

Cape May Court House, NJ  
 September 5, 2018  
 REGULAR MEETING  
 FLAG SALUTE  
 THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Clark, Deputy Mayor DeVico, Committeemember Donohue, Township Clerk Kimberly Krauss, Business Administrator Elizabeth Terenik, & Municipal Solicitor Frank Corrado

1. QUESTION/ANSWER PERIOD ON AGENDA (*This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.*)
2. RESOLUTION – APPROVING PAYMENT FOR BILLS – BILL LIST A (General Bills) – On motion by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:  
 Current Acct. \$3,722,151.06*
3. RESOLUTION – APPROVING MINUTES FROM PREVIOUS MEETINGS – On motion by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 08/20/2018 Work Session, Board of Health and Regular Meetings.*
4. REPORTS: The following departments have submitted their reports for the months indicated:
5. RESOLUTION – ACKNOWLEDGEMENT OF RESIGNATION – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.*

NAME	BOARD/DEPARTMENT	POSITION	EFFECTIVE
Richard McHale Jr.	Public Safety	Police Officer	08/28/2018

6. RESOLUTION – ACKNOWLEDGEMENT OF DISCONTINUATION OF TEMPORARY APPOINTMENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following discontinuation of temporary appointment listed below, is acknowledged.*

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Allison Onofrietti-Cox	Sewer	Sewer Repairer	09/05/2018
Andrew Bevis	Sewer	Sewer Repairer	09/05/2018

7. RESOLUTION – APPOINTMENT – NEW HIRES – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.  
*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:*

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Wayne Bryan	Public Safety Communications	Telecommunications Operator P/T	\$10.46 per hour*	09/10/2018
Allison Rutledge	Public Safety Communications	Telecommunications Operator P/T	\$10.46 per hour*	09/10/2018
Judy Bickel	Public Safety Communications	Telecommunications Operator P/T	\$10.46 per hour*	09/10/2018

\*\$10.46ph during training period. \$15.00ph at conclusion of training.

8. RESOLUTION – PROMOTIONAL TITLE CHANGE – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:*

NAME	DEPARTMENT	TITLE	EFFECTIVE
Nancy McDevitt	Administration	Keyboarding Clerk 2	08/17/2018

*\*In-House title of Special Events Coordinator.*

9. RESOLUTION – AUTHORIZE CHANGE IN EMPLOYMENT STATUS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:*

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	SALARY	EFFECTIVE DATE
Christopher Russ	Public Safety	Special Class II Police Officer P/T	Special Class II Police Officer F/T	\$29,484.00	08/29/2018
Gina DiLuzio	EMS	Emergency Medical Technician P/T	Emergency Medical Technician F/T	\$26,000.00	09/05/2018

10. RESOLUTION – SALARY ADJUSTMENT – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employee salaries are hereby amended to the amount opposite their name:*

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Sandra Sickerott	Police Secretaries	Records Office Manager*	\$29,890.00	08/27/2018

*\*In-House Title*

11. RESOLUTION – AUTHORIZING EXECUTION FAIR AND OPEN CONTRACT – DIBLASIO & ASSOCIATES – AVALON MANOR FISHING PIER – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, the Township of Middle advertised a request for qualifications under the Fair and Open Process for Special Project Engineer and received proposals on June 20, 2018, and*

*WHEREAS, the Township created a list of qualified firms from which it could choose to enter into a contract for professional services in the future, and*

*WHEREAS, on July 9, 2018 Elizabeth Terenik, Business Administrator, requested quotes and qualifications for Engineering Design, Bidding Services and Construction Management for the Avalon Manor Fishing Pier; and*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following submission shall be awarded as follows:*

*DiBlasio & Associates  
Engineering Design, Bidding Services and Construction Management –  
Avalon Manor Fishing Pier  
Not to Exceed \$39,000.00*

12. RESOLUTION – TABULATION COMMITTEE – 2018-2019 OFF-DUTY POLICE MANAGEMENT AND ADMINISTRATION – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on September 25, 2018 at 10:00 AM in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:*

*2018-2019 OFF-DUTY POLICE MANAGEMENT AND ADMINISTRATION*

13. RESOLUTION - FINANCING ARRANGEMENT WITH TAX-EXEMPT LEASING CORP FOR ACQUISITION OF VARIOUS VEHICLES AND RELATED EQUIPMENT FOR THE POLICE DEPARTMENT, ANIMAL CONTROL, CODE ENFORCEMENT, AND PUBLIC WORKS – On motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and passed on roll call, the following resolution was adopted.

