

FLAG SALUTE

INVOCATION: Pastor Rudy Sheptock

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Krauss, Township Clerk on the above date at 6:00PM virtually through Zoom. The purpose of this meeting is to swear in various officials.

Township Clerk/Business Administrator Kimberly Krauss swore in newly elected Timothy Donohue for a three-year term earlier in the day.

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Committeeman Donohue was chosen as Mayor for the year 2021. Kimberly Krauss swore in the Mayor.

On motion by Mayor Donohue seconded by Committeeman Norris and passed on roll call, Committeeman Gandy was chosen to act as Mayor in the absence of the Mayor. Kimberly Krauss swore in the Deputy Mayor.

Committeeman Norris:

- *Congratulated Mayor Donohue and Deputy Mayor Gandy.*
- *Reflected on 2020 and positives to come out of the year.*
- *Encouraged everyone to carry the positives of the previous year into the new year.*

Committeeman Gandy:

- *Thanked everyone for the opportunity to serve as Deputy Mayor for another year.*
- *Spoke of Mayor Donohue's largest election win in Middle Township history.*
- *Mentioned coming out of 2020 better as a group.*
- *Encouraged everyone to stay safe and mask up; briefly touched on topic of vaccines.*
- *Spoke of looking forward to a wonderful year.*

Mayor Donohue:

- *Thanked his colleagues for their comments, supports and confidence in him.*
- *Congratulated Committeeman Norris and Mrs. Norris on expecting their first child.*
- *Read prepared statement into the record; 10th reorganization meeting; has served as the majority and minority under several different administrators.*
- *Thanked various people and entities for their efforts and hard work throughout the pandemic.*
- *Spoke of being humbled and honored to be called to service.*
- *Discussed abnormal times and dealing with the here and now.*
- *Reflected on 2020; got through the past year and all its unprecedented challenges together; Middle United.*
- *Spoke of challenge of a lifetime; can only change it together.*

1. RESOLUTION 01-21 – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:

Current Acct. \$784,418.30
2. RESOLUTION 02-21 – APPROVING MINUTES FOR PREVIOUS MEETINGS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 12/07/2020 Closed Session and 12/21/2020 Regular Meeting.
3. ORDINANCE NO. 1614-21 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE - On motion by

Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/01/2021 at 6:00 p.m.

AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE.

BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are hereby created.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.

SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.

SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%
15 years or more	6%
20 years or more	8%
25 years or more	10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2021 immediately upon final passage and publication according to law.

Full list of salary ranges on file in Clerk's Office

4. **ORDINANCE NO. 1615-21 – AN ORDINANCE OF THE TOWNSHIP OF MIDDLE, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY TO SELL TOWNSHIP OWNED LAND BY A PRIVATE AUCTION TO BE HELD AMONG CONTIGUOUS OWNERS OF BLOCK 936, LOT 32 (LEAD LOT 2) -** On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/01/2021 at 6:00 p.m.

BE IT ORDAINED by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that it is necessary that Township owned land be sold by a private auction among contiguous owners.

SECTION 1.

WHEREAS, New Jersey Statute 40A:12-13 provides the procedure for the sale of Township owned land, and allows for a private sale of land by ordinance when the sale is to the owner of the real property contiguous to the Township owned parcel, provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; except that when there is more than one owner with real property contiguous thereto, said property shall be sold to the highest bidder from among all such owners; and also provided that any such sale shall be for not less than the fair market value of the real property; and

WHEREAS, the Township owns a parcel of land identified as Block 936, Lot 32 (Lead Lot 2) in the Cape May Court House section of the Township; and

WHEREAS, the Township desires to sell the lot, which lot is less than the minimum size required for development under the zoning ordinance and which does not have any capital improvement upon it; and

WHEREAS, there are two (2) owners of lots which are contiguous to Block 936, Lot 32; Bruce and Rocksann Harris, owners of Block 936 Lot 30 and Letha M. Jenkins, owner of Block 936 Lot 31; and

WHEREAS, the two (2) owners shall be noticed and given an opportunity to participate in an open (public) auction limited to just the two (2) of them participating to purchase the parcel but at a price which is no less than the \$1,022.00 which has been offered by one of the contiguous owners, and which is the assessed value, and which Township Committee believes to be the fair market value of the lot; and

WHEREAS, the statute also requires that the municipality file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publications of advertisements for the ordinance;

NOW, THEREFORE, BE IT ORDAINED,

1. The Township Committee of the Township of Middle shall sell a portion of real property identified as Block 936, Lot 32 (lead lot 2) to the highest bidder at an open (public) auction to be

held on February 17, 2021 at 10:00 a.m. in the meeting room of the Township Hall, 33 Mechanic Street, Cape May Court House, New Jersey, at which time only those two (2) owners of property contiguous to Block 936, Lot 32 (lead lot 2) which is offered for sale shall participate; and

2. The minimum bid shall be \$1,022.00; and
3. The auction shall be conducted by the Township Chief Financial Officer or her designee; and
4. The winning bidder shall sign a contract of sale which is attached hereto as Exhibit A and the terms of which are incorporated herein in full; and
5. The winning bidder shall be provided a deed in the form attached hereto as Exhibit B; and
6. That the Clerk or the Clerk's representative is to file the necessary affidavits with the Director of the Division of Local Government Services, and
7. The Mayor, Clerk, and any and all other Township Officials, are hereby authorized to sign those documents necessary to effectuate this transaction; and
8. Any and all costs associated with this transaction, including advertising and postage, are to be paid by the winning bidder.

SECTION 2. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION 4. This ordinance shall become effective immediately upon final passage and publication, according to law.

5. RESOLUTION 03-21 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and

WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2021 through December 31, 2021:

- Municipal Solicitor – Blaney & Karavan – Marcus Karavan – Not to Exceed \$175,000.00
- Municipal Engineer – Engineering Design Associates – Vincent Orlando (3-year term) – Not to Exceed \$25,000.00
- Labor Solicitor – Paul Baldini, esq. – Not to Exceed \$75,000.00
- Municipal Prosecutor – DeMichele & DeMichele – Richard A. DeMichele, Jr., Matthew Rooney and Lindsey Watson – Not to Exceed \$36,000.00
- Municipal Public Defender – Seth Fusccellaro – Not to Exceed \$18,000.00
- Grants Consultant – Blauer Associates, Inc. – Mark Blauer – Not to Exceed \$3,600.00
- Bond Counsel – Archer & Greiner – Not to Exceed \$35,000.00

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.

