

FLAG SALUTE AND PRESENTATION OF FLAG: Middle Township Police Color Guard  
INVOCATION: Charles Belva, Court House Church of Christ  
AMERICA THE BEAUTIFUL/ GOD BLESS AMERICA: Annie Farrow

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Krauss, Township Clerk on the above date at 5:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

Senator Jeff VanDrew swore in newly elected Committeemember Clark for a three-year term.

On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, \_\_\_\_\_ was chosen as Mayor for the year 2017. \_\_\_\_\_ swore in the Mayor.

On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, \_\_\_\_\_ was chosen to act as Mayor in the absence of the Mayor. \_\_\_\_\_ swore in the Deputy Mayor.

1. RESOLUTION – APPROVING MINUTES FOR PREVIOUS MEETINGS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted. *NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: Work Session 12/19/2016, Regular Meeting 12/19/2016, and Board of Health 12/19/2016.*

2. ORDINANCE 1538-17 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, Ordinance No. 1538-17 passed first reading. Second reading, public hearing and consideration for adoption will be held on \_\_\_\_\_ at 6:00 p.m. *BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:*

*SECTION 1. The positions listed in the attached schedule are hereby created.*  
*SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.*  
*SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.*  
*SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.*

<i>Years of Service</i>	<i>Additional Compensation (Percent of Annual Salary)</i>
<i>5 years or more</i>	<i>2%</i>
<i>10 years or more</i>	<i>4%</i>
<i>15 years or more</i>	<i>6%</i>
<i>20 years or more</i>	<i>8%</i>
<i>25 years or more</i>	<i>10%</i>

*Section 4 shall only apply to Township Employees hired before December 31, 1994.*  
*SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.*  
*SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2017 immediately upon final passage and publication according to law.*

January 2, 2017 Reorganization Meeting

TITLE	MINIMUM	MAXIMUM
Account Clerk	\$ 22,000.00	\$ 40,000.00
Account Clerk P/T	\$ 8.44	to \$18.00 p/h
Accounting Assistant	\$ 22,000.00	\$ 45,000.00
Acting Recreation Director	\$ 1.00	\$ 3,000.00
Acting Construction Official / Director of Inspections	\$ 1.00	\$ 10,000.00
Administrative Clerk	\$ 22,000.00	\$ 36,000.00
Administrative Director of Public Works	\$ 40,000.00	\$ 60,000.00
Administrative Secretary	\$ 22,000.00	\$ 47,000.00
Alt. Deputy Registrar	\$ 9.00	to 15.00 p/h
Alt. Deputy Registrar	\$ 1.00	\$ 5,000.00
Animal Control Officer	\$ 22,000.00	\$ 55,000.00
Animal Cruelty Investigator		\$ 1.00
Assessing Clerk	\$ 22,000.00	\$ 33,000.00
Asst. Animal Control Officer		\$ 1.00
Asst. Maintenance Supervisor	\$ 22,000.00	\$ 55,000.00
Asst. Municipal Tax Collector	\$ 22,000.00	\$ 42,000.00
Asst. Public Works Superintendent	\$ 22,000.00	\$ 67,000.00
Asst. Recreation Supervisor	\$ 22,000.00	\$ 30,000.00
Asst. Supervising Mechanic	\$ 30,000.00	\$ 45,000.00
Asst. Supervisor Public Works	\$ 22,000.00	\$ 60,000.00
Asst. Zoning Officer	\$ 22,000.00	\$ 35,000.00
Baseball Commission	\$ -	\$ 15,000.00
Building Director	\$ 5,000.00	\$ 30,000.00
Building Inspector F/T	\$ 22,000.00	\$ 40,000.00
Building Inspector P/T	\$ 3,000.00	\$ 10,000.00
Building Service Worker	\$ 22,000.00	\$ 30,000.00
Building Service Worker P/T	\$ 8.44	to 13.00 p/h
Building Sub-code Official	\$ 8.44	21.00 p/h
Business/Municipal Administrator	\$ 1.00	\$ 125,000.00
Carpenter	\$ 22,000.00	\$ 42,000.00
Carpenter Helper	\$ 22,000.00	\$ 34,000.00
Carpenter Helper / Truck Driver- Laborer	\$ 22,000.00	\$ 30,000.00
Certified Public Works Manager	\$ 45,000.00	\$ 60,000.00
Chief Emergency Medical Technician	\$ 22,000.00	\$ 60,000.00
Chief Financial Officer	\$ 23,000.00	\$ 85,000.00
Clean Communities Supervisor	\$ 9.00	to \$12.00 p/h
Clerk 1	\$ 22,000.00	\$ 30,000.00
Clerk 1 P/T	\$ 1.00	to \$20.00 ph
Clerk 2 P/T	\$ 1.00	to \$20.00 ph
Clerk 2 P/T	\$ 22,000.00	\$ 40,000.00
Code Enforcement Officer	\$ 22,000.00	\$ 37,000.00
Code Enforcement Officer P/T	\$ 1.00	\$ 11,000.00
Code Enforcement Officer Trainee	\$ 22,000.00	\$ 30,000.00
Code Enforcement Officer Trainee P/T	\$ 12.00	to \$20.00 ph
Compliance Plan Stipend	\$ 10,000.00	\$ 15,000.00
Computer Service Tech.	\$ -	\$ 50,000.00
Computer Service Tech. P/T/	\$ 15.00	to \$30.00p/h
Conflict Attorney	\$ 1.00	\$ 2,500.00
Construction Official	\$ 22,000.00	\$ 70,000.00
Construction Official P/T	\$ 1.00	to \$25.00 ph
Construction Official /Director of Inspections	\$ 1.00	\$ 10,000.00
Coordinator of Computer Services	\$ 1,000.00	\$ 7,500.00
Coordinator of Federal and State Aid	\$ 10,000.00	\$ 40,000.00
Coordinator of Telephone Services	\$ 1.00	\$ 3,000.00
Coordinator of the Disposition of Public Assets	\$ 1.00	\$ 2,000.00
Court Clerk	\$ 22,000.00	\$ 25,000.00
Crew Leader	\$ 22,000.00	\$ 35,000.00
Crossing Guard	\$ 1.00	\$ 20,000.00

January 2, 2017 Reorganization Meeting

Deputy Business Administrator	\$ 1.00	\$ 100,000.00
Deputy Chief Financial Officer	\$ 22,000.00	\$ 65,000.00
Deputy Chief Emergency Medical Technician	\$ 22,000.00	\$ 50,000.00
Deputy Municipal Court Admin.	\$ 22,000.00	\$ 45,000.00
Deputy Registrar of Vital Statistics	\$ 8.44	to 15.00 p/h
Deputy Registrar of Vital Statistics	\$ 1.00	\$ 40,000.00
Deputy Sewer Billing Administrator	\$ 1.00	\$ 10,000.00
Deputy Tax Assessor	\$ 22,000.00	\$ 55,000.00
Deputy Tax Collector	\$ 22,000.00	\$ 38,000.00
Deputy Township Clerk	\$ 22,000.00	\$ 40,000.00
Director Community Development Program	\$ -	\$ 1.00
Director of Grants and Economic Loans	\$ 4,000.00	\$ 6,000.00
Docket Clerk - Typing	\$ 22,000.00	\$ 37,000.00
Econ Devel/Paralegal/Rent Cont Off	\$ 35,000.00	\$ 52,000.00
Electrical Subcode Official	\$ 10,000.00	\$ 32,000.00
Electrical Subcode Official P/T	\$ 10,000.00	\$ 32,000.00
Electronic Repair Supervisor	\$ 20.00	to 22.00 ph
Emergency Med. Tech. P/T	\$ 8.44	to 15.50 p/h
Emergency Medical Technician	\$ 22,000.00	\$ 55,000.00
Employee Benefits Clerk	\$ 22,000.00	\$ 35,000.00
EMS Billing Administrator	\$ 1.00	\$ 3,000.00
Equipment Operator	\$ 22,000.00	\$ 44,000.00
Fire Inspector	\$ 22,000.00	\$ 35,000.00
Fire Inspector P/T	\$ 10.00	to 20.00 p/h
Fire Official	\$ 38,000.00	\$ 48,000.00
Fire Prevention Specialist P/T	\$ 8.44	to \$20.00 p/h
Fire Protection Inspector	\$ 1.00	17.00 p/h
Fire Subcode Inspector - Shared Service	\$ 1.00	\$ 5,500.00
Fire Subcode Official P/T	\$ 5,000.00	\$ 16,000.00
Food Service Worker P/T	\$ 8.44	to 15.00 p/h
Fund Commissioner		\$ 1.00
Hearing Officer	\$ 1.00	\$ 5,000.00
Judge of Municipal Court	\$ 24,000.00	\$ 50,000.00
Judge of Shared Municipal Court	\$ 7,000.00	\$ 15,000.00
Junior Counselors Summer Camp	\$ 8.44	to 15.00 p/h
Keyboarding Clerk 1	\$ 22,000.00	\$ 80,000.00
Keyboarding Clerk 1 / Bilingual	\$ 22,000.00	\$ 80,000.00
Keyboarding Clerk 1 P/T	\$ 8.44	\$ 20.00
Keyboarding Clerk 2	\$ 22,000.00	\$ 70,000.00
Laborer 1	\$ 22,000.00	\$ 35,000.00
Laborer 1 P/T	\$ 8.44	to 12.00 p/h
Laborer 2	\$ 22,000.00	\$ 35,000.00
Laborer 3	\$ 22,000.00	\$ 38,000.00
Laborer Clean Communities P/T	\$ 8.44	to 12.50ph
Laborer Grass Crew P/T	\$ 8.44	\$ 12.50
Land Use Administrator	\$ 35,000.00	\$ 52,000.00
Maintenance Supervisor & Project Manager	\$ 25,000.00	\$ 60,000.00
Maintenance Worker 1 Grounds	\$ 9.00	to \$12.00 p/h
Manager of Parks and Grounds	\$ 22,000.00	\$ 52,000.00
Mechanic	\$ 22,000.00	\$ 37,000.00
Mechanic Trainee	\$ 22,000.00	\$ 34,000.00
Mechanics Helper	\$ 22,000.00	\$ 32,000.00
Memory Lane Coordinator	\$ 1.00	\$ 1,500.00
Motor Broom Driver	\$ 25,000.00	\$ 32,000.00
Municipal Court Admin.	\$ 23,000.00	\$ 63,000.00
Municipal Court Admin. Shared Services	\$ 1.00	\$ 7,500.00
Municipal Emergency Management Coordinator	\$ 1.00	\$ 10,000.00
Municipal Engineer	\$ 1.00	\$ 85,000.00
Municipal Prosecutor	\$ 10,000.00	\$ 35,000.00
Municipal Recycling Coordinator		\$ 1.00
Payroll Clerk	\$ 22,000.00	\$ 45,000.00
Payroll Clerk Stipend	\$ 1.00	\$ 7,000.00
Payroll Supervisor	\$ 22,000.00	\$ 45,000.00
Personnel Clerk	\$ 22,000.00	\$ 23,000.00
Personnel Officer	\$ 29,000.00	\$ 60,000.00
Plumbing Subcode Official P/T	\$ 4,000.00	\$ 28,000.00
Police Captain	\$ 60,000.00	\$ 140,000.00
Police Chief	\$ 65,000.00	\$ 145,000.00