*WHEREAS, the various departments have determined that the need exists for replacement and/or additional vehicles to be used in connection with the operation of their respective departments as listed on Schedule A; and*

*WHEREAS, the Township Committee has reviewed these requests and has determined that the need for such vehicles does, in fact, exist; and*

*WHEREAS, these vehicles are available under a state contract and, therefore, competitive bidding for the acquisition of these vehicle is not required; and*

*WHEREAS, the Chief Financial Officer has recommended the lease financing of these vehicles in order to reduce the initial outlay of Municipal Funds, limit debt, and take advantage of fixed interest rates over the length of the financing; and*

*WHEREAS, the Chief Financial Officer of the Township of Middle has determined that sufficient funds exist for this purpose in the attached certification.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey as follows:

1. The Governing Body of the Township of Middle has determined that entering into a financing arrangement with Tax-Exempt Leasing Corp. is in the best interest of the Township of Middle for the acquisition of various vehicles and related equipment, and the Governing Body hereby approves the entering into the appropriate agreement by the Township of Middle and hereby designated and authorized the following person(s) to execute and deliver any required documentation on the Township's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the parties.
  - a. Authorized Individual(s): Mayor Michael Clark; Elizabeth Terenik, Township Administrator; Susan A. Quinones, Chief Financial Officer
  - b. In addition to the Authorized Individual(s) above, the Governing Body of the Township of Middle further authorized the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate: Mayor Michael Clark; Elizabeth Terenik, Township Administrator; Susan A. Quinones, Chief Financial Officer
2. These vehicles shall be in accordance with State Contract T-2776, Contract No. 88728 and State Contract T-2100 Contract No. 88726, as applicable. Lease agreement interest rate, payment terms, and additional equipment and vendors as per Schedule A.
3. The award of this Contract is contingent upon certification by the Chief Financial Officer of the Township of Middle that sufficient funds exist for this purpose.

14. RESOLUTION - APPROVE CHANGE ORDER NO. 1-HOUSING REHABILITATION CONTRACT NO. #2018-2 MIDDLE TOWNSHIP HOME REHABILITATION PROJECT – On motion by [redacted] seconded by [redacted] and passed on roll call, the following resolution was adopted.  
 WHEREAS, Housing Rehabilitation Contract No. 2018-2 was awarded February 21, 2018, via Resolution No. 100-18 to Watson & Sons;  
 NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the attached Change Order #1 for the project awarded to Watson & Sons, be and is hereby approved in the amount of \$1,760.00.

15. RESOLUTION – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by [redacted] seconded by [redacted] and passed on roll call, the following resolution was adopted.  
 WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds, debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance; and  
 WHEREAS, N.J.S.A. 40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds, debris, etc.; and  
 WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle “Property Maintenance;” and  
 WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied; and  
 WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations; and  
 WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.  
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby imposes a lien on the properties listed below as indicated.  
 FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Wildwood Boulevard LLC	1705 Route 47 South	1512//1	\$317.27
Hopkins, Joyce A	114 West Main Street	935//13	\$275.52
Mills, Shelly J	665 Dias Creek Road	164.02//12	\$397.95
Moore, Drew A & Moore, Dawn L	1230 Route 9 South	358//6	\$377.02
Colbourne, William J	6 Colonial Ave	305//1	\$356.21
Rourke, Elizabeth A	803 Goshen Road	52//15	\$359.01
Grisson, Stephen G	1504 Route 9 South	1005//11	\$317.27

16. RESOLUTION – AUTHORIZE MAYOR TO EXECUTE DISCHARGE OF MORTGAGE (ITEMS A THROUGH B)– On motion by [redacted] seconded by [redacted] and passed on roll call, the following resolution was adopted.  
 (A) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the mortgage loan for Barbara Sittineri and Richard Sittineri for the property located at 51 W. Secluded Lane in the amount of \$ 1,750.00 is hereby authorized to be discharged.  
 FURTHER BE IT RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

(B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the mortgage loan for Priyavadan and Hitaben Patel for the property located at 1031 Route 47 is hereby authorized to be discharged.  
 FURTHER BE IT RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

17. RESOLUTION – CANCELING EXPIRED CONTRACTS COVERING MATERIALS, SERVICES AND SUPPLIES – On motion by           seconded by           and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle has entered into contracts with certain vendors for the purchase of certain materials, services and/or supplies; and  
 WHEREAS, said contracts have now expired and there remains an unobligated balance in said accounts;  
 WHEREAS, NOW THEREFORE BE IT RESOLVED, that the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the unobligated balanced of the expired contracts listed on Schedule A are hereby canceled and credited to the appropriate accounts as set forth therein.