6. RESOLUTION 04-21 THROUGH 08-21 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH E) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Keith Bonchi, of Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill and the Township of Middle for In Rem Foreclosure preparation, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Keith Bonchi – In Rem Foreclosure – Not to Exceed \$17,500.00

(B) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Phoenix Advisors, LLC and the Township of Middle, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-to-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

FURTHER RESOLVED, that this contract is contingent upon obtaining any and all requirements and approvals as set forth by the Atlantic County Joint Insurance Fund.

Phoenix Advisors, LLC
Continuing Disclosure Agent and
Independent Registered Municipal Advisor
\$1,050.00 – Base fee

(C) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between H&L Systems, Inc. and the Township of Middle for sewer and tax collection billing software, hosting and backup services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.
 FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

H&L Systems, Inc.
 Not to Exceed \$12,000.00

(D) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.
 FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Van Note Harvey
 Tax Map Annual Maintenance
 1-year contract
 Not to exceed \$15,000.00

(E) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Testa & White, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$150.00/hr. not to exceed \$17,500.00.
 FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

7. RESOLUTION 09-21 – DEPARTMENTS – 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2021 as follows:

TIMOTHY DONOHUE	IKE GANDY	JAMES NORRIS
DIRECTOR	DIRECTOR	DIRECTOR
Administrative Executive	Department of Public Works	Collection of Taxes
Police Department	Sewer & Water	Assessment of Taxes
Legal Services	Zoning	Recreation
Municipal Court	Construction	Senior Citizen Affairs
Emergency Medical Services	Engineering	Special Events
Economic Development & Grants	Building & Grounds	Finance Administration
	Volunteer Fire Co. Liaison	

8. RESOLUTION 10-21– ACKNOWLEDGEMENT OF RETIREMENT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Donald Nelson	Public Safety – Police	Police Captain	09/01/2021

9. RESOLUTION 11-21 – PROMOTIONAL TITLE CHANGE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Joshua Musick*	Public Safety – Police	Police Officer	\$35,000.00**	01/19/2021

*Promoted from Certification List OL200798
 **Salary increase to \$40,000.00 upon completion of Academy

10. RESOLUTION 12-21– ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

NAME	POSITION	EFFECTIVE
Sean McDevitt	Safety Coordinator	12/31/2020

11. RESOLUTION 13-21 THROUGH 16-21–APPOINTMENTS (ITEMS A THROUGH D) - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) WHEREAS, the Township of Middle, County of Cape May is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the Township Committee of the Township of Middle recommends the appointment of Jennifer Delanzo to serve as Safety Coordinator in accordance with the FUND requirements.

NOW, THEREFORE, BE IT RESOLVED by the of that it does hereby appoint Jennifer Delanzo as Municipal Safety Coordinator.

(B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Michael Di Cave	Public Works	Laborer 1 F/T T/A – 6 months	\$11.00 per hour	12/30/2020
Liam Robinson	Public Works	Laborer 1 F/T T/A – 6 months	\$11.00 per hour	12/30/2020

(C) WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and WHEREAS, the Township solicited for RFP’s under the Fair and Open Process; and WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the JIF Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 416-20; and

WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00; and

WHEREAS, NJSA 40A: 1 1-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspicifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspicifiable service, which therefore render competitive bidding impractical.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$24,000.00 for FY2021; and BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

(D) WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2020, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Timothy Donohue	12/31/2023
Public Agency Compliance Officer – Affirmative Action Reg.	1 yr	Susan Quinones	12/31/2021
Real Estate Officer	1yr	Lee Ann Russ	12/31/2021
Tax Search Officer	1yr	Sandra Beasley	12/31/2021
Municipal Improv. Search Officer	1yr	Kimberly Krauss	12/31/2021
Recycling Coordinator	1yr	Rob Flynn	12/31/2021
Deputy Municipal Clerk	1yr	Andrea Singley	12/31/2021
Qualified Purchasing Agent	1yr	Josh Niemann	12/31/2021
Acting Deputy Chief Financial Officer - Temporary	1yr	Josh Niemann	12/31/2021
Transitional Duty Coordinator	1yr	Vera Kalish	12/31/2021
Emergency Management – Civil Defense	3yr	Chief Christopher Leusner, Coordinator	12/31/2023
Emergency Management – Civil Defense	2yr	Captain William Adams, Deputy Coordinator*	12/31/2022

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Emergency Management – Civil Defense	1yr	Sean McDevitt, Deputy	12/31/2021
Emergency Management – Civil Defense	1yr	Nancy Burke, Deputy	12/31/2021
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2021
Emergency Management – Civil Defense	1yr	Kimberly Krauss, Deputy (Business Administrator)	12/31/2021
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2021
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2021
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2021
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2021
Emergency Management – Civil Defense	1yr	Tim Donohue, Twp. Committee Representative	12/31/2021
Emergency Management – Civil Defense	1yr	Kendra Karstens, Secretary	12/31/2021
Board of Health	3yr	Tim Donohue	12/31/2023
Board of Health	3yr	Sean McDevitt	12/31/2023
Board of Health	1yr	Andrea Singley, Secretary	12/31/2021
Cable TV Advisory Board	2 yr	Scott Webster	12/31/2022
Cable TV Advisory Board	2 yr	Robert Bongiovanni, Chair	12/31/2022
Cable TV Advisory Board	2 yr	Bill Riches	12/31/2022
Cable TV Advisory Board	1yr	Marc Karavan, Attorney	12/31/2021
Cable TV Advisory Board	1yr	Alexis Kalish, Secretary	12/31/2021
Senior Citizen Advisory Council	3yr	Minnie Callendar, Chairperson	12/31/2023
Senior Citizen Advisory Council	3yr	Leola Francis	12/31/2023
Senior Citizen Advisory Council	3 yr	Geri Alexis	12/31/2023
Senior Citizen Advisory Council	3 yr	Susan Atkinson DeLanzo	12/31/2023
Senior Citizen Advisory Council	2 yr	Eduardo Iocca	12/31/2022
Senior Citizen Advisory Council	2 yr	Ron Joist, Liaison Disability Issues	12/31/2022
Senior Citizen Advisory Council	1 yr	Eugertha Benjamin	12/31/2021
Senior Citizen Advisory Council	1 yr	Barbara Meyers	12/31/2021
Senior Citizen Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2021
Zoning Board of Adjustment	1yr	David May, Secretary	12/31/2021
Zoning Board of Adjustment	2yr	Gary Farrow, Alt. #1*	12/31/2021
Zoning Board of Adjustment	2yr	Alicia Parker Markle, Alt. #2	12/31/2022
Zoning Board of Adjustment	4yr	Chris Brown	12/31/2024
Zoning Board of Adjustment	4yr	James Belles	12/31/2024
Zoning Board of Adjustment	4yr	Michael DiPalantino	12/31/2024
Planning Board	1yr	Daniel Lockwood, Class I Member	12/31/2021
Planning Board	1yr	Theron “Ike” Gandy, Class III	12/31/2021
Planning Board	3yr	Rachel Shephard, Class II	12/31/2023
Planning Board	4yr	Mark Saioni, Class IV	12/31/2024
Planning Board	4yr	Anthony Anzelone, Class IV	12/31/2024
Planning Board	4yr	Peter Lomax, Class IV	12/31/2024
Planning Board	1yr	Paul Crowding, Alt #1**	12/31/2021
Planning Board	2yr	Jim Johnson, Alt. #2	12/31/2022
Planning Board	1yr	David May, Secretary	12/31/2020
Public Employees Award Committee	3yr	Tim Donohue	12/31/2023
Recreation Commission	3yr	Tim Donohue	12/31/2023
Rent Leveling Board	5yr	Heather Davis – Member at Large	12/31/2025
Rent Leveling Board	5yr	Katherine Keating – Member at Large	12/31/2025
Rent Leveling Board	5yr	Fred Iapalucci – Owner	12/31/2025
Rent Leveling Board	2yr	Scott Davis – Sr. Alt Member at Large	12/31/2022
Rent Leveling Board	2yr	Matt Unsworth – St. Alt. Owner	12/31/2022
Rent Leveling Board	1yr	Christina Lillemon, Secretary	12/31/2021
Rent Leveling Board	1yr	Nancy Sittineri, Rent Control Officer	12/31/2021

