

**Cape May Court House, New Jersey  
TOWNSHIP OF MIDDLE  
TOWNSHIP COMMITTEE  
WORKSESSION AGENDA  
May 15, 2017 4:00 PM (prevailing time)**

**CALL TO ORDER:**

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 16-17 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 2, 2017.

Members present are Mayor Clark, Deputy Mayor DeVico, and Committeemember Donohue

Business Administrator Elizabeth Terenik, Township Clerk Kimberly Krauss, Municipal Solicitor Frank Corrado & Municipal Engineer Marc DeBlasio.

**FLAG SALUTE:****DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:****Finance:****Public Works & Engineering:****Legal:****Tax Collection/Tax Assessment:****Construction/Planning/Zoning:****Recreation:****Police / Animal Control/ Code Enforcement:****Buildings and Grounds:****Sewer:****Economic Development:**

Cape May County Open Space Application

*Nancy Sittineri:*

- *Three applications a year; April, August and December; a lot involved in their preparation.*
- *Spoke to her meeting with Ms. Terenik and Leslie Gimeno.*

*Elizabeth Terenik:*

- *Public input; 188 surveys back.*
- *Improve what we have such as lighting, parking, signage and access to existing facilities.*
- *Create bike rest station; Avalon Manor fishing pier.*
- *Open space grant will not pay for maintenance items.*

*Nancy Sittineri:*

- *Will not fix what is broke; MLK tennis courts and basketball courts in Rio Grande.*

*Elizabeth Terenik:*

- *Whatever is built needs to be maintained; cost involved.*

*Nancy Sittineri:*

- *Site visit at Ockie Wisting; would like to submit for reimbursement but still have to iron out a few things.*
- *Spoke to deadline; not confident in being granted an extension.*

*Committeemember Donohue:*

- *Questioned what the Township could be reimbursed.*

*Nancy Sittineri:*

- *\$626,000.00 which is the total of the grant.*

*Committeemember Donohue:*

- *Asked if that is whether Cape Express has done anything or not.*

*Nancy Sittineri:*

- *No; going from what we were given the grant for.*
- *Not prepared for County inspection yet.*

Mayor Clark:

- Asked Ms. Sittineri to confirm the timeframe of six weeks.

Nancy Sittineri:

- Confirmed.

Elizabeth Terenik:

- Leveraging the improvement for Economic Development; support more events.
- Reviewing contracts to see how much time Cape Express has use of the complex; more opportunity for events at Goshen with improvements.

Committeemember Donohue:

- Asked if Ms. Gimeno spoke to any particular emphasis on the next couple of rounds.

Nancy Sittineri:

- No designation on next round; December could be a public water access round.
- Possibility of engineering costs being covered.

Elizabeth Terenik:

- Spoke to the Township's Open Space plan on water access; improving different locations.

Committeemember Donohue:

- Questioned if for August that the focus stays on Rio Grande.

Nancy Sittineri:

- Suggested the bike station; bathrooms could be troublesome.

Committeemember Donohue:

- County has been great in guiding through the process; recurring theme is the County asking for more.
- Suggested looking at the space as if there is nothing there; work around playground.

Nancy Sittineri:

- Spoke to other open spaces that need to be closed out as well; bike path Northern extension.

Elizabeth Terenik:

- Waiting on easements with the property owner.

Committeemember Donohue:

- Stated that he is in favor of tying into the connectivity of the bike path; creates halfway point.
- Spoke to different types of bathrooms that could require less maintenance.

Nancy Sittineri:

- Spoke to the need of the bathrooms needing to be monitored closely and often.

Committeemember Donohue:

- Portable bathrooms would be better than nothing.
- Spoke to the projects bringing more people to stop in Middle Township; big bold approach.

Mayor Clark:

- Stated that he would like to hear Mr. Anzelone's thoughts as chairman of the planning board.

Tony Anzelone:

- Spoke to details of last meeting of the planning board.
- After discussion, the board unanimously supports the recommendations of Ms. Sittineri and Ms. Terenik.
- Spoke to a conversation he had with Ms. Terenik; support of open space.

Peter Lomax:

- Discussion about future rounds; different types of projects that need encouragement.
- Spoke of Municipal boundary lines.
- Special funding round; interconnectivity of bike path worthy of investment.
- County hired planner to bring municipalities together.
- Eco-tourism.
- Coastal recreational enhancement projects.
- Community buy-in is critical.

Robert Matthews:

- Spoke to basketball courts in Rio Grande being an eyesore.
- Visited residents; something needs to be done quickly.
- Against portable bathrooms; feels as though spending the money for structures will put Middle Township on the map.

Elizabeth Terenik:

- Suggested next steps of application and need to submit before deadline.
- Avalon Manor fishing pier; some issues but a lot of time put into it; should have a discussion.
- Section in plan on access to waterways; opportunities to improve areas.
- Post signage at creeks such as Uncle Aaron's Creek, etc.

Marc DeBlasio:

- Explained why the project was precipitated.
- Strategy was to secure Cape May County open space funds to a certain percentage; going to NJDCA for the remaining amount.
- Believes ADA application was denied and Township decided not to pursue the project.

