

Cape May Court House, NJ
November 15, 2021
REGULAR MEETING
FLAG SALUTE
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Gandy, Committeemember Norris, Business Administrator/Township Clerk Kimberly Osmundsen, Deputy Business Administrator Suzanne Schumann, Deputy Township Clerk Andrea Singley, Township Engineer Vince Orlando, & Municipal Solicitor Marcus Karavan

1. QUESTION/ANSWER PERIOD ON AGENDA (This question-and-answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)
NONE
2. RESOLUTION 466-21 – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS) –
On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
Current Acct. \$805,120.53
3. RESOLUTION 467-21– APPROVING MINUTES FROM PREVIOUS MEETING – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 11/1/2021 Regular Meeting.
4. REPORTS: Tax/Sewer Collector for the month of October; Sterback Harbor for the month of October; Clerk for the month of October; Zoning for the month of October
5. ORDINANCE NO.1636-21 – AN ORDINANCE VACATING A PORTION OF NORTH 6TH AVENUE AT BLOCK 1104 LOT 6 AS SHOWN ON SHEET 11 OF THE TAX MAP OF MIDDLE TOWNSHIP -
On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. 1636-21 passed first reading. Second reading, public hearing and consideration for adoption will be held on 12/20/2021 at 6:00 p.m.
BE IT ORDAINED, by the Township Committee of the Township of Middle, in the County of Cape May and the State of New Jersey, as follows:
SECTION 1. The public right, title and interest in, along, upon and over the following described land is hereby vacated, surrendered and extinguished: All that certain tract of parcel of land, situate in the Township of Middle as set forth in the “Graphic Drawing” labeled “Street Vacation for North 6th Avenue” prepared by Vincent Orlando P.E., attached as Exhibit “A”, depicting the portion of land (45’ X 50’) of North 6th Avenue to be vacated herein.
SECTION 2. The Township of Middle, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience and welfare, and the Township of Middle further reserves unto itself the right to use, maintain, repair, replace and relocate all existing utilities and cable television facilities owned or controlled by it located in, adjacent to, upon or through said land, and further reserves unto itself an easement over, under, through and across the portion of the land described as may be necessary or expedient for the purpose of maintaining, replacing, relocating, installing, leveling, constructing and repairing its utilities, mains and appurtenances, if any, wherever there exists a pipeline and appurtenances thereto beneath the surface of the aforesaid described land. The Township of Middle further reserves for its benefit and the benefit of any utility or cable television company the right to maintain, repair, and replace utilities or facilities installed by them in, adjacent to, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this ordinance.
SECTION 3. Subsequent to the successful adoption of this ordinance the Township shall issue deeds to the adjoining land owners transferring the appropriate portion of the vacated lands as required by statute.
SECTION 4. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.
SECTION 5. Should any part of this ordinance be declared unconstitutional or invalid, the remaining portions of this ordinance shall not be affected thereby, but shall remain in full force and effect, and to this end the provisions of this ordinance are declared to be severable.
SECTION 6. This ordinance shall become effective immediately upon final passage and publication, according to law.

