I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM virtually on Zoom Video Platform and through Facebook Live. Members present were Mayor Donohue, Deputy Mayor Gandy, Committeemember Norris, Business Administrator/Township Clerk Kimberly Krauss, Deputy Township Clerk Andrea Singley, Township Engineer Vince Orlando, & Municipal Solicitor Marcus Karavan

1. RESOLUTION 378-20 - PROMOTIONAL TITLE CHANGE - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Jennifer	Public Safety –	Police Lieutenant	\$129,494.00	11/02/2020
Delanzo	Police			
Leonard	Public Safety -	Police Sergeant	\$117,943.00	11/02/2020
Larkin	Police	_		

2. SWEARING IN OF OFFICERS

Mayor Donohue:

Swore in Officer Lenny Larkin as Police Sergeant -

\_ Swore in Jennifer Delanzo as Police Lieutenant

- Chief Leusner:
  - Congratulated the officers
  - Discussed decision for the promotional title change of the two officers
- 3. QUESTION/ANSWER PERIOD ON AGENDA (This question and answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)

# NONE

4. RESOLUTION 379-20 - APPROVING PAYMENT FOR BILLS - BILL LIST A (GENERAL BILLS) -On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved: Current Acct. \$3,457,072.98

5. RESOLUTION 380-20 - APPROVING MINUTES FROM PREVIOUS MEETING - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the

governing body thereof, that the following minutes are approved: 10/19/2020 Regular Meeting.

- 6. **REPORTS: NONE**
- 7. ORDINANCE 1612-20 AN ORDINANCE VACATING A PORTION OF 28<sup>TH</sup> AVENUE AS SHOWN ON SHEET 23.05 OF THE TAX MAP OF MIDDLE TOWNSHIP - Following second reading, hearing, and consideration for adoption, Ordinance 1612-20 was adopted on motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call. Complete Ordinance is on file in the Clerk's Office.

BE IT ORDAINED, by the Township Committee of the Township of Middle, in the County of Cape May and the State of New Jersey, as follows:

SECTION 1. The public right, title and interest in, along, upon and over the following described land is hereby vacated, surrendered and extinguished: All that certain tract of parcel of land, situate in the Township of Middle identified as a portion of 28<sup>th</sup> Avenue, as more clearly set forth on Tax Map Sheet 23.05 of the Tax Map of Middle Township, annexed hereto and bounded as follows:

- A. To the West by Block 1233.01 Lots 4&5B. To the East by Block 1234.01 Lot 1C. To the South by the Grassy Sounds Bridge
- D. To the North by North Wildwood Road

The applicable portion of the Tax Map (Sheet 23.05) is attached as Exhibit "A", depicting the portion of 28th Avenue to be vacated,

SECTION 2. The Township of Middle, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience and welfare, and the Township of Middle further reserves unto itself the right to use, maintain, repair, replace and relocate all existing utilities and cable television facilities owned or controlled by it located in, adjacent to, upon or through said land, and further reserves unto itself an easement over, under, through and across the portion of the land described as may be necessary or expedient for the purpose of maintaining, replacing, relocating, installing, leveling, constructing and repairing its utilities, mains and appurtenances, if any, wherever there exists a pipeline and appurtenances thereto beneath the surface of the aforesaid described land. The Township of Middle further reserves for its benefit and the benefit of any utility or cable television company the right to maintain, repair, and replace utilities or facilities installed by them in, adjacent to, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this ordinance.

SECTION 3. Subsequent to the successful adoption of this ordinance the Township shall issue deeds to the adjoining land owners transferring the appropriate portion of the vacated lands as required by statute. SECTION 4. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. Should any part of this ordinance be declared unconstitutional or invalid, the remaining portions of this ordinance shall not be affected thereby, but shall remain in full force and effect, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6. This ordinance shall become effective immediately upon final passage and publication, according to law.

