

Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORKSESSION AGENDA
July 17, 2017 4:00 PM (prevailing time)

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 16-17 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 2, 2017.

Members present are Mayor Clark, Deputy Mayor DeVico, and Committeemember Donohue

Business Administrator Elizabeth Terenik, Township Clerk Kimberly Krauss, Municipal Solicitor Frank Corrado & Municipal Engineer Marc DeBlasio.

FLAG SALUTE:

SPECIAL PRESENTATIONS OR DISCUSSIONS:

ITEMS OF DISCUSSION:

Engineering Report – Marc DeBlasio, Remington Vernick Engineers



Professional Excellence Since 1901

PRINCIPALS

- Edward Vernick, PE, CME, President
Craig F. Remington, P.E., P.S., Vice President
Michael D. Vena, PE, PE CME (December 2009)
Edward J. Walberg, PE, PE CME, CMAA
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME
Kim Wenzel-Stoba, PE, CME

SENIOR ASSOCIATES

- Charles E. Adamson, PE, PE CME
John J. Carlucci, PE, PE CME
Richard B. Chelanski, PE, CMAA, BSCE
Annina Higgins, PE, PE CME, CMAA, LEED-AP
Ronald C. Ressler, PE, CME
Frank J. Seneff, Jr., PE, PE CME, MBE
Gregory J. Sullivan, PE, PE CME, CMAA

PLEASE REPLY TO THE NOTED OFFICE

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Haddonfield, NJ 08033
(856) 795-9595

51 Haddonfield Road, Suite 250
Cherry Hill, NJ 08002
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Remington, Vernick & Vena Engineers
9 Allen Street
Trenton, NJ 08753
(732) 296-9220

3 Jacana Boulevard, Suite 300-450
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Pleasantville, NJ 08232
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Remington, Vernick & Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
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Univ. Office Plaza, Delaware Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212

Remington, Vernick & Arango Engineers
The Presidential Center, Lincoln Building
Suite 600, 101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245

One Harmon Plaza, Suite 210
Secaucus, NJ 07094
(908) 624-2127

ENGINEERING STATUS REPORT
MIDDLE TOWNSHIP

July 17, 2017

Prepared For: TOWNSHIP COMMITTEE

Prepared By: MARC DEBLASIO, P.E., P.P., C.M.E. Township Engineer

CAPITAL IMPROVEMENTS

Middle Township/Lower Township Bike Path Connector

- The bike path has been completed with the exception of punchlist items and closeout.

USDA Rural Development Sanitary Sewer Application – Grassy Sound

- The bid has been awarded to Crown Pipeline Construction in the amount of \$2,503,900.00.
The contracts have been executed, and a pre-construction meeting is scheduled for Thursday, July 6, 2017 at 11:00 AM.
The project is to begin after August, 2017.

Robert 'Ockie' Wisting Recreation Complex

- The project is complete with the exception of punchlist and closeout items.
The Township has instructed our office to obtain pricing for the installation of parking lot lighting and additional paving.

2016 Road Program

- The bid opening occurred on November 16, 2016. The apparent low bidder was Lexa Concrete, LLC in the amount of \$557,615.00.
The project is complete with the exception of punchlist and closeout items.

Municipal Building Roof Replacement

- Our office has completed coring on the roof to further define the scope of work.
Bid documents are continuing to be developed.

Reconstruction of Hand Avenue

- The following is the proposed bid schedule:
1. Motion to Bid Project: July 17 Township Committee Meeting
2. Advertise Project for Public Bid: July 26
3. Bid Opening: August 15 @ 10:00 am
4. Possible Township Award: August 21 Committee Meeting

Marc DeBlasio:

- Discussed engineering report attached above.

Committeemember DeVico:

- Asked when construction could start on Hand Avenue

Marc DeBlasio:

- End of September or beginning of October.

Committeemember Donohue:

- Questioned parking at Ockie Wisting.