6. ORDINANCE NO. 1637-21 – AN ORDINANCE VACATING AN ALLEY WAY ON BLOCK 245, BETWEEN LOTS 12-22 LOCATED ON SCHOOLHOUSE LANE AS SHOWN ON SHEET NO. 34 OF THE TAX MAP OF MIDDLE TOWNSHIP - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. 1637-21 passed first reading. Second reading, public hearing and consideration for adoption will be held on 12/20/2021 at 6:00 p.m.
BE IT ORDAINED, by the Township Committee of the Township of Middle, in the County of Cape May and the State of New Jersey, as follows:
- SECTION 1. The public right, title and interest in, along, upon and over the following described land is hereby vacated, surrendered and extinguished: All that certain tract of parcel of land, situate in the Township of Middle as set forth in the “Graphic Drawing” prepared by Vincent Orlando P.E., attached as Exhibit “A”, depicting the portion of land between Lots 12-22, Block 245, Schoolhouse Lane to be vacated herein.
- SECTION 2. The Township of Middle, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience and welfare, and the Township of Middle further reserves unto itself the right to use, maintain, repair, replace and relocate all existing utilities and cable television facilities owned or controlled by it located in, adjacent to, upon or through said land, and further reserves unto itself an easement over, under, through and across the portion of the land described as may be necessary or expedient for the purpose of maintaining, replacing, relocating, installing, leveling, constructing and repairing its utilities, mains and appurtenances, if any, wherever there exists a pipeline and appurtenances thereto beneath the surface of the aforesaid described land. The Township of Middle further reserves for its benefit and the benefit of any utility or cable television company the right to maintain, repair, and replace utilities or facilities installed by them in, adjacent to, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this ordinance.
- SECTION 3. Subsequent to the successful adoption of this ordinance the Township shall issue deeds to the adjoining land owners transferring the appropriate portion of the vacated lands as required by statute.
- SECTION 4. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.
- SECTION 5. Should any part of this ordinance be declared unconstitutional or invalid, the remaining portions of this ordinance shall not be affected thereby, but shall remain in full force and effect, and to this end the provisions of this ordinance are declared to be severable.
- SECTION 6. This ordinance shall become effective immediately upon final passage and publication, according to law.
7. ORDINANCE NO. 1638-21 – AN ORDINANCE VACATING A PORTION OF READING AVENUE BETWEEN FOURTH AVENUE AND HEREFORD AVENUE AS SHOWN ON SHEET NO. 33 OF THE TAX MAP OF MIDDLE TOWNSHIP (ABUTTING BLOCK 328, LOTS 1 & 26) - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. 1638-21 passed first reading. Second reading, public hearing and consideration for adoption will be held on 12/20/2021 at 6:00 p.m.
BE IT ORDAINED, by the Township Committee of the Township of Middle, in the County of Cape May and the State of New Jersey, as follows:
- SECTION 1. The public right, title and interest in, along, upon and over the following described land is hereby vacated, surrendered and extinguished: All that certain tract of parcel of land, situate in the Township of Middle as set forth in the “Graphic Drawing” labeled “Street Vacation for Reading Avenue” prepared by Vincent Orlando P.E., attached as Exhibit “A”, depicting the portion of land between Fourth Avenue and Hereford Avenue to be vacated herein.
- SECTION 2. The Township of Middle, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience and welfare, and the Township of Middle further reserves unto itself the right to use, maintain, repair, replace and relocate all existing utilities and cable television facilities owned or controlled by it located in, adjacent to, upon or through said land, and further reserves unto itself an easement over, under, through and across the portion of the land described as may be necessary or expedient for the purpose of maintaining, replacing, relocating, installing, leveling, constructing and repairing its utilities, mains and appurtenances, if any, wherever there exists a pipeline and appurtenances thereto beneath the surface of the aforesaid described land. The Township of Middle further reserves for its benefit and the benefit of any utility or cable television company the right to maintain, repair, and replace utilities or facilities installed by them in, adjacent to, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this ordinance.
- SECTION 3. Subsequent to the successful adoption of this ordinance the Township shall issue deeds to the adjoining land owners transferring the appropriate portion of the vacated lands as required by statute.
- SECTION 4. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.
- SECTION 5. Should any part of this ordinance be declared unconstitutional or invalid, the remaining portions of this ordinance shall not be affected thereby, but shall remain in full force and effect, and to this end the provisions of this ordinance are declared to be severable.
- SECTION 6. This ordinance shall become effective immediately upon final passage and publication, according to law.

8. RESOLUTION 468-21 – ACKNOWLEDGEMENT OF RETIREMENT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Dawn Stimmel	Administration	Keyboarding Clerk 2 / Administrative Secretary / Alt. Deputy Registrar of Vital Statistics	01/01/2022

9. RESOLUTION 469-21 – ACKNOWLEDGEMENT OF RESIGNATION – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

NAME	BOARD	POSITION	EFFECTIVE
Dawn Stimmel	Environmental Committee / Animal Advisory Board / Senior Citizen Advisory Board	Secretary	01/01/2022

10. RESOLUTION 470-21 – APPOINTMENTS – NEW HIRES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Brian Milburn	Public Works	Laborer 1 F/T T/A (months)	\$15.00 per hour	11/17/2021
Kyle Matthews	Recreation	Recreation Aide P/T Permeant	\$15.00 per hour	11/15/2021
Chad Murnagham	Finance	Account Clerk	\$32,500.00	11/29/2021

11. RESOLUTION 471-21 – EXTEND LEAVE OF ABSENCE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the Leave of Absence without pay for William Dieffenderfer be extended until December 9, 2021.

