

Cape May Court House, NJ
 August 1, 2016
 REGULAR MEETING
 FLAG SALUTE
 THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Deputy Township Clerk Suzanne Stocker, Business Administrator Constance Mahon, Municipal Solicitor Frank Corrado, and Township Engineer Marc DeBlasio.

1. RESOLUTION - PROMOTIONS – POLICE DEPARTMENT – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted

BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee in the Middle Township Police Department is hereby promoted to the titles opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Donald Nelson	Public Safety	Captain	\$130,135.00	08/01/2016
William Adams	Public Safety	Captain	\$130,135.00	08/01/2016
Robert Shepherd	Public Safety	Lieutenant	\$122,013.00	08/01/2016
James Loftus	Public Safety	Lieutenant	\$122,013.00	08/01/2016
Jennifer DeLanzo	Public Safety	Sergeant	\$111,129.00	08/01/2016
Tracey Super	Public Safety	Sergeant	\$111,129.00	08/01/2016

2. SWEARING IN OF OFFICERS

- a. Captain Donald Nelson
- b. Captain William Adams
- c. Lieutenant Robert Shepherd
- d. Lieutenant James Loftus
- e. Sergeant Jennifer DeLanzo
- f. Sergeant Tracey Super

3. QUESTION/ANSWER PERIOD ON AGENDA (*This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.*)

4. RESOLUTION – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$3,644,427.18

5. RESOLUTION – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Work Session 07/18/2016, Board of Health 07/18/2016, Regular Meeting 07/18/2016 and Closed Session 07/18/2016.

6. REPORTS: The following departments have submitted their reports for the months indicated:

7. ORDINANCE NO. 1532-16 - BOND ORDINANCE PROVIDING FOR VARIOUS 2016 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$1,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,187,500 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF – On motion by _____ seconded by _____ and passed on roll call, Ordinance No. 1532-16 passed first reading. Second reading, public hearing and consideration for adoption will be held on September 7, 2016 at 6:00 p.m.
BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLE, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:
SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Township of Middle, in the County of Cape May, State of New Jersey (the “Township”) as general capital improvements. For the said improvements stated in Section 3, there is hereby appropriated the principal amount of \$1,250,000, including the sum of \$62,500 as the aggregate amount of down payments for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the “Local Bond Law”). The \$62,500 aggregate amount of down payments is now available therefor from the capital improvement fund by virtue of provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$1,250,000 appropriation not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$1,187,500 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$1,187,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued include, but are not limited to, as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Acquisition Of Various Equipment And Non-Passenger Vehicles For the Department of Public Works Including, But Not Limited To, Two (2) 25-Yard Packers, A Street Sweeper, Two (2) 4x4 Vehicles With Plows, And A 4x4 Vehicle With Utility Body And Plow, And Acquisition And Installation, As Applicable, Of A Hook-Lift Conversion;	\$998,327	\$948,411	\$49,916	9.22 years
(ii) Various Improvements, And Acquisition And Installation Of Equipment Or Furnishings, As Applicable, For The Police Department Including, But Not Limited To, A Conference Table, Chairs And Desks, Civil Disturbance Equipment, Radar Display Signs, An Evidence Management Filing System, And Computer Hardware, Software and Servers;	\$140,855	\$133,812	\$7,043	9.71 years
(iii) Acquisition Of Various Non-Passenger Vehicles For the Recreation Department Including, But Not Limited To, A Dodge Ram Truck With Crew Cab And A Polaris Ranger 6-Seat EPS; And	\$69,692	\$66,207	\$3,485	5 years
(iv) Various Improvements, and Acquisition And Installation Of Equipment, As Applicable, For The Motor Pool Division Including, But Not Limited To, A 50-Ton Press, A Tire Machine, Shop Pipe Lines for Air Compressor And Oil, And A 50-Ton Truck Jack.	\$41,126	\$39,070	\$2,056	10 years
TOTALS	<u>\$1,250,000</u>	<u>\$1,187,500</u>	<u>\$62,500</u>	

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, preparation of plans and specifications, permits, bid documents, and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications therefor on file in the Office of the Clerk of the Township and available for public inspection and hereby approved.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$1,187,500.

(d) The aggregate estimated cost of said improvements or purposes is \$1,250,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor are the down payments available for said purposes in the aggregate amount of \$62,500.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Cape May make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Cape May. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Cape May shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Capital Fund of the Township is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Fund capital budget and capital programs as approved by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Township may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.06 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,187,500 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$125,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. Unless paid from other sources, the full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. Unless paid from other sources, the obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission4 (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

8. RESOLUTION – ACKNOWLEDGEMENT OF RESIGNATION – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

<i>NAME</i>	<i>DEPARTMENT</i>	<i>POSITION</i>	<i>EFFECTIVE</i>
<i>Alison Akke</i>	<i>Public Safety</i>	<i>Police Officer</i>	<i>08/06/2016</i>

James Loftus	Public Works	Laborer 1 P/T T/A	07/25/2016
Charles Kaczmariski	Public Safety	P/T Emergency Medical Technician	06/30/2016

9. RESOLUTION – APPOINTMENTS – NEW HIRES – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Mark S. Bakley, Jr.	Public Safety	Police Officer*	\$34,609.00	08/01/2016
Steven Jackson	Public Works	Laborer 1	\$22,000.00	08/01/2016
Jay Coleman	Public Works	Laborer 1 P/T T/A	\$9.00ph	08/02/2016
Nancy Sittineri	Administrative & Executive (Administration Dept.)	Keyboarding Clerk 1	\$25,000.00	08/15/2016

*Hired from Certification List OLOL160573

10. RESOLUTION – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	PREVIOUS STATUS	AMENDED STATUS	SALARY	EFFECTIVE DATE
Garrett Pelletier	Laborer 1 P/T	Laborer 1 F/T	\$22,000.00	08/01/2016

11. RESOLUTION – DEPARTMENT CHANGE – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following department changes listed below are hereby acknowledged:

NAME	PREV. DEPT.	NEW DEPT.	TITLE	SALARY	EFFECT. DATE
Anne Garrison	Finance	Human Resources & Training	Keyboarding Clerk 2	\$44,380.00*	08/01/2016

*payroll clerk stipend rolled into base salary.

