

**Cape May Court House, New Jersey  
TOWNSHIP OF MIDDLE  
TOWNSHIP COMMITTEE  
WORKSESSION AGENDA  
January 23, 2019 4:00 PM (prevailing time)**

**CALL TO ORDER:**

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 25-19 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 2, 2019.

Members present are Mayor Donohue, Deputy Mayor Gandy, and Committeemember Clark

Business Administrator/Township Clerk Kimberly Krauss, Deputy Township Clerk Andrea Singley, Township Engineer Vincent Orlando & Municipal Solicitor Marcus Karavan

**FLAG SALUTE:****SPECIAL PRESENTATIONS OR DISCUSSIONS:**

Avalon Manor Fishing Pier Presentation -  
DeBlasio & Associates

*Mayor Donohue:*

- *Provided background on Avalon Fishing Pier.*

*Nancy Sittineri:*

- *Discussed costs involved in project.*

*Mark DeBlasio:*

- *Discussed proposals for different items around fishing pier.*

*Mayor Donohue:*

- *Asked is it was similar to Benny's Landing.*

*Mark DeBlasio:*

- *Stated that is was similar. Also discussed different aspects of the design elements for the project. Stated all permits have been obtained and estimated cost to be around \$800,000.00.*

*Mayor Donohue:*

- *Asked about improvement work for the pier.*

*Mark DeBlasio:*

- *Spoke of transition and timeline.*

*Nancy Sittineri:*

- *Discussed bidding sooner rather than later.*

*Mark DeBlasio:*

- *Explained not having work done in time for summer season. Also recommended bidding as soon as possible.*

*Mayor Donohue:*

- *Asked about parking.*

*Mark DeBlasio:*

- *Provided explanation. Discussed environmental restrictions related to minimum parking.*

*Mark DeBlasio:*

- *Discussed options for maintenance of the fish cleaning station.*

*Mayor Donohue:*

- *Asked opinion of having fish cleaning station at all.*

*Mark DeBlasio:*

- *Stated it most likely was not necessary. Discussed doing more research in regards to getting water to the station.*

*Committeeman Gandy:*

- *Discussed being able to add to the cleaning station after the fact.*

*Mark DeBlasio:*

- *Discussed specifics in grant application regarding the fish cleaning station.*

*Committeeman Gandy:*

- *Asked about trash receptacles*

*Cody Stanford:*

- *Discussed looking into the Township managing the trash receptacles themselves*

*Larry Duly, Leonard's Lane:*

- *Asked about the current floating marina.*

*Mayor Donohue:*

- *Spoke of marinas right of way.*

*Marty Montgomery:*

- *Asked about a possible bike rack and fishing pole holders.*

*Committeeman Clark:*

- *Spoke of discussion regarding bike racks at the pier*

*Peggy Beakly:*

- *Asked about distance of the pier.*

*Cody Stanford:*

- *Stated the pier will be 200ft.*

*Peggy Beakly:*

- *Thanked committee for efforts regarding the pier*

*Walt Stielau, Channel Road:*

- *Gave opinions on water for the fish cleaning station.*

## Open Space Project(s) Update

### BIKE PATH NORTH

*Mayor Donohue:*

- *Gave background on bike path north project.*

*Nancy Sittineri:*

- *Discussed progress on project.*

*Doug Hopper:*

- *Discussed map and easements for the path and issues with certain properties being privately owned and getting permission from said owners. Presented different options for the bike path to pass through.*

*Mayor Donohue:*

- *Asked about timeline for permits.*

*Doug Hopper:*

- *Stated the timeline for land use permits is 3 – 4 months.*

*Mayor Donohue:*

- *Asked how long after trail issues are resolved will the permits be obtained. What is the timeline for receipt?*

*Doug Hopper:*

- *Explained construction time would be about 6 months with a starting time of this fall.*

*Mayor Donohue:*

- *Asked about wetland restrictions.*

*Pete Lomax:*

- *Stated he does not believe there will be issues.*

*Mayor Donohue:*

- *Asked for an estimate of how many feet of wetlands would need be to cleared.*

*Doug Hopper:*

- *Estimated 5,000 ft*

*Lia Domico:*

- *Clarified only the portion through the Lizard Trail property will need to be cleared which is about a third of the trail.*

*Doug Hopper:*

- *Discussed alternate trail.*

*Pete Lomax*

- *Estimated 750 ft across nature conservatory and possible meeting with conservatory.*

*Mayor Donohue:*

- *Asked how wide path will be.*

*Doug Hopper:*

- *Stated path will be 10 ft wide.*
- *Explained the entire project limits will be reviewed for the application.*

*Mayor Donohue:*

- *Asked how much of the project is on Court House South Dennisville Road*

*Doug Hopper:*

- *Estimated trail will be about 2,000 ft along the road.*

*Mayor Donohue:*

- *Questioned if it was on the road or if there would be a buffer separate from the road.*

*Doug Hopper:*

- *Stated there would be a 10 – 12 ft buffer between the road and the bike path; path will not be on or near the road.*