### Mayor Donohue:

Explained location of paper street and process of vacating a street

8. ORDINANCE 1613-20 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 236 SECTION 49 SCHEDULE XXI, SECTION A, THEREOF, ENTITLED VEHICLES AND TRAFFIC "HANDICAPPED PARKING" - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. 1613-20 passed first reading. Second reading, public hearing and consideration for adoption will be held on 12/07/2020 at 6:00 p.m. BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:

SECTION 1. Section 236-49 of the Code of the Township of Middle is hereby supplemented by the addition of the following:

NAME OF STREET

### LOCATION

South 6<sup>th</sup> Street & Rio Grande Avenue Corner of South 6<sup>th</sup> Street and Rio Grande Avenue SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be serverable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

 RESOLUTION 381-20 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

of Cape May and State	of Cape May and State of New Jersey, that the following resignations listed below, are deknowledged					
NAME	BOARD/DEPARTMENT	POSITION	EFFECTIVE			
Brittany McCloskey	Public Safety –	Public Safety	10/19/2020			
	Telecommunications	Telecommunicator Trainee				
		P/T Permanent				
Amber Oliver	Municipal Court	Keyboarding Clerk 2	11/07/2020			

 RESOLUTION 382-20 – APPOINTMENTS – NEW HIRES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT		SALARY	EFFECTIVE
Jair Perez	Sewer	Laborer 1 F/T T/A $- 6$ months	\$11.00 per hour	10/22/2020

 RESOLUTION 383-20 THROUGH 384-20 – APPROVAL FOR PAYMENT TERMINAL LEAVE – (ITEMS A THROUGH B) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
(A) WHEREAS, Doug Osmundsen retired with an effective date of November 1, 2020; and WHEREAS, it is the policy of Middle Township to compensate retiring employees for accumulated vacation, compensation, sick and personal time; and WHEREAS, the Human Resources Department has provided sufficient documentation varifying the

WHEREAS, the Human Resources Department has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below:

Doug Osmundsen

467.50
20.00
241.00

Total Hours:

# 728.50

\$30,410.06 (inclusive of payroll tax expense to the Township)

(B) WHEREAS, George Spalding retired with an effective date of November 1, 2020; and

WHEREAS, it is the policy of Middle Township to compensate retiring employees for accumulated vacation, compensation, sick and personal time; and

WHEREAS, the Human Resources Department has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below:

George Spalding

Sick Days:	164.56 *Allowable amount maxed at 66.46 days
Personal Hours:	-4.00
Vacation Hours	154.00
\$16 576 34 (inclusive of payroll tax expense	e to the Townshin)

\$16,576.34 (inclusive of payroll tax expense to the Township)

12. RESOLUTION 385-20 – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.S.A. 40:48-2.13 authorizes the governing body of every municipality the power to make, enforce, amend and repeal ordinances requiring the owner or tenant of a dwelling or of lands lying within the municipality to provide for the removal or destruction of brush, weeds, debris, etc. constituting fire hazard or injurious to public health or safety and to provide for the imposition of penalties for the violation of any such ordinance; and

WHEREAS, N.J.S.A. 40:48-2.14 authorizes the municipality the right to place a lien against such dwelling or lands to provide for the cost of removing brush, weeds, debris, etc.; and

WHEREAS, the Township of Middle has adopted Ordinance No. 316-76 known as Article I of Chapter 193 of the Code of the Township of Middle "Property Maintenance;" and

WHEREAS, the Township of Middle has noticed the following property owners as indicated below and furthermore these violations had not been remedied; and

WHEREAS, in absence of compliance by said owners, the Township of Middle commenced and completed abatement of these violations; and

WHEREAS, the Code Enforcement Officer of the Township of Middle has certified the following cost as listed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that it hereby imposes a lien on the properties listed below as indicated. FURTHER RESOLVED, that a copy of this lien shall be filed in the Office of the Tax Collector of the Township of Middle.

OWNER	PROPERTY LOCATION	BLOCK // LOT	AMOUNT
Sarina Apartments	1025 Route 9 South	350//51	\$521.05
LLC			
Tobin, John F IV/J	53 Honeysuckle Lane	168//28	\$576.45
Tobin			

 RESOLUTION 386-20 – AMENDING RESOLUTION 182-20 – AUTHORIZING CREATION OF LIEN ON PROPERTY – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, Resolution No. 182-20, pursuant to N.J.S.A. 40:48-2.14, authorized the creation of a lien on Block 208 Lot 4 otherwise known as 124 Indian Trail owned by Robert S. King & Rosalie E. King in the amount of \$637.80 and;

WHEREAS, it has been determined to be in the best interest to remove said lien due to an error made in noticing said property owner of property maintenance violation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that Resolution 182-20 is hereby amended to remove the lien on the above referenced property.

 RESOLUTION 387-20 – RESCINDING RESOLUTION 337-20 – LINDEN LANE ROAD RECONSTRUCTION – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, following public advertisement, proposals for Linden Lane Road Reconstruction were received by the Township of Middle on September 16, 2020 at Township Hall; and WHEREAS, the lowest bidder, Charles Marandino, LLC was awarded said project via Resolution 337-20;

where the lowest bidder, Charles Marandino, LLC was awarded said project via Resolution 337-20; and

WHEREAS, the New Jersey Department of Transportation Municipal Aid Program has requested an amendment to said grant application for funding for said project; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Middle, County of Cape May, State of New Jersey, that Resolution No. 337-20 is hereby rescinded.