**SCHEDULE A**

<u>Vendor Name</u>	<u>Purchase Order</u>	<u>Account Number</u>	<u>Amount</u>
Remington, Vernick & Walberg	21302814	C-08-55-944-000-102	\$42,044.24
Remington, Vernick & Walberg	21401375	C-04-00-883-000-102	\$7.35
Hatch Mott MacDonald	21403572	8-01-55-001-001-011	\$845.00
Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi, Gill	21601483	8-01-55-001-001-011	\$2,606.68
Remington, Vernick & Walberg	21601484	G-06-11-G14-000-111	\$21.36

18. RESOLUTION – CATERING PERMIT – CAPE HOSPITALITY GROUP LP – HARVEST FESTIVAL – On motion by           seconded by           and passed on roll call, the following resolution was adopted.  
 WHEREAS, Cape Hospitality Group LP has applied for approval to sell alcoholic beverages at Middle Township’s Harvest Festival to be held at 33 Mechanic Street, Cape May Court House, on October 27, 2018 from 10:00am to 5:00pm, with a rain date of October 28, 2018 from 12:00pm to 5:00pm, and  
 WHEREAS, they have provided proper documentation to the Township of Middle,  
 NOW, THEREFORE BE IT RESOLVED, that the Township Committee, in the Township of Middle, does hereby approve the Catering Permit.

19. RESOLUTION – PROCLAIMING THE MONTH OF SEPTEMBER AS PROSTATE CANCER AWARENESS MONTH – On motion by           seconded by           and passed on roll call, the following resolution was adopted.

WHEREAS, approximately 164,690 men are diagnosed with prostate cancer in the United States almost every year – that’s one man every 3.2 minutes and roughly 29,430 that will die this year from the disease – which is one man every 18 minutes; and  
 WHEREAS, in New Jersey an estimated 5,430 new cases of prostate cancer will be diagnosed and an estimated 750 deaths will occur in 2018; and  
 WHEREAS, men with relatives – father, brother, son – with a history of prostate cancer are twice as likely to develop the disease; and  
 WHEREAS, Prostate Cancer is the most commonly diagnosed cancer in American men and the third leading cause of cancer death behind lung and colon cancer; and  
 WHEREAS, 1 in 9 men are diagnosed with prostate cancer in his lifetime and 1 in 6 African American men will develop prostate cancer in his lifetime. Overall, African American men are 1.7 times more likely to be diagnosed with – and 2.3 times more likely to die from prostate cancer than white men; and  
 WHEREAS, Education regarding prostate cancer and early detection strategies is critical to saving lives, preserving, and protecting families from the economic and social burden of prostate cancer; and  
 WHEREAS, if caught early, prostate cancer has a five-year survival rate of nearly 100%, however, for late stage prostate cancer the five-year survival rate is 29%; and  
 WHEREAS, all men are at risk for prostate cancer and we encourage the citizens of the Township of Middle to increase the importance of prostate screenings.  
 NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey does hereby proclaim the month of September 2018 as Prostate Cancer Awareness month.

20. RESOLUTION – REQUESTING THE COUNTY OF CAPE MAY TO CONDUCT A SPEED SURVEY ON SHUNPIKE ROAD – COUNTY ROAD 620 – On motion by           seconded by           and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle has received several complaints and requests for a speed limit survey on Shunpike Road (CR 620) from Dias Creek Road to Indian Trail; and  
 WHEREAS, the Middle Township Committee believes it to be in the best interest of Middle Township that the County of Cape May conduct such a speed limit survey,  
 NOW, THEREFORE, BE IT RESOLVED, that the County of Cape May is requested to conduct a speed survey within the above limits to determine if a reduction in any of the posted speed limits is warranted.  
 BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the County Engineer, the Chief of Police of the Township of Middle and the Clerk of the Board of Freeholders.

21. PUBLIC COMMENT:

Motion to adjourn –

1<sup>st</sup>:

2<sup>nd</sup>:

Pass on Roll Call: