

Cape May Court House, NJ
September 19, 2016
REGULAR MEETING
FLAG SALUTE

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Business Administrator Constance Mahon, Municipal Solicitor Frank Corrado, and Township Engineer Marc DeBlasio.

1. PRESENTATION BY THE MAYOR: MIDDLE TOWNSHIP MIDDLE MATTERS CIVIC RECOGNITION PROGRAM – BRIAN & KELLY BALESTRIERE
2. PRESENTATION BY THE MAYOR – SEPTEMBER EMPLOYEE OF THE MONTH – PAT CORNWELL
3. QUESTION/ANSWER PERIOD ON AGENDA (*This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.*)
4. RESOLUTION – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$820,855.72
5. RESOLUTION – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Regular Meeting 09/07/2016, and Closed Session 09/07/2016.
6. REPORTS: The following departments have submitted their reports for the months indicated:
7. ORDINANCE NO. 1533-16 – AN ORDINANCE AMENDING CHAPTER 218, ARTICLE VI, SECTION 27 OF THE CODE OF THE TOWNSHIP OF MIDDLE THEREOF ENTITLED SUBDIVISION/SITE PLAN REVIEW, FILING PROCEDURES, APPLICATION FOR DEVELOPMENT FEES – Following second reading, hearing, and consideration for adoption, Ordinance No. 1533-16 was adopted on motion by _____ and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
BE IT ORDAINED by the TOWNSHIP COMMITTEE, the governing body of the Township of Middle that Chapter 218, Section 27 entitled “Application for Development Fees,” of the Revised General Ordinances of the Township of Middle be and is hereby amended to include the following:
SECTION 1.
Section 218-47 (7) Application for development fees shall be amended by the addition of the following: 218-47 (7f) Major Site Plan Gravel Pits. Application Fee \$500.00 Escrow Fee \$2000.00
SECTION 2: Any other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.
SECTION 3: Should any section, paragraph, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect and to this end the provisions of this Ordinance are hereby declared to be severable.
SECTION 4: This Ordinance shall become effective immediately upon final passage and publication, according to law.
8. ORDINANCE NO. 1534-16 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 236, SECTION 236-7, SCHEDULE III – Following second reading, hearing, and consideration for adoption, Ordinance No. 1534-16 was adopted on motion by _____ seconded by _____ and passed on roll call. Complete Ordinance is on file in the Clerk’s Office.
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
SECTION 1. Chapter 236, Section 7, Schedule III of the Code of the Township of Middle is hereby amended to read as follows:

<i>Name of Street</i>	<i>Direction of Travel</i>	<i>Location</i>
<i>US Highway Rte 9</i>	<i>North</i>	<i>From Wawa Driveway located approximately 300 feet North of the signalized intersection of Route 9 and Route 47 on to North Bound Route 9.</i>

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

9. ORDINANCE NO. 1535-16 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 204, ENTITLED SEWERS – On motion by _____ seconded by _____ and passed on roll call, Ordinance No. 1535-16 passed first reading. Second reading, public hearing and consideration for adoption will be held on 10/17/2016 at 6:00 p.m.

BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:

SECTION 1. Chapter 204, of the Code of the Township of Middle is hereby amended to include the following:

204-19. Meters for Irrigation.

Commercial properties in the Township shall be permitted to install a separate water meter solely for measuring water used for irrigation. Water measured through this separate irrigation meter shall be exempt from sewer billing.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

10. ORDINANCE NO. 1536-16 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 46, ENTITLED POLICE DEPARTMENT, ARTICLE IV, DIVISION OF CODE ENFORCEMENT – On motion by _____ seconded by _____ and passed on roll call, Ordinance No. 1536-16 passed first reading. Second reading, public hearing and consideration for adoption will be held on 10/17/2016 at 6:00 p.m.

May and State of New Jersey as follows:

SECTION 1. Chapter 46, of the Code of the Township of Middle is hereby amended to include the following:

46-19 DIVISION OF CODE ENFORCEMENT, GENERAL

There is hereby established Division of Code Enforcement within the Police Department. The division's primary function shall be enforcement of the ordinances of the Township of Middle, including but not limited to animal control, property maintenance and zoning and planning. In executing that function the Division of Code Enforcement may call upon the sworn Police Department or other law enforcement officers for such assistance as is necessary.