Marc DeBlasio:

- *Price received from MJJ; being reviewed by Cape Express.*

Elizabeth Terenik:

- *Reiterated Cape Express is responsible for a portion; further explained.*

Marc DeBlasio:

- *Discussed cost associated with change order.*

Committeemember DeVico:

- *Commented on a call he received with regards to grass cut away from the curb line at the corner at 3rd and Maryland Avenue.*

Marc DeBlasio:

- *Has been done twice.*

Elizabeth Terenik:

- *Offered to go out to meet with the property owner.*

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration:

Road Paving

Elizabeth Terenik:

- *Road list given to engineers.*
- *Will not have funding for all of the roads; asked Committee to review the list to narrow it down.*
- *Discussed Hand Avenue paving resolution on regular agenda.*
- *Gibbs Street has been designed; Committee to decide when they would like to include in list.*

Committeemember Donohue:

- *Asked if special projects engineers are bidding.*

Elizabeth Terenik:

- *Start with price to design and then chip away; additional options in bids.*
- *Explained that due to pre-qualification, can hire just one.*

Committeeman Donohue:

- *Asked for further clarification on how engineers will bid roads on list.*

Elizabeth Terenik:

- *Intent is to have them bid on each road.*

Committeemember Donohue:

- *Asked if different roads would be bid by different engineers.*

Elizabeth Terenik:

- *Would not recommend that.*
- *Asked for feedback on priority of paving.*

Committeemember Donohue:

- *\$1,600,000.00 for paving.*

Elizabeth Terenik:

- *Entire list is \$1,800,000.00; discussed paving options.*

Marc DeBlasio:

- *Explained options with base bids and alternatives.*

Committeemember Donohue:

- *\$1,600,000.00 does not include engineering.*

Elizabeth Terenik:

- *Looking to get started; quotes due back this Friday.*

Mayor Clark:

- *Hand and Gibbs are top priority.*

Elizabeth Terenik:

- *Money saved on batching; discussed necessity to pave Hand and thought is to batch Gibbs.*

Status of Grant Applications

Elizabeth Terenik:

- *ADA grant to be submitted by September 10th for Avalon fishing pier; should hear back by November.*
- *Apply to County open space in December to match grants.*
- *Rio Grande park is on the agenda to discuss separate.*

Mayor Clark:

- *Asked about Streetscape grant for Mechanic Street and Route 9.*

Nancy Sittineri:

- *Needs sprucing up.*
- *Discussed working with Mr. Blauer to also spruce up fishing pier application to go with DCA preferences.*
- *Ask open space to rebuild bulkhead; DCA will not.*
- *Open space will not fund project.*

Mayor Clark:

- *Spoke to meeting at Senator VanDrew's office to discuss the need of help with grant.*

Elizabeth Terenik:

- *Spoke of pre-application meeting with the DOT.*

Nancy Sittineri:

- *DCA has changed guidelines; trying to help lower income towns.*

Elizabeth Terenik:

- Discussed partnerships with Avalon and Stone Harbor Manor groups when applying for funding.

Finance:

Public Works & Engineering:

Legal:

Tax Collection/Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Traffic Calming Plan – Goshen Complex, Main Entrance



Marc DeBlasio:

- Displayed a concept of plan.
- Briefly explained each concept; slow traffic and to discourage or eliminate parking on the shoulders.

Robert Matthews:

- Asked if this is going to be a problem when events are held at the complex such as fireworks and National Night Out.
- Stated that during these types of events, people will park on the shoulder.

Committeemember Donohue:

- Asked if the proposed pylons can be moved during special events.

Marc DeBlasio:

- Stated that he believes that there is way that can be done.

Frank Corrado:

- Stated that no parking signs can also be covered during such events.

Committeemember Donohue:

- Agreed that parking could be an issue during special events.
- Big cost other than speed indicator sign; \$12,000.00.

