

**Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORK SESSION AGENDA
May 20, 2019 4:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 25-19 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 2, 2019.

Members present are Mayor Donohue, Deputy Mayor Gandy, and Committeemember Clark

Business Administrator/Township Clerk Kimberly Krauss, Deputy Township Clerk Andrea Singley, Township Engineer Vincent Orlando & Municipal Solicitor Marcus Karavan

FLAG SALUTE:**SPECIAL PRESENTATIONS OR DISCUSSIONS:**

Discussion regarding 2019 Bond
Ordinances providing for Sewer Utility
Improvements and General Capital
Improvements

Mayor Donohue:

- Introduced Chief Financial Officer Susan Quinones and Police Chief Chris Leusner

Chief Leusner

- Presented request to Township Committee for purchase of new load barring vest

Officer Len Larkin:

- Described benefits of the vests

Mayor Donohue:

- Asked about ballistics for the vest

Marc Karavan:

- Asked if the vest contain plate carrier or Kevlar

Officer Ron Miller:

- Gave further description of benefits of the vests

Chief Leusner:

- Asked Officer Miller to discuss public response to the vests

Officer Ron Miller:

- Discussed positive feedback of public regarding the vests

Chief Leusner:

- Further discussed request for the vests

Chief Leusner:

- Presented request for upgraded firearm replacements, discussed benefits of upgrading firearms to 9mm Caliber

Mayor Donohue:

- Asked about the life time of the load barring vest

Lieutenant Robert Sheppard:

- Stated the Kevlar is changed every 5 years

Chief Leusner:

- Asked Officer's Ron Miller and Len Larkin to discussed how their vests are holding up

Officer Len Larkin:

- Stated the vest has held up well through the last year of use

Chief Leusner:

- Stated the shirts under the vests will have the officer's names embroidered on them

Mayor Donohue:

- Asked who would wear the vests

Chief Leusner:

- Stated the vests will be used by full time officers

Mayor Donohue:

- Asked what the cost will be

Chief Leusner:

- Stated the cost will be around \$60,000

Committeeman Gandy:

- Asked about savings? Asked if savings would be around \$3,00-\$4,000 a year

Chief Leusner:

- Stated yes, plus the additional benefit of healthier officers in the long run

Sergeant James D'Alonzo:

- Stated new firearms have a longer life span than older models

Mayor Donohue:

- Clarified there would be about a \$1,000 investment per officer

Mayor Donohue:

- Discussed the work done to accomplish the current capital budget

Susan Quinones, Chief Financial Officer:

- Discussed various appropriations for the Capital Budget Discussed costs for sewer improvements

Mayor Donohue:

- Clarified the cost is to clear and modify the sewer system to be able to help cut costs in the long run

Kimberly Krauss:

- Discussed grants and bond ordinance to help upgrade various pump stations within the township

Mayor Donohue:

- Stated this is the beginning of making corrections that will last for years to come

Susan Quinones, Chief Financial Officer:

- Discussed benefits surrounding the various debts

Mayor Donohue:

- Further explained benefits of proactively spending money to make the various improvements within the Township

Susan Quinones, Chief Financial Officer:

- Discussed how the money can be distributed later on if the entire amount is not used.

Presentation by Joseph Baumann, Jr.
McManimon, Scotland & Baumann, LLC –
Del Haven Water Project

Mayor Donohue:

- Gave brief background and introduced project

Joe Baumann:

- Discussed initial background to begin the project. Provided PowerPoint presentation on the Del Haven Water Project

Mayor Donohue:

- Asked if the project could be done without requiring mandatory hook ups

Joe Baumann:

- Stated there had to be a mandatory hookup ordinance adopted in order to make the project work.

Mayor Donohue:

- Discussed that the township is not taking on debt and the benefit of such

Committeeman Clark:

- Indicated that residents would save on homeowner's insurance due to proximity of new fire hydrants in the area.

Mayor Donohue:

- Stated the water hook up will also help property values in the area

Vince Orlando, Engineer:

- Asked about overlays for the project

Mayor Donohue:

- Asked about doing sewer work during water installation

Mike Chapman:

Stated trenches will not be that large. Provided further information on the installation process. Mayor Donohue:

- Stated the project is a possible opportunity to make additional improvements all at the same time

Vince Orlando, Engineer:

- Further explained projects and benefits

Mike Chapman:

Discussed process to explore various grants and funding opportunities to fund the project. Mayor Donohue:

- Asked if the construction could be started a year from now

Mike Chapman:

- Stated yes, the construction process should take about 9 months

Committeeman Clark:

- Asked if the overall timeline would be about 2 years

Mike Chapman:

- Stated yes, the timeline for the project to be completed is about 2 years

Stan Donigar, Rio Grande:

- Asked about costs for the project

Joe Baumann:

- Explained the different costs between LTMUA and NJ American Water

Mayor Donohue:

- Explained timeline gives LTMUA and Middle Township the ability to explore grants and funding to offset the costs

Kimberly Krauss:

- Asked if homeowners stay at 0% interest rate for connection fees

Mike Chapman:

- Stated yes as long as payments are made on time

Vince Conte:

- Asked for clarification on connection fees

Joe Baumann:

- Clarified connection costs

Presentation by Cape May Hospitality,
LLC – Hampton Inn, 414 Garden State
Prkwy.

Tom Hillegass:

- Presented concept of construction of a Hilton Hotel within the Township of Middle at the location of 414 Garden State Parkway.

Ernie Feleccie:

- Introduced himself and gave background on himself and Cape Hospitality.
- Discussed reasoning for wanted to build a Hampton Inn within the Township. Discussed different aspects of the project

Mayor Donohue:

- Asked about outdoor pavilion

Ernie Feleccie:

- Discussed plans for outdoor pavilion on site.

Mayor Donohue:

- Asked if the liquor license will be extended to outdoor pavilion

Tom Hillegass:

- State hotel only wants the bar to be an amenity to the guests. Explained the planning board suggested coming to Township Committee with a request to change the zoning on the property proposed.
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- Asked developer to explain why the zoning on the property needs to be changed

Developer -

- Presented map and discussed need for zoning change based on the proposed development. Discussed need for CAFRA, 208 Plan and sewerable area amendment.

Tom Hillegass:

- Asked about spot zoning

Developer -

- Further discussed zoning of the location

Tom Hillegass:

- Discussed purpose of the town center

Developer

- Discussed benefits of the location of the hotel

Mayor Donohue:

- Asked where the hotel actually sits and faces on the lot

Developer -

- Presented map with hotel sketch placed on the lot

Tom Hillegass:

Explained ongoing discussions with the NJDEP Discussed Planning Board resolution for the recommendation for the location of the hotel.

- Further explained that sewer will be needed for the area as well. Requesting the Township change the zoning on the parcel.

Mayor Donohue:

- Asked about sewer in the area

Developer -

- Discussed plans for sewer connection

Madelyn McCarroll:

- Asked about number of other four-story buildings within Cape May Court House

Tom Hillegass:

- Stated the hospital is the only other he knows of

Madelyn McCarroll:

- Gave opinion on the master plan.
- Stated she does not believe it is over looked

Tom Hillegass:

- Stated the resolution says it was "over looked"

Vince Orlando, Engineer:

- Stated the resolution indicated it should be changed but not that the zoning was over looked

Madelyn McCarroll:

- Further discussed thoughts on the request

Committeeman Clark:

- Stated the fire department has the ability to provide fire protection for a 4-story building

ITEMS OF DISCUSSION:

Request to Waive Registration Fee and Head Coaches & Executive Board Members – Jeff McCart

Mayor Donohue:

- Presented Jeff McCart and board members

Jeff McCart:

- Discussed research performed regarding fees in the Township Ordinance and Resolutions. Discussed different payments each coach must pay for training in order to participate in sports. Stated there are 25 permanent coaches between football and cheerleading.
- Discussed how other towns outline fee structures for volunteer coaches. Further explained duties performed by coaches. Presented committee with research done and proposal to waive certain fees

Kimberly Krauss:

- Asked for clarification on the number of waivers requested.