Rent Leveling Board	1yr	Marc Karavan, Brd Attorney	12/31/2021
Economic Development Council	3yr	Robin Salasin Metz	12/31/2023
Economic Development Council	3yr	Michael Butterfield	12/31/2023
Economic Development Council	3yr	Louis Altobelli	12/31/2023
Economic Development Council	2yr	Dennis Roberts Jr., Alt. Member*	12/31/2022
Economic Development Council	1yr	Nancy Sittineri, Secretary	12/31/2020
Environmental Commission	3yr	Josh Nemeth	12/31/2023
Environmental Commission	3yr	Tarin Mason	12/31/2023
Environmental Commission	2yr	Betsi Kohler, Alt. Member #2	12/31/2022
Environmental Commission	2 yr	Sylvia Lockwood, Alt. Member #1	12/31/2022
Environmental Commission	1yr	Dawn Stimmel, Secretary	12/31/2021
Code of Conduct Review Committee	2yr	Dustin Sturm, Rec. Director	12/31/2021
Code of Conduct Review Committee	2yr	Kimberly Krauss, Business Admin.	12/31/2021
Code of Conduct Review Committee	2yr	Warren Wade, Member Rec. Advisory Brd	12/31/2021
CMC Animal Shelter Advisory Board	1yr	William Candell	12/31/2021
CMC Animal Shelter Advisory Board	1yr	Jim Norris	12/13/2021
Animal Welfare Advisory Council	3yr	Dr. Chris Grant, Advisory Member	12/31/2023
Animal Welfare Advisory Council	3yr	Police Liaison	12/31/2023
Animal Welfare Advisory Council	3yr	Alt. Police Liaison	12/31/2023
Animal Welfare Advisory Council	1 yr	Animal Control Officer	12/31/2021
Animal Welfare Advisory Council	1yr	Substitute Animal Control Officer	12/31/2021
Animal Welfare Advisory Council	1yr	Dawn Stimmel, Secretary	12/31/2021
Delaware Bayshore Council	1yr	Kimberly Krauss	12/31/2021
Fund Commissioner ACMJIF	1yr	Varvara Keun	12/31/2021
Alternate Fund Commissioner ACMJIF	1yr	Susan Quinones	12/31/2021
Claims Coordinator	1yr	Elizabeth Simpkins	12/31/2021
Deputy Claims Coordinator	1yr	Varvara Keun	12/31/2021
Wellness Coordinator	1yr	Varvara Keun	12/31/2021
Traffic Committee	1yr	Mayor, Middle Township	12/31/2021
Traffic Committee	1yr	Business Administrator	12/31/2021
Traffic Committee	1yr	Township Engineer	12/31/2021
Traffic Committee	1yr	County Engineer	12/31/2021
Traffic Committee	1yr	Rio Grande Fire Department Rep.	12/31/2021
Traffic Committee	1yr	Middle Twp. Fire #1 (CMCH) Rep.	12/31/2021
Traffic Committee	1yr	Middle Twp. Fire #2 (Rio Grande) Rep	12/31/2021
Traffic Committee	1yr	Middle Twp. Fire #3 (Green Creek) Rep	12/31/2021
Traffic Committee	1yr	Middle Twp. Fire #4 (Goshen) Rep	12/31/2021
Traffic Committee	1yr	Middle Twp. Police Rep	12/31/2021
Traffic Committee	1yr	NJ DOT Rep	12/31/2021
Traffic Committee	1yr	EMS / Rescue Rep	12/31/2021
Traffic Committee	1yr	Emily Bowman, Secretary	12/31/2021

*Filling unexpired term of office

**Correcting term expiration

12. RESOLUTION 17-21– AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2021; and
 WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
 2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2021.
The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
 3. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.
13. RESOLUTION 18-21– AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, and
WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and
WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:
1. The allegations of the preamble are incorporated herein as if set forth in full.
 2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2021 where the total amount would exceed the bid threshold.
 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
14. RESOLUTION 19-21– TAX APPEALS 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2021 are hereby authorized by this governing body for disposition by the County Board of Taxation.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and
BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation.
BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.
15. RESOLUTION 20-21– AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and
WHEREAS, this Act requires that the Cash Management Plan include:
- A. The designation of & public depository or depositories.
 - B. The authorization for investments as permitted by various applicable laws.
 - C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.
 - D. An annual audit of the Cash Management Plan.
 - E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.
- WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council; and
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.
***Full Cash Management Plan available for viewing in the Clerk’s Office**
16. RESOLUTION 21-21 – TEMPORARY BUDGET – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2021 and does not exceed 26.25% of the operating budget of 2020:
See Attached:

