

FLAG SALUTE AND PRESENTATION OF FLAG: Middle Township Police Color Guard
INVOCATION: Father Joseph Wallace
NATIONAL ANTHEM: Alan Rendzak

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Krauss, Township Clerk on the above date at 4:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

The Honorable Michael J Donohue, Judge of the Superior Court, swore in newly elected Committeemember James Norris for a three-year term.

Mayor Donohue:

- *Welcomed all to the meeting*
- *Thanked Police Honor Guard*
- *Thanked Father Wallace and the Honorable Michael Donohue*
- *Congratulated Jim Norris*
- *Recognized current and former elected officials present at the meeting*

Committeeman Norris:

- *Thanked everyone that came out to the meeting*
- *Spoke of dream of being on the Middle Township dias*
- *Thanked wife for her support*
- *Thanked family and friends for their support*
- *Thanked campaign team*
- *Thanked Melanie Collins*
- *Thanked Mayor Donohue for all his help*
- *Thanked Dan Lockwood for his work done to help get him to the Middle Township Committee*
- *Continued to thank various entities*
- *Thanked Middle Township residents for voting for him*
- *Spoke of Excitement to work with the Middle Township employees*

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Timothy C. Donohue was chosen as Mayor for the year 2020. Honorable Judge Michael C. Donohue swore in the Mayor.

On motion by Mayor Donohue seconded by Committeeman Norris and passed on roll call, Theron "Ike" Gandy was chosen to act as Mayor in the absence of the Mayor. Honorable Judge Michael C. Donohue swore in the Deputy Mayor.

1. RESOLUTION 01-20 – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
Current Acct. \$3,871,958.41
2. RESOLUTION 02-20 – APPROVING MINUTES FOR PREVIOUS MEETINGS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 12/16/2019 Work Session, Board of Health, Regular and Closed Session Meetings.
3. ORDINANCE NO. 1604-20 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. 1604-20 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2020 at 6:00 p.m.
BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:
SECTION 1. The positions listed in the attached schedule are hereby created.
SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure

shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.

SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.

SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%
15 years or more	6%
20 years or more	8%
25 years or more	10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2020 immediately upon final passage and publication according to law.

Full list of salary ranges on file in Clerk's Office

4. ORDINANCE NO. 1605-20 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 70, ARTICLE III ENTITLED MEMBERSHIP - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No.1605-20 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2020 at 6:00 p.m. WHEREAS, Chapter 70, of the Middle Township Municipal Code establishes the creation of the Middle Township Traffic Committee, a volunteer board used to study traffic problems of the Township of Middle and to make recommendations to the Township Committee with regard to the resolution of such problems.; and WHEREAS, Section 70-3 speaks to membership.

BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:

SECTION 1. Chapter 70-3 and 70-5, of the Code of the Township of Middle is hereby amended as follows (strikethroughs indicating deleted portions, and bold and underlined indicating additions):

§ 70-3 Membership.

The Middle Township Traffic Committee shall consist of the following:

~~A. Seven voting members who shall be chosen from the general public. Each member shall have a term of three years' duration. All existing members of the Traffic Committee shall maintain the terms for which they were heretofore appointed.~~

~~B. Nonvoting members.~~

~~(1) Six nonvoting advisory members composed of the following:~~

~~(a) Mayor.~~

~~(b) Township Engineer.~~

~~(c) County Engineer.~~

~~(d) One Chief of any Middle Township fire or rescue squad.~~

~~(e) One representative of the Middle Township Police Department.~~

~~(f) One representative of the Department of Transportation.~~

~~(2) Each advisory member shall have a term of one year.~~

~~C. Three alternate members having a term of two years' duration.~~

1. Mayor of Township

2. Business Administrator of Township

3. Township Engineer

4. County Engineer

5. Representative of each Fire District

6. Representative of municipal police department

7. Department of Transportation Representative

8. EMS / Rescue Representative

Each member shall have a term of one year, reappointed yearly.

The Traffic Committee shall have the services of a Board Secretary to be appointed by the Township Committee. The Traffic Committee shall utilize the Township Solicitor as its legal adviser. The committee shall meet as often as determined by the board, as the need for said meetings are presented.

§ 70-5 Officers.

~~The Traffic Committee shall elect a Chairman from the seven voting members. The Traffic Committee shall have the services of a Secretary, to be appointed by the Township Committee. The Traffic Committee shall utilize the Township Solicitor as its legal adviser.~~

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected

thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

5. RESOLUTION 03-20 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
- WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and
- WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and
- WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;
- NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2020 through December 31, 2020:
- Municipal Solicitor – Blaney & Karavan – Marcus Karavan – Not to Exceed \$175,000.00
 - Labor Solicitor – Paul Baldini – Not to Exceed \$75,000.00
 - Municipal Auditor – Ford Scott & Associates Not to Exceed \$49,300.00
 - Municipal Prosecutor – DeMichele and DeMichele – Not to Exceed \$36,000.00
 - Municipal Public Defender – Seth Fuscillaro – Not to Exceed \$18,000.00
- BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.
6. RESOLUTION 04-20 THROUGH 09-20 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH F) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
- (A) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.
- FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.
- Van Note Harvey
Tax Map Annual Maintenance
1-year contract
Not to exceed \$15,000.00
- (B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between H&L Systems, Inc. and the Township of Middle for sewer and tax collection billing software, hosting and backup services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.
- FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.
- H&L Systems, Inc.
Not to Exceed \$12,000.00
- (C) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Phoenix Advisors, LLC and the Township of Middle, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-to-Play Statutes.
- FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.
- FURTHER RESOLVED, that this contract is contingent upon obtaining any and all requirements and approvals as set forth by the Atlantic County Joint Insurance Fund.
- Phoenix Advisors, LLC
Continuing Disclosure Agent and
Independent Registered Municipal Advisor
\$1,050.00 – Base fee
- (D) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Keith Bonchi, of Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill and the Township of Middle for In Rem Foreclosure preparation, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.
- FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.
- Keith Bonchi –
In Rem Foreclosure –
Not to Exceed \$17,500.00

(E) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Testa & White, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$150.00/hr. not to exceed \$17,500.00.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

(F) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Archer & Greiner and the Township of Middle for Bond Counsel be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Archer & Greiner – Bond Counsel – Not to Exceed \$17,500.00

7. RESOLUTION 10-20 – DEPARTMENTS – 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2020 as follows:

TIMOTHY DONOHUE	IKE GANDY	JAMES NORRIS
DIRECTOR	DIRECTOR	DIRECTOR
Administrative Executive	Department of Public Works	Collection of Taxes
Police Department	Sewer & Water	Assessment of Taxes
Legal Services	Zoning	Recreation
Municipal Court	Construction	Senior Citizen Affairs
Finance Administration	Engineering	Special Events
Economic Development & Grants	Building & Grounds	Emergency Medical Services
	Volunteer Fire Co. Liaison	

8. RESOLUTION 11-20 THROUGH 12-20 – APPOINTMENTS (ITEMS A THROUGH B) - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Christian Demtshuk	Public Works	Laborer 1 P/T T/A 6 months	\$11.00 per hour	12/27/2019

(B) WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2019, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	James Norris	12/31/2022
Public Agency Compliance Officer – Affirmative Action Reg.	1 yr	Susan Quinones	12/31/2020
Real Estate Officer	1yr	Lee Ann Russ	12/31/2020
Tax Search Officer	1yr	Sandra Beasley	12/31/2020
Municipal Improv. Search Officer	1yr	Kimberly Krauss	12/31/2020
Recycling Coordinator	1yr	Rob Flynn	12/31/2020
Deputy Municipal Clerk	1yr	Andrea Singley	12/31/2020
Qualified Purchasing Agent	1yr	Josh Niemann	12/31/2020
Registrar of Vital Statistics	3yr	Emily Bowman	12/31/2022
Deputy Registrar of Vital Statistics	3yr	Andrea Singley	12/31/2022
Transitional Duty Coordinator	1yr	Vera Kalish	12/31/2020
Emergency Management – Civil Defense	3yr	Chief Christopher Leusner, Deputy Coordinator	12/31/2022
Emergency Management – Civil Defense	1yr	Chris Camp, Deputy	12/31/2020
Emergency Management – Civil Defense	1yr	Nancy Burke, Deputy	12/31/2020
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2020
Emergency Management – Civil Defense	1yr	Kimberly Krauss, Deputy (Business Administrator)	12/31/2020
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2020
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2020
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2020
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2020
Emergency Management – Civil Defense	1yr	Tim Donohue, Twp. Committee	12/31/2020

		Representative	
Emergency Management – Civil Defense	1yr	Kendra Karstens, Secretary	12/31/2020
Board of Health	3yr	James Norris	12/31/2022
Board of Health	3yr	Sarah Sharpe	12/31/2022
Board of Health	1yr	Andrea Singley, Secretary	12/31/2020
Cable TV Advisory Board	2 yr	Susan Van Rossum	12/31/2021
Cable TV Advisory Board	2 yr	Robert Meyers	12/31/2021
Cable TV Advisory Board	2 yr	Nancy Wheeler Driscoll	12/31/2021
Cable TV Advisory Board	1yr	Marc Karavan, Attorney	12/31/2020
Cable TV Advisory Board	1yr	Alexis Kalish, Secretary	12/31/2020
Cable TV Advisory Board	2 yr	Paul Crowding	12/31/2021
Cable TV Advisory Board	2yr	James Ernst, Alt. #1*	12/31/2020
Memory Lane Coordinator	1yr	Nancy McDevitt	12/31/2020
Senior Citizen Advisory Council	1yr	Eugerta Benjamin	12/31/2020
Senior Citizen Advisory Council	1yr	Barbara Meyers	12/31/2020
Senior Citizen Advisory Council	2 yr	Chris Gawel	12/31/2021
Senior Citizen Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2020
Zoning Board of Adjustment	1yr	David May, Secretary	12/31/2020
Zoning Board of Adjustment	2yr	William Crowther, Alt. #1	12/31/2021
Zoning Board of Adjustment	4 yr	Stephan Bradway	12/31/2023
Zoning Board of Adjustment	4yr	TJ Repici	12/31/2023
Planning Board Member	1yr	Daniel Lockwood, Class I Member	12/31/2020
Planning Board Member	1yr	Theron “Ike” Gandy, Class III	12/31/2020
Planning Board	1yr	David May, Secretary	12/31/2020
Planning Board	4yr	Layne Buckingham	12/31/2023
Planning Board	4yr	Tom Schad, Class IV*	12/31/2022
Planning Board	2yr	Paul Crowding, Alt. 1*	12/31/2019
Planning Board	2yr	Jim Johnson, Alt. #2*	12/31/2020
Planning Board	1yr	David May, Secretary	12/31/2020
Public Employees Award Committee	3yr	James Norris	12/31/2022
Recreation Commission	3yr	James Norris	12/31/2022
Recreation Advisory Council	3yr	Nancy McDevitt, Advisor*	12/31/2022
Recreation Advisory Council	3yr	Dustin Sturm, Advisor*	12/31/2022
Recreation Advisory Council	3yr	Lee Kuhlberg	12/31/2022
Recreation Advisory Council	3yr	Warren Wade	12/31/2022
Recreation Advisory Council	3yr	Cheryl McHale	12/31/2022
Recreation Advisory Council	3yr	Jeff McCart	12/31/2022
Recreation Advisory Council	3yr	Kristi DeSimone	12/31/2022
Recreation Advisory Council	3yr	Louis Donofrio, Jr.	12/31/2022
Recreation Advisory Council	3 yr	Gretchen Pickering	12/31/2022
Recreation Advisory Council	1yr	Kyle Morelli, Secretary	12/31/2020
Rent Leveling Board	2yr	Steve Ferrea, Alt. Tenant	12/31/2021
Rent Leveling Board	1yr	Christina Lillemon, Secretary	12/31/2020
Rent Leveling Board	1yr	Nancy Sittineri, Rent Control Officer	12/31/2020
Rent Leveling Board	1yr	Marc Karavan, Brd Attorney	12/31/2020
Council on the Arts	3 yr	Thomas Rowe	12/31/2022
Council On The Arts	3yr	Carol Ann Futrell	12/31/2022
Council On The Arts	3yr	Jacklyn Buckingham	12/31/2022
Council On The Arts	1yr	Deborah Becker, Secretary	12/31/2020
Economic Development Council	3yr	Robin Salasin Mets, Alt. Member	12/31/2022
Economic Development Council	3yr	Melissa Moore	12/31/2022
Economic Development Council	3yr	Pat McCusker	12/31/2022
Economic Development Council	3yr	Cheryl Spaulding	12/31/2022
Economic Development Council	3yr	Mark Saioni	12/31/2022
Economic Development Council	3yr	Brian Murphy	12/31/2022
Economic Development Council	1yr	Nancy Sittineri, Secretary	12/31/2020
Environmental Commission	3yr	Amanda DeVico	12/31/2022
Environmental Commission	3yr	Larissa Smith	12/31/2022
Environmental Commission	3yr	Rachel Shepherd	12/31/2022
Environmental Commission	1yr	Tarin Mason*	12/31/2020
Environmental Commission	1yr	Vera Kalish, Alt Member #2*	12/31/2020
Environmental Commission	1yr	Dawn Stimmel, Secretary	12/31/2020
Code of Conduct Review Committee	2yr	Jeff McCart, Football Coach	12/31/2021
Code of Conduct Review Committee	2yr	Joe Westfield, Soccer Coach	12/31/2021
Code of Conduct Review Committee	2yr	John Oliva, Baseball/Softball Coach	12/31/2021
Code of Conduct Review Committee	2yr	Clyde Pettit, Hockey Coach	12/31/2021
Code of Conduct Review Committee	2yr	Joe Trombetta, Basketball Coach	12/31/2021
Code of Conduct Review Committee	2yr	Jeff Conlin, Wrestling Coach	12/31/2021
Code of Conduct Review Committee	2yr	Freddie Nabb, Parent Football	12/31/2021

Code of Conduct Review Committee	2yr	Sam Carabello, Parent Football*	12/31/2021
Code of Conduct Review Committee	2yr	Shelley McFadden, Parent Soccer	12/31/2021
Code of Conduct Review Committee	2yr	Fred Mick, Parent Baseball/Softball	12/31/2021
Code of Conduct Review Committee	2yr	Don Nelson, Parent Baseball/Softball	12/31/2021
Code of Conduct Review Committee	2yr	Gene Hall, Parent Hockey	12/31/2021
Code of Conduct Review Committee	2yr	Chuck McDonald, Parent Hockey	12/31/2021
Code of Conduct Review Committee	2yr	Melissa Moore, Parent Basketball	12/31/2021
Code of Conduct Review Committee	2yr	Chris Hines, Parent Basketball	12/31/2021
Code of Conduct Review Committee	2yr	Pam Shute, Parent Wrestling	12/31/2021
Code of Conduct Review Committee	2yr	Patrick Sexton, Parent Wrestling	12/31/2021
Code of Conduct Review Committee	2yr	Lee Kuhlberg, Parent Lacrosse	12/31/2021
Code of Conduct Review Committee	2yr	Bernie Kirkland, Parent Lacrosse	12/31/2021
Code of Conduct Review Committee	2yr	Chelsie Nicholas, Parent Cheer	12/31/2021
Code of Conduct Review Committee	2yr	Chris Oliver, Parent Cheer	12/31/2021
CMC Animal Shelter Advisory Board	1yr	William Candell	12/31/2020
Animal Welfare Advisory Council	3yr	Jen Modica, Chair	12/31/2022
Animal Welfare Advisory Council	3yr	Monica Sopuch	12/31/2022
Animal Welfare Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2020
Veterans Advisory Board	2yr	Allyn Penkethman	12/31/2021
Veterans Advisory Board	2yr	Dennis Flynn	12/31/2021
Veterans Advisory Board	2yr	Stew Merrick	12/31/2021
Veterans Advisory Board	1yr	Nancy McDevitt, Secretary	12/31/2020
Fund Commissioner ACMJIF	1yr	Varvara Keun	12/31/2020
Alternate Fund Commissioner ACMJIF	1yr	Susan Quinones	12/31/2020
Claims Coordinator	1yr	Sean McDevitt	12/31/2020
Deputy Claims Coordinator	1yr	Varvara Keun	12/31/2020
Safety Coordinator	1yr	Sean McDevitt	12/31/2020
Wellness Coordinator	1yr	Varvara Keun	12/31/2020
Traffic Committee	1yr	Mayor, Middle Township	12/31/2020
Traffic Committee	1yr	Business Administrator	12/31/2020
Traffic Committee	1yr	Township Engineer	12/31/2020
Traffic Committee	1yr	County Engineer	12/31/2020
Traffic Committee	1yr	Rio Grande Fire Department Rep.	12/31/2020
Traffic Committee	1yr	Middle Twp. Fire #1 (CMCH) Rep.	12/31/2020
Traffic Committee	1yr	Middle Twp. Fire #2 (Rio Grande) Rep	12/31/2020
Traffic Committee	1yr	Middle Twp. Fire #3 (Green Creek) Rep	12/31/2020
Traffic Committee	1yr	Middle Twp. Fire #4 (Goshen) Rep	12/31/2020
Traffic Committee	1yr	Middle Twp. Police Rep	12/31/2020
Traffic Committee	1yr	NJ DOT Rep	12/31/2020
Traffic Committee	1yr	EMS / Rescue Rep	12/31/2020
Traffic Committee	1yr	Emily Bowman, Brd. Secty.	12/31/2020

*Filling unexpired term of office

Mayor Donohue:

- *Recognized the efforts of the members of all the volunteer boards within the Township of Middle*

9. RESOLUTION 13-20 – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2020; and
WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:
1. The allegations of the preamble are incorporated herein as if set forth in full.
 2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2020.
 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
 4. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.
10. RESOLUTION 14-20 – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, and

WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and

WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
 2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2020 where the total amount would exceed the bid threshold.
 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
11. RESOLUTION 15-20 – TAX APPEALS 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2020 are hereby authorized by this governing body for disposition by the County Board of Taxation.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and
BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation.
BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.
12. RESOLUTION 16-20 – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and
WHEREAS, this Act requires that the Cash Management Plan include:
A. The designation of & public depository or depositories.
B. The authorization for investments as permitted by various applicable laws.
C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.
D. An annual audit of the Cash Management Plan.
E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.
WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.
13. RESOLUTION 17-20 – TEMPORARY BUDGET – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2020 and does not exceed 26.25% of the operating budget of 2019: See Attached:

January 6, 2020 Reorganization Meeting

Account Number	Account Description		2020 Temp Budget
0-01-20-100-100-100	ADMIN & EXEC	SALARIES AND WAGES	42,000.00
0-01-20-100-100-200		OTHER EXPENSES	20,000.00
0-01-20-100-101-200	PUBLIC AFFAIRS	OTHER EXPENSES	200.00
0-01-20-101-101-100	BOARD STIPENDS	SALARIES AND WAGES	3,500.00
0-01-20-105-105-100	HUMAN RESOURCES	SALARIES AND WAGES	36,500.00
0-01-20-105-105-200		OTHER EXPENSES	16,150.00
0-01-20-110-110-100	MAYOR & COMMITTEE	SALARIES AND WAGES	13,800.00
0-01-20-110-110-200		OTHER EXPENSES	1,500.00
0-01-20-120-120-100	MUNICIPAL CLERK	SALARIES AND WAGES	39,000.00
0-01-20-120-120-200		OTHER EXPENSES	9,600.00
0-01-20-120-121-200	CODIFICATION	OTHER EXPENSES	2,257.50
0-01-20-130-130-100	FINANCIAL ADMINISTRATION	SALARIES AND WAGES	42,500.00
0-01-20-130-130-200		OTHER EXPENSES	15,000.00
0-01-20-130-131-100	GRANTS ADMINISTRATION	SALARIES AND WAGES	8,750.00
0-01-20-130-131-200		OTHER EXPENSES	7,000.00
0-01-20-132-132-100	INFORMATION TECHNOLOGY	SALARIES AND WAGES	17,000.00
0-01-20-132-132-200		OTHER EXPENSES	2,000.00
0-01-20-135-135-200	AUDIT SERVICES	OTHER EXPENSES	12,000.00
0-01-20-145-145-100	COLLECTION OF TAXES	SALARIES AND WAGES	45,000.00
0-01-20-145-145-200		OTHER EXPENSES	9,800.00
0-01-20-150-150-100	ASSESSMENT OF TAXES	SALARIES AND WAGES	34,000.00
0-01-20-150-150-200		OTHER EXPENSES	11,812.50
0-01-20-155-155-200	LIQUIDATION OF TTLS	OTHER EXPENSES	4,000.00
0-01-20-155-156-200	LEGAL SERVICES	OTHER EXPENSES	82,000.00
0-01-20-165-165-200	ENGINEERING SERVICES	OTHER EXPENSES	25,000.00
0-01-21-180-180-100	SMART GROWTH	OTHER EXPENSES	1,312.50
0-01-21-185-185-100	ZONING BOARD	SALARIES AND WAGES	24,675.00
0-01-21-185-185-200		OTHER EXPENSES	10,500.00
0-01-22-195-195-100	CODE ENFORCEMENT	SALARIES AND WAGES	12,206.25
0-01-22-195-195-200		OTHER EXPENSES	1,312.50
0-01-22-195-196-100	CONSTRUCTION CODE	SALARIES AND WAGES	25,000.00
0-01-22-195-196-200		OTHER EXPENSES	3,700.00
0-01-22-195-198-200	DEMOLITION OF SUBSTANDARD BLDG	OTHER EXPENSES	2,625.00
0-01-23-210-211-400	OTHER INSURANCE	OTHER EXPENSES	48,000.00
0-01-23-215-215-400	WORKERS COMPENSATION INSURANCE	OTHER EXPENSES	144,500.00
0-01-23-220-220-400	GROUP INSURANCE PLAN FOR EMP	OTHER EXPENSES	979,000.00
0-01-23-221-221-400	HEALTH CARE WAIVER	OTHER EXPENSES	40,000.00
0-01-23-225-225-400	UNEMPLOYMENT COMPENSATION	OTHER EXPENSES	2,625.00
0-01-23-310-310-100	PUBLIC BUILDING AND GROUNDS	SALARIES AND WAGES	0.00
0-01-23-310-310-200		OTHER EXPENSES	30,000.00
0-01-25-240-240-100	POLICE	SALARIES AND WAGES	1,250,000.00
0-01-25-240-240-200		OTHER EXPENSES	94,000.00
0-01-25-250-250-100	COMMUNICATIONS	SALARIES AND WAGES	120,000.00
0-01-25-250-250-200		OTHER EXPENSES	1,840.00
0-01-25-252-252-200	EMERGENCY MANAGEMENT SERVICE	OTHER EXPENSES	275.00
0-01-25-262-262-100	EMERGENCY MEDICAL SERVICES	SALARIES AND WAGES	121,000.00
0-01-25-262-262-200		OTHER EXPENSES	10,762.50
0-01-25-262-263-200	CONTRIBUTION-1ST AID SQUAD	OTHER EXPENSES	20,000.00
0-01-25-265-265-200	FIRE PROTECTION	OTHER EXPENSES	1,312.50
0-01-25-275-275-100	PROSECUTOR	OTHER EXPENSES	9,000.00
0-01-26-290-291-100	PUBLIC WORKS	SALARIES AND WAGES	240,000.00
0-01-26-290-291-200		OTHER EXPENSES	41,000.00
0-01-26-295-295-200	SNOW REMOVAL	OTHER EXPENSES	0.00
0-01-26-300-301-200	SHADE TREE COMMISSION	OTHER EXPENSES	200.00
0-01-26-305-306-373	CONTRACTUAL WASTE SERVICES	GARBAGE & TRASH	183,750.00
0-01-26-305-308-373		RECYCLING	183,750.00
0-01-26-315-315-200	MOTOR POOL	OTHER EXPENSES	60,000.00
0-01-27-330-330-100	BOARD OF HEALTH	SALARIES AND WAGES	250.00
0-01-27-330-330-200		OTHER EXPENSES	250.00
0-01-27-340-340-100	ANIMAL CONTROL	SALARIES AND WAGES	16,800.00
0-01-27-340-340-200		OTHER EXPENSES	2,100.00
0-01-27-340-340-300	ANIMAL SHELTER CONTRACT	OTHER EXPENSES	50,000.00
0-01-28-370-370-100	RECREATION	SALARIES AND WAGES	55,800.00
0-01-28-370-370-200		OTHER EXPENSES	13,800.00
0-01-28-370-371-100	SENIOR CENTER	SALARIES AND WAGES	15,750.00
0-01-28-370-371-200		OTHER EXPENSES	6,500.00
0-01-30-415-415-100	TERMINAL LEAVE	SALARIES AND WAGES	10,000.00
0-01-31-430-430-475	UTILITIES	ELECTRICITY COSTS	100,000.00
0-01-31-435-435-475	UTILITIES	STREET LIGHTING COSTS	2,500.00
0-01-31-436-436-299	UTILITIES	POSTAGE	0.00
0-01-31-440-440-475	UTILITIES	TELEPHONE COSTS	22,300.00
0-01-31-445-445-475	UTILITIES	WATER	5,000.00
0-01-31-446-446-475	UTILITIES	NATURAL GAS COSTS	15,000.00
0-01-31-447-447-475	UTILITIES	FUEL OIL COSTS	0.00
0-01-31-450-450-475	UTILITIES	INTERNET	5,775.00
0-01-31-460-460-475	UTILITIES	GASOLINE COSTS	60,000.00
0-01-32-465-465-373	CONTRACTURAL	SANITARY LANDFILL	120,000.00
0-01-36-471-471-451	STATUTORY EXPENDITURES	PERS	75,000.00
0-01-36-471-471-453	STATUTORY EXPENDITURES	SOCIAL SECURITY	160,125.00
0-01-36-471-471-455	STATUTORY EXPENDITURES	PFRS	200,000.00
0-01-36-471-471-457	STATUTORY EXPENDITURES	DCRP	5,000.00
0-01-42-101-101-100	INTER-LOCAL AGREEMENTS	CMC TECH SCHOOL (SRO)	19,500.00
0-01-42-101-101-411	INTER-LOCAL AGREEMENTS	JIF FIRE DIST #2	10,000.00
0-01-42-101-101-611	INTER-LOCAL AGREEMENTS	JIF FIRE DIST #3	10,000.00
0-01-43-490-490-100	MUNICIPAL COURT	SALARIES AND WAGES	52,500.00
0-01-43-490-490-200		OTHER EXPENSES	9,920.00
0-01-43-495-495-100	PUBLIC DEFENDER	OTHER EXPENSES	4,600.00
		TOTAL CURRENT FUND TEMP BUDGET	\$ 5,211,186.25
SEWER UTILITY TEMPORARY BUDGET			
0-07-00-000-000-000	**SEWER OPERATING FUND APPROPRIATIONS		
0-07-36-471-471-000		**STATUTORY EXPENDITURES	
0-07-36-471-471-451		PERS	20,000.00
0-07-36-471-471-453		SOCIAL SECURITY	20,000.00
0-07-55-501-501-100		**SALARIES & WAGES	68,000.00
0-07-55-502-502-200		OTHER EXPENSES	100,000.00
0-07-55-502-503-300		UTILITY INSURANCE	0.00
0-07-55-502-504-351		CMCMUA USER CHARGE	765,000.00
0-07-55-511-511-000		**CAPITAL IMPROVEMENT FUND	0.00
0-07-55-511-511-000		CAPITAL IMPROVEMENT BUDGET	0.00
		TOTAL SEWER UTILITY TEMP BUDGET	\$ 973,000.00

14.
- RESOLUTION 18-20– TEMPORARY DEBT SERVICE BUDGET – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2020 Temporary Debt Service Budget;

NOW, THEREFORE, BE IS RESOLVED by the Township Committee of the Township of Middle as follows:

The 2020 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

CURRENT			
Account ID	**CURRENT FUND DEBT SERVICE	DESCRIPTION	2020 TEMP BUDGET
0-01-45-920-920-700		**DEBT SERVICE	2020 TEMPORARY
0-01-45-920-920-711		PAYMENT OF BOND PRINCIPAL	720,000.00
0-01-45-920-925-712		PAYMENTS OF BANS & CAPITAL NOTE	-
0-01-45-920-930-713		INTEREST ON BONDS	192,618.76
0-01-45-920-935-714		INTEREST ON NOTES	-
0-01-45-920-940-715		GREEN TRUST LOAN-PRINC & INTERE	84,741.28
0-01-45-920-945-716		NJEIT LOANS PRINC	17,715.05
0-01-45-920-945-717		NJEIT LOANS INT	2,472.50
		TOTAL DEBT SERVICE CURRENT FUND	1,017,547.59
UTILITY			
Account ID	**SEWER UTILITY FUND DEBT SERVICE	DESCRIPTION	2020 TEMP BUDGET
0-07-55-520-520-000		**BOND PRINCIPAL	703,308.95
0-07-55-522-522-000		**INTEREST ON BONDS	771,590.33
0-07-55-523-523-000		**INTEREST ON NOTES	
		TOTAL DEBT SERVICE SEWER UTILITY FUND	1,474,899.28

15. RESOLUTION 19-20 – SALARIES – 2020 – On motion by Committeeman Gandy seconded By Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No. 1604-20; and
WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the salaries and wages of the Township Employees shall be available for review in the Office of the Municipal Clerk, and shall constitute the salary Resolution for the year 2020, subject to such additions as may be made by Resolution of the Township Committee during the year 2020.
16. RESOLUTION 20-20 THROUGH 23-20 – ESTABLISHING MEETING NIGHTS (ITEMS A THROUGH D) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
(A) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.
FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2020, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.
FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.
FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty-Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2020 of any portion thereof, without adjustment.
FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.
(B) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Meeting Nights for the Township of Middle; and
BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2020 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.
BE IT FURTHER RESOLVED, that there will be no meeting held on January 20, 2020, February 17, 2020 or September 7, 2020 due to the observation of holidays. There will be a meeting held on Wednesday, January 22, 2020, Wednesday, February 19, 2020 and Wednesday, September 9, 2020 to make up for meetings missed due to the holiday schedule.
Monday, January 6, 2020* Reorganization
Wednesday, January 22, 2020
Monday, February 3, 2020
Wednesday, February 19, 2020
Monday, March 2, 2020
Monday, March 16, 2020
Monday, April 6, 2020
Monday, April 20, 2020
Monday, May 4, 2020
Monday, May 18, 2020
Monday, June 1, 2020
Monday, June 15, 2020
Monday, July 6, 2020
Monday, July 20, 2020
Monday, August 3, 2020
Monday, August 17, 2020
Wednesday, September 9, 2020
Monday, September 21, 2020

Monday, October 5, 2020
Monday, October 19, 2020
Monday, November 2, 2020
Monday, November 16, 2020
Monday, December 7, 2020
Monday, December 21, 2020

FURTHER RESOLVED, that Reorganization* will take place at 4:00pm. All other Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated. (C) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the third Monday of each month, except as designated below, be and hereby are designated as Work Session Meeting Nights for the Township of Middle; and BE IT FURTHER RESOLVED, that the Work Session meetings of the Middle Township Committee for the year 2020 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 4:00pm. BE IT FURTHER RESOLVED, that there will be no meeting held on January 20, 2020 or February 17, 2020 due to the observation of holidays. There will be a meeting held on Wednesday, January 22, 2020 and Wednesday, February 19, 2020 to make up for meetings missed due to the holiday schedule.

Wednesday, January 22, 2020
Wednesday, February 19, 2020
Monday, March 16, 2020
Monday, April 20, 2020
Monday, May 18, 2020
Monday, June 15, 2020
Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020

(D) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the third Monday of each month beginning in March, except as designated below, be and hereby are designated as Board of Health Meeting Nights for the Township of Middle; and BE IT FURTHER RESOLVED, that the Board of Health meetings of the Middle Township Committee for the year 2020 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 6:00pm.

