

**Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORKSESSION AGENDA
February 21, 2018 5:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 21-18 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 1, 2018.

Members present are Mayor Clark, Deputy Mayor DeVico, and Committeemember Donohue

Business Administrator Elizabeth Terenik, Township Clerk Kimberly Krauss, Municipal Solicitor Frank Corrado & Municipal Engineer Vincent Orlando.

FLAG SALUTE:**SPECIAL PRESENTATIONS OR DISCUSSIONS:****ITEMS OF DISCUSSION:**

Whitesboro Post Office

Elizabeth Terenik:

- Discussed the current location of the postal trailer located at MLK Center.
- She reiterated concerns of the Superintendent of Recreation for safety of children while getting picked up and/or dropped off. Also mentioned parking concerns with recreation center users and post office users.
- Spoke of USPS being willing to move the location of trailer; proposed new location at Whitesboro School either in the building or in the parking lot.

Mayor Clark:

- Reiterated concern for safety of children.
- Spoke of lack of restrooms in trailer.
- Touched on the importance for Whitesboro residents to maintain Whitesboro zip code; does not feel rec is the best place for the trailer.

Robert Matthews, Superintendent of Recreation:

- Discussed main concern of safety.
- Spoke of tractor trailer truck coming into parking lot to pick up mail at the same time children are arriving at the basketball courts.
- Mentioned condition of the trailer; eye sore and blocks access to pavilion and tennis courts.
- Spoke of parking space battle and children vandalizing trailer.
- Indicated that moving the trailer would enhance the appearance of the facility' new landscaping, which have enhanced grounds.
- Suggested moving Post Office down to Whitesboro School and maybe leasing a room.
- Reiterated importance to residents to keep current zip code.

Committeeman DeVico:

- Asked how many boxes are being used

Rosemary Fox, Marketing Manager, USPS:

- Responded that there are 444 boxes but only 86 being rented.

Committeeman Donohue:

- Spoke of concerns with placement of mail center inside of Whitesboro School versus parking lot.
- Also conveyed concerns with cost; who pays for what.

John Meliscty, USPS:

- Spoke of alternate grounds; would have to go back to facilities department to discuss ideas.
- Outlined process to relocate center.

Rosemary Fox, USPS:

- Asked if the school house is no longer an option.

Mayor Clark:

- Explained to Ms. Fox that the Committee would have to make a decision.

Rosemary Fox, USPS:

- Spoke of condition of trailer; agreed with safety concerns.
- Also mentioned a discussion for a new trailer; unsure if a new trailer would fit next to Whitesboro School.

Elizabeth Terenik:

- Explained some grass area may have to be paved; no additional parking spaces needed.

John Meliscty, USPS:

- Spoke of needs for the locations such as electric and other specifics.

Elizabeth Terenik:

- Expressed that she spoke with Tax Assessor to try and find a fitting alternative location.

Rosemary Fox, USPS:

- Asked if USPS would be charged a rent to use space on the property at Whitesboro School.

Susan Quinones, CFO:

- Discussed current rate of \$200.00 per month for space being rented at MLK.

Vincent Orlando, Township Engineer:

- Mentioned having a survey of the school house that he can share.

Elizabeth Terenik:

- Asked for clarification on hours of operation at the trailer.

Mike Margetti, USPS:

- Explained hours; 8am-5pm access to boxes Monday through Saturday.

Frank Corrado:

- Questioned how much space would be needed.

Vincent Orlando, Township Engineer:

- Spoke of back history of old building on Route 9.

Committeeman DeVico:

- Expressed need for building off Route 9; ingress vs. egress.

John Meliscty, USPS:

- Explained this discussion being the first step to get the ball rolling; doesn't happen often; would like to present a couple of alternatives.

Robert Matthews, Superintendent of Recreation:

- Spoke of need for location in the center of town.

Mayor Clark:

- Discussed particulars of Whitesboro School such as location, crosswalks and traffic lights.

Committeeman DeVico:

- Reiterated same particulars.

Elizabeth Terenik:

- Discussed need for sidewalk at memorial for George White due to parking of vehicles in dirt area; with moving location will bring more people walking down to school.

John Meliscty, USPS:

- Highlighted safety guidelines and criteria, new location would be required to meet all conditions.