Jeff McCart:

- Stated 14 people total. Further discussed proposal

Kimberly Krauss:

- Asked if Lower Township's resolution speaks only to football or all sports within the Township

Jeff McCart:

- Stated it speaks to all sports

Mayor Donohue:

- Explained if they waive the fees it would have to be waived for coaches in all sports

Jeff McCart:

- Discussed background checks being implemented for coaches

Mayor Donohue:

- Stated waiving of the fees is overdue. Explained the whole structure for all sports should be reviewed.

- Commended coaches for putting out their own time

Sam Carabello:

- Discussed reason for heads up certification. Discussed league's role within the organization. Further discussed reasons for the different certificates each coach must obtain

Committeeman Clark:

- Explained that football is one of the most expensive sports. Discussed going to games and seeing the time and effort the coaches put in.

- Thanked the coaches for their time they put into the program

Mayor Donohue:

- Asked Kimberly Krauss if something can be ready to presented at the next Recreation Advisory Board Meeting

Jeff McCart:

- Stated football begins in July and the goal is to have the waivers initiated by then

Mayor Donohue:

- Stated the ordinance would have to be introduced by the second meeting in June

Kimberly Krauss:

- Stated if the ordinance is introduced at the second meeting in June then the ordinance will not be passed until the second meeting in July

Jeff McCart:

- Discussed helping pay for coaches in the past himself. Further discussed the hard work all the coaches do. Asked about resolution for fee

Kimberly Krauss:

- Explained recreation would be the department collecting the fees. Stated recreation could have the fee rates readily available

Mayor Donohue:

- Further explained the fees evolve over time

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration:

Finance:

Public Works:

Engineering:

Legal:

Tax Collection:

Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Amending Park and Recreation Area Fees

Mayor Donohue:

- Introduced Nancy McDevitt, Special Events Coordinator

Nancy McDevitt, Special Events Coordinator:

- Presented to Committee the need to revise fees outlined in Recreation Ordinance.

Kimberly Krauss:

- Asked what current fees are

Nancy McDevitt, Special Events Coordinator:

- Provided fee schedule and requested amendments.

Mayor Donohue:

- Clarified the fees are for organizations who wish to use Township facilities, stated the fees are not for local residents

Nancy McDevitt, Special Events Coordinator:

- Further clarified these are in the event that the facilities must be closed to the public

Kimberly Krauss:

- Explained Nancy and Dustin Sturm discussed cost at length to come to the numbers suggested for use of facilities

Committeeman Clark:

- Asked how the prices compare with other local municipalities.

Nancy McDevitt, Special Events Coordinator:

- Stated the prices are comparable to other Municipalities

Police / Animal Control/ Code Enforcement :

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

PUBLIC COMMENT:

Madelyn McCarroll:

- Gave presentation to the Governing Body regarding implementing evacuation plans for Township animals in relation to storms

Mayor Donohue:

- Clarified a Registry

Madelyn McCarroll:

Reiterated need for transportation for those in need, to include their pets. . Discussed the abandoning of animals during storms. Indicated that concept was presented to the County as well. Mayor Donohue:

- Asked if Madelyn has a model resolution

Madelyn McCarroll:

- Stated yes, the ASPCA would have information

Mayor Donohue:

- Discussed meeting with county regarding generators for evacuations.

- Stated Martin Luther King Center would have some accommodations for people with their animals

Madelyn McCarroll:

- Discussed number of animals within the township. Further explained the benefits of having an evacuation plan for animals

Mayor Donohue:

- Asked if the plan includes the zoo

Madelyn McCarroll:

- Stated the zoo is on her list.

- Asked Chief Leusner if the evacuation includes the zoo

Chief Leusner:

- Stated the zoo has an all hazard plan

Madelyn McCarroll:

- Clarified he cannot review the full disaster plan at this time

Motion to Adjourn Meeting – 5:45pm

1st: Committeeman Clark

2nd: Committeeman Gandy

Roll Call Vote: Committeeman Clark, Committeeman Gandy, Mayor Donohue

Kimberly D. Krauss, Twp. Clerk