15. RESOLUTION 388-20 – CANCEL TAXES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle,

County of Cape May, State of New Jersey that the following taxes are hereby cancelled due to tax exemption.

Account	Block	Lot	Owner/location	2020	2021
17300	350	26 C0001	Rescigno, Anthony J & Laura F	\$1,205.01	\$2,213.49

			Property location: 33 W Shellbay Ave #1 100% Disabled Veteran – Exempt as of 9/22/2020		
6729	439	19	Mauger, Charles Property location: 20 Sunray Beach Rd 100% Disabled Veteran – Exempt as of 9/10/2020	\$1,626.24	\$2,661.32

 RESOLUTION 389-20 – REFUND OF TAXES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, a refund is due for overpayment made on tax exempt property.

ACCT	BLOCK	K LOT	OWNER/LOCATION	2020
17300	350	26 C0001	Rescigno, Anthony J & Laura F	\$66.38
			33 A W Shellbay Ave #1	
			Cape May Court House, NJ 08210	
			Property location: 33 W Shellbay Ave #1	
DEITD	PE IT DESOLVED by the Township Committee of the Township of Middle, County of Cope May, that the			

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the abovementioned party, as a refund of 2020 taxes.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

 RESOLUTION 390-20 – RELEASE OF TRUST ACCOUNTS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid; and

WHEREAS, the applicants are entitled to a refund of this money.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.

 RESOLUTION 391-20 – TABULATION COMMITTEE – 2020 ROAD IMPROVEMENT PROGRAM – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on December 1, 2020 at 10:00 AM in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

# 2020 ROAD IMPROVEMENT PROGRAM

 RESOLUTION 392-20 – AWARD OF BID – BURGLAR/FIRE ALARM ADMINISTRATIVE SERVICES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, it has been deemed necessary and desirable to solicit bids for burglar/fire alarm administrative services, and WHEREAS, acceled hids are precised on October 7, 2020, and

WHEREAS, sealed bids were received on October 7, 2020, and

WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest bid received, which complies with specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the contract for burglar/fire alarm administrative services be awarded to PM AM Corporation as follows:

PM AM proposes a revenue split with the Township according to the following revenue (total permit fees, renewal fees, false alarm fines, reinstatement fee, civil penalties, late fee, alarm company civil penalties and any other fees or fines) amounts:

Township	PM AM Corporation
79%	21%

The charges of bank fees, postage, credit card fees incurred in connection with the Services rendered under this Agreement by PM AM shall be paid by the Township.

PM AM will pay for all other costs including paper stock, educational materials, set-up fees, equipment *(including hardware, hosting charges and software)* tools, personnel, utilities, etc. that are required for administering the false alarm billing and tracking program for the Township.

BE IT FURTHER RESOLVED, that this award is for a one (1) year term, with two renewable one-year terms at the Township's sole direction.

FURTHER RESOLVED, that this award is conditioned upon submission of Treasurer's Certification of availability of funds.

 RESOLUTION 393-20 – ASSIGNMENT OF TAX TITLE LIEN – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. KNOW ALL MEN BY THESE PRESENTS, that the Township of Middle, County of Cape May, State of New Jersey, hereby assigns Certificate of Tax Sale #2013-7162

in consideration of the sum of One thousand fifty-three dollars and seventy cents (\$1,053.70), to Cama plan Administrator Fbo Augsberger Ksenia IRA", 416 Dock St Wildwood NJ 08260.

Pursuant to the Tax Sale held January 9, 2013, covering the land and premises known and designated on the Tax Maps of the Township of Middle as block 878 lot 7 (formerly known as block 878 lot 24) assessed to Okedas, Emily which tax sale certificate was recorded in the office of the clerk of the County of Cape May, on January 16, 2013 in Book 5392 of Mortgages and on Pages 353,354 together with all subsequent municipal liens, interest and costs up to and including taxes from 2020 through the 4<sup>th</sup> quarter of 2020. In addition, an advertisement fee to be collected on November 2, 2020, in the amount of \$12.82 is not part of this assignment but an expense to this assignment that will not be recovered by the assignee if redemption is made.