January 2, 2017 Reorganization Meeting

Police Lieutenant	\$	50,000.00	\$	125,000.00
Police Officer	\$	25,000.00	\$	110,000.00
Police Officer / Detective	\$	30,000.00	\$	59,000.00
Police Officer Detective Stipend			\$	750.00
Police Sergeant	\$	40,000.00	\$	115,000.00
Police Sergeant/Detective Stipend			\$	750.00
Principal Account Clerk - Typing	\$	22,000.00	\$	22,000.00
Principal Assessing Clerk	\$	22,000.00	\$	40,000.00
Principal Clerk Typist	\$	22,000.00	\$	40,000.00
Principal Personnel Clerk	\$	22,000.00	\$	40,000.00
Principal Technical Aide Public Works	\$	22,000.00	\$	35,000.00
Project Manager	\$	45,000.00	\$	60,000.00
PS Telecommunications Oper.Trainee P/T	\$	8.44	to 15.00 p/h	
PS Telecommunications Operator	\$	22,000.00	\$	60,000.00
PS Telecommunications Operator, P/T	\$	8.44	to 15.00 p/h	
PS Telecommunications Operator,Trainee	\$	22,000.00	\$	40,000.00
Public Defender	\$	7,500.00	\$	20,000.00
Public Information Officer	\$	1.00	\$	5,000.00
Public Works Repairer	\$	22,000.00	\$	45,000.00
Public Works Superintendent	\$	28,000.00	\$	68,000.00
Pumping Station Operator/Sewer Repairer	\$	22,000.00	\$	45,000.00
Qualified Purchasing Agent	\$	1.00	\$	5,000.00
Real Estate Officer			\$	1.00
Reassessment Stipend - Deputy Tax Assessor	\$	-	\$	12,500.00
Reassessment Stipend - Tax Assessor	\$	-	\$	27,500.00
Receptionist	\$	8.44	to 10.00 p/h	
Records Support Technician 1	\$	12.00	to 16.00 p/h	
Recreation Aide	\$	22,000.00	\$	33,000.00
Recreation Aide P/T	\$	8.44	to 15.00 p/h	
Recreation Attendant	\$	22,000.00	\$	33,000.00
Recreation Attendant / Senior Center P/T	\$	8.44	to \$18.00ph	
Recreation Director	\$	35,000.00	\$	63,000.00
Recreation Leader	\$	22,000.00	\$	45,000.00
Recreation Leader / Sports	\$	22,000.00	\$	42,000.00
Recreation Leader P/T	\$	7,000.00	\$	10,000.00
Recreation Program Administrator	\$	22,000.00	\$	63,000.00
Recreation Program Coordinator	\$	22,000.00	\$	50,000.00
Recreation Program Specialist	\$	22,000.00	\$	38,000.00
Recreation Superintendent	\$	35,000.00	\$	50,000.00
Recreation Supervisor	\$	22,000.00	\$	50,000.00
Recycling Program Aide- P/T		\$9.00p/h	\$12.00 p/h	
Registrar of Vital Statistics	\$	1.00	\$	47,000.00
Rent Control Board Attorney	\$	1.00	\$	2,500.00
Seasonal Employee - Laborer (CDL Required)	\$	1.00	\$	14.00
Secretary Animal Welfare Advisory Board	\$	1.00	\$	2,000.00
Secretary Board of Health	\$	1.00	\$	2,000.00
Secretary Cable TV Advisory Bd.	\$	1.00	\$	2,000.00
Secretary Council on the Arts	\$	1.00	\$	2,000.00
Secretary Economic Dev. Council	\$	1.00	\$	2,000.00
Secretary Emergency Management	\$	1.00	\$	2,000.00
Secretary Environmental Comm.	\$	1.00	\$	2,000.00
Secretary Ethics Board	\$	1.00	\$	2,000.00
Secretary Planning Board	\$	1.00	\$	2,700.00
Secretary Recreation Council	\$	1.00	\$	2,000.00
Secretary Rent Leveling Board	\$	1.00	\$	2,000.00
Secretary Safety Committee	\$	1.00	\$	2,000.00
Secretary Shade Tree Comm.	\$	1.00	\$	2,000.00
Secretary Sr. Citizen Advisory Board	\$	1.00	\$	2,000.00
Secretary Traffic Comm.	\$	1.00	\$	2,000.00
Secretary Zoning Bd of Adj.	\$	1.00	\$	2,700.00
Senior Assessing Clerk	\$	22,000.00	\$	26,000.00
Senior Building Service Worker	\$	22,000.00	\$	25,000.00
Senior Citizen Activities Coordinator	\$	1.00	\$	37,000.00
Senior Citizen Lifeline Coordinator	\$	1.00	\$	2,000.00
Senior Citizen Program Aide	\$	-	to \$15.00 ph	
Senior Clerk	\$	22,000.00	\$	21,000.00
Senior Computer Operator	\$	22,000.00	\$	46,000.00
Senior Emergency Med. Tech.	\$	22,000.00	\$	50,000.00

Senior Mechanic	\$	22,000.00	\$	52,000.00
Senior Payroll Clerk	\$	22,000.00	\$	36,000.00
Senior Personnel Clerk	\$	22,000.00	\$	38,000.00
Senior Tax Clerk	\$	22,000.00	\$	35,000.00
Sewer Administrator	\$	-	\$	1.00
Sewer Administrator P/T	\$	1.00	to 30.00ph	
Sewer Billing Administrator	\$	1.00	\$	15,000.00
Sewer Equipment Operator	\$	22,000.00	\$	63,000.00
Sewer Equipment Operator P/T	\$	10.00	\$	30.00
Sewer License Operator Stipend	\$	6,000.00	\$	12,000.00
Sewer Maintenance Superintendent	\$	30,000.00	\$	70,000.00
Sewer Repairer 1	\$	22,000.00	\$	45,000.00
Sewer Repairer 2	\$	22,000.00	\$	60,000.00
Shared Court Clerk Typist	\$	2,000.00	\$	5,000.00
Shared Court Deputy Municipal Court Admin.	\$	2,000.00	\$	5,000.00
Shared Court Municipal Court Administrator	\$	5,000.00	\$	10,000.00
Shared Court Municipal Prosecutor	\$	4,000.00	\$	10,000.00
Shared Court Public Defender	\$	2,000.00	\$	10,000.00
Shared Court Violations Clerk	\$	-	\$	3,000.00
Special Events Coordinator	\$	1.00	\$	30,000.00
Special Officer/Elections	\$	100.00	to 100.00 per day	
Special Police Officer - Class I	\$	8.44	\$	14.00 p/h
Special Police Officer - Class II	\$	8.44	\$	14.00 p/h
Special Police Officer - Class II F/T	\$	8.44	\$	14.00 p/h
Substitute Animal Control Officer	\$	1,000.00	\$	5,000.00
Summer Camp Coordinator Stipend	\$	1,000.00	\$	5,000.00
Superintendent of Public Works	\$	65,000.00	\$	75,000.00
Supervising Dispatcher Stipend	\$	1.00	\$	2,000.00
Supervising Emergency Medical Tech.	\$	22,000.00	\$	55,000.00
Supervising Equipment Operator	\$	28,000.00	\$	50,000.00
Supervising Labor	\$	22,000.00	\$	38,000.00
Supervising Mechanic	\$	22,000.00	\$	58,000.00
Supervisor / Heavy Equipment Operator	\$	22,000.00	\$	60,000.00
Supervisor Clean Communities	\$	8.44	to 12.00 p/h	
Supervisor Public Works	\$	22,000.00	\$	45,000.00
Supervisor Water/Sewer B/C	\$	22,000.00	\$	75,000.00
Systems Analyst	\$	22,000.00	\$	50,000.00
Tax Assessor	\$	23,000.00	\$	75,000.00
Tax Clerk	\$	22,000.00	\$	28,000.00
Tax Collector	\$	23,000.00	\$	68,000.00
Technical Assistant Const. Off.	\$	22,000.00	\$	52,000.00
Temporary Acting Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Acting Court Administrator	\$	10.00	to 30.00 p/h	
Temporary Acting Deputy Chief Financial Officer	\$	10.00	to \$15.00 ph	
Temporary Chief Financial Officer	\$	22,000.00	\$	65,000.00
Township Attorney	\$	15,000.00	\$	200,000.00
Township Clerk	\$	53,000.00	\$	75,000.00
Township Clerk/Business Administrator	\$	23,000.00	\$	115,000.00
Township Committee	\$	17,000.00	\$	20,000.00
Violations Clerk	\$	22,000.00	\$	25,000.00
Zoning Officer	\$	22,000.00	\$	65,000.00

3. RESOLUTION – GENERAL APPOINTMENTS – 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2016, and*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:*

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Michael Clark	12/31/2019
Public Agency Compliance Officer – Affirmative Action Reg.	1 yr	Susan Quinones	12/31/2017
Real Estate Officer	1yr	Lee Ann Russ	12/31/2017
Tax Search Officer	1yr	Sandra Beasley	12/31/2017
Municipal Improv. Search Officer	1yr	Kimberly Krauss	12/31/2017
Recycling Coordinator	1yr	Rob Flynn	12/31/2017
Deputy Municipal Clerk	1yr	Krystel Arana	12/31/2017