Monday, March 16, 2020
Monday, April 20, 2020
Monday, May 18, 2020
Monday, June 15, 2020
Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020

17. RESOLUTION 24-20 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, as indicated on the attached schedule.

<u>PAY DATE:</u> Friday (*unless otherwise noted)	<u>INFO DUE TO PAYROLL:</u> Monday - by noon (*unless otherwise noted)
January 3, 2020	December 30, 2019
January 17, 2020	January 13, 2020
January 31, 2020 “3 rd Pay”	January 27, 2020
February 14, 2020	February 10, 2020
February 28, 2020	February 24, 2020
March 13, 2020	March 9, 2020
March 27, 2020	March 23, 2020
April 9, 2020 *Thursday	April 6, 2020
April 24, 2020	April 20, 2020
May 8, 2020	May 4, 2020
May 22, 2020	May 18, 2020
June 5, 2020	June 1, 2020
June 19, 2020	June 15, 2020
July 2, 2020 *Thursday	June 29, 2020
July 17, 2020	July 13, 2020

July 31, 2020 “3 rd Pay”	July 27, 2020
August 14, 2020	August 10, 2020
August 28, 2020	August 24, 2020
September 11, 2020	September 8, 2020 *by noon Tuesday
September 25, 2020	September 21, 2020
October 9, 2020	October 5, 2020
October 23, 2020	October 19, 2020
November 6, 2020	November 2, 2020
November 20, 2020	November 16, 2020
December 4, 2020	November 30, 2020
December 18, 2020	December 14, 2020
December 31, 2020 “3 rd Pay” *Thursday	December 28, 2020

18. RESOLUTION 25-20 – ESTABLISHING DEPOSITORY CURRENT FUNDS – 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

BE IT FURTHER RESOLVED, that the Sturdy Savings Bank shall be the depository for the following account of the Township of Middle for the year 2020, and that all disbursements shall be made by checks signed by the following:

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
TTL Redemption	Tax Collector or Designated Tax Clerk
Municipal Court	Municipal Judge or Court Administrator or Deputy Court Administrator
Bail Bonds Account	Municipal Judge or Court Administrator, or Deputy Court Administrator
Current	Chief Financial Officer, Business Administrator
General Checking Account	Chief Financial Officer, Mayor, Clerk, Deputy Clerk; Business Administrator
Trust Account - Other	Chief Financial Officer, Business Administrator
Forfeited Monies	Chief Financial Officer, Business Administrator
General Capital Account	Chief Financial Officer, Business Administrator
Urban Development Action	Chief Financial Officer, Business Administrator
EMS Billing	Chief Financial Officer, Business Administrator
Middle Township Municipal Alliance Committee	Chief Financial Officer, Business Administrator
Housing Rehabilitation Revolving Fund	Chief Financial Officer, Business Administrator
Utility Operating Account	Chief Financial Officer, Business Administrator
Utility Escrow Account	Chief Financial Officer, Business Administrator
Utility Capital Account	Chief Financial Officer, Business Administrator
Payroll (SS & Withholding)	Chief Financial Officer, Business Administrator, Deputy Municipal Clerk
Unemployment Trust	Chief Financial Officer, Business Administrator
Recreation-Ded. Trust Fund	Chief Financial Officer, Business Administrator
Dog Tax	Chief Financial Officer, Business Administrator
Accumulated Absences Trust Fund	Chief Financial Officer, Business Administrator
COAH Fees	Chief Financial Officer, Business Administrator
Alarm Billing Account	Chief Financial Officer, Business Administrator
Animal Advisory Board Account	Chief Financial Officer, Business Administrator, Board Secretary

Special Assessment Trust Fund	Chief Financial Officer, Business Administrator
Abandoned Property Account Administrator	Chief Financial Officer, Business
Developer’s Escrow Administrator	Chief Financial Officer, Business
BE IT FURTHER RESOLVED, that TD Bank, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2020, and that all disbursements shall be made by checks signed by the following:	
<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
Master Escrow Checking	Chief Financial Officer, Business Administrator
Master Escrow Savings	Chief Financial Officer, Business Administrator

19. RESOLUTION 26-20 – INVESTMENT OF FUNDS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Susan A. Quinones, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2020.
20. RESOLUTION 27-20 – EXTENDING INTEREST DATES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and
WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2020 shall be deemed delinquent.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2020 shall be due on or before the 10th of February, May, August and November.
BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.
BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.
21. RESOLUTION 28-20 – DESIGNATED HOLIDAYS 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:
- | | |
|-----------------------------|------------------------|
| <u>HOLIDAY</u> | <u>CELEBRATED DAY</u> |
| New Year's Day | Wednesday, January 1 |
| Martin Luther King Jr. Day | Monday, January 20 |
| President’s Day | Monday, February 17 |
| Good Friday | Friday, April 10 |
| Memorial Day | Monday, May 25 |
| Independence Day (Observed) | Friday, July 3 |
| Labor Day | Monday, September 7 |
| Columbus Day | Monday, October 12 |
| General Election Day | Tuesday, November 3 |
| Veteran's Day | Wednesday, November 11 |
| Thanksgiving Day | Thursday, November 26 |
| Day After Thanksgiving Day | Friday, November 27 |
| Christmas Day | Friday, December 25 |
- BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.
22. RESOLUTION 29-20– DESIGNATING OFFICIAL NEWSPAPER FOR 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and
WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2020.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of

Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2020; and
BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

23. RESOLUTION 30-20 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.
NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$500.00
Construction	Salvatore DeSimone	\$150.00
Vital Statistics	Emily Bowman	\$100.00
Municipal Court	Deborah Becker	\$300.00
Dog Licensing	Dawn Stimmel	\$100.00
Recreation	Dustin Sturm	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Zoning	David May	<u>\$100.00</u>
Total		\$1,300.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

24. RESOLUTION 31-20 – APPOINTING RISK MANAGEMENT CONSULTANT – AWARDING THROUGH FAIR AND OPEN PROCESS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and
WHEREAS, the Township solicited for RFP’s under the Fair and Open Process; and
WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and
WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and
WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 458-19; and
WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00; and
WHEREAS, NJSA 40A: 1 1-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and
WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service, which therefore render competitive bidding impractical.
NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$24,000.00 for FY2020; and
BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

25. RESOLUTION 32-20 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and
WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day, compensating time or sick time will be charged. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.

WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp, personal or sick time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.

26. RESOLUTION 33-20 – ELECTED OFFICIAL TRAINING REQUIREMENT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually; and
WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).
27. RESOLUTION 34-20 – RENEWAL OF CAMPGROUND LICENSES 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.
NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2020:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Big Timber Lake RV Camping Resort	89.33	800	\$2,700.00

28. RESOLUTION 35-20 – RENEWAL OF MOBILE HOME PARK LICENSES 2020 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.
NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2020:

License #	Tradename	Acreage	Sites	Sup. Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00

					0	
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

29. RESOLUTION 36-20 – APPROVE SECONDHAND MERCHANT AND DEALER OF PRECIOUS METALS LICENSES- AU GOLD BUYERS LLC – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the following applicants applied for a Secondhand Merchant & Dealer of Precious Metals License to operate in the Township of Middle;
WHEREAS, proper applications have been made to the Township of Middle, County of Cape May, State of New Jersey, reviewed by the Middle Township Police Department, and the proper fees have been paid; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the below Secondhand Merchant and Dealer of Precious Metals applicants are hereby licensed by the Township of Middle to operate within the Township of Middle from January 1, 2020 through December 31, 2020.