January 7, 2021 Reorganization Meeting

Account Number	Account Description		2021 Temp Budget
1-01-20-100-100-100	ADMIN & EXEC	SALARIES AND WAGES	42,000.00
1-01-20-100-100-200		OTHER EXPENSES	20,000.00
1-01-20-100-101-200	PUBLIC AFFAIRS	OTHER EXPENSES	200.00
1-01-20-101-101-100	BOARD STIPENDS	SALARIES AND WAGES	3,500.00
1-01-20-105-105-100	HUMAN RESOURCES	SALARIES AND WAGES	36,500.00
1-01-20-105-105-200		OTHER EXPENSES	16,150.00
1-01-20-110-110-100	MAYOR & COMMITTEE	SALARIES AND WAGES	13,800.00
1-01-20-110-110-200		OTHER EXPENSES	1,500.00
1-01-20-120-120-100	MUNICIPAL CLERK	SALARIES AND WAGES	39,000.00
1-01-20-120-120-200		OTHER EXPENSES	9,600.00
1-01-20-120-121-200	CODIFICATION	OTHER EXPENSES	2,257.50
1-01-20-130-130-100	FINANCIAL ADMINISTRATION	SALARIES AND WAGES	42,500.00
1-01-20-130-130-200		OTHER EXPENSES	15,000.00
1-01-20-130-131-100	GRANTS ADMINISTRATION	SALARIES AND WAGES	8,750.00
1-01-20-130-131-200		OTHER EXPENSES	7,000.00
1-01-20-132-132-100	INFORMATION TECHNOLOGY	SALARIES AND WAGES	17,000.00
1-01-20-132-132-200		OTHER EXPENSES	2,000.00
1-01-20-135-135-200	AUDIT SERVICES	OTHER EXPENSES	12,000.00
1-01-20-145-145-100	COLLECTION OF TAXES	SALARIES AND WAGES	45,000.00
1-01-20-145-145-200		OTHER EXPENSES	9,800.00
1-01-20-150-150-100	ASSESSMENT OF TAXES	SALARIES AND WAGES	34,000.00
1-01-20-150-150-200		OTHER EXPENSES	11,812.50
1-01-20-155-155-200	LIQUIDATION OF TTLS	OTHER EXPENSES	4,000.00
1-01-20-155-156-200	LEGAL SERVICES	OTHER EXPENSES	82,000.00
1-01-20-165-165-200	ENGINEERING SERVICES	OTHER EXPENSES	25,000.00
1-01-21-180-180-100	SMART GROWTH	OTHER EXPENSES	1,312.50
1-01-21-185-185-100	ZONING BOARD	SALARIES AND WAGES	24,675.00
1-01-21-185-185-200		OTHER EXPENSES	10,500.00
1-01-22-195-195-100	CODE ENFORCEMENT	SALARIES AND WAGES	12,206.25
1-01-22-195-195-200		OTHER EXPENSES	1,312.50
1-01-22-195-196-100	CONSTRUCTION CODE	SALARIES AND WAGES	25,000.00
1-01-22-195-196-200		OTHER EXPENSES	3,700.00
1-01-22-195-198-200	DEMOLITION OF SUBSTANDARD BLDG	OTHER EXPENSES	2,625.00
1-01-23-210-211-400	OTHER INSURANCE	OTHER EXPENSES	48,000.00
1-01-23-215-215-400	WORKERS COMPENSATION INSURANCE	OTHER EXPENSES	144,500.00
1-01-23-220-220-400	GROUP INSURANCE PLAN FOR EMP	OTHER EXPENSES	979,000.00
1-01-23-221-221-400	HEALTH CARE WAIVER	OTHER EXPENSES	40,000.00
1-01-23-225-225-400	UNEMPLOYMENT COMPENSATION	OTHER EXPENSES	2,625.00
1-01-23-310-310-100	PUBLIC BUILDING AND GROUNDS	SALARIES AND WAGES	0.00
1-01-23-310-310-200		OTHER EXPENSES	30,000.00
1-01-25-240-240-100	POLICE	SALARIES AND WAGES	1,250,000.00
1-01-25-240-240-200		OTHER EXPENSES	94,000.00
1-01-25-250-250-100	COMMUNICATIONS	SALARIES AND WAGES	120,000.00
1-01-25-250-250-200		OTHER EXPENSES	1,840.00
1-01-25-252-252-200	EMERGENCY MANAGEMENT SERVICE	OTHER EXPENSES	275.00
1-01-25-262-262-100	EMERGENCY MEDICAL SERVICES	SALARIES AND WAGES	121,000.00
1-01-25-262-262-200		OTHER EXPENSES	10,762.50
1-01-25-262-263-200	CONTRIBUTION-1ST AID SQUAD	OTHER EXPENSES	20,000.00
1-01-25-265-265-200	FIRE PROTECTION	OTHER EXPENSES	1,312.50
1-01-25-275-275-100	PROSECUTOR	OTHER EXPENSES	9,000.00
1-01-26-290-291-100	PUBLIC WORKS	SALARIES AND WAGES	240,000.00
1-01-26-290-291-200		OTHER EXPENSES	41,000.00
1-01-26-295-295-200	SNOW REMOVAL	OTHER EXPENSES	0.00
1-01-26-300-301-200	SHADE TREE COMMISSION	OTHER EXPENSES	200.00
1-01-26-305-306-373	CONTRACTUAL WASTE SERVICES	GARBAGE & TRASH	183,750.00
1-01-26-305-308-373		RECYCLING	183,750.00
1-01-26-315-315-200	MOTOR POOL	OTHER EXPENSES	60,000.00
1-01-27-330-330-100	BOARD OF HEALTH	SALARIES AND WAGES	250.00
1-01-27-330-330-200		OTHER EXPENSES	250.00
1-01-27-340-340-100	ANIMAL CONTROL	SALARIES AND WAGES	16,800.00
1-01-27-340-340-200		OTHER EXPENSES	2,100.00
1-01-27-340-340-300	ANIMAL SHELTER CONTRACT	OTHER EXPENSES	50,000.00
1-01-28-370-370-100	RECREATION	SALARIES AND WAGES	55,800.00
1-01-28-370-370-200		OTHER EXPENSES	13,800.00
1-01-28-370-371-100	SENIOR CENTER	SALARIES AND WAGES	15,750.00
1-01-28-370-371-200		OTHER EXPENSES	6,500.00
1-01-30-415-415-100	TERMINAL LEAVE	SALARIES AND WAGES	10,000.00
1-01-31-430-430-475	UTILITIES	ELECTRICITY COSTS	100,000.00
1-01-31-435-435-475	UTILITIES	STREET LIGHTING COSTS	2,500.00
1-01-31-436-436-299	UTILITIES	POSTAGE	0.00
1-01-31-440-440-475	UTILITIES	TELEPHONE COSTS	22,300.00
1-01-31-445-445-475	UTILITIES	WATER	5,000.00
1-01-31-446-446-475	UTILITIES	NATURAL GAS COSTS	15,000.00
1-01-31-447-447-475	UTILITIES	FUEL OIL COSTS	0.00
1-01-31-450-450-475	UTILITIES	INTERNET	5,775.00
1-01-31-460-460-475	UTILITIES	GASOLINE COSTS	60,000.00
1-01-32-465-465-373	CONTRACTUAL	SANITARY LANDFILL	120,000.00
1-01-36-471-471-451	STATUTORY EXPENDITURES	PERS	75,000.00
1-01-36-471-471-453	STATUTORY EXPENDITURES	SOCIAL SECURITY	160,125.00
1-01-36-471-471-455	STATUTORY EXPENDITURES	PFRS	200,000.00
1-01-36-471-471-457	STATUTORY EXPENDITURES	DCRP	5,000.00
1-01-42-101-101-100	INTER-LOCAL AGREEMENTS	CMC TECH SCHOOL (SRO)	19,500.00
1-01-42-101-101-411	INTER-LOCAL AGREEMENTS	JIF FIRE DIST #2	10,000.00
1-01-42-101-101-611	INTER-LOCAL AGREEMENTS	JIF FIRE DIST #3	10,000.00
1-01-43-490-490-100	MUNICIPAL COURT	SALARIES AND WAGES	52,500.00
1-01-43-490-490-200		OTHER EXPENSES	9,920.00
1-01-43-495-495-100	PUBLIC DEFENDER	OTHER EXPENSES	4,600.00
		TOTAL CURRENT FUND TEMP BUDGET	\$ 5,211,186.25
SEWER UTILITY TEMPORARY BUDGET			
1-07-00-000-000-000	**SEWER OPERATING FUND APPROPRIATIONS		
1-07-36-471-471-000		**STATUTORY EXPENDITURES	
1-07-36-471-471-451		PERS	15,000.00
1-07-36-471-471-453		SOCIAL SECURITY	16,000.00
1-07-55-501-501-100		**SALARIES & WAGES	55,000.00
1-07-55-502-502-200		OTHER EXPENSES	100,000.00
1-07-55-502-503-300		UTILITY INSURANCE	15,000.00
1-07-55-502-504-351		CMCMUA USER CHARGE	700,000.00
1-07-55-511-511-000		**CAPITAL IMPROVEMENT FUND	0.00
1-07-55-511-511-000		CAPITAL IMPROVEMENT BUDGET	0.00
		TOTAL SEWER UTILITY TEMP BUDGET	\$ 901,000.00