Elizabeth Terenik:

- Spoke to grant consultant; may have another opportunity to pursue the funding; were very close last time.

Nancy Sittineri:

- Confirmed the Township was only 2 points away.

Elizabeth Terenik:

- One issue is that the pier is halfway on private property.
- Tear out what is structurally unsound; rebuild it entirely within Township's property lines which may affect the width of the pier.

Marc DeBlasio:

- Spoke to having dialogue with the adjacent property owner, Phil Risco.
- Committeemember Donohue:
- Spoke to running into neighborhood buy in with other proposed projects.
- Elizabeth Terenik:
- Stated that the association who asked her to come out and look at the pier would have to provide a letter.
- Mayor Clark:
- Spoke to his attendance at one of the association meetings.
  - 20 year-round residents in attendance showed desire to fix pier.
- Elizabeth Terenik:
- Stated that she informed the members of the need for open access; in agreeance.
- Committeemember Donohue:
- Stated that he feels as though the letter should be the next step as going to DCA will initiate need for more plans and money spent.
- Marc DeBlasio:
- Stated that all of the comments that came back from the County Open Space Board were incorporated into the design including parking.
- Elizabeth Terenik:
- Construction-ready plan more appealing for grant.
- Nancy Sittineri:
- All permits are in place for fishing pier; more powerful to DCA.
- Elizabeth Terenik:
- Discussed reapplication for fishing pier and timeframe included in August and December rounds.
- Committeemember Donohue:
- Suggested reaching out to the Davis/Teal Neighborhood Group.
- Mayor Clark:
- Added that Recreation Advisory Board input also appropriate.

**Personnel:**

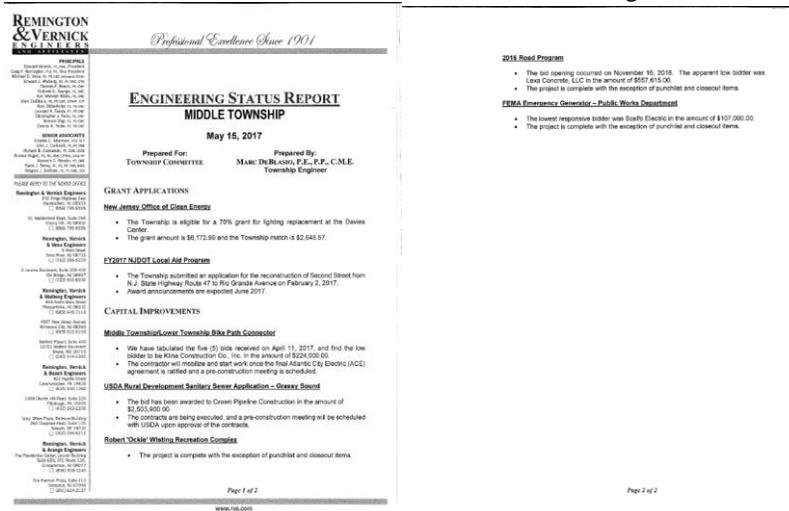
**Zoning:**

**Township Clerk:**

**SPECIAL PRESENTATIONS OR DISCUSSIONS:**

**ITEMS OF DISCUSSION:**

**Engineering Report – Marc DeBlasio, Remington Vernick Engineers**



- Marc DeBlasio, Township Engineer:
- Ockie Wisting, 2016 Road Program and Public Works generator projects are completed pending punch list item and closeout.
  - Provided brief update on bike path connector.
  - USDA Grassy Sound under review.
- Committeemember Donohue:
- Two separate projects at one time.
- Marc DeBlasio, Township Engineer:
- Will be discussed in pre-construction meeting.
  - Spoke to Township's eligibility for grant from NJ Office of Clean Energy.
  - Light install at Clarence Davies park.
- Committeemember DeVico:
- Asked who the contractor would be.
- Marc DeBlasio, Township Engineer:
- Boradley's; state approved.

Committeemember Donohue:

- *Asked if there has been any feedback on DOT project for 2<sup>nd</sup> Street.*

*Marc DeBlasio, Township Engineer:*

- *Predicting response by June.*

*Committeemember Donohue:*

- *Asked for any further information on Ockie Wisting from engineering standpoint.*

*Marc DeBlasio, Township Engineer:*

- *Responsibility of paving of parking lot; change order consideration.*
- *Could be done under existing project; further explained.*

*Committeemember DeVico:*

- *Inquired about dredge soil application received.*

*Kimberly Krauss:*

- *Explained the application is required to be reviewed by the engineer and solicitor prior to approval of governing body.*

*Committeemember DeVico:*

- *Asked if approval is required and timeframe of approval.*

*Kimberly Krauss:*

- *Yes; not sooner than next work session.*

**PUBLIC COMMENT:**

*No public comment.*

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Kimberly D. Krauss, Municipal Clerk

Motion to Adjourn Meeting – 4:52pm

1<sup>st</sup>: Committeeman Donohue

2<sup>nd</sup>: Committeeman DeVico

Roll Call Vote: Committeeman DeVico, Committeeman Donohue, Mayor Clark

*Minutes Prepared by Andrea N. Bruno, Keyboarding Clerk*