

**Cape May Court House, New Jersey
TOWNSHIP OF MIDDLE
TOWNSHIP COMMITTEE
WORK SESSION AGENDA
October 18, 2021 5:00 PM (prevailing time)**

CALL TO ORDER:

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 26-21 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 7, 2021.

Members present are Mayor Donohue, Deputy Mayor Gandy, and Committeemember Norris

Business Administrator/Township Clerk Kimberly Osmundsen, Deputy Business Administrator Suzanne Schumann, Deputy Township Clerk Andrea Singley, Matthew Hender for Township Engineer Vincent Orlando & Municipal Solicitor Marcus Karavan

FLAG SALUTE:**PRESENTATIONS OR DISCUSSIONS:**

Engineering Design Associates
– Project Updates

Matthew Hender, EDA:

- Discussed completion of Swainton Road Project as well as Linden Lane
- Spoke of upcoming project for drainage and road paving
- Discussed various roads involved in the 2021 drainage project; further discussed the details of each drainage improvement on all roads
- Commented on the various roads being constructed through the 2021 road reconstruction project

Mayor Donohue:

- Asked if bulkhead work in Stone Harbor Manor had been completed

Kimberly Osmundsen:

- Stated yes it had been completed
- Further explained reason for current roads being worked on before continuing to move forward with work on other roads

Mayor Donohue:

- Asked about funding for projects

Kimberly Osmundsen:

- Explained there was a credit from that project that is being used to correct drainage issues with the road

Mayor Donohue:

- Asked what was being done on Darrott Drive

Committeeman Gandy:

- Discussed current system in place

Kimberly Osmundsen:

- Explained the infrastructure currently there is about 30 years old

Matthew Hender, EDA:

- Further explained particulars of current system on Darrott Drive

Committeeman Gandy:

- Explained that it does dry out in a day or two, but the system still holds a decent amount of water

Remington & Vernick Engineers
– Project Updates

Ed Dennis, RVE:

- Discussed HVAC unit removal at Town Hall as part of roof replacement project
- Explained reasoning behind using a different type of HVAC unit
- Spoke of construction beginning for Bike Path North with a proposed completion date
- Explained process of paving the new bike path connection

Mayor Donohue:

- Asked what defines the half

Ed Dennis, RVE:

- Discussed that Goshen Swainton roughly the half point
- Also spoke of road projects; 2020 road project is coming to a close
- Explained that money left over from the initial job allowed for additional paving on Teal Road and Holly Drive
- Commented on Secluded Lane project and current drainage issues; discussed plans to improve drainage
- Explained reason for alternate bid for project; bid opening scheduled for October 21st; provided anticipated timeline
- Discussed Sand Dollar Estates Project; spoke of past concern over punch list items but can get outstanding issues addressed to release the bond

Mayor Donohue:

- Asked what work there must still be done

Kimberly Osmundsen:

- Provided background on delays

Marc Karavan, Township Solicitor:

- Spoke of dealing with their attorney in relation to the issues

Mayor Donohue:

- Asked if completion of the bike path connector in January was realistic

Ed Dennis, RVE:

- Responded that as long as the weather holds up, it is

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration:

Finance:

Public Works:

Engineering:

Legal:

Tax Collection:

Tax Assessment:

Construction/Planning/Zoning:

Recreation:

Police / Animal Control/ Code Enforcement:

Buildings and Grounds:

Sewer:

Economic Development:

Personnel:

Zoning:

Township Clerk:

PUBLIC COMMENT:

John Lauricella, Cape May Court House:

- Asked about timeframe for receipt of bids
- Expressed concern for timeline

Kimberly Osmundsen:

- Explained the receipt of bids is just to get the pricing in, not for the completion of the work

Matthew Hender, EDA:

- Responded that the project is not very complex

John Lauricella, Cape May Court House:

- Continued to speak of concern over timelines
- Expressed that more time might bring more bids

Kimberly Osmundsen:

- Mentioned that timeframes are set by law

John Lauricella, Cape May Court House:

- Asked questions regarding materials being used specially with regards to the base

Ed Dennis, RVE:

- Spoke of layering under base for drainage; cannot compact stone layers
- Stated that the process being used is pretty standard

John Lauricella, Cape May Court House:

- Continued to express concern over base

Ed Dennis, RVE:

- Indicated that an inspector will be on-site to oversee any issues

Kimberly Osmundsen:

- Explained that the spec being used is similar to the one used in Dennis Township

Motion to Adjourn Meeting – 5:18PM

1st: Committeeman Gandy

2nd: Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Andrea N. Singley, Deputy Township Clerk

Minutes prepared by E. Bowman