17. RESOLUTION 22-21 – TEMPORARY DEBT SERVICE BUDGET – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2021 Temporary Debt Service Budget;
 NOW, THEREFORE, BE IS RESOLVED by the Township Committee of the Township of Middle as follows:
 The 2021 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

CURRENT			
Account ID	**CURRENT FUND DEBT SERVICE	DESCRIPTION	2021 TEMP BUDGET
1-01-45-920-920-700		**DEBT SERVICE	
1-01-45-920-920-711		PAYMENT OF BOND PRINCIPAL	725,000.00
1-01-45-920-925-712		PAYMENTS OF BANS & CAPITAL NOTE	-
1-01-45-920-930-713		INTEREST ON BONDS	160,818.76
1-01-45-920-935-714		INTEREST ON NOTES	-
1-01-45-920-940-715		GREEN TRUST LOAN-PRINC & INTERE	84,741.28
1-01-45-920-945-716		NJEIT LOANS PRINC	25,617.25
1-01-45-920-945-717		NJEIT LOANS INT	1,972.50
		TOTAL DEBT SERVICE CURRENT FUND	998,149.79
UTILITY			
Account ID	**SEWER UTILITY FUND DEBT SERVICE	DESCRIPTION	2021 TEMP BUDGET
1-07-55-520-520-000		**BOND PRINCIPAL	749,842.94
1-07-55-522-522-000		**INTEREST ON BONDS	737,182.62
1-07-55-523-523-000		**INTEREST ON NOTES	-
		TOTAL DEBT SERVICE SEWER UTILITY FUND	1,487,025.56

18. RESOLUTION 23-21 – SALARIES – 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No. 1614-21; and
 WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.
 WHEREAS, effective January 1, 2021 starting salaries for full-time non-union positions, for titles not represented by a collective bargaining groups, shall be increased to \$25,489.80, and
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the salaries and wages of the Township Employees shall be available for review in the Office of the Municipal Clerk, and shall constitute the salary Resolution for the year 2021, subject to such additions as may be made by Resolution of the Township Committee during the year 2021.
19. RESOLUTION 24-21 THROUGH 27-21– ESTABLISHING MEETING NIGHTS (ITEMS A THROUGH D) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 (A) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.
 FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2021, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.
 FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.
 FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty-Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2021 of any portion thereof, without adjustment.
 FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.
 (B) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Meeting Nights for the Township of Middle; and
 BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2021 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.
 BE IT FURTHER RESOLVED, that there will be no meeting held on January 18, 2021, February 15, 2021, July 5, 2021 or September 6, 2021 due to the observation of holidays. There will be a meeting held on Wednesday, January 20, 2021, Wednesday, February 17, 2021, Wednesday July 7, 2021 and Wednesday, September 8, 2021 to make up for meetings missed due to the holiday schedule.

Monday, January 7, 2021 - Reorganization
 Wednesday, January 20, 2021
 Monday, February 1, 2021

Wednesday, February 17, 2021
Monday, March 1, 2021
Monday, March 15, 2021
Monday, April 5, 2021
Monday, April 19, 2021
Monday, May 3, 2021
Monday, May 17, 2021
Monday, June 7, 2021
Monday, June 21, 2021
Wednesday, July 7, 2021
Monday, July 19, 2021
Monday, August 2, 2021
Monday, August 16, 2021
Wednesday, September 8, 2021
Monday, September 20, 2021
Monday, October 4, 2021
Monday, October 18, 2021
Monday, November 1, 2021
Monday, November 15, 2021
Monday, December 6, 2021
Monday, December 20, 2021

FURTHER RESOLVED, All Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.