License #	Applicant	Location	Fee
1	AU Gold Buyers, LLC	1127 Route 47 South, Suite 10, Rio Grande	\$500.00

30. RESOLUTION 37-20 – AUTHORIZING PARTICIPATION IN FEDERAL 1033 PROGRAM, OTHERWISE KNOWN AS “LESO PROGRAM”, AND FURTHER AUTHORIZE THE ACQUISITION OF EQUIPMENT IN CONNECTION THEREWITH – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, S. 2364, which was signed into law by the Governor effective March 16, 2015, requires law enforcement agencies to apply for enrollment into the 1033 program, and certify compliance with section 2(a) of this law; and
WHEREAS, law enforcement agencies currently enrolled in the 1033 program must certify compliance with section 2(a) upon re-enrollment to the program; and
WHEREAS, this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property and equipment that they might not otherwise be able to afford, and to prepare for, respond to, and recover from incidents of terrorism and natural disasters, such as hurricanes and severe floods; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Middle Township Police Department, and/or its representative, is hereby authorized to make application for enrollment into such program established by the United States Department of Defense, pursuant to 10 U.S.C. s.2576a.
BE IT FURTHER RESOLVED, that the Township of Middle, Middle Township Police Department, and every representative in connection herewith do hereby certify compliance with section 2(a) of said program.
FURTHER RESOLVED, that this resolution of the Governing Body of the Township of Middle, does hereby grant authority to the Middle Township Police Department, and/or its representative, to acquire surplus property from said program as deemed necessary for CY 2020. This resolution will be reviewed and renewed annually during the reorganization of each governing body hereafter.
31. RESOLUTION 38-20 – ACCUMULATED LEAVE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated vacation in excess of the one year permitted:
Christopher Camp 56 Vacation Hours
Merrill Fowle 88 Vacation Hours
Water Pinkston 60 Vacation Hours
Marilyn Miller 35 Vacation Hours
David May 9 Vacation Hours
BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.
32. RESOLUTION 39-20 – AFFIDAVIT OF TAX SALE POSTING – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
State of New Jersey
Ss
County of Cape May
I Sandra B. Beasley, BEING DULY SWORN ACCORDING TO LAW ON MY OATH STATE:
1. I am the Tax Collector of The Township of Middle, County of Cape May, State of New Jersey.

- 2. A tax sale in-lieu of notice was mailed to each parcel listed in the tax sale pre postage paid. The first was mailed on November 20, 2019 and the second was mailed on November 27, 2019
- 3. Notice of The Tax Sale that was held on December 18, 2019 was published in the Herald-Times, Rio Grande, New Jersey, on December 4, 2019 and December 11, 2019
- 4. A Copy of the Notice of Sale was set up in five of the public places in the Municipality, namely:
 - 1. Middle Township Municipal Hall
 - 2. Green Creek Post Office
 - 3. Cape May Court House Post Office
 - 4. Martin Luther King Center-Whitesboro
 - 5. Rio Grande Post Office
- 5. A Notice Of Tax Sale was mailed to the owner of record, whose name appears in the List at the last known address, postage prepaid.

33. RESOLUTION 40-20 – REFUND OF TAXES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, a refund is due to the property owner listed below as Mr. Johnson qualifies for a veteran deduction; and

ACCT	BLOCK	LOT	OWNER/LOCATION	2019
18592	1432	6 C0032	Johnson, Steven R & Cecelia 807 Tidewater Ave Rio Grande, NJ 08242 Property location: 807 Tidewater Ave	\$250.00

WHEREAS, Mr. Mc Cullough also qualifies for 100 % exemption as of 9/25/2019 and is due a refund

ACCT	BLOCK	LOT	OWNER/LOCATION	2019
18900	99.02	18.05	Mc Cullough, John J 10 Michaels Court Cape May Court House, NJ 08210 Property location: 10 Michaels Court	\$1,567.91

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2019 taxes
BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

34. RESOLUTION 41-20 THROUGH 44-20 – RATIFY LEASE AGREEMENT (ITEMS A THROUGH D) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
- (A) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between Weight Watchers North America, Inc. and the Township of Middle for usage of the Middle Township Senior Center from January 1, 2020 through December 31, 2020, be and is hereby ratified pending approval of Certificate of Insurance and Hold Harmless by the Township’s Insurance Carrier. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.
- (B) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the War Gamers and the Township of Middle for usage of the Middle Township Senior Citizen Center from January 1, 2020 through December 31, 2020, be and is hereby ratified pending approval of Certificate of Insurance and Hold Harmless by the Township’s Insurance Carrier. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.
- (C) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the Marine Corps League and the Township of Middle for usage of the Middle Township Senior Citizen Center from January 1, 2020 through December 31, 2020, be and is hereby ratified pending approval of Certificate of Insurance and Hold Harmless by the Township’s Insurance Carrier. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.
- (D) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the agreement between Cape Express Soccer and the Township of Middle, for usage of the Georgianna and Clarence Sports Complex for a term effective January 1, 2020 through December 31, 2020, be and is hereby ratified pending approval of Certificate of Insurance and Hold Harmless by the Township’s Insurance Carrier. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign any and all documentation necessary to carry out the purpose and intent of this resolution.