12. RESOLUTION – RELEASE OF TRUST ACCOUNTS – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid, and
WHEREAS, the applicants are entitled to a refund of this money.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.

13. RESOLUTION – AUTHORIZING STREET OPENING PERMIT WAIVER – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
WHEREAS, Local Ordinance Section 215-15D does not allow for any road opening permit for any road that has been constructed or reconstructed for a period of five years after the completion of said construction or reconstruction except by resolution of the governing body, and
WHEREAS, the owner of Block 17, Lot 53 and 53.01, otherwise known as 580 Old Avalon Boulevard, has requested a waiver to said moratorium and is claiming a hardship in connection therewith.
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middle, hereby finds:

1. *That an exception to the 5 year moratorium is appropriate in this circumstance; and*
2. *That the Public Works Superintendent is hereby directed to issue a road opening permit for Block 17, Lot 53 and 53.01 for the purpose of installing natural gas service, pending the submission of an application, correct fees and bonding associated therewith.*
3. *This waiver is contingent upon use of infrared technology only, and said property owner shall contact the Public Works Superintendent regarding particulars on this procedure prior to moving forward.*

14. RESOLUTION – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds, debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance; and
WHEREAS, N.J.S.A.40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds debris, etc.; and
WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle “Property Maintenance”; and
WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied; and
WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations; and

WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby impose a lien on the properties listed below as indicated.

FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Ball, Frank J.	106 Bucknell Avenue	421 // 19	\$169.02
SMC Properties, LLC	11 S. 10 th Street	413 // 13	\$169.02
Soley, Janet	774 Goshen Road	51 // 39	\$162.06
Kaced, Rahab	211 Vermont Avenue	1493 // 6	\$169.02

15. RESOLUTION – AWARD OF BID – MIDDLE TOWNSHIP HOME REHABILITATION PROJECT (ITEMS A THROUGH G) - On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

A. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-1, and

WHEREAS, bids were received on July 11, 2016, and

WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-1	H.J. Graber Contractors	\$17,692.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

B. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-4, and

WHEREAS, bids were received on July 11, 2016, and

WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-4	Watson and Sons, LLC	\$7,340.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

C. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-5, and

WHEREAS, bids were received on July 11, 2016, and

WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-5	H.J. Graber Contractors	\$5,950.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

D. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-6, and

WHEREAS, bids were received on July 11, 2016, and

WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-6	H.J. Graber Contractors	\$19,558.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

E. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-7, and

WHEREAS, bids were received on July 11, 2016, and

WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township

of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-7	Gemini Construction	\$6,550.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

- F. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-8, and
WHEREAS, bids were received on July 11, 2016, and
WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-8	H.J. Graber Contractors	\$7,670.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

- G. WHEREAS, it has been deemed necessary and desirable to solicit bids for the Home Rehabilitation Program for Contract #2016-10, and
WHEREAS, bids were received on July 11, 2016, and
WHEREAS, it appears that the following bid submitted below represents a figure equal to the lowest bid received, which complies with specifications.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the following Home Rehabilitation Programs be and hereby is awarded as described:

Contract No.	Awarded to:	Total Bid Amount	PO #
2016-10	Gemini Construction	\$3,800.00	

FURTHER BE IT RESOLVED, that these awards are conditioned upon certification of availability of funds.

16. RESOLUTION - AUTHORIZING GRANT APPLICATION – ASPCA & SUBARU – SPAY/NEUTER PROGRAM – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle’s Animal Advisory Board desires to apply for and obtain a \$4,200.00 ASPCA & Subaru Grant to facilitate a Spay/Neuter Program for cats;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Township of Middle does hereby authorize the application for such a grant.

FURTHER RESOLVED, that Anne Garrison is named as the Contact Person and that the appropriate officials are hereby authorized to sign said documents.

17. RESOLUTION - AUTHORIZING APPLICATION – CAPE MAY COUNTY OPEN SPACE PROGRAM – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle desires to apply for and obtain a grant from CAPE MAY COUNTY OPEN SPACE PROGRAM for approximately \$1,641,761.00 to extend the Bike Path northward,

NOW THEREFORE BE IT RESOLVED, that the Township of Middle does hereby authorize the application for such a grant, and

BE IT FURTHER RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement; and also, further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and CAPE MAY COUNTY OPEN SPACE PROGRAM.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary on connection therewith.

18. RESOLUTION – ADOPTING UPDATED PERSONNEL POLICY MANUAL/HANDBOOK – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, it has been deemed necessary to amend and update several sections personnel policy manual/handbook, as previously adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Personnel Policy Manual/Handbook is hereby adopted.

BE IT FURTHER RESOLVED, that a copy of said updated manual/handbook shall be distributed to each Township Committeemember, Township Administrator, Township Solicitor, and Head of each Department and further shall be utilized by the Human Resources & Training Department accordingly.

FURTHER RESOLVED, that should any section, paragraph, sentence, clause or phrase of this manual be declared unconstitutional or invalid for any reason, the remaining portions of said manual shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of mentioned manual are hereby declared to be severable.

19. PUBLIC COMMENT:

