

**Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORK SESSION AGENDA
January 22, 2020 4:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 22-20 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 6, 2020.

Members present are Mayor Donohue, Deputy Mayor Gandy, and Committeemember Norris

Business Administrator/Township Clerk Kimberly Krauss, Deputy Township Clerk Andrea Singley, Township Engineer Vincent Orlando & Municipal Solicitor Marcus Karavan

FLAG SALUTE:**ITEMS OF DISCUSSION:**

Update on Open Space
Projects & Pending
Funding Rounds –
Nancy Sittineri

Update on Rio Grande
Park – Vincent Orlando

Nancy Sittineri, Grants Coordinator:

- *Gave Committee open space pamphlet*

Vince Orlando, Engineer

- *Dicussed background of the park in relation to Cape May County*
- *Explained various changes made at the request of the County*
- *Further explained colors and branding the county requested to try to keep all parks within the County uniform*

Nancy Sittineri, Grants Coordinator:

- *Discussed color scheme for the park*

Vince Orlando, Engineer:

- *Further dicussed the County of Cape May's involvement with the project*
- *Explained various items given to the Township which can be utilized for parks located within the Township*

Nancy Sittineri, Grants Coordinator:

- *Discussed various amenities added and changed with the park such as dividers and banners*
- *Stated she will be presenting the application to open space by the end of the following month*

Kimberly Krauss:

- *Asked Vince Orlando about the timeline for completion*

Vince Orlando, Engineer:

- *Stated even with change orders, the opening for the park is June 1st*
- *Further explained reason for change orders*

Mayor Donohue:

- *Asked about deadline for finalizing the name of the park*

Nancy Sittineri, Grant Coordinator:

- *Said they should have a name within the next 6 months*

Mayor Donohue:

- *Asked if the name will be put across the front*

Vince Orlando, Engineer:

- *Explained the location of the name plate*

Mayor Donohue:

- *Clarified all items on the drawing presented to committee are not being done during the current phase*

Vince Orlando, Engineer:

- *Explained all elements are part of the current phase other than the bocce courts*

Nancy Sittineri, Grants Coordinator:

- *Stated that the cost estimate being requested for the park is around \$194,000*

Mayor Donohue:

- *Asked for clarification that the changes being made are by request from the county*

Nancy Sittineri, Grants Corrdinator:

- *Confirmed; also spoke of the county's enthusiasm for the project*

Mayor Donohue:

- *Asked about the way finding and branding*

Nancy Sittineri, Grants Coordinator:

- *Stated the branding and way finding are in the application for the budget*

Vince Orlando, Engineer:

- *Staed trail signs are incorporated within the plans*
- *Further discussed signage within the park*

Nancy Sittiner, Grants Coordinator:

- *Discussed flag poles and in lay within the sidewalk*

Vince Orlando, Engineer:

- Discussed county's request for stamped asphalt cross walk from the bike path to the park
- Explained replacement of using a paver crossing walk which will be able to sustain the traffic on Railroad Ave

Mayor Donohue:

- Asked about flashing lighting for the cross walk

Vince Orlando, Engineer:

- Stated they wouldn't be flashing

Committeeman Gandy:

- Asked about speed limit on Railroad Ave

Vince Orlando, Engineer:

- Responded that the speed limit is 25 mph

Update on Avalon Manor
Fishing Pier – DeBlasio
& Associates

Nancy Sittineri, Grants Coordinator:

- Introduced Cody Stanford from DeBlasio & Associates
- Spoke of pre-qualification meeting required by the County
- Asked Cody to give update on project

Cody Stanford, DeBlasio and Associates:

- Gave brief update on the status of the project
- Stated the pre-existing fishing pier has been complete demo'd
- Discussed that the decking is 90% complete; stated the bulkhead has been demo'd; further stated the tie back system is 75% completed
- Explained once the decking is complete that the lighting and shade structure can be installed.
- Stated they are still looking to keep an April deadline

Kimberly Krauss:

- Asked Cody if there was any update on the title gauge station requested
- Explained the Coast Guards request to a provide a title gauge on the pier;
- Further explained the Coast Guard requested the Township absorb the cost of the station
- Stated the Coast Guard is exploring other measures and locations

Cody Stanford, DeBlasio & Associates:

- Discussed aspects of the previous title gauge station
- Explained, when contacted, the Coast Guard stated they did not have the funds for the station, so the Township may have to absorb part of the funding if installed