12. RESOLUTION 472-21 – PUBLIC SALE OF LAND – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, the Local Lands and Buildings Law (N.J.S.40A-12-1 et seq) authorizes the sale of any real property, capital improvements or interest herein, not needed for public use, and WHEREAS, it appears to be in the best interest of the Township of Middle to dispose of certain real property which is not needed for public use, which property is more fully described as in Schedule "A" annexed hereto,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, as follows:

1. It is hereby determined that the parcels of real property set forth in Schedule "A" annexed hereto are not needed for public use. Minimum bids are contained on Schedule "A".
2. Said parcels of real property shall be sold pursuant to N.J.S.A. 40A:12-13(a) by open public sale at auction to the highest bidder, said open public sale at auction to be conducted by Susan Quinones, Chief Financial Officer, at the Middle Township Hall, Meeting Room, 33 Mechanic Street, Cape May Court House, New Jersey, or her designee, on January 19, 2022 at 10:00AM
3. A notice of said open public sale at auction shall be advertised by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to the open public sale at auction, which advertisement shall include the entire contents of this Resolution. Said advertisement shall be published in the Herald Times.
4. The Township reserves the right to reject all bids where the highest is not accepted.
5. The terms and conditions of the sale shall be as stated in the General Rules of Land Sales and the attached Contract for Sale of Real Estate, which documents and terms are attached hereto and incorporated herein.

LOCATION	BLOCK / LOT (LEAD LOT)	ADDIT. LOTS	MINIMUM BID AMOUNT
803 Goshen Rd	52/15		\$50,000.00
755 Goshen Road (28.62)	52/21	Lot 22,18	\$173,400.00
35 Goshen Rd	64/1		\$12,900.00
271 Stagecoach Rd	165.01/127		\$50,000.00
20 Oakview Road	167.01 / 57		\$15,000.00
206 Stagecoach Road, #512	167.01 / 75 C0106		\$3,200.00
206 Stagecoach Road, #502	167.01 / 75 C0096		\$3,200.00
Fulton Street	702/6,7,8		\$37,300.00
W Anna St	883/15		\$36,200.00
302 & 308 Gibbs St	886/1.01 & 1.02		\$43,200.00
207 Reading Avenue	929/4		\$64,400.00
222 W Main Street	934/15		\$14,100.00
114 W Main Street	935/13	Lot 14	\$117,300.00
2 N George Street	935/17		\$108,600.00
119 W Main Street	938/3		\$4,100.00
W Wiley Street	938/18		\$8,200.00
Sumner Street	943/13	Lot 14	\$11,600.00
Sumner Street	944/8		\$5,100.00
14 E Wiley St	1031/11 & 12		\$100,300.00
Wildwood Ave	1066/9	Lots 12, 14	\$11,200.00
15 Kentucky Ave	1082/9		\$20,000.00

13. RESOLUTION 473-21 – RELEASE OF TRUST ACCOUNTS – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, certain monies held in Trust Accounts from time to time may have balances remaining after all fees have been paid; and WHEREAS, the applicants are entitled to a refund of this money.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that upon request of the Zoning Officer the following balances in the Trust Accounts, as listed on the attached sheets, shall be released.

14. RESOLUTION 474-21 – CANCEL TAXES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.
WHEREAS, A cancellation of taxes is due to Mr. Skitek who qualifies for 100% Disabled Veteran status as of October 22, 2021

Account	Block	Lot	Owner/location	2021	2022
5011	264	5	Skitek, Philip & Dolores Property location: 212 E Atlantic Ave	\$898.55	\$2,377.78

15. RESOLUTION 475-21 THROUGH 476-21 – REFUND OF TAXES (ITEMS A THROUGH B) – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

(A) WHEREAS, a refund is due to the below property owners due to overpayment on property that was granted a deduction

Account	Block	Lot	Owner/location	2021
19188	335.01	5.03 C0030	Hughes, Edward T & Martha M 310 Bay Breeze Blvd Cape May Court House, NJ 08210 Veteran Deduction Granted	\$250.00
4918	271	10	Di Marzio, Lina 410 Bennett Rd Cape May Court House, NJ 08210 Senior Citizen Deduction Granted	\$250.00

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above- mentioned party, as a refund of 2021 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

(B) WHEREAS, a refund is due for overpayment on exempt property. Mr. Skitek qualifies for 100% disabled American Veteran Status as of October 22, 2021.

Account	Block	Lot	Owner/location	2021
5011	264	5	Skitek, Philip & Dolores 212 E Atlantic Ave Cape May Court House, NJ 08210	\$898.55

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above- mentioned party, as a refund of 2021 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

16. RESOLUTION 477-21 – INSERTION OF A SPECIAL ITEM OF REVENUE – FY2022 NJDOT MUNICIPAL AID PROGRAM FOR THE WALSH AVENUE AND SOUTH 3RD STREET ROADWAY IMPROVEMENTS PROJECT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

WHEREAS, R.S. 40A: 4-87 provides the Director of the Division of Local Government Services to approve the insertion of any Special Item of Revenue in the budget of any Municipality when such item shall have been made available by law and the amount whereof was not determined at the time of adoption of budget, and

WHEREAS, said Director may also approve the insertion of an appropriation for an equal amount.