46-20 CODE OFFICERS AND STAFF

All civilian code enforcement officers shall be appointed by the Chief of Police, with the advice and consent of the Township Committee. The Division of Code Enforcement shall be staffed with such further civilian code enforcement officers and civilian clerical staff as, from time to time, are appointed by the Chief of Police with the advice and consent of the Township Committee. Each Code Enforcement Officer appointed hereunder shall be considered a "code enforcement officer" as that term is used in Rule 7:2-2(a)(3) of the New Jersey Court Rules.

46-21 LINE OF AUTHORITY

All code enforcement officers and clerical staff of the Division of Code Enforcement shall report to the Chief of Police. The Chief shall develop of Standard Operating Procedure outlining the respective duties and responsibilities of the Code Enforcement Officers and setting operational priorities.

46-22 APPLICABILITY OF POLICE DEPARTMENT ORDINANCES

Except as otherwise specifically may be set forth in the ordinances of the Township of Middle, or by the laws of the State of New Jersey, all ordinances governing the Middle Township Police Department also shall govern the Division of Code Enforcement. The Chief of Police, in his sole and absolute discretion, may exempt the Division of Code Enforcement from coverage of any or all portions of the Middle Township Police Department rules and regulations (also known as the "Police Manual"). The Code Enforcement Official and the subordinate code enforcement officers and clerical staff of the Division of Code Enforcement shall not be deemed to be sworn members of the Police Department within the meaning of any provision of Title 40A, Chapter 14, of the Revised Statutes of New Jersey.

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

11. RESOLUTION – AUTHORIZING APPLICATION – NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS – SANDY RECOVERY DIVISION – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle requests to apply for and obtain a grant from the New Jersey Department of Community Affairs, Sandy Recovery Division for approximately \$18,715.00 as a reimbursement for the non-Federal match expended by the Township during Sandy recovery efforts; and NOW, THEREFORE, BE IT RESOLVED, that the Township of Middle does hereby authorize the application for said grant; and
BE IT RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement;
BE IT FURTHER RESOLVED, that the Township of Middle authorizes the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and New Jersey Department of Community Affairs, Sandy Recovery Division; and
BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

12. RESOLUTION – SOCIAL AFFAIRS PERMIT (ITEMS A THROUGH B) – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

(a) WHEREAS, Chip Miller Charitable Foundation has applied for approval to sell alcoholic beverages at an event to be held at Stone Harbor Golf Club, 905 Route 9 North, Cape May Court House, New Jersey, on October 9, 2016 from 10:00am to 8:00pm with a rain date of October 10, 2016 from 10:00am to 8:00pm, and

WHEREAS, they have provided proper documentation to the Township of Middle, NOW, THEREFORE BE IT RESOLVED, that the Township Committee, in the Township of Middle, does hereby approve the Social Affairs Permit.

(b) WHEREAS, Driving Away Melanoma Inc. has applied for approval to sell alcoholic beverages at an event to be held at Stone Harbor Golf Club, 905 Route 9 North, Cape May Court House, New Jersey, on October 22, 2016 from 10:00am to 9:00pm, and

WHEREAS, they have provided proper documentation to the Township of Middle, NOW, THEREFORE BE IT RESOLVED, that the Township Committee, in the Township of Middle, does hereby approve the Social Affairs Permit.

13. RESOLUTION – APPOINTMENT – TOWNSHIP CLERK / REGISTRAR DEPARTMENT – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the following person be and is hereby appointed to the position for the term of office opposite their name:

NAME	OFFICE	POSITION	TERM EFFECTIVE	TERM EXPIRES
Kimberly Krauss	Township Clerk / Registrar of Vital Statistics	Registrar of Vital Statistics	09/19/2016	09/20/2019

14. RESOLUTION – AUTHORIZING CANCELLATION OF TAXES – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the individuals listed below were granted 100% disabled American Veteran status by the Cape May County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, that the taxes on the properties listed below are hereby cancelled.