January 2, 2017 Reorganization Meeting

<i>Qualified Purchasing Agent</i>	<i>1yr</i>	<i>Josh Niemann</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Mike Linz, Deputy</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Rob Flynn, Deputy</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 1</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 2</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 3</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 4</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Michael Clark, Twp. Committee Representative</i>	<i>12/31/2017</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Kendra Karstens, Secretary</i>	<i>12/31/2017</i>
<i>Board of Health</i>	<i>1yr</i>	<i>Kimberly Krauss, Secretary</i>	<i>12/31/2017</i>
<i>Board of Health</i>	<i>3yr</i>	<i>Michael Clark</i>	<i>12/31/2019</i>
<i>Cable TV Advisory Board</i>	<i>1yr</i>	<i>Frank Corrado, Attorney</i>	<i>12/31/2017</i>
<i>Cable TV Advisory Board</i>	<i>1yr</i>	<i>Sandra Linz, Secretary</i>	<i>12/31/2017</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Scott Webster</i>	<i>12/31/2018</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Robert Bongiovanni, Chairman</i>	<i>12/31/2018</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Bill Riches</i>	<i>12/31/2018</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>James Ernest, Alternate Member #2</i>	<i>12/31/2018</i>
<i>Ethics Board</i>	<i>1yr</i>	<i>Margo Silcox, Secretary</i>	<i>12/31/2017</i>
<i>Ethics Board</i>	<i>5yr</i>	<i>Gary Farrow</i>	<i>12/31/2021</i>
<i>Ethics Board</i>	<i>5yr</i>	<i>John Herr</i>	<i>12/31/2021</i>
<i>Ethics Board</i>	<i>5yr</i>	<i>Suketu Nanavati</i>	<i>12/31/2021</i>
<i>Shade Tree Commission</i>	<i>5yr</i>	<i>Barbara Collins, Chairperson</i>	<i>12/31/2017*</i>
<i>Shade Tree Commission</i>	<i>1yr</i>	<i>Kaytie Keating, Secretary</i>	<i>12/31/2017</i>
<i>Memory Lane Coordinator</i>	<i>1yr</i>	<i>Bonnie Millard</i>	<i>12/31/2017</i>
<i>Senior Citizen Advisory Council</i>	<i>3yr</i>	<i>Leola Francis</i>	<i>12/31/2017*</i>
<i>Senior Citizen Advisory Council</i>	<i>3yr</i>	<i>Susan Atkinson DeLanzo</i>	<i>12/31/2017*</i>
<i>Senior Citizen Advisory Council</i>	<i>2yr</i>	<i>Eduardo Iocca</i>	<i>12/31/2017*</i>
<i>Senior Citizen Advisory Council</i>	<i>2yr</i>	<i>Ron Jost, Liaison Disability Issues</i>	<i>12/31/2018*</i>
<i>Senior Citizen Advisory Council</i>	<i>1yr</i>	<i>Barbara Meyers</i>	<i>12/31/2017</i>
<i>Senior Citizen Advisory Council</i>	<i>1yr</i>	<i>Dawn Stimmel, Secretary</i>	<i>12/31/2017</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Kendra Karstens, Secretary</i>	<i>12/31/2016</i>
<i>Zoning Board of Adjustment</i>	<i>1yr</i>	<i>David May, Secretary</i>	<i>12/31/2017</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Chris Brown</i>	<i>12/31/2020</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Greg Martin</i>	<i>12/31/2020</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Michael DiPalantino</i>	<i>12/31/2020</i>
<i>Zoning Board of Adjustment</i>	<i>2yr</i>	<i>James Belles, Alternate Member #2</i>	<i>12/31/2018</i>
<i>Planning Board Member</i>	<i>1yr</i>	<i>Michael Granigan, Class I Member</i>	<i>12/31/2017</i>
<i>Planning Board Member</i>	<i>1yr</i>	<i>Jeffrey DeVico, Class III Member</i>	<i>12/31/2017</i>
<i>Planning Board Member</i>	<i>4yr</i>	<i>Anthony Anzelone, Class IV, Chair</i>	<i>12/31/2020</i>
<i>Planning Board Member</i>	<i>4yr</i>	<i>Peter Lomax, Class IV Member</i>	<i>12/31/2020</i>
<i>Planning Board Member</i>	<i>2yr</i>	<i>Tom Schad, Class IV, Alternate Member #2</i>	<i>12/31/2018</i>
<i>Planning Board Member</i>	<i>1yr</i>	<i>David May, Secretary</i>	<i>12/31/2017</i>
<i>Public Employees Award Committee</i>	<i>3yr</i>	<i>Michael Clark</i>	<i>12/31/2019</i>
<i>Recreation Commission</i>	<i>3yr</i>	<i>Michael Clark</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>James Norris, Advisor</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Robert Matthews, Advisory</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Warren Wade, Chair</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Benton Weimer</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Bob Jackson</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Gretchen Pickering</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Gene Hallo</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Lou Donofrio</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>3yr</i>	<i>Jeff McCart</i>	<i>12/31/2019</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>Nancy McDevitt, Secretary</i>	<i>12/31/2017</i>
<i>Rent Leveling Board</i>	<i>1yr</i>	<i>Christina Lillemon, Secretary</i>	<i>12/31/2017</i>
<i>Rent Leveling Board</i>	<i>5yr</i>	<i>Kevin Ison, Tenant Member</i>	<i>12/31/2021</i>
<i>Rent Leveling Board</i>	<i>2yr</i>	<i>Laura Nichols, Jr. Alt. Owner</i>	<i>12/31/2017</i>
<i>Rent Leveling Board</i>	<i>2yr</i>	<i>Kimberly Moore, Sr. Alt. Member at Large</i>	<i>12/31/2018</i>
<i>Rent Leveling Board</i>	<i>1yr</i>	<i>Nancy Sittineri, Rent Control Officer</i>	<i>12/31/2017</i>

<i>Rent Leveling Board</i>	<i>2yr</i>	<i>Matt Unsworth</i>	<i>12/31/2018</i>
<i>Fund Commissioner ACMJIF</i>	<i>1yr</i>	<i>Kimberly Krauss</i>	<i>12/31/2017</i>
<i>Alternate Fund Commissioner ACMJIF</i>	<i>1yr</i>	<i>Anne Garrison</i>	<i>12/31/2017</i>
<i>Claims Coordinator</i>	<i>1yr</i>	<i>Vera Kalish</i>	<i>12/31/2017</i>
<i>Safety Coordinator</i>	<i>1yr</i>	<i>Sean McDevitt</i>	<i>12/31/2017</i>
<i>Council On The Arts</i>	<i>1yr</i>	<i>Deborah Becker, Secretary</i>	<i>12/31/2017</i>
<i>Council On The Arts</i>	<i>3yr</i>	<i>Carol Anne Futrell</i>	<i>12/31/2019</i>
<i>Council On The Arts</i>	<i>3yr</i>	<i>Jackyln Buckingham</i>	<i>12/31/2019</i>
<i>Council On The Arts</i>	<i>3yr</i>	<i>Maryanne Franz</i>	<i>12/31/2019</i>
<i>Economic Development Council</i>	<i>3yr</i>	<i>Pat McCusker</i>	<i>12/31/2019</i>
<i>Economic Development Council</i>	<i>3yr</i>	<i>Cheryl Spaulding</i>	<i>12/31/2019</i>
<i>Economic Development Council</i>	<i>1yr</i>	<i>Nancy Sittineri, Secretary</i>	<i>12/31/2017</i>
<i>Environmental Commission</i>	<i>1yr</i>	<i>Dawn Stimmel, Secretary</i>	<i>12/31/2017</i>
<i>Environmental Commission</i>	<i>3yr</i>	<i>Larissa Smith</i>	<i>12/31/2019</i>
<i>Environmental Commission</i>	<i>3yr</i>	<i>Rachel Shepherd</i>	<i>12/31/2019</i>
<i>CMC Animal Shelter Advisory Board Member</i>	<i>1 yr</i>	<i>Madelyn McCarroll</i>	<i>12/31/2017</i>
<i>CMC Animal Shelter Advisory Board Member</i>	<i>1yr</i>	<i>William Candell</i>	<i>12/31/2017</i>
<i>Animal Welfare Advisory Council</i>	<i>1yr</i>	<i>Dawn Stimmel, Secretary</i>	<i>12/31/2017</i>
<i>Animal Welfare Advisory Council</i>	<i>3yr</i>	<i>Madelyn McCarroll</i>	<i>12/31/2019</i>
<i>Animal Welfare Advisory Council</i>	<i>3yr</i>	<i>Rick Eufrazio</i>	<i>12/31/2019</i>
<i>Animal Welfare Advisory Council</i>	<i>3yr</i>	<i>Jen Modica</i>	<i>12/31/2019</i>
<i>Animal Welfare Advisory Council</i>	<i>3yr</i>	<i>Monica Sopuch</i>	<i>12/31/2019</i>
<i>Municipal Liaison to CCW</i>	<i>1yr</i>	<i>Rosie Jefferson</i>	<i>12/31/2017</i>

*\*confirming unexpired term of office*

4. RESOLUTION – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by [redacted] seconded by [redacted] and passed on roll call, the following resolution was adopted.

*WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and*  
*WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and*  
*WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;*  
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2017 through December 31, 2017:

- *Municipal Solicitor – Barry, Corrado & Grassi, PC. – Not to exceed \$160,000.00*
- *Labor Solicitor – Parker McCay – Not to exceed \$75,000.00*
- *Municipal Auditor – Bowman & Company LLP – Not to exceed \$54,500.00*
- *Municipal Public Defender – Seth Fuscillaro – Not to exceed \$17,500.00*
- *Economic Development & Grant Admin. Consultants – TRIAD Associates – Not to exceed \$17,500.00*
- *Bond Counsel – Archer & Greiner – Not to exceed \$15,000.00*
- *Risk Management Consultant – Marsh & McLennan – Not to exceed \$24,000.00*

*BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.*

5. RESOLUTION – APPOINTMENT – MUNICIPAL COURT JUDGE – MARIAN RAGUSA – On motion by [redacted] seconded by [redacted] and passed on roll call, the following resolution was adopted.

*WHEREAS, it is the desire of the governing body to appoint Marian Ragusa to fill the unexpired term of Dorothy Incarvito-Garrabrant as Municipal Court Judge of the Township of Middle; and*  
*WHEREAS, pursuant to N.J.S.A. 2B:12-4(a), the term for Municipal Court Judge shall be three (3) years, or in the case of an unexpired term, for the duration of the unexpired term; and*  
*WHEREAS, Judge Garrabrant shall vacate the office of Municipal Judge as of January 9, 2017; and*  
*WHEREAS, Judge Garrabrant’s current term of office expires on September 30, 2018; and*  
*WHEREAS, the annual salary is \$40,000 with a stipend for the Borough of Woodbine Municipal Court service of \$7,000 annually.*  
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that Marian Ragusa is hereby appointed Judge of the Municipal Court of the Township of Middle and Borough of Woodbine for the unexpired term of office, beginning on January 9, 2017 and extending through September 30, 2018.

6. RESOLUTION – DEPARTMENTS – 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2017 as follows:*

<i>MICHAEL CLARK</i>	<i>JEFFREY DEVICO</i>	<i>TIMOTHY DONOHUE</i>
<i>DIRECTOR</i>	<i>DIRECTOR</i>	<i>DIRECTOR</i>
<i>Administrative Executive</i>	<i>Department of Public Works</i>	<i>Collection of Taxes</i>
<i>Police/Telecommunications/Code Enforcement</i>	<i>Motor Pool</i>	<i>Assessment of Taxes</i>
<i>Emergency Medical Services</i>	<i>Solid Waste Removal/Recycling</i>	<i>Engineering</i>
<i>Emergency Management</i>	<i>Sewer &amp; Water</i>	<i>Zoning / Construction</i>
<i>Municipal Court</i>	<i>Parks &amp; Grounds</i>	<i>Recreation</i>
<i>Animal Control</i>	<i>Public Buildings</i>	<i>Senior Citizen Affairs</i>
<i>Volunteer Fire Co. Liaison</i>	<i>Finance Administration</i>	
<i>Legal Services</i>		

7. RESOLUTION – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2017 WHERE THE TOTAL AMOUNT WOULD EXCEED THE BID THRESHOLD – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2017; and*

*WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:*

- 1. The allegations of the preamble are incorporated herein as if set forth in full.*
- 2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2017.*
- 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.*
- 4. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.*

8. RESOLUTION – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2017 WHERE THE TOTAL AMOUNT WOULD EXCEED THE BID THRESHOLD – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, where the total amount would exceed the bid threshold of \$40,000.00; and*

*WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and*

*WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:*

- 1. The allegations of the preamble are incorporated herein as if set forth in full.*
- 2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2017 where the total amount would exceed the bid threshold.*
- 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.*

9. RESOLUTION – TAX APPEALS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2017 are hereby authorized by this governing body for disposition by the County Board of Taxation.*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and*

*BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation. BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.*



10. RESOLUTION – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE – On motion by           seconded by           and passed on roll call, the following resolution was adopted.

*WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and*

*WHEREAS, this Act requires that the Cash Management Plan include:*

- A. The designation of & public depository or depositories.*
- B. The authorization for investments as permitted by various applicable laws.*
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.*
- D. An annual audit of the Cash Management Plan.*
- E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.*

*WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council; and*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.*

11. RESOLUTION – TEMPORARY BUDGET – On motion by           seconded by           and passed on roll call, the following resolution was adopted.

*BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2017 and does not exceed 26.25% of the operating budget of 2016: See Attached*

Account Number	Account Description	2017 Temp Budget
7-01-20-100-100-100	ADMIN & EXEC SALARIES AND WAGES	36,200.00
7-01-20-100-100-200	OTHER EXPENSES	20,500.00
7-01-20-100-101-200	PUBLIC AFFAIRS OTHER EXPENSES	0.00
7-01-20-101-101-100	BOARD STIPENDS SALARIES AND WAGES	3,000.00
7-01-20-105-105-100	HUMAN RESOURCES SALARIES AND WAGES	20,343.75
7-01-20-105-105-200	OTHER EXPENSES	6,562.50
7-01-20-110-110-100	MAYOR & COMMITTEE SALARIES AND WAGES	13,781.25
7-01-20-110-110-200	OTHER EXPENSES	1,653.75
7-01-20-120-120-100	MUNICIPAL CLERK SALARIES AND WAGES	34,125.00
7-01-20-120-120-200	OTHER EXPENSES	10,344.00
7-01-20-120-121-200	CODIFICATION OTHER EXPENSES	2,257.50
7-01-20-120-122-200	RECORDS MANAGEMENT OTHER EXPENSES	0.00
7-01-20-130-130-100	FINANCIAL ADMINISTRATION SALARIES AND WAGES	42,787.50
7-01-20-130-130-200	OTHER EXPENSES	12,731.25
7-01-20-130-131-100	GRANTS ADMINISTRATION SALARIES AND WAGES	11,681.25
7-01-20-130-131-200	OTHER EXPENSES	6,825.00
7-01-20-130-132-200	BOND REGISTRAR OTHER EXPENSES	0.00
7-01-20-132-132-100	INFORMATION TECHNOLOGY SALARIES AND WAGES	16,695.00
7-01-20-132-132-200	OTHER EXPENSES	1,968.75
7-01-20-132-133-200	TELECOMMUNICATION CONTRACT OTHER EXPENSES	9,200.00
7-01-20-135-135-200	AUDIT SERVICES OTHER EXPENSES	8,137.50
7-01-20-145-145-100	COLLECTION OF TAXES SALARIES AND WAGES	35,568.75
7-01-20-145-145-200	OTHER EXPENSES	10,106.25
7-01-20-150-150-100	ASSESSMENT OF TAXES SALARIES AND WAGES	28,743.75
7-01-20-150-150-200	OTHER EXPENSES	11,812.50
7-01-20-155-155-200	LIQUIDATION OF TTLS OTHER EXPENSES	3,937.50
7-01-20-155-156-200	LEGAL SERVICES OTHER EXPENSES	89,250.00
7-01-20-165-165-200	ENGINEERING SERVICES OTHER EXPENSES	26,250.00
7-01-21-180-180-100	SMART GROWTH OTHER EXPENSES	1,312.50
7-01-21-180-180-200	PLANNING BOARD OTHER EXPENSES	0.00
7-01-21-185-185-100	ZONING BOARD SALARIES AND WAGES	22,863.75
7-01-21-185-185-200	OTHER EXPENSES	9,975.00
7-01-22-195-195-100	CODE ENFORCEMENT SALARIES AND WAGES	8,925.00
7-01-22-195-195-200	OTHER EXPENSES	1,000.00
7-01-22-195-196-100	CONSTRUCTION CODE SALARIES AND WAGES	18,375.00
7-01-22-195-196-200	OTHER EXPENSES	3,937.50
7-01-22-195-198-200	DEMOLITION OF SUBSTANDARD BLDG OTHER EXPENSES	0.00
7-01-23-210-211-400	OTHER INSURANCE OTHER EXPENSES	47,643.75
7-01-23-215-215-400	WORKERS COMPENSATION INSURANCE OTHER EXPENSES	144,300.00
7-01-23-220-220-400	GROUP INSURANCE PLAN FOR EMP OTHER EXPENSES	923,115.00
7-01-23-221-221-400	HEALTH CARE WAIVER OTHER EXPENSES	32,000.00
7-01-23-225-225-400	UNEMPLOYMENT COMPENSATION OTHER EXPENSES	0.00
7-01-23-310-310-200	PUBLIC BUILDING AND GROUNDS OTHER EXPENSES	52,137.50
7-01-25-240-240-100	POLICE SALARIES AND WAGES	1,217,556.00
7-01-25-240-240-200	OTHER EXPENSES	93,826.00
7-01-25-250-250-100	COMMUNICATIONS SALARIES AND WAGES	114,187.50
7-01-25-250-250-200	OTHER EXPENSES	1,837.50
7-01-25-252-252-200	EMERGENCY MANAGEMENT SERVICE SALARIES AND WAGES	0.00
7-01-25-252-252-200	OTHER EXPENSES	262.50
7-01-25-262-262-100	EMERGENCY MEDICAL SERVICES SALARIES AND WAGES	114,843.75
7-01-25-262-262-200	OTHER EXPENSES	10,368.75
7-01-25-262-263-200	CONTRIBUTION-1ST AID SQUAD OTHER EXPENSES	18,375.00
7-01-25-265-265-200	FIRE PROTECTION OTHER EXPENSES	0.00
7-01-25-275-275-100	PROSECUTOR OTHER EXPENSES	8,925.00
7-01-26-290-291-100	PUBLIC WORKS SALARIES AND WAGES	236,250.00
7-01-26-290-291-200	OTHER EXPENSES	32,812.50



January 2, 2017 Reorganization Meeting

13. RESOLUTION – SALARIES – 2017 – On motion by seconded by and passed on roll call, the following resolution was adopted.

*WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No. 1538-17; and*

*WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the attached schedule showing salaries and wages of the Township Employees shall constitute the salary Resolution for the year 2017, subject to such additions as may be made by Resolution of the Township Committee during the year 2017.*

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Salary/Rate</u>		<u>Longevity %</u>	<u>Longevity \$</u>	<u>Total</u>	
Adams	William	Police Captain	\$132,737.00				\$132,737.00	
Allen	Eddie	Laborer 1	\$24,644.00				\$24,644.00	
Amenhauser	James	Code Enforcement Officer	\$33,854.00				\$33,854.00	
Amrose	Paul	Equipment Operator	\$28,949.00				\$28,949.00	
Anastasio-Quinones	Susan	Chief Financial Officer / Keyboarding Clerk 1	\$80,000.00				\$80,000.00	
Anderson	Demetrio	Laborer 1	\$23,144.00				\$23,144.00	
Anzelone	Lauren	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Aponte	Sandra	Emergency Medical Technician P/T	\$12.63	per hr			\$12.63	per hr
Arana	Krystal	Keyboarding Clerk 2 / Bilingual FT	\$26,970.00				\$26,970.00	
Arana	Krystal	Board Stipend - Secretary Veterans Advisory Board	\$850.00				\$850.00	
Atkinson, Jr	David	PS Telecommunications Operator	\$30,607.00				\$30,607.00	
Avedelis	Dawn	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Bakley, Jr.	Mark	Police Officer	\$34,609.00				\$34,609.00	
Beasley	Sandra	Sewer Billing Administrator	\$12,500.00				\$12,500.00	
Beasley	Sandra	Tax Collector	\$67,170.00		8%	5,374	\$72,544.00	
Beaudoin	Charles	Laborer 1	\$24,644.00				\$24,644.00	
Beaudoin, Jr.	Charles	Laborer 1 P/T/T/A	\$9.00	per hr			\$9.00	per hr
Becker	Debra	Municipal Court Administrator	\$47,504.00				\$47,504.00	
Becker	Debra	Board Stipend - Secretary Council of the Arts	\$850.00				\$850.00	
Becker	Debra	Shared Court - Municipal Court Administrator	\$5,000.00				\$5,000.00	
Bellamy	James	Laborer 1 P/T	\$10.00	per hr			\$10.00	per hr
Belles	Christopher	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Belles	William	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Belles	William	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Belles, Sr.	Walter	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Belles, Jr	Walter	Senior Mechanic	\$46,352.00				\$46,352.00	
Bittner	Kathleen	Keyboarding Clerk 1 P/T	\$12.00	per hr			\$12.00	per hr
Bose	Denise	Recreation Aide P/T	\$10.00	per hr			\$10.00	per hr
Bradley	Raymond	Police Officer	\$54,326.00				\$54,326.00	
Brannon	Linda	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Brannon	Patricia	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Brown	Michelle	Police Officer	\$104,271.00				\$104,271.00	
Bruno	Andrea N	Deputy Registrar of Vital Statistics	\$25,000.00				\$25,000.00	
Bryan	Joshua	Police Sergeant	\$112,240.00				\$112,240.00	
Burke	Nancy	Senior Emergency Medical Technician	\$29,399.00				\$29,399.00	
Buswell	Daniel	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Camp	Christopher	Assistant Public Works Superintendent	\$57,903.00		10%	5,790	\$63,693.00	
Candell	William	Animal Control Officer	\$51,436.00				\$51,436.00	
Candell	William	Animal Cruelty Investigator	\$1.00				\$1.00	
Castellano	Gino	Police Officer	\$104,271.00				\$104,271.00	
Clark	Michael	Township Committee Member	\$17,440.00				\$17,440.00	