Code and Demo Update

Elizabeth Terenik:

- Provided background behind efforts to take care of blighted properties; decent progress has been made.

Sal DeSimone, Construction Official:

- Spoke of background and procedures for demolition.
- Discussed specific properties that are on the list.

Elizabeth Terenik:

- Indicated that certain situations are more complicated.

Committeeman DeVico:

- Spoke of "seeing the process through" and letting a judge make the decision.

Sal DeSimone, Construction Official:

- Continued to discuss specific properties that are on the list and procedures for demolition.
- Referenced the Ordinance for Code's and Demo

Elizabeth Terenik:

- Clarified the deadline and procedure for when a property needs to be demolished.

Sal DeSimone, Construction Official:

- Discussed he started slowly to start and will proceed to be more aggressive with properties.
- Further discussed the work being done and the process.

Chief Leusner:

- Spoke of progress in communication the monthly meetings are making between Code Enforcement, Township Administrator, Police, Zoning, Assessor, and Collector.
- Explained minutes are taken that show actions taken thus far and moving forward.

Elizabeth Terenik:

- Agreed that the collaboration has helped with communication.
- Spoke of the end game and the list of upcoming foreclosing properties.
- Recommended more money in the budget to pay for the Attorney to foreclose properties.
- Explained the money being made back for each property sold.

Frank Corrado, Township Solicitor:

- Explained up to 75 properties can be sold at once.

Committeeman DeVico:

- Asked if the Foreclosure Attorney would give a 'bulk discount' for a larger amount of properties sold at once.

Elizabeth Terenik:

- Answered there is a bulk discount.
- Explained the other fees that coincide with the process.

Chief Leusner:

- Spoke of a vacant property and the registration process.

Paid Instructors for Senior Center

Committeeman DeVico:

- Discussed conversation with Marilyn Miller.
- Explained the rates for current instructors at the senior center.

Committeeman Donohue:

- Asked if the rates were codified.
- Explained the instructors determine the rates and fees.

Committeeman DeVico:

- Gave example of different rates certain classes cost.

Committeeman Donohue:

- Explained it is up to the Director to work the numbers into the budget line.

Frank Corrado:

- Further explained that the instructors are paid out of the senior center budget and it is up to the director to decide how they are paid.

Committeeman DeVico:

- Explained since Marilyn has been the director the rates have not changed.
- Further explained that Marilyn was directed to contact Committeeman DeVico.

Committeeman Donohue:

- Reiterated that it is the directors job to work the rates into their budget.

Community Safe Surrender Event

Chief Leusner:

- Explained concept behind event.
- Spoke of similar events held in Atlantic County that were successful.
- Discussed goals for the event.

Committeeman Donohue:

- Asked how the event would be judicated by municipal or county court.

Chief Leusner:

- Can be both; non-violent offenders.

Committeeman Donohue:

- Asked if offenders can be from any jurisdiction.

Chief Leusner:

- Explained; can work with some out of county warrants; ROR.
- Judges will be on call.

Frank Corrado:

- Asked if judges will be from both municipal and county level.

Chief Leusner:

- Stated to his understanding, yes.

Frank Corrado:

- Spoke to upside of clearing up warrants.

Chief Leusner:

- Discussed need of a resolution authorizing the event; can be done at next meeting.

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration:

Finance:

Public Works:

Engineering:

Legal:

Tax Collection:

Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Police / Animal Control/ Code Enforcement:

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

PUBLIC COMMENT:

Ed Dillio, Cape May Court House:

- Asked questions regarding property listed on demo list that was left behind six years ago specifically with regard to taxes.

Elizabeth Terenik:

- Explained foreclosure process.

Frank Corrado:

- Also discussed tax sale certificates.

John Lauricella, Cape May Court House:

- Questioned if the Township can solicit quick deeds from homeowners to gain "deed in lieu of foreclosure"; get process going.

Motion to Adjourn Meeting – 5:55pm

1st: Committeeman DeVico

2nd: Committeeman Donohue

Roll Call Vote: Committeeman DeVico, Committeeman Donohue, Mayor Clark

Kimberly D. Krauss, Township Clerk

*Minutes prepared by Andrea N. Bruno, Deputy Township Clerk