee Benefits Clerk	\$	22,000.00	\$	35,000.00
EMS Billing Administrator	\$	1.00	\$	3,000.00
Equipment Operator	\$	22,000.00	\$	44,000.00
Fire Inspector	\$	22,000.00	\$	35,000.00
Fire Inspector P/T	\$	10.00	to 20.00 p/h	
Fire Official	\$	38,000.00	\$	48,000.00
Fire Prevention Specialist P/T	\$	8.38	to \$20.00 p/h	
Fire Protection Inspector	\$	1.00	17.00 p/h	
Fire Subcode Inspector - Shared Service	\$	1.00	\$	5,500.00
Fire Subcode Official P/T	\$	5,000.00	\$	16,000.00
Food Service Worker P/T	\$	8.38	to 15.00 p/h	
Fund Commissioner			\$	1.00
Hearing Officer	\$	1.00	\$	5,000.00
Judge of Municipal Court	\$	24,000.00	\$	50,000.00
Judge of Shared Municipal Court	\$	7,000.00	\$	15,000.00
Junior Counselors Summer Camp	\$	8.38	to 15.00 p/h	
Keyboarding Clerk 1	\$	22,000.00	\$	80,000.00
Keyboarding Clerk 1 / Bilingual	\$	22,000.00	\$	80,000.00

Keyboarding Clerk 1 P/T	\$	8.38	\$	20.00
Keyboarding Clerk 2	\$	22,000.00	\$	70,000.00
Laborer 1	\$	22,000.00	\$	35,000.00
Laborer 1 P/T	\$	8.38	to 12.00 p/h	
Laborer 2	\$	22,000.00	\$	35,000.00
Laborer 3	\$	22,000.00	\$	38,000.00
Laborer Clean Communities P/T	\$	8.38	to 12.50ph	
Laborer Grass Crew P/T	\$	8.38	\$	12.50
Land Use Administrator	\$	35,000.00	\$	52,000.00
Maintenance Supervisor & Project Manager	\$	25,000.00	\$	60,000.00
Maintenance Worker 1 Grounds	\$	9.00	to \$12.00 p/h	
Manager of Parks and Grounds	\$	22,000.00	\$	50,000.00
Mechanic	\$	22,000.00	\$	35,000.00
Mechanic Trainee	\$	22,000.00	\$	34,000.00
Mechanics Helper	\$	22,000.00	\$	32,000.00
Memory Lane Coordinator	\$	1.00	\$	1,500.00
Motor Broom Driver	\$	25,000.00	\$	32,000.00
Municipal Court Admin.	\$	23,000.00	\$	63,000.00
Municipal Court Admin. Shared Services	\$	1.00	\$	7,500.00
Municipal Emergency Management Coordinator	\$	1.00	\$	10,000.00
Municipal Engineer	\$	1.00	\$	85,000.00
Municipal Prosecutor	\$	10,000.00	\$	35,000.00
Municipal Recycling Coordinator			\$	1.00
Payroll Clerk	\$	22,000.00	\$	45,000.00
Payroll Clerk Stipend	\$	1.00	\$	7,000.00
Payroll Supervisor	\$	22,000.00	\$	45,000.00
Personnel Clerk	\$	22,000.00	\$	23,000.00
Personnel Officer	\$	29,000.00	\$	60,000.00
Plumbing Subcode Official P/T	\$	4,000.00	\$	28,000.00
Police Captain	\$	60,000.00	\$	140,000.00
Police Chief	\$	65,000.00	\$	145,000.00
Police Lieutenant	\$	50,000.00	\$	125,000.00
Police Officer	\$	25,000.00	\$	110,000.00
Police Officer / Detective	\$	30,000.00	\$	59,000.00
Police Officer Detective Stipend			\$	750.00
Police Sergeant	\$	40,000.00	\$	115,000.00
Police Sergeant/Detective Stipend			\$	750.00
Principal Account Clerk - Typing	\$	22,000.00	\$	22,000.00
Principal Assessing Clerk	\$	22,000.00	\$	40,000.00
Principal Clerk Typist	\$	22,000.00	\$	40,000.00
Principal Personnel Clerk	\$	22,000.00	\$	40,000.00
Principal Technical Aide Public Works	\$	22,000.00	\$	35,000.00
Project Manager	\$	45,000.00	\$	60,000.00
PS Telecommunications Oper.Trainee P/T	\$	8.38	to 15.00 p/h	
PS Telecommunications Operator	\$	22,000.00	\$	60,000.00
PS Telecommunications Operator, P/T	\$	8.38	to 15.00 p/h	
PS Telecommunications Operator,Trainee	\$	22,000.00	\$	40,000.00
Public Defender	\$	7,500.00	\$	20,000.00
Public Information Officer	\$	1.00	\$	5,000.00
Public Works Repairer	\$	22,000.00	\$	45,000.00
Public Works Superintendent	\$	28,000.00	\$	68,000.00
Pumping Station Operator/Sewer Repairer	\$	22,000.00	\$	45,000.00
Qualified Purchasing Agent	\$	1.00	\$	5,000.00
Real Estate Officer			\$	1.00
Reassessment Stipend - Deputy Tax Assessor	\$	-	\$	12,500.00
Reassessment Stipend - Tax Assessor	\$	-	\$	27,500.00
Receptionist	\$	8.38	to 10.00 p/h	
Records Support Technician 1	\$	12.00	to 16.00 p/h	
Recreation Aide	\$	22,000.00	\$	33,000.00
Recreation Aide P/T	\$	8.38	to 15.00 p/h	
Recreation Attendant	\$	22,000.00	\$	33,000.00
Recreation Attendant / Senior Center P/T	\$	8.38	to \$18.00ph	
Recreation Director	\$	35,000.00	\$	63,000.00
Recreation Leader	\$	22,000.00	\$	45,000.00

