

# Start greening your office.

Outdated technology doesn't have to end up in a landfill. So when it's time to upgrade your laptops, printers and other hardware or replace your ink and toner, count on Staples to recycle it responsibly — and make it easy.



## Technology trade-in and recycling

Get a Staples® eCash card when you trade in your eligible technology in store or online. [Learn more about technology trade-in.](#)

If your device has no trade-in value, we'll recycle it responsibly for free. Bring in your old office technology products to your local Staples and we'll responsibly and securely recycle them at no cost to you — any brand, any condition, even if you purchased it somewhere else.

For a fee, we also offer mail-back and pickup [technology recycling solutions for large businesses](#) with 20+ employees through our Staples Advantage® division.

See the chart below for technology items our retail stores accept for free recycling.

### Items accepted for free recycling\*:

- All-in-one computers
- Cable/satellite receivers
- Calculators
- Camcorders
- CD/DVD/Blu-ray players
- Computer speakers
- Copiers (desktop)
- Cordless phones

Desktop computers  
Digital cameras  
Digital projectors  
eReaders – [Trade-in eligible](#)  
External hard drives  
Fax machines (desktop)  
Gaming devices  
GPS devices  
iPods® / MP3 players – [Trade-in eligible](#)  
Keyboards  
Laptops – [Trade-in eligible](#)  
Mice  
Mobile phones – [Trade-in eligible](#)  
Modems  
Monitors  
Printers & multifunction devices (desktop)  
Routers  
Scanners (desktop)  
Shredders  
Small servers  
Stereo receivers  
Tablets – [Trade-in eligible](#)  
UPS/battery backup devices  
Video streaming devices

**Prohibited items not accepted for recycling:**

Alkaline batteries, non-rechargeable lithium batteries, appliances, floor model printers and copiers, kitchen electronics, lamps or bulbs, large servers, large speakers or speaker systems, smoke detectors and televisions

\*Limit 7 items per customer per day. All brands of items are accepted regardless of where purchased. Store management has the right to refuse to accept items that may pose a health or safety risk (e.g., broken monitors not packed in a box, laptops with damaged batteries, etc.).