January 2, 2017 Reorganization Meeting

Coleman	Jay A	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Collins	Jim	Manager of Parks and Grounds	\$43,305.00		10%	4,331	\$47,636.00	
Cornwell	Patricia	Keyboarding Clerk 1	\$23,970.00				\$23,970.00	
Crawley	Fred	Police Officer	\$104,271.00				\$104,271.00	
Creamer	Mary	Police Officer	\$47,391.00				\$47,391.00	
Cropper	Allan	Public Works Repairer	\$42,670.00				\$42,670.00	
D'Alonzo	James	Police Officer	\$104,271.00				\$104,271.00	
Davis	Kristen	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Dececco	Gregory	Special Class II Officer	\$13.00	per hr			\$13.00	per hr
DeLanzo	Jennifer	Police Sergeant	\$112,240.00				\$112,240.00	
DeSimone	Salvatore	Constr. Official / Director of Inspect./ Fire Subcode Official P/T	\$10,000.00				\$10,000.00	
DeVico	Jeffrey	Township Committee Member	\$17,440.00				\$17,440.00	
DeVico	Mark	Record Support Technician 1 P/T	\$15.00	per hr			\$15.00	per hr
Dieffenderfer	William	Laborer 1	\$28,498.00		8%	2,280	\$30,778.00	
Diluzio	Gina	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Donahue	John	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Donohue	Timothy	Township Committee Member	\$17,440.00				\$17,440.00	
Dougherty	Frank	Recreation Aide P/T	\$10.00	per hr			\$10.00	per hr
Eagan	Joseph	Emergency Medical Technician P/T	\$12.63	per hr			\$12.63	per hr
Eagan	Joseph	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Eagan	Robert	PS Telecommunications Operator	\$39,320.00				\$39,320.00	
Eagan	Robert	Supervising Dispatcher	\$2,000.00				\$2,000.00	
Elias	Michael	Code Enforcement Officer Trainee P/T Permanent	\$15.00	per hr			\$15.00	per hr
Embs	Jeremy	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Enteado	Kimberly	Account Clerk	\$34,680.00				\$34,680.00	
Fairman	Thomas	Laborer 1	\$24,644.00				\$24,644.00	
Farina	Theodore	PS Telecommunications Operator	\$34,246.50				\$34,246.50	
Farina	Theodore	Supervising Dispatcher	\$2,000.00				\$2,000.00	
Feltwell	Adam	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Finnegan	Jacqueline	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Fiore	Francis	Police Sergeant	\$112,240.00				\$112,240.00	
Fishman	Mariah Lea	Keyboarding Clerk 1 P/T T/A	\$10.00	per hr			\$10.00	per hr
Flannery	Autumn	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Flounders	Thomas H	Police Officer (Intergovernmental Transfer Program)	\$43,924.00				\$43,924.00	
Flynn	Robert	Superintendent of Public Works	\$72,828.00				\$72,828.00	
Fowle	Merrill	Mechanic	\$33,886.00				\$33,886.00	
Frame	Justin	Laborer 1 P/T T/A	\$10.00	per hr			\$10.00	per hr
Frangieh	Joni	Special Class II Officer	\$13.00	per hr			\$13.00	per hr
Funk	Ryan	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Gamble	Joseph	Police Officer	\$43,924.00				\$43,924.00	
Garcia	Andrew	Special Class II Officer	\$13.00	per hr			\$13.00	per hr
Garrison	Anne	Keyboarding Clerk 1	\$44,380.00				\$44,380.00	
Garrison	Anne	Public Information Officer	\$5,000.00				\$5,000.00	
Garrison	Anne	Board Stipend-Secretary Economic Development Council	\$850.00				\$850.00	
Garrison	Rex	Mechanic	\$28,144.00				\$28,144.00	
Gaskill	Dustin	PS Telecommunications Operator	\$37,383.00				\$37,383.00	
Geiger	Daniel	Police Officer	\$82,062.00				\$82,062.00	
Gliva	John	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Graham	Jennifer	PS Telecommunications Operator	\$54,135.00				\$54,135.00	
Graham	Jennifer	Supervising Dispatcher	\$2,000.00				\$2,000.00	
Grier	Cheryl	Recreation Aide	\$23,970.00				\$23,970.00	
Hagan	David	Police Officer	\$104,271.00				\$104,271.00	
Hankins	Daniel	Laborer 1	\$24,644.00				\$24,644.00	

January 2, 2017 Reorganization Meeting

Hatch	Joel B.	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Higginbottom	Mark	Police Sergeant	\$112,240.00				\$112,240.00	
Hilvert	Andrew	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Hotaling	John	Sewer Repairer 1	\$29,352.00				\$29,352.00	
Hulme	Ryan	Laborer 1 F/T	\$22,000.00				\$22,000.00	
Incarvito-Garrabrant	Dorothy	Judge of Municipal Court	\$40,000.00				\$40,000.00	
Incarvito-Garrabrant	Dorothy	Judge of Shared Municipal Court	\$7,000.00				\$7,000.00	
Jackson	Robert	Recreation Aide P/T	\$10.00	per hr			\$10.00	per hr
Jackson	Steven	Laborer 1	\$22,520.00				\$22,520.00	
Johnson	Phillip	Police Officer	\$104,271.00				\$104,271.00	
Johnson	Timothy	Recreation Aide P/T	\$10.00	per hr			\$10.00	per hr
Jones	Armondo	Police Officer	\$82,062.00				\$82,062.00	
Jones	Leroy	Laborer 2 (past 3rd year)	\$28,347.00				\$28,347.00	
Jones	Thomas	Food Service Worker P/T	\$10.00	per hr			\$10.00	per hr
Kalish	Elvira	Personnel Officer	\$53,433.00				\$53,433.00	
Kalish	Elvira	Board Stipend - Secretary Safety Committee	\$850.00				\$850.00	
Kalish	Elvira	Claims Coordinator	\$1.00				\$1.00	
Karge	Shawn	Police Officer	\$47,391.00				\$47,391.00	
Karrish	Stanley	Laborer 1 P/T	\$9.00	per hr			\$9.00	per hr
Karstens	Kendra	Keyboarding Clerk 2	\$35,724.00				\$35,724.00	
Karstens	Kendra	Board Stipend - Secretary Traffic Committee	\$850.00				\$850.00	
Karstens	Kendra	Board Stipend - Secretary Emergency Management	\$850.00				\$850.00	
Keating	Katherine	Keyboarding Clerk 1	\$23,970.00				\$23,970.00	
Keating	Katherine	Board Stipend - Secretary of the Shade Tree Commission	\$850.00				\$850.00	
Kelly	Samantha	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Kelly	Robert J	Special Class II Officer	\$13.00	per hr			\$13.00	per hr
Kelly	Dustin	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Kern	Alexis	Recreation Aide P/T T/A	\$9.00	per hr			\$9.00	per hr
Kezlam	David	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Kirk	Rita	Keyboarding Clerk 2	\$41,384.00				\$41,384.00	
Klecz	Raymond	Senior Emergency Medical Technician	\$31,347.00		8%	2,508	\$33,855.00	
Knight	Nat	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Krauss	Kimberly	Deputy Business Administrator	\$10,000.00				\$10,000.00	
Krauss	Kimberly	Board Stipend - Secretary Board of Health	\$850.00				\$850.00	
Krauss	Kimberly	Township Clerk	\$66,297.00				\$66,297.00	
Langrell	Megan	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Larkin	Leonard	Police Officer	\$85,529.00				\$85,529.00	
Lepak	Lauren	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Leusner	Christopher	Police Chief	\$146,011.00				\$146,011.00	
Lillemon	Christina	Keyboarding Clerk 2 / Technical Assistant to the Construction Official	\$30,600.00				\$30,600.00	
Lillemon	Christina	Board Stipend-Rent Leveling	\$850.00				\$850.00	
Lindholm	Kyle	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Lindholm	Kyle	PS Telecommunications Operator	\$29,951.00				\$29,951.00	
Lindholm	Martin	Police Officer	\$82,062.00				\$82,062.00	
Linz	Brittany	Keyboarding Clerk 2 / Deputy Municipal Court Administrator	\$33,600.00				\$33,600.00	
Linz	Brittany	Shared Court - Deputy Municipal Court Administrator	\$2,000.00				\$2,000.00	
Linz	Michael	Spvg Emerg. Medical Tech / Deputy EMT Chief	\$45,953.00		10%	4,595	\$50,548.00	
Linz	Michael	Board Stipend - EMS Billing Administrator	\$850.00				\$850.00	
Linz	Sandra	Keyboarding Clerk 2	\$25,390.00				\$25,390.00	
Linz	Sandra	Board Stipend - Secretary Cable TV Advisory Board	\$850.00				\$850.00	

January 2, 2017 Reorganization Meeting

Loefflad	Jacob	PS Telecommunications Operator	\$15.00	per hr			\$15.00	per hr
Loefflad	Jacob	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Loftus	James	Police Lieutenant	\$123,233.00				\$123,233.00	
Love	Tara L	PS Telecommunications Operator F/T	\$29,070.00				\$29,070.00	
Maahs	David	Laborer 1 F/T	\$24,644.00				\$24,644.00	
MacCormack	Trevor R	Police Officer	\$13.00	per hr			\$13.00	per hr
Mahan	Paul	Laborer 2 (past 3rd year)	\$29,971.00				\$29,971.00	
Martin	Daniel	Police Officer	\$92,463.00				\$92,463.00	
Martin	Kenneth	Police Sergeant	\$112,240.00				\$112,240.00	
Martinelli	Sean	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Martino	Christopher	Emergency Medical Technician P/T	\$12.63	per hr			\$12.63	per hr
Martino	Matthew	Police Officer	\$85,529.00				\$85,529.00	
Mason	Cheryl J	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Matthews	Robert	Recreation Supervisor	\$48,509.00				\$48,509.00	
May	David	Secretary Planning Board	\$2,700.00				\$2,700.00	
May	David	Secretary Zoning Board of Adjustment	\$2,700.00				\$2,700.00	
May	David	Zoning Officer	\$49,032.00				\$49,032.00	
Mayerson	William	Laborer 1	\$25,834.00				\$25,834.00	
McCaffrey	Gerald	Emergency Medical Services P/T	\$11.60	per hr			\$11.60	per hr
McClure	Allan	Police Officer	\$104,271.00				\$104,271.00	
McDevitt	Nancy	Recreation Aide	\$22,440.00				\$22,440.00	
McDevitt	Nancy	Board Stipend	\$850.00				\$850.00	
McDevitt	Sean	Spvg Emerg. Medical Tech / EMT Chief	\$48,516.00		10%	4,852	\$53,368.00	
McDevitt	Sean	Municipal Emergency Management Coordinator	\$4,650.00				\$4,650.00	
McGuire	Charles	Mechanics Helper	\$27,000.00				\$27,000.00	
McInnis	Jonas	Police Officer	\$43,924.00				\$43,924.00	
McLaughlin	Scott	Laborer 1 P/T	\$9.00	per hr			\$9.00	per hr
McNenny	Glenn	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Miller	Ronald	Police Officer	\$92,463.00				\$92,463.00	
Miller	Marilyn	Recreation Leader / Senior Citizens Activities Coordinator	\$35,657.00				\$35,657.00	
Mills	Steven	Sewer Administrator	\$1.00				\$1.00	
Mills	Steven	Sewer Repairer 1	\$43,352.00				\$43,352.00	
Mitchell	Bradon	PS Telecommunications Operator	\$29,651.00				\$29,651.00	
Mulligan	April	Emergency Medical Technician P/T	\$12.63	per hr			\$12.63	per hr
Mulligan	William	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Murphy	Brian	Police Officer	\$54,326.00				\$54,326.00	
Nelson	Donald	Police Captain	\$132,737.00				\$132,737.00	
Neilsen	Keith	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Newman	Mark	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Niemann	Joshua	Keyboarding Clerk 2	\$28,541.00				\$28,541.00	
Niemann	Joshua	Qualified Purchasing Agent	\$3,000.00				\$3,000.00	
Nolan	Thomas	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Norton	John	Police Officer	\$99,397.00				\$99,397.00	
Norris	James	Recreation Aide	\$22,440.00				\$22,440.00	
Novsak	Steven	Police Officer	\$104,271.00				\$104,271.00	
Ocasio	Jennifer	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Ocasio	Alexa	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Oliva	John	Equipment Operator	\$29,998.00				\$29,998.00	
Osmundsen	Douglas	Police Lieutenant	\$123,233.00				\$123,233.00	
Parke	Christopher	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Pastore	Michael	Police Officer	\$50,859.00				\$50,859.00	
Pearson	Jessica	Keyboarding Clerk 1	\$23,970.00				\$23,970.00	
Pelletier	Garrett	Laborer 1	\$22,520.00				\$22,520.00	
Perdomo	Dawn	Keyboarding Clerk 2	\$32,173.00				\$32,173.00	
Petrella	Michael	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr

January 2, 2017 Reorganization Meeting

Pinkston	Walter	Laborer 1	\$25,834.00				\$25,834.00	
Reardon	Michael	Police Officer	\$43,924.00				\$43,924.00	
Repici	Joseph	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Rhile	Jeffrey	Laborer 1	\$24,644.00				\$24,644.00	
Ritterhoff	Thomas	Police Officer	\$43,924.00				\$43,924.00	
Rodgers	William	Laborer 1 P/T T/A	\$10.00	per hr			\$10.00	per hr
Rohrer, Jr.	Kirk	Police Officer	\$29,484.00				\$29,484.00	per hr
Ruiz	Julio	Police Officer/ BI SP/ENG	\$104,271.00				\$104,271.00	
Russ	LeeAnn	Coordinator of Computer Services	\$7,500.00				\$7,500.00	
Russ	LeeAnn	Coordinator of Telephone Services	\$3,000.00				\$3,000.00	
Russ	LeeAnn	Real Estate Officer	\$1.00				\$1.00	
Russ	LeeAnn	Tax Assessor	\$64,287.00		10%	6,429	\$70,716.00	
Saettler, Jr	Kurt	Police Officer	\$85,529.00				\$85,529.00	
Salveson	Jeffrey	Police Officer	\$57,793.00				\$57,793.00	
Scull	Elijah	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Seabrook	George	Sewer Administrator P/T	\$22.50	per hr			\$22.50	per hr
Senico	Dan	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Shelton	Paul	Recreation Aide P/T	\$13.00	per hr			\$13.00	per hr
Shepherd	Robert	Police Lieutenant	\$123,233.00				\$123,233.00	
Sickerott	Sandra	Police Secretary	\$23,970.00				\$23,970.00	
Silcox	Margo M	Police Secretary	\$22,440.00				\$22,440.00	
Silcox	Margo M	Board Stipend - Secretary of Ethics Board	\$850.00				\$850.00	
Simpkins	Elizabeth	Clerk 2 / Deputy Tax Assessor	\$38,465.00				\$38,465.00	
Sims	Joseph	Emergency Medical Technician P/T	\$12.63	per hr			\$12.63	per hr
Sittineri	Nancy	Grants	\$25,000.00				\$25,000.00	
Sittineri	Richard	PS Telecommunications Operator P/T	\$15.00	per hr			\$15.00	per hr
Spalding	George	Supervising Equipment Operator	\$37,655.00		10%	3,766	\$41,421.00	
Spencer	Sharon	Recreation Leader	\$23,970.00				\$23,970.00	
Stiefel	Benjamin	Police Officer	\$43,924.00				\$43,924.00	
Stiltner	Kirby	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Stimmel	Dawn	Administrative Secretary	\$45,990.00				\$45,990.00	
Stimmel	Dawn	Board Stipend - Secretary Environmental Commission	\$850.00				\$850.00	
Stimmel	Dawn	Board Stipend - Secretary Animal Welfare Advisory Board	\$850.00				\$850.00	
Stimmel	Dawn	Board Stipend - Secretary Senior Citizen Advisory Council	\$850.00				\$850.00	
Stocker	Clinton	Police Sergeant	\$112,240.00				\$112,240.00	
Super	Tracey	Police Sergeant	\$112,240.00				\$112,240.00	
Sweitzer	Jason	Police Officer	\$104,271.00				\$104,271.00	
Teasenfütz	Jennifer	Emergency Medical Technician	\$22,440.00				\$22,440.00	
Thomson	John	Emergency Medical Technician P/T	\$11.70	per hr			\$11.70	per hr
Toney	Alfonso	Recreation Aide P/T	\$13.03	per hr			\$13.03	per hr
Trombetta	Giacomo	Police Officer	\$85,529.00				\$85,529.00	
Vergantino	Brian	Police Officer	\$54,326.00				\$54,326.00	
Vitola	Justin	Police Officer	\$54,326.00				\$54,326.00	
Watson	Stacey Ann	Keyboarding Clerk 1	\$25,500.00				\$25,500.00	
Weber	Joyce	Assistant Municipal Tax Collector	\$38,550.00				\$38,550.00	
Weber	Joyce	Deputy Sewer Billing Administrator	\$6,250.00				\$6,250.00	
Werner	Travis	Laborer 1 P/T T/A	\$9.00	per hr			\$9.00	per hr
Wimley	Crystal	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Wong	Kevin	System Analyst	\$56,100.00				\$56,100.00	
Woodrow	Keith	PS Telecommunications Operator	\$40,784.00				\$40,784.00	
Woytsek III	John	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Young	Dylan C	Police Officer	\$43,924.00				\$43,924.00	
Zambrano	Yvette	Emergency Medical Technician P/T	\$11.60	per hr			\$11.60	per hr
Zeller	Jacob B	Special Class II Officer	\$13.00	per hr			\$13.00	per hr

14. RESOLUTION – OPEN PUBLIC MEETINGS / TOWNSHIP COMMITTEE MEETINGS AND/OR MIDDLE TOWNSHIP BOARD OF HEALTH – On motion by seconded by and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.*  
*FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2017, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.*  
*FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.*  
*FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2017 of any portion thereof, without adjustment.*  
*FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.*

15. RESOLUTION – ESTABLISHING MEETING NIGHTS 2017 – On motion by seconded by and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month be and hereby are designated as Meeting Nights for the Township of Middle; and*  
*BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2017 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.*  
*BE IT FURTHER RESOLVED, that there will be no meeting held on January 16, 2017, February 20, 2017, or September 4, 2017 due to the observation of holidays. There will be a meeting held on Wednesday, January 18, 2017, Wednesday, February 22, 2017 and Wednesday, September 6, 2017 to make up for meetings missed due to the holiday schedule.*

*Reorganization Monday, January 2, 2017 \*1:00PM*

*Wednesday, January 18, 2017*

*Monday, February 6, 2017*

*Wednesday, February 22, 2017*

*Monday, March 6, 2017*

*Monday, March 20, 2017*

*Monday, April 3, 2017*

*Monday, April 17, 2017*

*Monday, May 1, 2017*

*Monday, May 15, 2017*

*Monday, June 5, 2017*

*Monday, June 19, 2017*

*Monday, July 3, 2017*

*Monday, July 17, 2017*

*Monday, August 7, 2017*

*Monday, August 21, 2017*

*Wednesday, September 6, 2017*

*Monday, September 18, 2017*

*Monday, October 2, 2017*

*Monday, October 23, 2017*

*Monday, November 6, 2017*

*Monday, November 20, 2017*

*Monday, December 4, 2017*

*Monday, December 18, 2017*

*FURTHER RESOLVED, that Reorganization will take place at 1:00pm. All other Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.*

16. RESOLUTION – ESTABLISHING WORK SESSION MEETING NIGHTS 2017 – On motion by seconded by and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle; and*  
*FURTHER RESOLVED, that the Work Sessions will be held at 4:00pm on said designated nights.*  
*BE IT FURTHER RESOLVED, that there will be no meeting held on January 16, 2017 or February 20, 2017 due to the observation of holidays. There will be a meeting held on Wednesday, January 18, 2017 and Wednesday, February 22, 2017 to make up for meetings missed due to the holiday schedule.*

*Wednesday, January 18, 2017*

*Wednesday, February 22, 2017*

*Monday, March 20, 2017*



Monday, April 17, 2017  
Monday, May 15, 2017  
Monday, June 19, 2017  
Monday, July 17, 2017  
Monday, August 21, 2017  
Monday, September 18, 2017  
Monday, October 23, 2017  
Monday, November 20, 2017  
Monday, December 18, 2017

17. RESOLUTION – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, beginning January 1, 2017.*

18. RESOLUTION – DEPOSITORY CURRENT FUNDS – 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*BE IT FURTHER RESOLVED, that the Sturdy Savings Bank shall be the depository for the following account of the Township of Middle for the year 2017, and that all disbursements shall be made by checks signed by the following:*

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
<i>TTL Redemption</i>	<i>Tax Collector or Designated Tax Clerk</i>
<i>Construction Official</i>	<i>Construction Official, Chief Financial Officer, Business Administrator</i>
<i>Construction Clearing Account</i>	<i>Construction Official, Chief Financial Officer, Business Administrator</i>
<i>Municipal Court</i>	<i>Municipal Judge or Court Administrator or Deputy Court Administrator</i>
<i>Bond Account</i>	<i>Municipal Judge or Court Administrator, or Deputy Court Administrator</i>
<i>Current</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>General Checking Account</i>	<i>Chief Financial Officer, Mayor, Clerk, Deputy Clerk; Business Administrator</i>
<i>Trust Account - Other</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Forfeited Monies</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>General Capital Account</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Urban Development Action</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>EMS Billing</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Middle Township Municipal Alliance Committee</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Housing Rehabilitation</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Revolving Fund</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Utility Account</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Utility Escrow Account</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Utility Capital Account</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Green Acres</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Payroll (SS &amp; Withholding)</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Unemployment Trust</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Recreation-Ded. Trust Fund</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Dog Tax</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Accumulated Absences Trust Fund</i>	<i>Chief Financial Officer, Business Administrator</i>

<i>COAH Fees</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Alarm Billing Account</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Animal Advisory Board Account</i>	<i>Chief Financial Officer, Business Administrator, Board Secretary</i>
<i>State &amp; Federal Grant Account</i>	<i>Chief Financial Officer, Business Administrator, Director of Grants and Economic Loans</i>
<i>Special Assessment Trust Fund</i>	<i>Chief Financial Officer, Business Administrator</i>

*BE IT FURTHER RESOLVED, that TD Bank, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2016, and that all disbursements shall be made by checks signed by the following:*

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
<i>Master Escrow</i>	<i>Chief Financial Officer, Business Administrator</i>
<i>Master Escrow</i>	<i>Chief Financial Officer, Business Administrator</i>

*BE IT FURTHER RESOLVED, that 1<sup>st</sup> Bank of Sea Isle, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2017, and that all disbursements shall be made by checks signed by the following:*

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
<i>Middle Township Employee Medical/Child Care Plan</i>	<i>Chief Financial Officer, Business Administrator</i>

19. RESOLUTION – INVESTMENT OF FUNDS – On motion by                   seconded by                   and passed on roll call, the following resolution was adopted.

*WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.  
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Susan A. Quinones, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2017.*

20. RESOLUTION – EXTENDING INTEREST DATES – On motion by                   seconded by                   and passed on roll call, the following resolution was adopted.

*WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and  
WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2017 shall be deemed delinquent.  
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2017 shall be due on or before the 10th of February, May, August and November.  
BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.  
BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.*

21. RESOLUTION – DESIGNATED HOLIDAYS – 2017 – On motion by                   seconded by                   and passed on roll call, the following resolution was adopted.