Recreation Leader / Sports	\$	22,000.00	\$	42,000.00
Recreation Leader P/T	\$	7,000.00	\$	10,000.00
Recreation Program Administrator	\$	22,000.00	\$	63,000.00
Recreation Program Coordinator	\$	22,000.00	\$	50,000.00
Recreation Program Specialist	\$	22,000.00	\$	38,000.00
Recreation Superintendent	\$	35,000.00	\$	50,000.00
Recreation Supervisor	\$	22,000.00	\$	50,000.00
Recycling Program Aide- P/T	\$9.00p/h		\$12.00 p/h	
Registrar of Vital Statistics	\$	1.00	\$	47,000.00
Rent Control Board Attorney	\$	1.00	\$	2,500.00
Seasonal Employee - Laborer (CDL Required)	\$	1.00	\$	14.00
Secretary Animal Welfare Advisory Board	\$	1.00	\$	2,000.00
Secretary Board of Health	\$	1.00	\$	2,000.00
Secretary Cable TV Advisory Bd.	\$	1.00	\$	2,000.00
Secretary Council on the Arts	\$	1.00	\$	2,000.00
Secretary Economic Dev. Council	\$	1.00	\$	2,000.00
Secretary Emergency Management	\$	1.00	\$	2,000.00
Secretary Environmental Comm.	\$	1.00	\$	2,000.00
Secretary Ethics Board	\$	1.00	\$	2,000.00
Secretary Planning Board	\$	1.00	\$	2,700.00
Secretary Recreation Council	\$	1.00	\$	2,000.00
Secretary Rent Leveling Board	\$	1.00	\$	2,000.00
Secretary Safety Committee	\$	1.00	\$	2,000.00
Secretary Shade Tree Comm.	\$	1.00	\$	2,000.00
Secretary Sr. Citizen Advisory Board	\$	1.00	\$	2,000.00
Secretary Traffic Comm.	\$	1.00	\$	2,000.00
Secretary Zoning Bd of Adj.	\$	1.00	\$	2,700.00
Senior Assessing Clerk	\$	22,000.00	\$	26,000.00
Senior Building Service Worker	\$	22,000.00	\$	25,000.00
Senior Citizen Activities Coordinator	\$	1.00	\$	37,000.00
Senior Citizen Lifeline Coordinator	\$	1.00	\$	2,000.00
Senior Citizen Program Aide	\$	-	to \$15.00 ph	
Senior Clerk	\$	22,000.00	\$	21,000.00
Senior Computer Operator	\$	22,000.00	\$	46,000.00
Senior Emergency Med. Tech.	\$	22,000.00	\$	50,000.00
Senior Mechanic	\$	22,000.00	\$	52,000.00
Senior Payroll Clerk	\$	22,000.00	\$	36,000.00
Senior Personnel Clerk	\$	22,000.00	\$	38,000.00
Senior Tax Clerk	\$	22,000.00	\$	35,000.00
Sewer Administrator	\$	-	\$	1.00
Sewer Administrator P/T	\$	1.00	to 30.00ph	
Sewer Billing Administrator	\$	1.00	\$	15,000.00
Sewer Equipment Operator	\$	22,000.00	\$	63,000.00
Sewer Equipment Operator P/T	\$	10.00	\$	30.00
Sewer License Operator Stipend	\$	6,000.00	\$	12,000.00
Sewer Maintenance Superintendent	\$	30,000.00	\$	70,000.00
Sewer Repairer 1	\$	22,000.00	\$	45,000.00
Sewer Repairer 2	\$	22,000.00	\$	60,000.00
Shared Court Clerk Typist	\$	2,000.00	\$	5,000.00
Shared Court Deputy Municipal Court Admin.	\$	2,000.00	\$	5,000.00
Shared Court Municipal Court Administrator	\$	5,000.00	\$	10,000.00
Shared Court Municipal Prosecutor	\$	4,000.00	\$	10,000.00
Shared Court Public Defender	\$	2,000.00	\$	10,000.00
Shared Court Violations Clerk	\$	-	\$	3,000.00
Special Events Coordinator	\$	1.00	\$	30,000.00
Special Officer/Elections	\$	100.00	to 100.00 per day	
Special Police Officer - Class I	\$	8.38	\$	14.00 p/h
Special Police Officer - Class II	\$	8.38	\$	14.00 p/h
Special Police Officer - Class II F/T	\$	8.38	\$	14.00 p/h
Substitute Animal Control Officer	\$	1,000.00	\$	5,000.00
Summer Camp Coordinator Stipend	\$	1,000.00	\$	5,000.00
Superintendent of Public Works	\$	65,000.00	\$	75,000.00
Supervising Dispatcher Stipend	\$	1.00	\$	2,000.00
Supervising Emergency Medical Tech.	\$	22,000.00	\$	55,000.00
Supervising Equipment Operator	\$	28,000.00	\$	50,000.00
Supervising Labor	\$	22,000.00	\$	38,000.00
Supervising Mechanic	\$	22,000.00	\$	58,000.00
Supervisor / Heavy Equipment Operator	\$	22,000.00	\$	60,000.00