NOW THEREFORE BE IT RESOLVED, that the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, hereby requests the director of Local Government Services to approve the insertion of additional items of revenue in the budget of the year 2021 in the sum of:

FY22 Municipal Aid Program-Walsh Avenue and S. 3rd St Roadway Improvement \$170,000.00

BE IT FURTHER RESOLVED, that like sum be and the same is hereby appropriated under the following caption:

FY22 Municipal Aid Program-Walsh Avenue and S. 3rd St Roadway Improvement \$170,000.00

17. RESOLUTION 478-21 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – DEBLASIO & ASSOCIATES– SURVEY AND MAPPING SERVICES – WALSH AVENUE & THIRD STREET – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between DeBlasio & Associates and the Township of Middle for survey and services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

DeBlasio & Associates
Survey and Mapping Services
Walsh Avenue & Third Street
Not to Exceed \$4,800.00

18. RESOLUTION 479-21 – AWARD OF BID – 2021 VARIOUS ROAD PAVING PROJECT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted. WHEREAS, the Township of Middle, following public advertisement, received bids for the 2021 Various Road Paving project; and WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest responsible bids received, which complies with specifications and requirements as set forth by the State of New Jersey. NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the following contract for services shall be awarded as follows:

Arawak Paving Co., Inc.
2021 Various Road Paving Project
(Mt. Vernon Ave., Crest Road, Romney Place,
Barbie Lane, Woodside Road)
Not to Exceed \$228,900.00

FURTHER BE IT RESOLVED, that this award is conditioned upon certification of availability of funds.

19. RESOLUTION 480-21 – TABULATION COMMITTEE – TOWNSHIP WIDE JANITORIAL SERVICES – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on December 8, 2021 at 11:00 AM in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

TOWNSHIP WIDE JANITORIAL SERVICES

20. RESOLUTION 481-21 AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING – PBA LOCAL NO. 59 – MIDDLE TOWNSHIP UNIT – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, the following resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey does hereby authorize the execution of the Memorandum of Understanding with the PBA Local 59 – Middle Township Unit.

BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign the final contract, inclusive of all final changes incorporated in the herein Memorandum of Understanding.

BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

21. PUBLIC COMMENT:

Dawn Robinson, Burleigh:

- *Asked about economic development loan*
- *Spoke of difficulty in attempts to apply for the loan and items asked to be provided*

Mayor Donohue:

- *Spoke of available funding for program; applications approved as they come in*
- *Explained that the funds come from the DCA*

Kimberly Osmundsen:

- *Clarified that the DCA establishes the criteria*
- *Stated that there are lists and some cases are emergent*

Dawn Robinson, Burleigh:

- *Spoke of frustration to gather information to apply for the loan*

Kimberly Osmundsen:

- *Asked if an application has been submitted*

Dawn Robinson, Burleigh:

- *Stated that she received all of the items needed*
- *Spoke of difficulty in dealings with personnel*

Mayor Donohue:

- *Suggested having a representative from the DCA attend a meeting to assist with application questions*

James D'Alonzo, MTPD PBA Representative:

- *Expressed gratitude and appreciation with contract negotiations and professionalism to establish new contracts*

Mayor Donohue:

- *Thanked Officer D'Alonzo and all involved in the process*
- *Spoke of Township efforts to support the police department*
- *Stated that he is looking forward to finalizing and allowing 4 years of stabilization to the department*

Lillian Wing, Whitesboro:

- *Discussed bike path construction effects on John Western United Church*
- *Asked if repairs will be made*

Mayor Donohue:

- *Responded that he would have to see what was destroyed*
- *Spoke of conversations with the Pastor*

Lillian Wing, Whitesboro:

- *Spoke of road in need of repair, although it is a County road*

Mayor Donohue:

- *Mentioned that it is an unfortunate part of construction and the Township is advocating to get the road fixed*

Lillian Wing, Whitesboro:

- *Spoke of concern of people using the bike path parking at the church*

Mayor Donohue:

- *Stated that the church could put a chain across the parking lot*

Lillian Wing, Whitesboro:

- *Continued to discuss parking concerns as well as use of quads and the like on the bike path and around the church*

Mayor Donohue:

- *Reviewed efforts to minimize the use of motorized vehicles on the bike path and surrounding areas*