This Assignment is made under\_the provisions of New Jersey Statutes Annotated 54:5-113, and also in accordance with a resolution as adopted by the governing body of the Township of Middle on October 5, 2020

 RESOLUTION 394-20 – AFFIDAVIT OF ASSIGNMENT POSTING – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. State of New Jersey

Ss County of Cape May

I

- I Sandra B. Beasley, BEING DULY SWORN ACCORDING TO LAW ON MY OATH STATE:
- 1. I am the Tax Collector of The Township of Middle, County of Cape May, and State of New Jersey.
- 2. A notice of assignment for tax title lien #2013-7162 was mailed to the assessed owner, Okedas, Emily for block 878 lot 7 (formerly known as block 878 lot 24) by certified and regular mail pre postage paid.
- 3. Notice of assignment was published in the Herald-Times, Rio Grande, New Jersey, on 10/28/2020
- 4. A Copy of the Notice of Sale was set up in three of the public places in the Municipality, namely:
  - Middle Township Municipal Hall 33 Mechanic St Cape May Court House, NJ 08210
  - Whitesboro Post Office 6 E Main St.
  - Whitesboro, NJ 08252Cape May Court House Post Office 615 Rte 9 S

Cape May Court House, NJ 08210

22. RESOLUTION 395-20 – LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs ("DCA"), through the Division of Local Government Services ("DLGS" or "Division"), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the "LGEF" or "Program"), provided through an allocation of the State of New Jersey's CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government's direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit's response to COVID-NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the governing board thereof, that the Township of Middle will apply for a LGEF Grant in the amount of up to \$171,325.00.

 RESOLUTION 396-20 – AUTHORIZING MAYOR TO SIGN TREATMENT WORKS APPLICATION – STONE HARBOR ESTATES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Mayor is hereby authorized to sign the Treatment Works Approval Permit Application, Statement of Consent, and any and all permit applications in connection therewith for Block 99.02 Lots 115.01 and 117.

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

BE IT FURTHER RESOLVED, that the applicant, Apache Development, LLC, will be responsible to make improvements to the CH South Dennisville Road sewer system and Dennisville Road pump station as outlined by Mott MacDonald in their cover letter dated September 17, 2020.

## 24. PUBLIC COMMENT:

### Mary Ann Carter Alulis:

- Asked where she can find the names of the employees who resigned and the new hires.

Mayor Donohue:

Suggested she reach out to the Township Clerk's Office

## ENGINEER REPORT:

Vince Orlando, Engineer:

- Stated Atlantic Pacific Avenue project is 100% complete: explained the project came in under budget
- Stated the Hand Avenue project is complete
- Explained Rio Grande Park was 90% complete; stated he was looking for the ribbon cutting to be in the near future
- Stated the survey for Birch Drive, Avocado Road, Aspen Drive and Coconut Road, road reconstruction was complete and he was looking to go out for bids in January 2021
- Stated Carter Road project is complete; stating he is planning to go out to bid at the end of November
- *Explained the Master Plan meeting will be on the 10<sup>th</sup>, live at the PAC; Stated the Master Plan was available online*
- Discussed 4<sup>th</sup> street reconstruction
- Discussed Whitesboro Calming project; stated the project should take two to three weeks to complete
- Explained Goshen HVAC contracts were sent out; stated he expected the delivery of the new unit within four to six weeks and would begin preliminary work within the next six to ten days

### Mayor Donohue:

- Asked about plan for Carter Road.
- Vince Orlando, Engineer:
  - Discussed design concept as well as factors that were considered when coming up with design.

## COMMITTEE COMMENTS

#### Committeeman Norris:

- Thanked recreation department for the excellent Halloween Parade; stated the parade was the biggest in the Township's history; Thanked everyone that participate and came out for the parade
- Encourage everyone to get out and vote

Committeeman Gandy:

- Congratulated Officer Lenny Larkin and Jennifer Delanzo on their promotions; discussed promotion process
- Congratulated new hire Jair Perez in Sewer Department; discussed Sewer Department
- Commented on Halloween Parade
- Encourage everyone to get out and vote

#### Mayor Donohue:

Discussed that the following day was Election Day; stated as of the previous Friday that at least 60% of Middle Township residents had voted; discussed "in person" voting process due to executive order; explained various options for placing a vote; urged everyone to get out and vote

Motion to adjourn meeting - 6:33PM

1<sup>st</sup>: Committeeman Gandy 2<sup>nd</sup>: Committeeman Norris

Pass on Roll Call: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Andrea N. Singley, Deputy Township Clerk