Supervisor Clean Communities	\$	8.38	to 12.00 p/h	
Supervisor Public Works	\$	22,000.00	\$	45,000.00
Supervisor Water/Sewer B/C	\$	22,000.00	\$	75,000.00
Systems Analyst	\$	22,000.00	\$	50,000.00
Tax Assessor	\$	23,000.00	\$	75,000.00
Tax Clerk	\$	22,000.00	\$	28,000.00
Tax Collector	\$	23,000.00	\$	68,000.00
Technical Assistant Const. Off.	\$	22,000.00	\$	52,000.00
Temporary Acting Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Court Administrator	\$	10.00	to 30.00 p/h	
Temporary Acting Deputy Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Chief Financial Officer	\$	22,000.00	\$	65,000.00
Township Attorney	\$	15,000.00	\$	200,000.00
Township Clerk	\$	53,000.00	\$	75,000.00
Township Clerk/Business Administrator	\$	23,000.00	\$	115,000.00
Township Committee	\$	17,000.00	\$	20,000.00
Violations Clerk	\$	22,000.00	\$	25,000.00
Zoning Officer	\$	22,000.00	\$	65,000.00

No Public Comment

8. RESOLUTION 108-16 – APPOINTMENT – NEW HIRES – On motion by Committeemember Donohue seconded by Mayor Clark and passed on roll call, the following resolution was adopted.

***Committeemember DeVico Abstain**

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employee is hereby appointed to the following position at the salaries opposite their name:

NAME	DEPARTMEN T	TITLE	SALAR Y	EFFECTIVE
Mark DeVico	Public Safety	Record Support Technician 1 P/T	\$15.00ph	03/07/2016

9. RESOLUTION 109-16 – AWARD OF RFP – BANKING SERVICES – STURDY SAVINGS BANK – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. ***Mayor Clark Abstain**

WHEREAS, it has been deemed necessary to request proposals for banking services; and

WHEREAS, RFP’s were received on January 13, 2016 at 2:00 PM; and

WHEREAS, Sturdy Savings Bank was the only proposal received; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the following contract for services shall be awarded as follows:

STURDY SAVINGS BANK

10. RESOLUTION 110-16 – CANCELLATION OF RESERVE – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
- WHEREAS, there exists a reserve for state tax appeals on the balance sheet of the Current Fund; and
- WHEREAS, the status of this reserve has been investigated and the Township Tax Collector, Tax Assessor and Chief Financial Officer have determined that this reserve should be canceled;
- NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, New Jersey, that the following reserve in the amount of \$100,000 be and the same are hereby canceled: Reserve for State Tax Appeals \$100,000.00

* Committeeman Donohue spoke on tax appeals and the need to protect the town from appeals financially. The reserve has been therefore years without use, therefore we are doing away with it. The money will be moved to the general fund.

11. RESOLUTION 111-16 THROUGH 112-16 – ACKNOWLEDGEMENT OF RETIREMENT (ITEMS A THROUGH B) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
- (A) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Madonna Sill	Public Safety	Telecommunications Operator	04/01/2016

- (B) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Joseph Giannattasio	Sewer	Laborer 2	05/01/2016

12. RESOLUTION 113-16 THROUGH 114-16 – REFUND OF TAXES (ITEMS A THROUGH B) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
- (A) WHEREAS, a refund is due, as a result of overpayment by the Mortgage Company,

ACCT	BLOCK	LOT	OWNER/LOCATION	2016
18264	11	32	Robb, Brian & Kathryn Property location: 9 Hawks Landing	\$455.70
16171	48	21	Murray, Joseph M & Sharon L Property location: 9 Woodcock Lane	\$1,157.91
1961	96.02	23	Harvey, Charlees F III & Carol J Property location: 372 CH So Dennis RD	\$1,667.30
4328	214	4	Pett, Donna L Property location: 5 Winding Way	\$1,043.78
4682	239	5	Pittman, Jedidiah Y & Sarah A Property location: 305 Hand Ave	\$1,029.89
6020	385	1.01	Smaniotto, Jeffery & Michelle Property location: 2 Sand Dollar Drive	\$309.90
6733	439	4	Herman, James & Morales, Edwin Property location: 25 Eldredge Ave	\$645.45
6709	451	16	Dunn, John & Carla Property location: 101 Delaware Ave	\$2,194.15
12973	1113	3	Aquilino, Kimberly Property location: N 2 nd Ave	\$84.88
14442	1442	4	Earle, Brian Property location: 9 Cresse ST	\$884.63

Please make check payable and send to:
 Corelogic Real Estate Tax Service
 P.O. Box 961250
 Fort Worth, TX 76161-9858
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2016 taxes,
 BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.
 (B)WHEREAS, the following refund is due, as a result of overpayment by the Mortgage Company:

ACCT	BLOCK	LOT	OWNER/LOCATION	2016
6198	394	10	Davis, Robert W & Mary D Property location: 9 N. 9 th Street	\$619.94

Please make check payable and send to:
 Lereta
 Attn: Central Refunds
 1123 Park View Drive
 Covina, CA 91724
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw a check in the above noted amounts payable to the above mentioned party, as a refund of 2016 taxes; and
 BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