### RIO GRANDE PARK

*Nancy Sittineri:*

- *Spoke of Rio Grande Park needing a name.*

*Mayor Donohue:*

- *Provided background on Rio Grande Park and its location. Discussed different amenities at the park. Suggested enlisting Rio Grande residents to help name the park.*

*Vince Orlando:*

- *Discussed time line for completing project as well as access plans for the dog park. Mentioned speaking with Chief Leusner to go over security options for the park. Spoke of incorporating bathrooms in the initial design.*

*Mayor Donohue:*

- *Asked if there were any permitting issues.*

*Vince Orlando, Engineer:*

- *Stated there was not.*

*Kimberly Krauss:*

- *Asked about removal of current items at the park.*

*Vince Orlando, Engineer:*

- *Discussed what is staying in the park and what is being removed.*

*Nancy Sittineri:*

- *Discussed that the park is located right across from the bike path. Stated dog park fees will be put towards the maintenance of the park. Discussed liability of bathrooms.*

## MLK TENNIS COURTS

*Nancy Sittineri:*

- *Discussed effort to receive grant for funding towards rebuilding the tennis courts.*

*Mayor Donohue:*

- *Clarified the suggestion to have one tennis court and 4 pickle ball courts.*

*Nancy Sittineri:*

- *Spoke of request of Robert Matthews for the courts to be blue. Discussed costs of the project Asked if the project was ready to go out to bid.*

*Vince Orlando, Engineer:*

- *Responded that it was not yet ready to go out to bid.*

*Nancy Sittineri:*

- *Asked if the finished date was still projected for June 30<sup>th</sup>.*

*Vince Orlando, Engineer:*

- *Explained that the project was still on track. Discussed ability to convert the courts in the future.*

*Mayor Donohue:*

- *Discussed courts providing an additional activity for kids. Asked about competition date.*

*Vince Orlando, Engineer:*

- *Explained he is hoping to have the grand opening around July 4<sup>th</sup>.*

*Committeeman Clark:*

- *Asked Robert Matthew's opinion on the tennis courts.*

*Robert Matthews:*

- *Stated he supports the project and feels that the pickle ball courts are a good idea.*

*Mayor Donohue:*

- *Discussed replacing skateboarding park with basketball court.*

## NORBURY LANDING

*Nancy Sittineri:*

- *Stated they did not get initial grant for the project.*
- *Discussed future phone call with Terry Schrider the administrator from the DCA to go over any where the Township can improve on the application.*

*Mayor Donohue:*

- *Discussed his interest and costs in the project.*

*Mayor Donohue:*

- *Spoke of discussion with Susan Quinones regarding money for the projects discussed. Discussed coming up with money to support current projects. Asked Susan to discuss mechanism to borrow the money for the projects.*

*Susan Quinones, Treasurer:*

- *Spoke of previous appropriation as well as a bond ordinance from 2016 previously used. Spoke of ways of borrowing money and bundling costs.*

*Mayor Donohue:*

- *Discussed the estimated additional funds needed.*

*Susan Quinones, Treasurer:*

- *Stated there may be some variables with Norbury Landing & Avalon Fishing Pier; further explained.*
- *Explained process of determining prices and payments for the projects*

*Mayor Donohue:*

- *Discussed best approach to pay for the projects while completing them.*

*Nancy Sittineri:*

- *Discussed completing larger projects first.*

*Mayor Donohue:*

- *Spoke of importance of understanding the timing of each project.*

*Committeeman Clark:*

- *Explained he believes the tennis courts should be the first finished.*

*Vince Orlando, Engineer:*

- *Discussed the fishing pier and the park may be finished simultaneously.*

*Mayor Donohue:*

- *Discussed fishing pier being worked on in the fall.*

**ITEMS OF DISCUSSION:****DEPARTMENTAL REPORTS AND PROJECT UPDATES:****Administration:****Finance:****Public Works:****Engineering:****Legal:****Tax Collection:**

**Tax Assessment:**

**Construction/Planning/Zoning:**

**Recreation:**

**Police / Animal Control/ Code Enforcement:**

**Buildings and Grounds:**

**Sewer:**

**Economic Development:**

**Personnel:**

**Zoning:**

**Township Clerk:**

**PUBLIC COMMENT:**

*Stan Donigar, Rio Grande:*

- *Discussed bill items regarding county class fees. Suggested that the Township ask A.C.C.C about free classes for Township employees*
- *Asked about road floods and sewer repairs*

*Mayor Donohue:*

- *Discussed efforts made towards road flooding as well as meetings with the MUA regarding billing.*

*Stan Donigar, Rio Grande:*

- *Asked if the drain water from the roads go into sewer lines.*

*Committeeman Gandy:*

- *Stated that it is designed to be a separate drainage so the street pipes do not go into the sewer drains.*

Motion to Adjourn Meeting – 4:55PM

1<sup>st</sup>: Committeeman Clark

2<sup>nd</sup>: Committeeman Gandy

Roll Call Vote: Committeeman Clark, Committeeman Gandy, Mayor Donohue

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Kimberly D. Krauss, Twp. Clerk

Prepared by: A. Singley