(C) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Work Session Meeting Nights for the Township of Middle; and

BE IT FURTHER RESOLVED, that the Work Session meetings of the Middle Township Committee for the year 2021 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 5:00pm.

BE IT FURTHER RESOLVED, there will be no meeting held on January 18, 2021, February 15, 2021, July 5, 2021 or September 6, 2021 due to the observation of holidays. There will be a meeting held on Wednesday, January 20, 2021, Wednesday, February 17, 2021, Wednesday July 7, 2021 and Wednesday, September 8, 2021 to make up for meetings missed due to the holiday schedule.

Wednesday, January 20, 2021
Monday, February 1, 2021
Wednesday, February 17, 2021
Monday, March 1, 2021
Monday, March 15, 2021
Monday, April 5, 2021
Monday, April 19, 2021
Monday, May 3, 2021
Monday, May 17, 2021
Monday, June 7, 2021
Monday, June 21, 2021
Wednesday, July 7, 2021
Monday, July 19, 2021
Monday, August 2, 2021
Monday, August 16, 2021
Wednesday, September 8, 2021
Monday, September 20, 2021
Monday, October 4, 2021
Monday, October 18, 2021
Monday, November 1, 2021
Monday, November 15, 2021
Monday, December 6, 2021
Monday, December 20, 2021

(D) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the third Monday of each month beginning in March, except as designated below, be and hereby are designated as Board of Health Meeting Nights for the Township of Middle; and

BE IT FURTHER RESOLVED, that the Board of Health meetings of the Middle Township Committee for the year 2021 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 6:00pm

Monday, March 15, 2021
Monday, April 19, 2021
Monday, May 17, 2021
Monday, June 21, 2021
Monday, July 19, 2021
Monday, August 16, 2021
Monday, September 20, 2021
Monday, October 18, 2021
Monday, November 15, 2021
Monday, December 20, 2021

20. RESOLUTION 28-21 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, as indicated on the attached schedule.

<u>PAY DATES (26 for 2021):</u>
Friday
(*unless otherwise noted)
January 15, 2021
January 29, 2021
February 12, 2021
February 26, 2021
March 12, 2021
March 26, 2021
April 9, 2021
April 23, 2021
May 7, 2021
May 21, 2021
June 4, 2021
June 18, 2021
July 2, 2021
July 16, 2021
July 30, 2021 “3 rd pay”
August 13, 2021
August 27, 2021
September 10, 2021
September 24, 2021
October 8, 2021
October 22, 2021
November 5, 2021
November 19, 2021
December 3, 2021
December 17, 2021
December 30, 2021 “3 rd pay” *Thursday

21. RESOLUTION 29-21– ESTABLISHING DEPOSITORY CURRENT FUNDS – 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 BE IT FURTHER RESOLVED, that OceanFirst Bank shall be the depository for the following account of the Township of Middle for the year 2021, and that all disbursements shall be made by checks signed by the following:

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
TTL Redemption	Tax Collector or Designated Tax Clerk
Municipal Court	Municipal Judge or Court Administrator or Deputy Court Administrator
Bail Bonds Account	Municipal Judge or Court Administrator, or Deputy Court Administrator
Current	Chief Financial Officer, Business Administrator
General Checking Account	Chief Financial Officer, Mayor, Clerk, Deputy Clerk; Business Administrator, Deputy Business Administrator, Deputy Chief Financial Officer
Trust Account - Other	Chief Financial Officer, Business Administrator
Forfeited Monies	Chief Financial Officer, Business Administrator
General Capital Account	Chief Financial Officer, Business Administrator
Urban Development Action	Chief Financial Officer, Business Administrator

EMS Billing	Chief Financial Officer, Business Administrator
Middle Township Municipal Alliance Committee	Chief Financial Officer, Business Administrator
Housing Rehabilitation Revolving Fund	Chief Financial Officer, Business Administrator
Utility Operating Account	Chief Financial Officer, Business Administrator
Utility Escrow Account	Chief Financial Officer, Business Administrator
Utility Capital Account	Chief Financial Officer, Business Administrator
Payroll (SS & Withholding)	Chief Financial Officer, Business Administrator, Deputy Municipal Clerk, Deputy Chief Financial Officer
Unemployment Trust	Chief Financial Officer, Business Administrator
Recreation-Ded. Trust Fund	Chief Financial Officer, Business Administrator
Dog Tax	Chief Financial Officer, Business Administrator
Accumulated Absences Trust Fund	Chief Financial Officer, Business Administrator
COAH Fees	Chief Financial Officer, Business Administrator
Alarm Billing Account	Chief Financial Officer, Business Administrator
Animal Advisory Board Account	Chief Financial Officer, Business Administrator, Board Secretary
Special Assessment Trust Fund	Chief Financial Officer, Business Administrator
Abandoned Property Account	Chief Financial Officer, Business Administrator
Developer's Escrow	Chief Financial Officer, Business Administrator

BE IT FURTHER RESOLVED, that TD Bank, of New Jersey shall be the depository for all of the following current funds, of the Township of Middle, for the year 2021, and that all disbursements shall be made by checks signed by the following:

<u>ACCOUNT</u>	<u>DISBURSEMENT OFFICER</u>
Master Escrow Checking Administrator	Chief Financial Officer, Business Administrator
Master Escrow Savings Administrator	Chief Financial Officer, Business Administrator

22. RESOLUTION 30-21 – INVESTMENT OF FUNDS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Susan A. Quinones, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2021.
23. RESOLUTION 31-21 – EXTENDING INTEREST DATES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and
 WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2021 shall be deemed delinquent.
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2021 shall be due on or before the 10th of February, May, August and November.
 BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.
 BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

24. RESOLUTION 32-21 – DESIGNATED HOLIDAYS 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

<u>HOLIDAY</u>	<u>CELEBRATED DAY</u>
New Year's Day	Friday, January 1
Martin Luther King Jr. Day	Monday, January 18
President's Day	Monday, February 15
Good Friday	Friday, April 2
Memorial Day	Monday, May 31
Independence Day (Observed)	Monday, July 5
Labor Day	Monday, September 6
Columbus Day	Monday, October 11
General Election Day	Tuesday, November 2
Veteran's Day	Thursday, November 11
Thanksgiving Day	Thursday, November 25
Day After Thanksgiving Day	Friday, November 26
Christmas Day	Friday, December 24

BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.