35. RESOLUTION 45-20 – RELEASE OF TRUST ACCOUNTS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid; and
WHEREAS, the applicants are entitled to a refund of this money.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.
36. RESOLUTION 46-20 – SUPPORTING CAPE MAY COUNTY’S APPLICATION TO THE U.S. COAST GUARD FOR REGIONAL DESIGNATION OF COUNTY AS A “COAST GUARD COMMUNITY” – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the United States Congress, through federal legislation, has enabled the United States Coast Guard to designate a community having a special relationship with the Coast Guard as a “Coast Guard Community”, and
WHEREAS, the designation of “Coast Guard Community” may be awarded to an area that meets rigorous application standards, with only 14 such designations having been awarded to date across the nation; and
WHEREAS, the residents of Cape May County have enjoyed a unique relationship with Coast Guard personnel and their families for nearly a century, by virtue of, among other things, the Coast Guard’s ownership and maintenance of properties in municipalities throughout the County; and
WHEREAS, since as early as 1917 the Coast Guard has had a presence at what has grown into the 352-acre site in Cape May City, County of Cape May, now known as Training Center Cape May or “TRACEN”; and
WHEREAS, Coast Guard personnel and their families reside both in on-base housing at TRACEN and in private housing located in municipalities throughout the County, including the Township of Middle, with the County comprised of 16 contiguous municipalities whose economic, social and civic structures are closely interdependent; and
WHEREAS, Coast Guard personnel and their families interact with families throughout the County on a daily basis in all aspects of community living; and
WHEREAS, the Coast Guard presence at TRACEN today includes over 1,150 military and civilian personnel working at the base, providing recruit-level training for all entry-level recruits entering Coast Guard service and graduating an average of more than 2,300 recruits yearly, in addition to providing officer training and education, vessel support, air/sea rescue, investigative services, communications facilities, and homeland security services, all in furtherance of the continuous coastal patrol and defense of our nation; and
WHEREAS, Coast Guard personnel and their families also welcome over 41,000 additional guests and visitors annually into Cape May County; and
WHEREAS, Cape May County residents and businesses have a longstanding history of recognizing and supporting their Coast Guard neighbors, and wish to formalize their continuing commitment to these men, women and children and make known to the public their commitment by attaining the designation of “Coast Guard Community”; and
WHEREAS, the County of Cape May and the City of Cape May have engaged in a collaborative initiative to prepare and submit an application seeking the regional designation of “Coast Guard Community” for all of Cape May County, and Middle Township fully supports and desires the regional designation in light of its own substantial ties with Coast Guard personnel, families, visitors and friends;
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that:
(1) The above recitals are incorporated herein by reference as though fully repeated;
(2) The appropriate officers of the Township of Middle are authorized and directed to execute individually or jointly any and all documents necessary and appropriate to support and complete the application by Cape May County for designation by the United States Coast Guard as an official “Coast Guard Community”; and
(3) The Township of Middle affirms its deep commitment to the United States Coast Guard, and pledges to continue its long history of full and unwavering support for Coast Guard personnel and their families.
37. RESOLUTION 47-20 – AUTHORIZING AMENDED APPLICATION – CAPE MAY COUNTY OPEN SPACE PROGRAM – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the Township of Middle desires to apply for and obtain a grant from CAPE MAY COUNTY OPEN SPACE PROGRAM for approximately \$200,000.00 to enhance the Rio Grande Park with the new Open Spaces logos, color scheme and signage,
NOW THEREFORE BE IT RESOLVED, that the Township of Middle does hereby authorize the amended application for such a grant, and
BE IT FURTHER RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement; and also, further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and CAPE MAY COUNTY OPEN SPACE PROGRAM.
BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary on connection therewith:
38. RESOLUTION 48-20 – AMENDING RESOLUTION 474-19 – SOCIAL AFFAIRS PERMIT – CAPE MAY COUNTY CHAMBER OF COMMERCE EDUCATION FOUNDATION, INC. – On motion by

Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, the Cape May County Chamber of Commerce Education Foundation, Inc. has applied for approval to sell alcoholic beverages at an event to be held at Stone Harbor Golf Club, 905 Route 9, Cape May Court House, New Jersey 08210, on May 13, 2020, which was approved via Resolution 474-19, and NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the date for this event shall be amended to reflect the following date change:

CAPE MAY COUNTY CHAMBER OF COMMERCE EDUCATION FOUNDATION, INC.

May 6, 2020
10:00am – 7:00pm

39. RESOLUTION 49-20 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

NAME	BOARD/DEPARTMENT	POSITION	EFFECTIVE
Eric Thomas	Planning Board	Member	01/06/2020
Fred Trasatti Jr.	Veterans Advisory Board	Member	01/06/2020
Conor Vanaman	Sewer	Laborer 1 F/T T/A 6 months	01/18/2020

40. RESOLUTION 50-20 – AMENDING RESOLUTION 491-19 - APPOINTMENTS – NEW HIRES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that Resolution No. 491-19 shall hereby be amended and corrected to reflect the following employee effective date indicated below:

NAME	DEPARTMEN T	TITLE	SALARY/RATE	EFFECTIVE
Angela Nichols	Public Safety	Emergency Medical Technician P/T	\$12.60 per hour	12/18/2019
Stanley Vannotte	Public Works	Mechanic F/T Provisional Appointment*	\$37,000.00	12/30/2019

*Civil Service Title amendment shall occur pending promotional eligibility and approval of CSC

41. RESOLUTION 51-20 – ACKNOWLEDGEMENT OF DISCONTINUATION OF TEMPORARY APPOINTMENT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following discontinuation of temporary appointment listed below, is acknowledged.

EMPLOYEE	DEPARTMEN T	POSITION	EFFECTIVE
William Illa	Public Works	Laborer 1 P/T T/A 6 months	12/17/2019

42. RESOLUTION 52-20 – AUTHORIZING REQUEST FOR PROPOSALS – PUBLIC INFORMATION OFFICER – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Chief Finance Officer Susan Quinones and Business Administrator/Township Clerk Kimberly Krauss are hereby appointed to receive proposals, on February 6, 2020 at 10:00am in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

PUBLIC INFORMATION OFFICER

Mayor Donohue:

- Recognized former business administration Constance Mahon and Middle Township Republican Leader Joe Ravitz

43. PUBLIC COMMENT: NONE

DIA COMMENTS:

Mayor Donohue:

- Recognized new member of the Economic Development Council, Melissa Moore.
- Explained Melissa owns 609 Nutrition Spot in Rio Grande

Committeeman Gandy:

- Thanked all for coming to the meeting
- Discussed work done by employees in the background
- Thanked Kimberly Krauss and employees in the Clerk’s office for all their hard work
- Discussed efforts done to resolve various problems within the Township
- Thanked his family for all their support
- Spoke of bright future of Middle Township

- Welcomed Committeeman Norris to Committee
- Discussed prospect to have a 0% tax increase for 2020
- Discussed progress of the construction and zoning office
- Thanked Mayor Donohue for the wonderful job he is doing for the Township

Mayor Donohue:

- Discussed Committeeman Gandy’s great work he has done throughout the last year
- Thanked his family; thanked his wife Carol for all her support throughout his years as an elected official
- Spoke of his love for the job; honored and humble to be in this position
- Continued to thank family
- Congratulated Committeeman Norris; discussed Jim’s interest in getting more involved in the town within the last few years
- Further discussed Jim’s interest to get involved with the Township Committee
- Spoke of looking forwarding with continuing to work with Committeeman Gandy and to begin working with Committeeman Norris
- Thanked residents for allowing him to become Mayor once again
- Spoke of tax increases; explained he has never voted for a tax increase
- Gave brief update on various projects with the Township
- Discussed reorganization of the administration offices and benefits from that reorganization

Motion to adjourn meeting: 4:42 PM
1st Committeeman Gandy 2nd Committeeman Norris
Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Kimberly D. Krauss, Township Clerk

Minutes prepared by: E. Bowman