*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:*

<u>HOLIDAY</u>	<u>CELEBRATED DAY</u>
<i>New Year's Day</i>	<i>Monday, January 2</i>
<i>Martin Luther King Jr. Day</i>	<i>Monday, January 16</i>
<i>President's Day</i>	<i>Monday, February 20</i>
<i>Good Friday</i>	<i>Friday, April 14</i>
<i>Memorial Day</i>	<i>Monday, May 29</i>
<i>Independence Day</i>	<i>Tuesday, July 4</i>
<i>Labor Day</i>	<i>Monday, September 4</i>
<i>Columbus Day</i>	<i>Monday, October 9</i>
<i>General Election Day</i>	<i>Tuesday, November 7</i>
<i>Veteran's Day</i>	<i>Friday, November 10</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 23</i>
<i>Day After Thanksgiving Day</i>	<i>Friday, November 24</i>
<i>Christmas Day</i>	<i>Monday, December 25</i>

*BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.*

22. RESOLUTION – DESIGNATING THE HERALD TIMES AS THE OFFICIAL NEWSPAPER FOR 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and*

*WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2017.*

*NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2017; and*

*BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.*

*FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.*

23. RESOLUTION – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.*

*NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:*

<i>Department</i>	<i>Officer</i>	<i>Amount</i>
<i>Tax Collector</i>	<i>Sandra Beasley</i>	<i>\$600.00</i>
<i>Construction</i>	<i>Salvatore DeSimone</i>	<i>\$150.00</i>
<i>Vital Statistics</i>	<i>Kimberly Krauss</i>	<i>\$ 50.00</i>
<i>Municipal Court</i>	<i>Deborah Becker</i>	<i>\$300.00</i>
<i>Dog Licensing</i>	<i>Dawn Stimmel</i>	<i>\$100.00</i>
<i>Recreation</i>	<i>Robert Matthews</i>	<i>\$ 25.00</i>
<i>Police Records</i>	<i>Christopher Leusner</i>	<i>\$ 25.00</i>
<i>Zoning</i>	<i>David May</i>	<i><u>\$100.00</u></i>
	<i>Total</i>	<i>\$1,350.00</i>

*BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.*

24. RESOLUTION – ESTABLISHING PETTY CASH FUNDS – 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, NJSA 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and*

*WHEREAS, it is the desire of the Township of Middle, County of Cape May to establish such funds for various departments in the following amounts, and*

*WHEREAS, the custodians for these funds shall be as follows, who is bonded for the amount of blanket bond; such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures, and*

*WHEREAS, it is necessary to set a maximum disbursement per transaction, the maximum being of \$10.00 (ten dollars) with the exception of the Sewer and Water Department which shall not exceed \$25.00 (twenty five dollars).*

<i>CUSTODIAN</i>	<i>DEPARTMENT</i>	<i>FUND AMOUNT</i>
<i>Marilyn Miller</i>	<i>Senior Citizen Center</i>	<i>\$100.00</i>
<i>Robert Matthews</i>	<i>Recreation Department</i>	<i>\$150.00</i>
<i>Chief Christopher Leusner</i>	<i>Police Department</i>	<i>\$100.00</i>
<i>Rita Kirk</i>	<i>Public Works Department</i>	<i>\$300.00</i>

*NOW, THEREFORE BE IT RESOLVED that the Township of Middle hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.*

25. RESOLUTION – APPOINTING RISK MANAGEMENT CONSULTANT – AWARDED THROUGH FAIR AND OPEN PROCESS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis, and*

*WHEREAS, the Township solicited for RFP's under the Fair and Open Process, and*

*WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws, and*

*WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body, and*

*WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 488-16, and*

*WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00*

*WHEREAS, NJSA 40A: 1 1-5 (1) (in), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service, and*

*WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service, which therefore render competitive bidding impractical.*

*NOW THEREFORE, be it resolved that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$24,000.00 for FY2017, and BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).*

26. RESOLUTION – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY - On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and*  
*WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day or compensating time will be charged. Sick time will only be charged for a legitimate illness. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.*  
*WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp or personal time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.*
27. RESOLUTION - ELECTED OFFICIAL TRAINING REQUIREMENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually, and*  
*WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services,*  
*NOW THEREFORE BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).*
28. RESOLUTION – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH C) – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*(A) BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Scrocca & Testa, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$150.00/hr. not to exceed \$17,500.00.*  
*FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.*  
*(B) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.*  
*FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.*  
*Van Note Harvey – Tax Map Annual Maintenance – 1 year contract – Not to exceed \$15,000.00*  
*(C) NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between DeSimone Management, LLC and the Township of Middle be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.*

*FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.*

*DeSimone Management, LLC  
Flood Plain Manager  
Not to Exceed \$10,000.00*

*\*Contract Period 01/01/2017 through 12/31/2017*

29. RESOLUTION – RATIFY SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND MIDDLE TOWNSHIP FIRE DISTRICT NO. 2 BOARD OF FIRE COMMISSIONERS – PARTICIPATION IN JOINT INSURANCE FUND – On motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*WHEREAS, the Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund; and  
 WHEREAS, under the rules and regulations of the Municipal Excess Liability Joint Insurance Fund, the Township of Middle shall endorse the application of a fire district and agree to assume responsibility for the financial obligation of the fire district to the Atlantic County Municipal Joint Insurance Fund further constituting this agreement for reimbursement; and  
 WHEREAS, the commissioners have been accepted to participate in the ACMJIF.  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the appropriate officials are hereby authorized and directed to sign said Shared Services Agreement for Joint Insurance Fund Year 2017.*

30. RESOLUTION – RENEWAL OF CAMPGROUND LICENSES 2017– On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.  
 NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2017:*

<i>License#</i>	<i>Tradename</i>	<i>Acreage</i>	<i>Sites</i>	<i>Fee</i>
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
4	Delsea Woods Community LLC.	50	100	\$600.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Big Timber Lake RV Camping Resort	89.33	800	\$2,700.00

31. RESOLUTION – RENEWAL OF MOBILE HOME PARK LICENSES 2017 – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.  
 NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2016:*

<i>License #</i>	<i>Tradename</i>	<i>Acreage</i>	<i>Sites</i>	<i>Sup. Site</i>	<i>Fee</i>	<i>Sup. Fee</i>
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

32. RESOLUTION – RATIFY CONTRACT – REMINGTON, VERNICK & WALBERG ENGINEERS – ENGINEERING SERVICES CY2017 – FAIR AND OPEN PROCESS – On motion by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, on November 17, 2014 by way of Resolution 601-14, request for proposals and qualifications were sought for the position of Municipal Engineer, and  
 WHEREAS, on January 6, 2015, reorganization, the position of Municipal Engineer was awarded to Remington, Vernick & Walberg Engineers, and  
 WHEREAS, said term was awarded for three years, with the certification and award of contract set yearly.  
 NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the contract between the Township of Middle and Remington, Vernick & Walberg Engineers, for CY2017, shall hereby be ratified in the amount not to exceed \$40,000.00 for general engineering consulting services.  
 FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said contract.

33. RESOLUTION – AUTHORIZING PARTICIPATION IN FEDERAL 1033 PROGRAM, OTHERWISE KNOWN AS “LESO PROGRAM”, AND FURTHER AUTHORIZE THE ACQUISITION OF EQUIPMENT IN CONNECTION THEREWITH – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, S. 2364, which was signed into law by the Governor effective March 16, 2015, requires law enforcement agencies to apply for enrollment into the 1033 program, and certify compliance with section 2(a) of this law, and  
 WHEREAS, law enforcement agencies currently enrolled in the 1033 program must certify compliance with section 2(a) upon re-enrollment to the program, and  
 WHEREAS, this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property and equipment that they might not otherwise be able to afford, and to prepare for, respond to, and recover from incidents of terrorism and natural disasters, such as hurricanes and severe floods, and  
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Middle Township Police Department, and/or its representative, is hereby authorized to make application for enrollment into such program established by the United States Department of Defense, pursuant to 10 U.S.C. s.2576a.  
 BE IT FURTHER RESOLVED, that the Township of Middle, Middle Township Police Department, and every representative in connection herewith do hereby certify compliance with section 2(a) of said program.  
 FURTHER RESOLVED, that this resolution of the Governing Body of the Township of Middle, does hereby grant authority to the Middle Township Police Department, and/or its representative, to acquire surplus property from said program as deemed necessary for the remainder of CY 2017. This resolution will be reviewed and renewed annually during the reorganization of each governing body hereafter.

34. RESOLUTION – ACCUMULATED LEAVE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated vacation in excess of the one year permitted:  
 Marilyn Miller 12 vacation hours  
 Mike Linz 40 vacation hours  
 BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

35. RESOLUTION – AMEND RESOLUTION NO. 537-16 - APPOINTMENT – NEW HIRE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the start date for the following employee is hereby amended to reflect the date below:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Charles McGuire	Public Works	Mechanics Helper	\$27,000.00	12/28/2016

36. RESOLUTION – AUTHORIZING MAYOR TO EXECUTE AGREEMENT – H&L SYSTEMS, INC. – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, the Township of Middle wishes to enter into an agreement with H & L Systems, Inc. for software, hosting, and backup services in connection with sewer and tax collection billing, and  
 NOW THEREFORE BE IT RESOLVED, the term of said contract shall be for one year, beginning January 2017.  
 BE IT FURTHER RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the agreement with H&L Systems, Inc. for sewer and tax collection billing software, hosting and backup services is hereby approved.  
 H&L Systems, Inc. Year One \$10,500.00

37. RESOLUTION – TABULATION COMMITTEE – (ITEMS A THROUGH C) – On motion by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 (A) NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on Wednesday, February 1, 2017 at 10:00am in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

**SNOW AND DEBRIS REMOVAL**

(B) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on Wednesday, February 1, 2017 at 10:30am in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

**MATERIALS PICKED UP OR DELIVERED FROM CLASS B RECYCLING FACILITIES**

(C) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on Wednesday, February 1, 2017 at 11:00am in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, New Jersey for the following:

**DISPOSAL OF RECYCLABLE MATERIALS TAKEN TO CLASS B RECYCLING FACILITIES**

38. RESOLUTION – ACKNOWLEDGEMENT OF RESIGNATION – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignation listed below, is acknowledged.

