



## **MIDDLE TOWNSHIP ANIMAL ADVISORY BOARD MINUTES OF MAY 21, 2018**

Meeting called to order at 4:47PM

### **Reading of Open Public Meetings Act Statement**

I hereby declare that notice has been given to the Herald Times and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

### **Flag Salute**

**ATTENDANCE:** Jen Modica, ACO Candell, Kyle Lindholm, Tarin Mason, George Spadea, Dawn Stimmel

**ABSENT:** Crystal Blackburn, Dr. Grant, Chuck Marriner, Karen Buckingham, Monica Sopuch, Jason Sweitzer, James Loftus

### **MINUTES OF LAST MEETING: March 26, 2018**

**On Motion By: Tarin Mason      2<sup>nd</sup> By: Kyle Lindholm  
Approved by all.**

### **OLD BUSINESS**

Jen opened the meeting with asking Tarin to show the board the banner.

Tarin showed the banner that she had made at Staples for the Board when we table events. Bill suggested putting something along the bottom for weight. Submitted bill to Dawn for payment.

Dawn - Free Rabies Clinic - Did 111 shots - 77 dogs and 34 cats. Next clinic is September 28<sup>th</sup>.

Tarin and Dawn spoke about not having proper help at the clinic. People were complaining that the wait was too long and it was disorganized. Had no volunteers to help. Had 2 people doing dogs.....usually have 4. No one to man the lines....Bill was trying to keep lines organized and help people with questions at the same time. Dawn spoke to Mayor about giving employees 3 ½ hours comp time, which he said that was fine. Time had been cut back to 1 ½ hours CT a few years ago....no one would volunteer then since clinic is always on a Saturday.

Dawn is going to find out about the 4-H and the board tabling at that event.

Bill said as of August 1 he will not be the Township's Animal Cruelty Investigator. In towns all across NJ, anyone that is now the town's Animal Cruelty Investigator will no

long hold that title. That title is gone. The police department could have appointed him as such, but he would have to go through 8 weeks of police academy training, including all of the physical training part. Jason Swietzer is going to be the one appointed for Middle.

Bill took a course on the new law, which a lot of people are not happy with. People will get good opportunities to get educated with the new law. Under the new law you have to give people 7 days to correct the problem, unless the animal is in emanate danger. The health department also gave training on the new law on what it means and what is expected.

Next to discuss was Board Application. Jen said we were tweaking and then looking over for approval of the board. Decision was to put something on the lines of the expectation statement....decided to put per the manual. Decision was made to add to abide by the bylaws of the Animal Advisory Board Manual. Decided to send out via email for approval by members.

Grants - Madelyn was working on the grants. She was working on the Pet Smart Grant. Dawn said she spoke with Nancy Sittineri about that grant and we cannot do anything on that grant until it is opened up to accept applications. They will send Nancy an email when that happens and we will then apply for it. There was also another grant that she was working on for neutering/spaying. She was writing them a letter, but not sure if she ever sent it.

Dog Park Rules - Talked about some of the edits for the dog park. In the area of Management we changed the wording to read "The Middle Township Dog Park is managed by Middle Township in cooperation and consultation with the Middle Township Animal Advisory Board in its operations and maintenance of the Dog Park on an annual basis, pursuant to regulations in Ordinance #.

The other question was is it a tag or a pass, which the wording used will depend on what it is. At this point we will have to wait until we know exactly what will be used. Thinks it is referred as a swipe card. Once everything is tweaked, it will have to go by our attorney for approval and recommendations.

**Discussion on what should be on application - should have a place for a signature and insurance info. Bill brought up that if someone cancels their policy, we would have no way of knowing. Jen suggested having a Certificate of Insurance Issued naming the Township as additional insured/Insurance Info. Need a statement that they agree by the rules and regs....signature is already required on ACCEPTANCE OF RISK & RELEASE OF LIABILITY WAIVER FORM so it would not really be needed to have a statement that they agree to the rules and regs.**

**Decided best thing to do is get tweaks done and then send to Frank. Will also need for Frank to draw up an Ordinance.**

**Tarin wanted to know if we were putting up the signs again this year at the Acme about Dogs In Hot Cars. Bill found the signs in the closet and Tarin is taking a couple to put up at the Avalon Acme. Bill said he could do some if someone would tell him where the poles are.**

**Our next project will be Emergency Evacuation.**

**Motion to Adjourn**

**On Motion By: Jen Modica**

**2<sup>nd</sup> By: Bill Candell**

Meeting adjourned 5:44 PM