13. RESOLUTION 115-16 – AUTHORIZING CANCELLATION OF LIENS AND FIRST AND SECOND QUARTERS OF 2016 – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. WHEREAS, the Middle Township Tax Collector has received final judgement for Foreclosure Group 193, and
 WHEREAS, it is hereby deemed necessary to cancel tax title liens and also the current taxes for said foreclosure group.
 NOW THEREFORE BE IT RESOLVED, that the following tax title liens and property taxes as listed below are hereby cancelled:

assessments for group 193					property		
certificate	account#	block	lot	former owner	location	lien amount	2016 1st 1/2
2009-5528	117	4.01	28	Yeshivos, United Munkacser	297 Rte 47 N	\$24,147.29	\$1,598.23
2007-5003	3541	169	3	Saunders, Ella	Sound Drive	213.45	\$11.29
2007-5004	3824	184	4	Sapp, Edward E & Essye L	Arbutus Ave	396.34	\$19.97
2010-5982	3875	187	2	Fuller, Dovie F	Arbutus Ave	293.02	\$19.97
2010-5987	4030	196	5	Fuller, Dovie F	Spruce Ave	217.70	\$16.50
2008-5334	9197	675	2	Henderson, Mitchell & C	Garnet St	587.24	\$34.62
2007-5092	11133	884	3	Johnson, Frances Rd	W Anna St	692.05	\$35.88
2009-5720	11257	889	6	Jones, Calvin M	Gibbs St	2,471.23	\$147.88
2008-5394	11427	920	5	Tindall, Julia C & English, Arlene	Clinton Ave	710.82	\$38.50
2009-5733	11672	936	9	Clark, Daniel & Leoniest	W Wiley St	609.94	\$35.88
2008-5403	11776	949	7	Wilder, Calvin T & Margaree G	Pennsylvania Ave	469.90	\$24.50
2008-5418	12399	1032	7	Jones, Evangeline	119 E Main St	1,376.39	\$88.38
2009-5770	12631	1058	13	Faison, Victor	29 Cochran St	8,090.60	\$600.25
2010-6153	12650	1058	20	Brown, Mary	57 Cochran St	1,080.23	\$85.75
2009-5773	12657	1059	7	Bullock, Clifford M Jr	115 Cochran St	1,317.40	\$91.88

BE IT FURTHER RESOLVED, that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

14. RESOLUTION 116-16 – ACKNOWLEDGEMENT OF TERMINATION – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following termination listed below, is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Valentina Railic	Municipal Court	Keyboarding Clerk 1	02/26/2016

15. RESOLUTION 117-16 – APPROVE TRANSIENT MERCHANT VENDOR LICENSE – A+T ICE – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, A+T Ice has applied for a Vendor’s License to operate an ice cream truck in Middle Township,
WHEREAS, proper applications have been made to the Township of Middle, County of Cape May, State of New Jersey and the proper fees have been paid.
THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the vendor applicant is hereby licensed by the Township of Middle to operate an ice cream truck in Middle Township from March 7, 2016 through December 31, 2016.
16. RESOLUTION 118-16 THROUGH 119-16 – RELEASE OF PERFORMANCE BOND (ITEMS A THROUGH B) – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
(A) WHEREAS, \$26,335.19, is being held as a performance guarantee for Monterey Motel for site improvements at Block 348.02, Lot 20, otherwise known as 633 Shunpike Road, and
WHEREAS, the Township Engineer for the project has conducted his inspection and certified that all improvements have been completed; and
WHEREAS, the Land Use Administrator for the Township of Middle has recommended that the performance bond be released; and
WHEREAS, the Land Use Law of the State of New Jersey (NJS 40:55D-1 et. seq.) requires such a release upon recommendation by the Township Engineer; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the bond in the amount of \$26,335.19 is hereby released.
(B) WHEREAS, \$561,627.00 is being held as a Performance Guarantee for Harbor Place Development LLC/ T& H Real Estate Enterprises, LLC, for site improvements at Block 136, Lot 14, located at 1116 Stone Harbor Blvd.; and
WHEREAS, the Zoning Officer for the Township of Middle has recommended that the performance bond (Tri-Party Allocation Category Agreement) under the name of Harbor Place Development, LLC. be released and replaced with another performance bond (Performance Surety Bond) in the name of T&H Real Estate Enterprises, LLC; and
WHEREAS, the Tri-Party Allocation Category Agreement with TD Bank is being traded for performance bond (Performance Surety Bond) for T&H Real Estate Enterprises, LLC. in the amount of \$847,800.00; and
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the performance bond as indicated above has been replaced with a performance bond (Performance Surety Bond) for T&H Real Estate Enterprises, LLC., in the amount of \$847,800.00.