NAME	DEPARTMENT	POSITION	EFFECTIVE
Ryan Ibbetson	Public Works	Laborer 1 P/T T/A	12/22/2016

39. RESOLUTION – ESTABLISHING: 1. FAIR AND OPEN PROCESS FOR CONTRACTS 2. CRITERIA TO BE CONSIDERED IN AWARDING CONTRACTS; AND 3. POSITIONS FOR WHICH PROPOSALS SHALL BE SOLICITED – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
 WHEREAS, N.J.S.A. 19:44A-20.4 et. seq. requires that contracts with a value exceeding \$17,500 be awarded pursuant to a “fair and open” or “non-fair and open” process; and  
 WHEREAS, the Township Committee feel the best interests of the residents of Middle Township would be best served by the Township requesting proposals and qualifications, and considering and awarding contracts by use of a Fair and Open process; and  
 WHEREAS, the Township Committee desires to establish the Fair and Open Process; and  
 WHEREAS, the Township Committee desires to establish the criteria for the consideration of proposals and qualifications, and the award of contracts submitted in accordance with the Fair and Open Process; and  
 WHEREAS, the Township Committee desires to establish the positions which for the year 2016 shall be subject to the Fair and Open Process and also where stated below additional criteria for certain position; and  
 NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that:

**1. THE FAIR AND OPEN PROCESS**

A. The Township Committee of the Township of Middle has determined that the following procedure constitutes a fair and open process and shall be the manner in which requests for proposals and qualifications are sought, accepted, and awarded:

1. A request for proposals and qualifications shall be publicly advertised on the Township of Middle’s internet website beginning on January 3, 2017 and continuing on the website through January 24, 2017. Said request will also be advertised in the Cape May County Herald Newspaper on January 4, 2017.
2. The Township shall accept proposals until 1:00 o’clock on January 24, 2017.
3. Proposals shall be in a sealed envelope addressed to:  
 Kimberly D. Krauss  
 Township Clerk - Township of Middle  
 33 Mechanic Street  
 Cape May Court House, NJ 08210  
The envelope shall also state the name of the person or entity submitting the proposal and the position for which the proposal is submitted.
4. The envelope shall contain one original and two copies of the proposal.
5. The proposal shall include (**this is mandatory**) at a minimum, a statement of the following:

- A. *Qualifications and Experience of person or entity specifically with regard to the position sought*
  - B. *Scope of Services proposed to be provided*
  - C. *Contact Information, including name, address, phone number, email address*
  - D. *Fee Proposal including a **“Not To Exceed”** Amount*
  - E. *Office Staffing Plan and Resources*
  - F. *Location of Office from which services shall be provided*
  - G. *References*
  - H. *Potential Conflicts*
  - I. *The Applicant should provide a proposal which includes a statement of licensing, others in his/her office who will provide services, a fee schedule which lists names, titles and fees for each person and for each of these services, and any other information deemed of importance by the Applicant.*
6. *On January 24, 2017 at 1:00pm, the Township Clerk or representative shall open each of the proposals and shall announce the proposals received by name, and a short summary of the proposal and qualifications.*
  7. *The proposals shall be submitted to Township Committee for consideration at its reorganization meeting, at which time Township Committee may award a contract by approving a resolution, or, it may choose to award at the next regularly scheduled Township Committee meeting. If a majority votes to seek interviews, interviews may be held between Township Committee and the person or entity that submitted proposals. Township Committee may send proposals to Township Board’s or Agency’s for consideration and approval as is appropriate.*
2. **CRITERIA BY WHICH REQUESTS FOR PROPOSALS AND QUALIFICATIONS SHALL BE EVALUATED**
- A. *The Township of Middle hereby discloses in writing that all of the submissions in response to the Request for Proposals and Qualifications submitted through the fair and open process described above, will be evaluated by the Township Committee of the Township of Middle and awarded or rejected on the basis of the following criteria. Proposals will be evaluated by the Township Committee of the Township of Middle on the basis of the most advantageous, price and other factors considered. The evaluation will consider:*
    1. *Experience and reputation in the field*
    2. *Knowledge of the Township of Middle and the subject matter to be addressed under the contact*
    3. *Availability to accommodate any required meetings of the agency*
    4. *Compensation proposal*
    5. *Other factors if demonstrated to be in the best interest of the Township of Middle*
  - B. *The following criteria, found under the competitive contracting rules at N.J.A.C. 5:34-4.2, if determined to be of assistance, may also be considered by Township Committee. These criteria are not intended to be limiting or all-inclusive, and they may be adapted or supplemented in order to meet the Township Committee’s needs. No criteria will unfairly or illegally discriminate or exclude otherwise capable vendors.*
- I. *Technical criteria:*
    - a. *Proposed methodology:*
      - i. *Does the vendor’s proposal demonstrate a clear understanding of the scope of work and related objectives?*
      - ii. *Is the vendor’s proposal complete and responsive to the specific RFP requirements?*
      - iii. *Has the past performance of the vendor’s proposed methodology been documented?*
      - iv. *Does the vendor’s proposal use innovative technology and techniques?*
      - v. *Are sound environmental practices such as recycling, energy efficiency, and waste reduction used?*
  - II. *Management criteria:*
    - a. *Project management:*



- i. *How well does the proposed scheduling timeline meet the agency's needs?*
          - ii. *Is there a project management plan?*
        - b. *History and experience in performing the work:*
          - i. *Does the vendor document a record of reliability of timely delivery and on-time and on-budget implementation?*
          - ii. *Does the vendor demonstrate a track record of service as evidenced by on-time, on-budget, and contract compliance performance?*
          - iii. *Does the vendor document industry or program experience?*
          - iv. *Does the vendor have a record of moral integrity?*
        - c. *Availability of personnel, facilities, equipment and other resources:*
          - i. *To what extent does the vendor rely on in-house resources vs. contracted resources?*
          - ii. *Are the availability of in-house and contract resources documented?*
        - d. *Qualification and experience of personnel:*
          - i. *Documentation of experience in performing similar work by employees and when appropriate, sub-contractors?*
          - ii. *Does the vendor make use of business capabilities or initiatives that involve women, the disadvantaged, small and/or minority owned business establishments?*
          - iii. *Does the vendor demonstrate cultural sensitivity in hiring and training staff?*
- III. *Cost criteria:*
  - a. *Cost of goods to be provided or services to be performed:*
    - i. *Relative cost: How does the cost compare to other similar proposals?*
    - ii. *Full explanation: Is the price and its component charges, fees, etc., adequately explained or documented?*
  - b. *Assurances of performance:*
    - i. *If required, are suitable bonds, warranties, or guarantees provided?*
    - ii. *Does the proposal include quality control and assurance programs?*
  - c. *Vendor's financial stability and strength:*
    - i. *Does the vendor have sufficient financial resources to meet its obligations?*
3. **REQUEST FOR PROPOSALS AND QUALIFICATIONS ARE SOUGHT FOR THE FOLLOWING POSITIONS**
  - A. **Special Project Engineer** *From time to time the Township of Middle has the need for engineering services in connection with various municipal projects that Township Committee designates as special projects for which the engineering services are to be performed by an engineer other than the regularly appointed Township Engineer. For such special projects the engineer shall perform services that include, but are not necessarily limited to, the following;*
    - a. *Prepare feasibility studies as requested by the Township;*
    - b. *Perform all necessary field work and prepare drawings and surveys for Township capital improvement projects;*
    - c. *Prepare plans in sufficient detail to illustrate the work to be performed for subject projects;*
    - d. *Prepare plans and specifications in a form as required for public bidding and in such detail as is required to describe the work to be performed by the contractor for such projects as designated by the Township.*
    - e. *Assist the Township or its representatives in the preparation of the necessary applications and/or permit forms as required by the nature of the work for submission to the proper agencies of government having jurisdiction over the work. The Special Projects Engineer shall not be responsible for any failure on the part of governmental agencies to issue permits, delay issuance of permit, or conditions imposed on permits by such governmental agency.*
    - f. *Assist the Township in the receiving, analyzing and tabulation of bids received with recommendations by the Special Projects Engineer to the Township or its authorized representative.*
    - g. *Compile sets of contracts for Township projects; obtain performance bond and contract signatures from contractor; forward contracts to Township for approval and following approval by Township forward contracts to contractor along with proceed order.*
    - h. *Furnish observation of work as to progress and general quality;*

*however, the Special Projects Engineer is not responsible for supervising the Township's contractors or commenting on, overseeing, or providing the means and methods of their work, including job site safety and the Special Projects Engineer is not responsible for the failure of Township's contractors to properly perform their work.*

- i. Review and approve or disapprove shop drawings prepared by contractors or manufacturer, but only for the limited purpose of checking for the design concept expressed in the drawings and specifications. Such review by Special Projects Engineer is not conducted for the purpose of determining the accuracy and completeness of other details, such as dimensions and quantities. The Special Projects Engineer's review shall not constitute approval of safety precautions or of construction means, methods, techniques, sequences or procedures.*
- j. Report on contractor's request for change orders and proposals to Township, submit the Special Projects Engineer's recommendation as to whether or not Township should approve said change order, and prepare change orders as approved.*
- k. Prepare and submit monthly certificates for interim payments according to contract items as work progresses and prepare and submit a final certificate upon, said certificate to state that, to the best of the Special Projects Engineer's knowledge, based upon the observations made, the contractor has performed in accordance with the plans, specifications and change orders.*
- l. Furnish full time resident inspection of the work, if authorized by the Township, consisting of: (1) reporting on and making recommendations relating to the progress of the work and noting to Township any observed defects, deficiencies and unnecessary delays in the work of the contractor (without in any way guaranteeing such work) and (2) approving of materials and equipment furnished.*
- m. Furnish copies of plans and specifications as follows:
  - One set for Township during bidding;
  - Three sets to Township for preparing contracts;
  - Two sets to State and/or Federal Agencies for approvals*

*All other copies as required by Township or contractors shall be furnished at cost of reproduction to those requesting additional copies.*

- n. Attend Township meetings when contractor's proposals are to be accepted.*
- o. Perform other planning services for the benefit of the Township upon authorization, such as the following: hydrographic surveys; property surveys; easement surveys and descriptions; assisting the Township in connection with adjudication, litigation or negotiation; preparation of forms required by various agencies of government for permits or for grants or loans; preparation of "as built" drawings upon completion of a project from data furnished by contractor; preparation of maps; review of site plans and subdivision plans; attending meetings as requested by Township; making drawings from field measurements of existing construction when required for planning additions, or alterations thereto; additional services due to significant changes in general scope of the project or its design, including but not limited to, changes to size, complexity or character of construction; revising previously approved studies, reports, design documents, and drawings or specifications during or after design phase; preparing documents for alternate bids requested by the Township for work which is not executed; preparing detailed renderings; exhibits, or scale models for the project; investigations involving study of operation, maintenance and overhead expenses, and the preparation of rate schedules, earning and expense statements, feasibility studies, appraisals and evaluations; additional or extended services during construction made necessary by work damaged by fire or other cause during construction, prolongation of the construction contract time by more than 25%, acceleration of the work schedule involving services and normal working hours, and contract default due to contractor delinquency or insolvency; assistance or instruction in the start-up and continued operation of equipment or devices and the preparation of manuals of operation and maintenance.*

*The contractor shall possess all required State of New Jersey licenses or certifications.  
The Special Projects Engineer shall be a duly licensed professional engineer by the State of  
New Jersey in accordance with the provisions of N.J.S.A. 45:14A-1, et. seq., and any  
administrative regulations promulgated thereunder.*

*The resumes or curricula vitae of all individuals who will perform services under the  
contract on behalf of the Township of Middle shall be submitted with the prospective  
contractor's proposal.*

*The prospective contractor's proposal shall clearly set forth the proposed financial  
compensation to be paid to the contractor under the contract.*

*A proposed contract shall be submitted with the contractor's proposal.*

40. PUBLIC COMMENT:

Motion to adjourn meeting:

1<sup>st</sup>

2<sup>nd</sup>

Roll Call Vote: