



**MIDDLE TOWNSHIP ANIMAL ADVISORY BOARD  
MINUTES OF OCTOBER 22, 2018**

Meeting called to order at 5:02 PM

**Reading of Open Public Meetings Act Statement**

I hereby declare that notice has been given to the Herald Times and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

**Flag Salute**

**ATTENDANCE:** Jen Modica, ACO Candell, Karen Buckingham, Dawn Stimmel, Kyle Lindholm

**ABSENT:** Crystal Blackburn, Dr. Grant, James Loftus, Tarin Mason, George Spadea, , Chuck Marriner, Monica Sopuch, Jason Sweitzer

**APPROVAL OF MINUTES:** September 24, 2018

**ON MOTION BY:** Karen Buckingham  
**SECONDED BY:** Bill Candell

**OLD BUSINESS:**

- **Work Session**  
Work Session was regarding the Dog Park....Jen and Bill attended. They addressed all of the issues that one of the citizens had about regarding the insurance requirements. Advised Committee that if they had any tweaking of the documents that we submitted to let us know. One section was to define aggressive....not sure how they wanted us to define that...Jen told them people should know if their dog is aggressive and if they are, they should not bring them to the park. Did address the insurance part of it and advised them that the Township has to require insurance to address the liability and that is not being changed. The Hold Harmless is remaining as is unless the attorney says otherwise. Bill did give stats from the other dog parks and all but Wildwood have insurance. Going to address it further on people that come down for the summer. People coming for the summer need to do research of the area before coming with their dogs such as seeing what is required to get into any of the dog parks.
- **Rabies Clinic**  
Next Clinic will be end of January...no set date yet. They will all be January, May and September. Still have to decide where in January. Karen wanted to know if we have tried anywhere else, like Burke Motors or Kindle. Jen advised we would have to get a Certificate of Insurance if we did them off of Township

property. Discussion held on difficulty having them at the King Center due to the amount of space we were allowed to use, which made it very confining with the number of animals that we deal with. Bill will get in touch with Parkway regarding dates.

- **October Fest**

Need volunteers for Harvest Fest. Bill can do 10 to 12 on Saturday, Jen can do 12 to 2 and Dawn 2 to 4. Going to see if Chuck can do 4 to 5. If held on Sunday, no one can do.

- **Grants**

Still waiting to hear about Pet Smart Grant.

- **Re-Visit Cat Committee**

Cancelled, no one from committee present. Jen was hoping to have George speak about this.

- **Disaster Plan**

Jen is going to look into. She was told the county had a plan for the Shelter and the Zoo. Jen is going to see if she can get a copy. Bill said they really do not have a plan as they do not have an evacuation plan, they have a remain in place plan. The Disaster Plan for the County must come from the County, not the Township. Bill thinks we should have the Committee pass a Resolution that would spur the County into action on getting a plan together. We could OPRA the information.

- **Shelter Advisory Board**

Bill said he has an appointment from the Township, which means nothing, because it is the County Shelter. Meetings consist of 2 meetings a year. Bill said they were supposed to appoint an Animal Control Office to give their perspective, but that has never happened.

- **Reports**

Bill said quietest September he has ever had. We have a lot of 3 year licenses out there now. Sold more 3 year licenses in September at the clinic.

Jen said that to date, for Middle Township, intake numbers for the Shelter, there were 276 calls - 212 cats and 64 dogs.

**MINUTES OF LAST MEETING: SEPTEMBER 24, 2018**

**On Motion By: Karen Buckingham      2<sup>nd</sup> By: Bill Candell  
Approved by all.**

**Motion to Adjourn**

**On Motion By: Bill Candell  
2<sup>nd</sup> By: Karen Buckingham**

Meeting adjourned 5:40 PM