17. RESOLUTION 120-16 – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employees are hereby designated to the employment status listed below:

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	EFFECTIVE DATE
Anthony Johnson	Public Works	Laborer 1 - P/T T/A	Laborer 1 - P/T Permanent	02/17/2016
Aaron Taylor	Public Works	Laborer 1 - P/T T/A	Laborer 1 - P/T Permanent	02/17/2016

18. RESOLUTION 121-16 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et.seq., and
WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and
WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of

Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2016 through December 31, 2016:
Grant Application and Housing Rehabilitation Consultant
Mark Blauer, Blauer Associates
Not to exceed \$3,600.00

19. RESOLUTION 122-16 – AMENDING RESOLUTION 478-15 – APPROVE CHANGE ORDER NO. 3 (FINAL) – 2014 ROAD PROGRAM – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted. WHEREAS, 2014 Road Program Project was awarded March 2, 2015 via Resolution No. 124-15 to Jerry & Son Excavating, Inc.; and WHEREAS, on November 2, 2015 Resolution 478-15 was approved authorizing a change order in the credit amount of \$8,194.45, and WHEREAS, there was a mathematical error in the “Reductions” subtotal, and in turn, the “New Contract Change” of said Change Order; and NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Change Order #3 for the project awarded to Jerry & Son Excavating, Inc. be revised and is hereby approved in the **credit** amount of \$15,694.45.

20. RESOLUTION 123-16 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeemember DeVico seconded by Committeemember Donohue and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

NAME	DEPARTMENT	POSITION	EFFECTIVE
Robert Bongiovanni	Public Safety	Clerk 1 P/T	03/11/2016
Garrett Moretti	Public Safety	Special Class II Police Officer	03/03/2016

21. RESOLUTION 124-16 – SUPPORTING THE USE OF THE ATLANTIC CITY RESCUE MISSION FOR EMERGENCY HOUSING – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
WHEREAS, there is currently no homeless shelter in Cape May County, and WHEREAS, the Atlantic City Rescue Mission has expressed its interest in providing services to Cape May County’s homeless population; and WHEREAS, the Atlantic City Rescue Mission currently has memorandums of understanding with Cumberland County, Ocean County and Atlantic County to accept vouchers to house, train and counsel the homeless; and WHEREAS, there exists a memorandum of understanding which currently remains in the hands of the Department of Human Services and is yet to be approved, all while the homeless population of Cape May County continues to be placed in local motels with no on-site job training or counseling; and WHEREAS; the Atlantic City Rescue Mission works with over 50 agencies to provide job training, drug and alcohol counseling, spiritual counseling, life skills training and provides a safe and secure temporary housing environment for those in need; and WHEREAS, it is statistically proven that counseling and job training are necessary to break the cycle of homelessness; and WHEREAS, the increasing homeless population in Cape May County deserves access to a better life through counseling and training.
NOW THEREFORE BE IT RESOLVED, by the governing body of the Township of Middle, County of Cape May, State of New Jersey, that the membership of the Cape May County League of Municipalities hereby supports the use of the Atlantic City Rescue Mission to temporarily house homeless individuals and further urges the Department of Human Services to approve the memorandum of understanding between the County of Cape May and the Atlantic City Rescue Mission.
BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the following: Senator Jeff Van Drew, Assemblyman Bob Andrzejczak, Assemblyman Bruce Land the Cape May County Board of Chosen Freeholders, all Cape May County municipalities, the Atlantic City Rescue Mission and the New Jersey Department of Human Services.