Committeeman Gandy:

- *Indicated that he hopes that will be less traffic around the church with the bollards for the bike path*

Mayor Donohue:

- *Stated he will be sure to keep an eye on the area*

Debbie Mooers, Grassy Sounds:

- *Spoke of accusation of interfering with elections on Electric Day when she served as a challenger*
- *Described incident that occurred*

Kimberly Osmundsen:

- *Explained the district location and set up as well as the Clerk's responsibilities on Election Day*
- *Provided description of what challengers do*
- *Further discussed complaint from poll worker and how the complaint was handled on Election Day*

Debbie Mooers, Grassy Sounds:

- *Mentioned that she was assigned to district 9*

Kimberly Osmundsen:

- *Explained that she was not present when the incident occurred with the poll worker*
- *Reiterated efforts that were taken to correct the situation*
- *Suggested that Ms. Mooers contact the board of elections if she was denied results by the poll worker*

Debbie Mooers, Grassy Sounds:

- *Continued to express her thoughts on the situation*

Quanette Vasser-McNeal:

- *Stated that the poll worker did not voice her complaint*

Kimberly Osmundsen:

- *Stated that the Clerk's Office took all appropriate steps to correct the situation*

Debbie Mooers, Grassy Sounds:

- *Indicated that she was not blaming the Clerk's office; does not take accusation lightly*

Kimberly Osmundsen:

- *Informed Ms. Mooers that she would provide the information to the board of elections*

ENGINEERING REPORT:



Township of Middle
Project Status Report
November 15, 2021
Prepared By: Vincent C. Orlando, P.E., P.P., I.L.A.

2021 Drainage Projects

- Contractor to be awarded at 11/01/2021 meeting
- Pre-construction meeting scheduled for 11/16/21
- Project includes:
 - Darott Dr. – Construct recharge system to eliminate flooding at cul-de-sac.
 - Lola Ln. – construct swale in right of way to eliminate ponding water on street and adjacent driveway.
 - Hallman Rd. – construct concrete gutter to improve drainage at curb line.
 - Pamela Rd. – Re-construct asphalt gutter line to improve drainage of gutter at Second Ave.
 - Birch, Avocado, Coconut & Cedar Rds. – construct new drainage recharge systems in various locations to improve drainage in recently reconstructed roads.
 - Highs Bench Rd. – Replace cross drain at creek.

2021 Road Project

- Contract to be awarded to Arawack Paving for \$228,900.00
- Construction to begin early December (weather permitting)
- Project includes:
 - Mount Vernon Ave, Crest Rd. & Romney Place – Road reconstruct and paving.
 - Barbie Ln. & Woodside Rd. – Road reconstruct, paving and drainage improvements.

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Norbury Landing Project

- Survey work completed
- Design underway
- Application to NJDEP to be submitted by mid-December 2021 (120-day review period)
- Plans and Specifications to be completed by March 1, 2022
- Project to be bid by mid-April 2022.
- Construction to begin June 2022.

3rd Ave & Walsh- Reconstruction & Construction of New Roadway

- NJDOT grant received October 2021
- Survey work to be completed by DeBlasio Associates
- Construction plans and specifications to be completed by February 2022
- NJDOT approval by March 2022
- Construction to begin May 2022

Vincent Orlando:

- Reviewed attached Engineering Report

COMMITTEE COMMENTS:

Committeeman Norris:

- Spoke of basketball try-outs this week as well as wrestling sign-ups
- Welcomed back Kyle Matthews
- Congratulated Dawn Stimmel on her retirements
- Thanked all who went out to vote
- Also thank Kim Osmundsen and her team on PBA Negotiations

Committeeman Gandy:

- Also mentioned great turnout on election day
- Commented on Veteran's Day
- Acknowledged retirement of Dawn Stimmel and stated she will be greatly missed
- Welcomed new hire for public works but reiterated they are still hiring

Mayor Donohue:

- Congratulated Dawn Stimmel on her retirement and thanked her for her years of service to the Township
- Spoke of her role on various volunteer boards and dog licensing
- Also commented on retirement of CFO, Susan Quinones and thanked her for all of her hard work during trying times; wished her all the best
- Spoke of Christmas Parade on December 3rd as well as the house decorating contest
- Commented on contract negotiations and efforts to balance keeping employees happy and spending tax dollars wisely
- Thanked Kim Osmundsen for all of her hard work on contract negotiations

Motion to adjourn meeting – 6:37pm

1st: Committeeman Gandy

2nd: Committeeman Norris

Pass on Roll Call: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Minutes prepared by E. Bowman