Marc DeBlasio:

- Offered ways to help lower the cost.

Committeemember DeVico:

- Discussed various other ideas.

Committeemember Donohue:

- Stated that he believes options should be reviewed by the Traffic Committee and Chief Leusner.

Elizabeth Terenik:

- Discussed plan to add more parking to Goshen Complex; further explained.
- Possibility of Green Acres with Open Space match next year.
- Economic Development potential.

Rio Grande Park

Nancy Sittineri:

- Presented Committee with revised plans along with public comment.

Elizabeth Terenik:

- Would like to make the October 15th application deadline.

Nancy Sittineri:

- Reviewed revised plans; 20 parking spots rather than 24.

Elizabeth Terenik:

- Discussed opportunity to add parking in the future.

Nancy Sittineri:

- Dog park main priority per public comments.
- Discussed plans for playground.
- Provided cost estimate for bathrooms.

Elizabeth Terenik:

- Phases.

Nancy Sittineri:

- Discussed fountain ideas provided by Robert Matthews.
- Port-o-potties.

Committeemember DeVico:

- Asked how far back the Township owns.

Nancy Sittineri:

- All the way.

Committeemember DeVico:

- Discussed location of drainage station.

Elizabeth Terenik:

- Can resolve in pre-application meeting.
- Questions plans for basketball court; also trying to get a quote to re-do courts at MLK Center.

Committeemember DeVico:

- Discussed the possibility for better grant opportunities in the future; advantage of doing in phases.

Elizabeth Terenik:

- Questioned ideal number of parking spots.

Committeemember Donohue:

- Discussed his thoughts on parking spaces.

Committeemember DeVico:

- Asked how many vehicles they anticipate for certain events.

Robert Matthews:

- Depends on amount of people; two pickleball courts would be about eight people at one time.

Elizabeth Terenik:

- Playgrounds to be age specific.

Nancy Sittineri:

- Lighting and paving to be considered for courts.

Elizabeth Terenik:

- Nightguard program through Atlantic City Electric; pay tariff.

Nancy Sittineri:

- Provided estimates for tennis and pickleball courts as well as dog park.

Elizabeth Terenik:

- Spoke to letter of interest submitted for another grant.

Committeemember Donohue:

- Asked about rotary money.

Elizabeth Terenik:

- Money has been used for Ockie Wisting; gazebo.

Robert Matthews:

- Asked if there are no net loss trees included.

Nancy Sittineri:

- They will be around the perimeter.

Robert Matthews:

- Asked if there will be shade.

Nancy Sittineri:

- Pricing out options; also looking into benches.

Committeemember DeVico:

- Reiterated phasing project; can always be expanded.
- Discussed budgeting for future maintenance.

Police / Animal Control/ Code Enforcement:

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

COMMITTEE COMMENT:

Committeeman DeVico:

- Elaborated on his desire for more work sessions including department heads.

Committeemember Donohue:

- *Discussed the purpose of a work session agenda.*
- *Elaborated on his feelings on the topic.*

Committeemember DeVico:

- *Compared to school board meetings.*

Committeemember Donohue:

- *Likes the idea; discussed staggering.*

Frank Corrado:

- *Provided his opinion; must be in advance on the agenda.*
- *Referred to State statute.*

Elizabeth Terenik:

- *Stated that she would welcome department heads.*

Committeemember DeVico:

- *Reiterated concern with regards to budgeting for maintenance of projects.*

Elizabeth Terenik:

- *Capital plan; additional operational cost.*

PUBLIC COMMENT:

No public comment.

Kimberly D. Krauss, Municipal Clerk

Motion to Adjourn Meeting – 4:55pm

1st: Committeeman Donohue

2nd: Committeeman DeVico

Roll Call Vote: Committeeman DeVico, Committeeman Donohue, Mayor Clark

*Minutes prepared by Andrea N. Bruno, Keyboarding Clerk