22. RESOLUTION 125-16 – AUTHORIZING THE TOWNSHIP OF MIDDLE TO APPLY FOR AN EMERGENCY MANAGEMENT PERFORMANCE GRANT FROM THE STATE OF NEW JERSEY, DIVISION OF STATE POLICE, OFFICE OF EMERGENCY MANAGEMENT FY15 EMERGENCY MANAGEMENT AGENCY ASSISTANCE SUB-AWARD PROGRAM – On motion by Committeemember Donohue seconded by Committeemember DeVico and passed on roll call, the following resolution was adopted.
WHEREAS, the Township of Middle, Office of Emergency Management, has been authorized to file an application for an Emergency Management Performance Grant from the New Jersey State Police Office of Emergency Management; and WHEREAS, the EMAA (Emergency Management Agency Assistance) sub-award, consisting of a total amount of \$14,000.00, including \$7,000.00 Federal Award and \$7,000 Local Matching Funds, is for the purpose of enhancing Middle Township’s ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and WHEREAS, the EMAA sub-award application incorporates all conditions and representations contained or made in application, and

WHEREAS, the Township of Middle Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for the sub-award that has been required by the said New Jersey State Police Office of Emergency Management; and

WHEREAS, the Application for the sub-award calls for a match in the amount of \$7,000.00, which the Township of Middle, Office of Emergency Management will satisfy through the 2016 Township of Middle approved budget for Division salaries and wages and fringe benefits.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Middle hereby authorizes the application for the award of the FY 2015 Emergency Management Performance Grant in the amount of \$7,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$7,000.00, once approved, from the New Jersey State Police, Office of Emergency Management in the like amount of \$7,000.00 from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of \$7,000.00 is hereby appropriated under the caption FY 2015 Emergency Management Performance Grant; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer and the Township Emergency Management Coordinator are authorized to sign the appropriate sub-award documents; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; Cape May County Office of Emergency Management; the New Jersey Director of the Division of Local Government Services.

23. PUBLIC COMMENT:

John Larcella- would like to see an advertisement in a newspaper up north, like the Star Ledger, advertising Middle Township and our tourism in order to increase to our ratables.

Committeeman Donohue spoke of the Permit Extension Act expiration and the pick-up in activity in our Construction and Zoning Departments. The Township is seeing revenue double in our Construction Department.

William Lane, Avalon Manor – expressed that there is a buildup of seagrass in his area from the last storm. The utility trucks are putting up new poles and spreading the grass back out into the roadways. Would like to have PW come back out to clean it up.

Edith Boyd – expressed concern regarding Gibbs Street and the need to repave the road. Indicated that it is constantly patched up and is in "terrible condition." She also asked that the committee look into putting street lights in the area. Ms. Boyd asked what the income requirement was for the housing complexes in Rio Grande and Court House.

Connie – spoke of the “work force housing” complexes and the income requirements (minimum and maximum incomes) as well as the background checks conducted by the developer.

Committeeman Donohue gave some background information on the Conifer management group and indicated that a resident needs to apply to the housing management group for more information.

E. Boyd spoke of the problems faced by those men and women that return from overseas.

Dan Lockwood, CMCH – expressed that he felt there was lack of budget information being introduced at the meeting. He indicated that the CFO made a comment about a “zero percent” increase so he thought the budget was prepared.

Committeeman DeVico informed Mr. Lockwood of the public hearing scheduled for 03/21 work session and also the intent to introduce the budget at the regular meeting scheduled that same night.

D. Lockwood asked if the budget will be available to the public prior to introduction.

Mayor Clark indicated that it is a working document subject to change but will look into making it available to the public ahead of time.

D. Lockwood commented on the hard work of the past administration to keep the budget at a zero percent increase. Voiced concern with being too aggressive with line items or doing things with lines where you would throw expense lines over the cap. “Would be very weary to do things that can’t be ironed out in future years, or to put yourself in a corner with the budget.”

Mayor Clark - We have held the line, came in with a zero margin, we have had increases in revenue in construction office...