ACCT	BLOCK	LOT	OWNER/LOCATION	STATUS GRANTED	2017
17532	350	50	Vehon, Donald 7 Kings Lane Cape May Court House, NJ 08210 Property Location: 7 Kings Lane	06/29/2016	\$1,787.53
17377	1425.06	6	Burke, Thomas 11 Centennial Drive Rio Grande, NJ 08242 Property Location: 11 Centennial Drive	07/18/2016	\$2,022.34

15. RESOLUTION – REFUND OF TAXES – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the following refunds are due as a result of overpayment to the homeowner listed below who has been granted 100% disabled American Veteran Status by the Cape May County Board of Taxation.

ACCT	BLOCK	LOT	OWNER/LOCATION	2016
17532	350	50	Vehon, Donald 7 Kings Lane Cape May Court House, NJ 08210	\$132.65

			<i>Property Location: 7 Kings Lane</i>	
17377	1425.06	6	Burke, Thomas & Anna M 11 Centennial Drive Rio Grande, NJ 08242	\$929.04
			<i>Property Location: 11 Centennial Drive</i>	

BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw checks in the above noted amounts payable to the above mentioned parties, as a refund of 2016 taxes; and

BE IT FURTHER RESOLVED; that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

16. RESOLUTION – AUTHORIZING SHARING OF THE CONIFER PILOT (ITEMS A THROUGH B) –

On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

(a) WHEREAS, Middle Township annually receives a “payment in lieu of taxes,” or PILOT, from Conifer Realty LLC for the Meadow Lark Run and Green Heron apartment developments, each of which was constructed to provide low- and moderate-income housing to Middle Township’s residents, as part of the township’s obligation under Southern Burlington County NAACP v. Tp. of Mt. Laurel, 67 N.J. 151 (1975); and

WHEREAS, Middle Township uses that PILOT to defray governmental expenses that would otherwise be underwritten by local property taxes; and

WHEREAS, the Middle Township Committee recognizes that some proportionate share of that PILOT should be shared with the Middle Township Board of Education, whose expenses are also paid out of local property taxes; and

WHEREAS, having considered the matter, the Township Committee believes it is in the township’s best interest, and in the best interest of its residents, to enter into an agreement with the Board of Education to ensure that, for each year that Conifer pays the PILOT, an appropriate share of those funds should be forwarded to the Board of Education, so as to relieve increases in pupil population and class sizes, to preserve program options and to compensate for the property taxes Conifer would otherwise be paying; and

WHEREAS, the Township Committee believes that the Board of Education’s share of the annual PILOT should reflect, to the extent possible, the portion of school tax revenues the Board would have received were Conifer to pay property taxes rather than a PILOT.

NOW, THEREFORE, on this _____ day of September, 2016, be it RESOLVED by the Township Committee of Middle Township as follows:

1. *The averments of the preamble are incorporated by reference.*
2. *The Township shall enter into a five-year agreement with the Middle Township Board of Education providing that the Board shall receive an appropriate proportionate share of the annual payment in lieu of taxes (PILOT) made by Conifer Realty LLC for the Meadow Lark Run and Green Heron apartment developments.*
3. *The Board shall annually, and no later than _____ of each year, send a letter to the Township Committee requesting its proportionate share of the PILOT.*
4. *That share will be calculated annually and shall correspond, as nearly as possible, to the portion of school tax revenues the Board would have received from Conifer had it paid property taxes rather than a PILOT.*
5. *The Township and the Board of Education shall enter into a written agreement embodying this arrangement.*
6. *This resolution shall take effect immediately, according to law.*

(b) WHEREAS, Middle Township annually receives a “payment in lieu of taxes,” or PILOT, from Conifer Realty LLC for the Meadow Lark Run and Green Heron apartment developments, each of which was constructed to provide low- and moderate-income housing to Middle Township’s residents, as part of the township’s obligation under Southern Burlington County NAACP v. Tp. of Mt. Laurel, 67 N.J. 151 (1975); and

WHEREAS, Middle Township uses that PILOT to defray governmental expenses that would otherwise be underwritten by local property taxes; and

WHEREAS, the Middle Township Committee recognizes that some proportionate share of that PILOT should be shared with the Middle Township Fire Districts #1 and #2, where the developments are located, since those districts’ expenses are also paid out of local property taxes; and

