



Tuesday, December 11th, 2018

Michael Clark, Mayor, and Timothy C. Donohue, Mayor Elect
Whitesboro NJ, Township of Middle, NJ
33 Mechanic Street
Cape May Court House, NJ 08210

RE: Whitesboro NJ, Township of Middle NJ, Post Office project

Respectively, Dear Mayor Clark and Mayor Elect Donohue:

The United States Postal Service is considering relocating the retail services provided earlier this year at the above-referenced Post Office to a yet-to-be-determined location as close as reasonably possible to the previous location.

The Postal Service is considering relocation to replace the earlier retail station in Whitesboro NJ, and to move the currently situated postal boxes from within the Martin Luther King Community Center back into a newly located retail facility in town. The Postal Service is facing the most critical period in its history. Despite significant cost reductions, the Postal Service continues to experience a net loss as mail volume continues to decline because of increased electronic communication. As a self-supporting government establishment that receives no tax dollars for its operating expenses, the Postal Service must rely on the sale of postage, products and services to generate revenue. In the face of unsustainable deficits, the Postal Service must seek ways to cut costs, increase revenue and use its physical facilities as efficiently as possible.

The relocation project will consist of procuring a suitable substitute location, preparing the new location for use as a post office and then transitioning the retail services back to the new location. The Postal Service will continue to deliver to the existing P.O. boxes at the Martin Luther King Community Center at 207 West Main Street, in Whitesboro, NJ, until the new post office is up and running. The Postal Service tentatively has identified a site next to the Primary School and will entertain other alternatives for the potential new location.

In undertaking this project, the Postal Service will complete a process set out in 39 C.F.R. § 241.4 for soliciting and considering input from the community and local officials. As we are at the beginning of the process, I am offering to discuss the project with you. In our discussion, I would address the specific need the Postal Service faces, outline the proposal that is under consideration, explain our process for soliciting and considering input from the affected community, and ask for input from you and other local officials regarding the proposal. If you would like to discuss the project, please contact me before the Thursday, January 3rd, 2019, Community Contact Meeting to be held at the Martin Luther King Community Center at 6:30 PM. I can be reached either by phone at 336-665-2819 or by Email at david.m.wolff@usps.gov. I will be out of the office during the last week of December.

At the public meeting we will discuss the potential relocation with the community. I already have set a meeting time up with Kim Krauss on Thursday, January 3rd, 2019, to be held at the Martin



Luther King Community Center at 6:30PM. At least 15 days prior to the meeting on Wednesday, December 19, 2018, the Postal Service will advertise notice of this meeting in the *Cape May County Herald* and will post this advertisement and other documents in the temporary Post Office's box section room at the MLK center. Additionally, we will post the information in the main Cape May Post Office. Feel free to post the enclosed information anywhere for the public to view.

At the public meeting, the Postal Service will identify the specific need the Postal Service faces, outline the proposal to meet the need through relocation, invite questions, solicit written input on the proposal, and provide an address to which the community and local officials may send written appeals of the tentative decision and comments on the proposal. Appeals and comments will be accepted for a period of 30 days following the public meeting.

Additionally, we will (1) discuss the reasons for relocating; (2) identify the site or area, or both, to which the Postal Service anticipates relocating the retail services; and (3) describe the anticipated size of the retail service facility for the relocated retail services, and the anticipated services to be offered at the new location. The Postal Service may identify more than one potential relocation site or area, for example, when the Postal Service has not selected among competing sites.

After the 30-day comment and appeal period, the Postal Service will consider the comments and appeals received that identify reasons why the Postal Service's tentative decision and proposal is, or is not, the optimal solution for the identified need. Following that consideration, the Postal Service will make a final decision to proceed with, modify, or cancel the proposal. The Postal Service then will inform you in writing of its final decision, send a news release announcing the final decision to local news media and post a copy of the information in the public lobby of the Cape May Post Office and in the USPS box section room at the community center in Whitesboro. The Postal Service then will implement the final decision.

If the Postal Service decides to use a site or area that it did not identify at the public meeting, then our regulation generally requires the Postal Service to return to the public meeting stage of the process to make a new presentation regarding the new site or area.

We look forward to working with you and your staff as this project develops.

Sincerely,

A handwritten signature in black ink, appearing to read "David M. Wolff". The signature is stylized with a large loop at the beginning and a distinct "W" at the end.

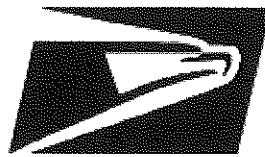
David M. Wolff

Real Estate Specialist (Implementation)

United States Postal Service | Headquarters Facilities

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UNITED STATES
POSTAL SERVICE

NOTICE

Public Meeting to be Held

Thursday, January 3rd, 2019 at 6:30 PM
Whitesboro Main Post Office
New Space Project
Whitesboro, NJ 08252-9900

Meeting Location:
Martin Luther King Community Center
207 West Main Street
Whitesboro, NJ 08252

Contact the Dawn Stimmel at 609-465-8732 for Details



POTENTIAL RELOCATION OF POST OFFICE

NOTICE OF PUBLIC MEETING

AND COMMENT PERIOD

The US Postal Service is proposing a new Whitesboro NJ (Township of Middle NJ) Post Office project.

A copy of our letter to both Mayor Clark and Presumptive Mayor Donohue, which contains additional project information, is posted next to this notice.

The Postal Service invites you to learn more about this project at a public meeting to be held on Thursday, January 3rd, at 6:30 PM. The Community Contact Meeting will be held at the Martin Luther King Community Center, located at 207 West Main Street, Whitesboro, NJ 08252

Additionally, for 30 days after the Public Meeting, anyone may submit written comments to the address below for the Postal Service's consideration prior to its final decision:

➤ **David M. Wolff**
Real Estate Specialist (Implementation)
United States Postal Service | Headquarters Facilities
P.O. Box 27497 | Greensboro NC 27498-1103
Telephone: 336-665-2819
Cell Phone: 336-601-2124
Email: david.m.wolff@usps.gov

The US Postal Service wishes you a very happy holiday season.