D. Lockwood commented on construction fees by saying, “if you are too aggressive there then that too would be dangerous because you haven’t had a full year of construction fees. He also commented on the reduction in the fuel line and other expense lines. He continued to comment on decisions made when he was on Township Committee regarding the budget which helped keep the budget at a zero percent tax increase.

Committeeman Donohue commented that he and committee have seen the working document and he has expressed concerns that he has with the budget. He spoke of the change on committee, the new CFO and also the new auditor. He believes that “yes, Committee will get to zero” but questions whether or not the auditor understands the long term planning that the previous administration had in place. Commented that he has yet to meet the auditor and it is already March. Spoke of shifting of cost into the sewer department for the tax collector salaries and also spoke of other concerns regarding some of the other line items. Stated that the budget needs work wanted to make sure that township is maintaining the integrity of the changes that were built into the budget to “bend the cost of government down in the long run not just year to year.” Would like to have something available to the public ahead of upcoming work session presentation.

Mayor Clark commented on the hard work of John, Connie and the auditors in this process. Commented that if Committeeman Donohue wants to meet auditors that they would meet with him.

Committeeman DeVico commented on the number of times he has met with auditors and apologized for the lack of communication with Tim and the auditors. Informed Mr. Lockwood that he would attempt to get him information on the budget ahead of time.

D. Lockwood expressed his concern with the new staff and offered his assistance with the budget process.

Connie Mahon commented that John Clifford has had multiple conversations with the State in advance regarding the increase of construction fees. She indicated that he is making sure that everything that the Township is doing that may “look different this year” is acceptable.

Mayor Clark commented that John Clifford is a “smart guy” and is doing a great job on the budget.

Ed Dillio announced that the Middle Township Veterans Advisory Board and the American Legion are holding an open house Saturday from 9-11am. All are invited.

Ed Betto asked questions regarding the New Jersey Transit bus stop out front of Garden Lake MHP. Indicated that the bus no longer stops there and was told that the Township would need to request it through NJ Transit. He indicated that he was informed the bus will no longer stop on the “bend.”

Connie will discuss the concern with NJ Transit.

D. Lockwood asked the status of the proposed amendment to recreation fees.

Kim Krauss indicated that the fees will be discussed at the 03/21 work session.

Committeeman Donohue informed the public of the upcoming Disk Golf Opening Day, to be held at the Ockie Wisting Complex on Saturday at 8:45am. The group has raised money for its own baskets and supplies and has met with the NJ DEP to see where the event can take place. The group has cleaned up the site with the Middle Township Recreation staff and people from various different states will be in attendance. “This is a long time coming.” The committeeman articulated that this is “what we are looking for, different events and different partnerships.” Ribbon cutting will be at 8:45am.

- Committeeman Donohue also referenced the veterans appreciation breakfast at 9am.

- Regarding the shopping cart ordinance, Committeeman Donohue stated that Mike Elias from Code Enforcement is moving forward with enforcing the ordinance. Committee is working on a revision to the code.

- Committeeman Donohue continued by commenting on Carol Struetts nomination for the “Middle Matters Award” and her role on the Economic Development Council. Voiced that she has “done a ton of work timelessly” and Brian Murphy will be filling her spot as Chair.

- Recognized the retirements of both Madonna Sill and Bob Bongiovanni as well as Joe “G.” from Clean Communities.

- Mentioned Sturdy Savings Bank and their awarded RFP. “Sturdy has always done a great job for the town.”

Committeeman DeVico reiterated Committeeman Donohue’s comments above and also added that he has “a lot of work to do with the Public Works issues that were addressed tonight, as well as budget preparation.”

Mayor Clark acknowledged the employee retirements and spoke of the Middle Township girls’ basketball team win against Ocean City. “Congratulations to Coach Feracco on his retirement.”

Committeeman Donohue reminded everyone about the upcoming special school election.

Motion to adjourn meeting –
1st Committeeman Donohue 2nd Committeeman DeVico
Pass on Roll Call: Committeeman DeVico, Committeeman Donohue, Mayor Clark

Meeting adjourned at 7:00pm.

Kimberly D. Krauss, Township Clerk