Mayor Donohue:

- Asked if the station is out beyond the pier

Cody Stanford, DeBlasio & Associates:

- Stated yes the station is out beyond the pier

Nancy Sittineri, Grants Coordinator:

- Further stated that the station would not be aesthetically pleasing

Mayor Donohue:

- Clarified that the new pier is now out further than the old pier

Cody Stanford, DeBlasio & Associates:

- Discussed location of the previous station

Committeeman Gandy:

- Expressed that the Coast Guard wants the Township to pay for the station replacement that was only working 50% of the time

Kimberly Krauss:

- Discussed potential cause for concern if the title gauge is installed

Cody Stanford, DeBlasio & Associates:

- Stated the Coast Guard has reached out to other municipalities regarding location of the title gauge station

Mayor Donohue:

- Stated technically it is the Coast Guard's waterway

Cody Stanford, DeBlasio & Associates:

- Discussed email from Coast Guard representative stating they could perform part of the work, but not all

Kimberly Krauss:

- Explained the Township responded saying there is no additional funding in the grant to help fund the station

Nancy Sittineri, Grant Coordinator:

- Further discussed grant funding
- Discussed color scheme of the pier

Update on Open Space–
Nancy Sittineri

Nancy Sittineri, Grants Coordinator:

- Gave thoughts on possible projects to work on to obtain open space funding

Mayor Donohue:

- Spoke of getting some type of proposal to County sooner rather than later

Nancy Sittineri, Grants Coordinator:

- Stated she will do her best to have all three applications submitted for the April round of approvals

Mayor Donohue:

- Asked about specifications for previous park, Carol McGlove Park

Vince Orlando, Engineer:

- Spoke of previous boat lift features at the Shellbay Park
- Discussed potential factors the Township may face trying to put a kayak launch in at the park

Mayor Donohue:

- Spoke of features, to use as comparison, from park in Avalon

Vince Orlando, Engineer:

- Stated the Burke's were previously approached in regards to the Township buying the land 25 years ago when park was built

Committeeman Gandy:

- Asked who owns the right side to the park

Vince Orlando, Engineer:

- Explained the Township owns the street end all the way through
- Further explained the only way to create the desired features would be on the left hand side
- Stated he has the original plans for the pier and can share with Kimberly Krauss

Committeeman Gandy:

- Spoke of launch ramp recently installed in Wildwood Crest on Sunset Lake on the end of the pier
- Suggested the the launch ramp on the end of the pier as an alternate option for the park

Mayor Donohue:

- Asked if the launch ramp area had kayaks racks in Wildwood Crest

Committeeman Gandy:

- Stated the Crest does not have racks

Vince Orlando, Engineer:

- Discussed concerns of having a floating ramp on the end of the pier, espically in regards to weather

Nancy Sittineri, Grants Coordinator:

- Spoke of possible grant application for Whitesboro School

Mayor Donohue:

- Gave background on need for updates to the old school house, Whitesboro School
- Spoke of estimate quoted being about \$20,000
- Explained he had asked Nancy to look into grants to help fund the upgrades needed at the school

Proposed Resolution to
Support Second
Amendment Rights –
Kyle Weinberg

Kimberly Krauss:

- Gave background on the proposed resolution
- Discussed letters received from residents requesting the Township pass said resolution

Kyle Weinberg, Karavan & Blaney Associates:

- Briefly explained the reason for the resolution

Mayor Donohue:

- Clarified it is a supporting resolution and that the Township has no technical authority
- Asked about the \$50,000 liability insurance; further asked if that amount is per firearm

Kyle Weinberg, Blaney & Karavan

- Explained liability insurance

Mayor Donohue:

- Explained his understanding is the liability insurance is per fire arm
- Discussed view on the proposed bill

Kimberly Krauss:

- Explained the Committee is not being asked to take action during the work session but that the resolution is on the regular meeting later in the night.

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration:

Finance:

Public Works:

Engineering:

Legal:

Tax Collection:

Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Police / Animal Control/ Code Enforcement:

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

SPECIAL PRESENTATIONS OR DISCUSSIONS:

PUBLIC COMMENT: NONE

Motion to Adjourn Meeting – 4:32 pm

1st: Committeeman Gandy 2nd: Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Andrea N. Singley, Deputy Township Clerk

Minutes Prepared by Emily Bowman