WHEREAS, having considered the matter, the Township Committee believes it is in the township’s best interest, and in the best interest of its residents, to enter into an agreement with Fire Districts #1 and #2 to ensure that, for each year that Conifer pays the PILOT, an appropriate share of those funds should be forwarded to each Fire District, to offset the tax contribution that would otherwise be made by Conifer toward the operation of those districts, and so as to ensure the continued provision of fire protection services in the areas served by those districts; and

WHEREAS, the Township Committee believes that the Fire Districts’ share of the annual PILOT should reflect, to the extent possible, the portion of tax revenues each District would have received were Conifer to pay property taxes rather than a PILOT.

NOW, THEREFORE, on this _____ day of September, 2016, be it RESOLVED by the Township Committee of Middle Township as follows:

1. *The averments of the preamble are incorporated by reference.*
2. *The Township shall enter into five-year agreements with the Middle Township Fire Districts #1 and #2, providing that each District shall receive an appropriate proportionate share of the annual*

payment in lieu of taxes (PILOT) made by Conifer Realty LLC for the Meadow Lark Run and Green Heron apartment developments.

3. Each District shall annually, and no later than _____ of each year, send a letter to the Township Committee requesting its proportionate share of the PILOT.
4. That share will be calculated annually and shall correspond, as nearly as possible, to the portion of property tax revenues each District would have received from Conifer had it paid property taxes rather than a PILOT.
5. The Township and Fire Districts #1 and #2 shall enter into a written agreement embodying this arrangement.
6. This resolution shall take effect immediately, according to law.

17. RESOLUTION – AMENDING AND ACCEPTING REVISED CORRECTIVE ACTION PLAN – AUDIT 2015 – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee of the Township of Middle adopted Corrective Action Plan – Audit 2015 Resolution 300-16 on July 18, 2016 which inadvertently omitted unresolved prior year audit findings, as well minor revisions requested by the State of New Jersey, Department of Community Affairs; and NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following amending resolution is hereby accepted as the Corrective Action Plan for the 2015 Audit for the Township of Middle and be it further resolved that a copy of the Corrective Action Plan be forwarded to the Department of Community Affairs, Division of Local Government Services as well as a copy of this Resolution be forwarded to Bowman & Company LLP, Fred S. Caltabiano, Registered Municipal Accountant:

Finding #1:

- a. Finding/Condition: The fixed asset ledger was not updated on a timely basis for the year 2015.
- b. Recommendation: That the Township maintain the fixed asset ledger in accordance with the New Jersey Administrative Code section 5:30-5.6.
- c. Explanation and Corrective Action: The Township will maintain fixed assets in accordance with N.J.A.C. 5:30-5.6. The Township contracted a service to inventory and record all assets in late 2015. The inventory was not completed as of December 31, 2015. The Township will re-inventory all qualifying assets in 2016 and utilize the Finance software package to maintain the inventory as assets are added and disposed of or sold.
- d. Implementation Date: August 31, 2016.

Finding #2:

- a. Finding/Condition: Documentation that Recreation Department cash receipts are monitored for completeness could not be provided for examination.
- b. Recommendation: That internal control policies and procedures are developed by the Finance Department to monitor the Recreation Department cash receipts for completeness.
- c. Explanation and Corrective Action: The Township had never been advised such a policy should exist by previous auditors and felt its existing procedures were sufficient. We will work with our current auditor on a more robust policy and ensure compliance with it by the Recreation Department.
- d. Implementation Date: September 30, 2016.

Finding #3:

- a. Finding/Condition: The Current Fund bank account was not always reconciled on a timely basis and some of the monthly reconciliations did not agree to the General Ledger.
- b. Recommendation: That the Current Fund bank accounts are reconciled on a timely basis and the Current Fund reconciliation agrees to the General Ledger.
- c. Explanation and Corrective Action: The Finance Department fell behind on bank reconciliations and as of December 31, 2015 were not up to date. A new, simpler bank reconciliation has been instituted and reconciliations are being completed timely.
- d. Implementation Date: This policy is already implemented and all reconciliations are up to date as of this time.

Finding #4:

- a. Finding/Condition: Grants receivable and appropriated should be reviewed for proper disposition.
- b. Recommendation: That Grants receivable and appropriated are reviewed for proper disposition.
- c. Explanation and Corrective Action: The Finance office will review and close-out expired grant receivable and appropriated reserves balances. Grant balances existed from many years prior that should have been cancelled and grants were not monitored closely in more recent years. We will pass a resolution to cancel old, uncollectable receivables and correct any incorrect balances and monitor the grants more closely going forward.
- d. Implementation Date: No later than December 31, 2016.

Unresolved Prior Year Audit Findings

Finding #2014-001

- a. Finding/Condition: The Township's general ledgers had incorrect balances, and four months bank reconciliations were not completed as of year-end.
- b. Recommendation: Bank reconciliations be prepared timely and in agreement with the general ledger.
- c. Explanation and Corrective Action: Simpler bank reconciliation process currently being followed and up-to-date.
- d. Implementation Date: Currently implemented and up to date.

Finding #2014-003

- a. Finding/Condition: There was \$170,751 in asset additions not initially identified and \$409,081 of asset disposals not recorded. In addition, there were equipment assets that the Township could not

allocate values to due to prior recorded assets not having sufficient identification numbers recorded, in order to properly match up with and delete.

- b. *Recommendation: That the Township maintain the fixed asset ledger in accordance with the New Jersey Administrative Code section 5:30-5.6.*
- c. *Explanation and Corrective Action: The Township will maintain fixed assets in accordance with N.J.A.C. 5:30-5.6. The Township contracted a service to inventory and record all assets in late 2015. The inventory was not completed as of December 31, 2015. The Township will re-inventory all qualifying assets in 2016 and utilize the Finance software package to maintain the inventory as assets are added and disposed of or sold.*
- d. *Implementation Date: August 31, 2016.*

FURTHER BE IT RESOLVED, that a copy of this Resolution be forwarded to the Department of Community Affairs Division of Local Government Services.

18. RESOLUTION – APPOINTMENTS – SHADE TREE COMMISSION – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the following person be and are hereby appointed to the term of office opposite their name:

NAME	BOARD	POSITION	TERM EFFECTIVE	TERM EXPIRES
Michelle Cotton	Shade Tree Commission	Member	09/19/2016	12/31/2019*
Connie Barry	Shade Tree Commission	Member	09/19/2016	12/31/2020*

** Filling unexpired term of office.*

19. RESOLUTION – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds, debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance; and

WHEREAS, N.J.S.A.40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds debris, etc.; and

WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle “Property Maintenance”; and

WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied; and

WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations; and

WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby impose a lien on the properties listed below as indicated.

FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Nagle, Donald E & Jean E	1 Southern Shore Drive	168 // 26.01	\$276.91
Lin, Shen Hung & Yu Ling	100 North 6 th Street	1490 // 3	\$246.20

20. RESOLUTION – AUTHORIZING AND ACKNOWLEDGING RENEWAL OF CONTRACT WITH BENECARD FOR EMPLOYEE PRESCRIPTION PLAN – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle is currently in a contract with Benecard Prescription Benefit Program for employee prescription plans, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, that the contract with Benecard Prescription Benefit Program / RX Alliance, is hereby amended.

FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all paperwork in connection therewith.

21. RESOLUTION – TABULATION COMMITTEE - FURNISHING, INSTALLING, SUPPLYING AND SERVICING OF VENDING MACHINES FOR VARIOUS TOWNSHIP COMPLEXES – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, on July 18, 2016, Township Committee established a Tabulation Committee to accept bids for the furnishing, installation, and supply and servicing of vending machines at various township complexes at Township Hall on Thursday, August 11, 2016; and

WHEREAS, it was in the best interest of the Township to reject the bids and rebid for the project; and

WHEREAS, a new Tabulation Committee was established through Resolution 350-16 to receive bids on September 13, 2016; and

WHEREAS, no bids were received; and

NOW THEREFORE BE IT FURTHER RESOLVED that Purchasing Agent Josh Niemann, Township Clerk Kimberly Krauss and Business Administrator Constance Mahon, be and hereby are appointed to tabulate the bids to be taken on October 18, 2016 at 11:00 AM in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