25. RESOLUTION 33-21 – DESIGNATING OFFICIAL NEWSPAPER FOR 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and
 WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2021; and

BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

26. RESOLUTION 34-21 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.

NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$500.00
Construction	Salvatore DeSimone	\$150.00
Vital Statistics	Emily Bowman	\$100.00
Municipal Court	Deborah Becker	\$300.00
Dog Licensing	Dawn Stimmel	\$100.00
Recreation	Dustin Sturm	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Zoning	David May	<u>\$100.00</u>

Total \$1,300.0

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

27. RESOLUTION 35-21 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and
 WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day, compensating time or sick time will be charged. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.
 WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp, personal or sick time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.
28. RESOLUTION 36-21 – ELECTED OFFICIAL TRAINING REQUIREMENT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually; and
 WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services; and
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).
29. RESOLUTION 37-21– RENEWAL OF CAMPGROUND LICENSES 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.
 NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2021:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Big Timber Lake RV Camping Resort	89.33	800	\$2,700.00

30. RESOLUTION 38-21 – RENEWAL OF MOBILE HOME PARK LICENSES 2021 – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
 WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.
 NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2021:

License #	Tradename	Acreage	Sites	Sup. Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00

4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

31. RESOLUTION 39-21 – APPROVE SECONDHAND MERCHANT AND DEALER OF PRECIOUS METALS LICENSES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, the following applicants applied for a Secondhand Merchant & Dealer of Precious Metals License to operate in the Township of Middle; WHEREAS, proper applications have been made to the Township of Middle, County of Cape May, State of New Jersey, reviewed by the Middle Township Police Department, and the proper fees have been paid; and NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey that the below Secondhand Merchant and Dealer of Precious Metals applicants are hereby licensed by the Township of Middle to operate within the Township of Middle from January 1, 2021 through December 31, 2021.

License #	Applicant	Location	Fee
1	AU Gold Buyers, LLC	1127 Route 47 South, Suite 10, Rio Grande	\$500.00
2	GameStop, Inc. dbc GameStop #4718	1500 Route 47, Suite C-7 Rio Grande	\$500.00

32. RESOLUTION 40-21 - AUTHORIZING THE TOWNSHIP OF MIDDLE, COUNTY OF CAPE MAY, THROUGH THE TOWNSHIP OF MIDDLE POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MIDDLE TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT – On motion by Mayor Donohue seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, that the Middle Township Law Enforcement Agency is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2021 to December 31, 2021; and NOW THEREFORE BE IT FURTHER RESOLVED that Middle Township Law Enforcement Agency is hereby authorized to acquire items of non-controlled property designated “DEMIL A,” which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Middle Township Law Enforcement Agency without restriction; and NOW THEREFORE BE IT FURTHER RESOLVED that Middle Township Law Enforcement Agency is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: (2) rifle racks, (1)

hospital cart, (3) truck, cargo, (1) truck, car (MRAP Clone), (4) truck, cargo (5 ton), (5) truck, utility (Humvee, pickup), (1) truck, tractor and (1) trailer, cargo enclosed.

BE IT FURTHER RESOLVED that the Township of Middle Law Enforcement Agency shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Township of Middle Law Enforcement Agency shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2021 to December 31, 2021.

NOW, THEREFORE BE IT FURTHER RESOLVED by the Township Committee of the Township of Middle, State of New Jersey, County of Cape May that authorization is hereby granted to participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Middle Township Law Enforcement Agency to request and acquire excess Department of Defense equipment.

33. RESOLUTION 41-21 – RATIFY LEASE AGREEMENT WITH CONCERNED CITIZENS OF WHITESBORO – USAGE OF MARTIN LUTHER KING CENTER – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the agreement between the Concerned Citizens of Whitesboro and the Township of Middle for use of premises located at the Martin Luther King Center for office space from which to operate certain programs that benefit the community, January 1, 2021 until December 31, 2021, be and is hereby ratified.

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute any documents necessary to carry out the purpose and intent of this Resolution.

34. RESOLUTION 42-21 THROUGH 43-21 – AUTHORIZING THE EXECUTION OF AGREEMENT (ITEMS A THROUGH B) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) NOW THEREFORE BE IT RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute the agreement between Oceanfirst Bank, N.A. and the Township of Middle.

(B) NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the agreement between Christopher Leusner, Chief of the Middle Township Police Department and the Township of Middle, as attached, is hereby amended as highlighted in the attached agreement.

BE IT FURTHER SOLVED, that the appropriate officials are hereby authorized to sign said agreement in connection therewith.

35. RESOLUTION 44-21 – ACCUMULATED LEAVE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated personal/vacation in excess of the one year permitted:

Sandra Beasley	108.57 Vacation Hours
Salvatore DeSimone	28 Vacation Hours
Christopher Camp	120 Vacation Hours
David May	140 Vacation Hours
Cynthia VanTrieste	32 Vacation Hours
William Mayerson	48 Vacation Hours
Paul Amrose	80 Vacation Hours
	16 Personal Hours
Captain William Adams	240 Vacation Hours
	11 Personal Hours
Officer Gregory DeCecco	40 Personal Hours
Officer Daniel Geiger	24 Personal Hours
Sgt. Mark Higginbottom	3 Vacation Hours
	24 personal Hours
Sgt. Leonard Larkin	4 Personal Hours
Lt. James Loftus	159 Vacation Hours
	24 Personal Hours
Chief Leusner	96 Vacation Hours
Officer Matthew Martino	268 Vacation Hours
	48 Personal Hours
Officer Ronald Miller	16 Personal Hours
Officer John Norton	91 Vacation Hours
	24 Personal Hours
Officer Michael Pastore	17.5 Personal Hours
Officer Julio Ruiz	77 Vacation Hours
	16 Personal Hours
Officer Thomas Runyon	12 Personal Hours

Lt. Robert Shepherd	117.5 Vacation Hours
	16 Personal Hours
DSG Clinton Stocker	151.5 Vacation Hours
	24 Personal Hours
Officer Jason Sweitzer	160 Vacation Hours
	24 Personal Hours
Officer Phillip Johnson	48 Personal Hours
Officer Daniel Martin	28 Vacation Hours
Detective Thomas Flounders	9 Personal Hours
Officer Brian Vergantino	8 Personal Hours

BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

36. RESOLUTION 45-21– APPROVE CHANGE ORDER NO. 1-HOUSING REHABILITATION CONTRACT NO. #2019-3 MIDDLE TOWNSHIP HOME REHABILITATION PROJECT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, Housing Rehabilitation Contract No. 2019-3 was awarded September 9, 2020, via Resolution No. 321-20 to Buggy Construction, Inc;
NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the attached Change Order #1 for the project awarded to Buggy Construction Inc, be and is hereby approved in the change of work scope with no change in contract amount.
37. RESOLUTION 46-21 – AWARD OF BID – SNOW AND DEBRIS REMOVAL – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, it has been deemed necessary and desirable to solicit bids for Snow and Debris Removal for upcoming potential snow storms that might occur within the Township of Middle, and
WHEREAS, sealed bids were received on December 30, 2020, and
WHEREAS, it appears that the following bids submitted represents a figure equal to the lowest responsible bids received, which complies with specifications and requirements as set forth by the State of New Jersey.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that in the event that private snow removal services are necessary, the Superintendent of Public Works is hereby authorized to utilize the following company as shown on the attached tally sheet.
BE IT FURTHER RESOLVED, that this award is conditioned upon certification of funds and also submission of appropriate affirmative action forms.
BE IT FURTHER RESOLVED, that this award is also conditioned upon review and approval of the Township’s legal counsel.
FURTHER RESOLVED, that the amount to be certified shall not exceed the amount as set aside in the municipal budget for said services.
H4 Enterprises – See tally sheet for machine specifications and hourly rates
***Tally sheet available for viewing in the Clerk’s Office**
38. RESOLUTION 47-21 – AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF WOODBINE TO PROVIDE MUNICIPAL COURT SERVICES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive a service that each local unit is empowered to provide or received within its own jurisdiction; and
WHEREAS, The Borough of Woodbine (“Woodbine”) has indicated a willingness to enter into a Shared Services Agreement with the Township of Middle (“Middle”) to permit the Township to provide all the usual and ordinary services of a Municipal Court for Woodbine; and
WHEREAS, Woodbine and Middle Township have agreed to enter into a Shared Services Agreement for a term of five years, commencing on January 1, 2021 and continuing through December 31, 2025; and
WHEREAS, Middle has deemed it would be in the best interest of the residents of the Township to enter into a Shared Services Agreement with Woodbine for the sharing of Municipal Court operations with Woodbine;
NOW THEREFORE BE IT RESOLVED by the Township Committee, the governing body of the Township of Middle, in the County of Cape May and State of New Jersey, as follows:
1. SHARED SERVICE AGREEMENT. Pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., Middle is hereby authorized and empowered to enter into a Shared Services Agreement with Woodbine whereby Middle shall provide Municipal Court Services to Woodbine.
2. SERVICES TO BE PROVIDED BY CONTRACT. The Shared Services Agreement authorized in paragraph 1 shall cover those services which are enumerated in said Agreement, a copy of which is attached hereto as Exhibit A.
3. ASSIGNMENT JUDGE APPROVAL. The authority to enter into this Shared Services agreement is subject to the approval of the Assignment Judge.

4. **AUTHORIZATION OF MUNICIPAL OFFICIALS.** The appropriate Township officers and officials are hereby authorized to take any action necessary or advisable to carry out the intent and purpose of this Resolution. Specifically, the Mayor and Township Clerk are hereby authorized and directed to execute such Shared Services Agreement on behalf of the Township of Middle pursuant to the authority conferred by this Resolution. The Township Clerk is further authorized and directed to seal said Agreement with the seal of the Township of Middle. Additionally, the Mayor is authorized to negotiate modifications which are consistent with the intent and purpose of the authority granted by this Resolution.
5. **COMPLIANCE WITH STATUTORY REQUIREMENTS.** The Shared Services Agreement between Middle and Woodbine shall meet and satisfy the requirements of N.J.S.A. 40A:65-7, as may be amended and supplemented.
6. **CONTRACT TERM.** This Resolution authorizes a Shared Service Agreement for a duration of five (5) years from January 1, 2021 through December 31, 2025.
7. **SEVERABILITY.** If any action, subsection, paragraph, sentence or other part of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution, but shall be confined in its effect to the section, subsection, paragraph sentence or other part of this Resolution directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Resolution shall remain in full force and effect
8. **REPEALER.** All Resolutions or parts of Resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency only.
9. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon final adoption and publication in the manner provided by law.

39. **RESOLUTION 48-21 – CANCEL TAXES –** On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. **NOW, THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following taxes are hereby cancelled due to tax exemption.

Account	Block	Lot	Owner/location	2020	2021
2865	148	3	Holloway, Clinton & Charine Etal Property location: 61 Highs Beach Rd 100% Disabled Veteran – Exempt as of 11/2/2020	\$1,040.72	\$3,230.45

40. **RESOLUTION 49-21 THROUGH 50-21– REFUND OF TAXES (ITEMS A THROUGH B) –** On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) WHEREAS, a refund is due for overpayment made on tax exempt property.

ACCT	BLOCK	LOT	OWNER/LOCATION	2020
2865	148	3	Holloway, Clinton Etals 61 Highs Beach Rd Cape May Court House, NJ 08210	\$1,040.72

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that

the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2020 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

(B) WHEREAS, a refund is due for overpayment made on tax exempt property.

ACCT	BLOCK	LOT	OWNER/LOCATION	2020	2021
19054	131	1 Bldg	Cape Regional Medical Center Inc 4 Stone Harbor Blvd Cape May Court House, NJ 08210 Property location: 4 Stone Harbor Blvd	\$29,849.60	\$203.12

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that

the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2020 taxes.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

41. **PUBLIC COMMENT:**

Facebook User:

- *Questioned policy regarding political groups usage of County buildings.*

Mayor Donohue:

- *Indicated that the question should be directed to the County.*

Jim Oris, Remington Vernick:

- *Congratulated Mayor Donohue and Committeeman Gandy.*
- *Wished everyone a happy and healthy new year.*

COMMITTEE COMMENTS:

Mayor Donohue:

- *Thanked everyone involved in the preparation for the Reorganization meeting.*
- *Thanked Sean McDevitt for his years of service as Emergency Management Coordinator.*
- *Also recognized retirement of Captain Don Nelson; exemplary member of our police force; set the bar high for incoming officers.*

Motion to adjourn meeting: 6:27pm

1st Committeeman Gandy

2nd Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Andrea N. Singley, Deputy
Township Clerk

Minutes prepared by E. Bowman