

NATIONAL ANTHEM: Rachel Diaz  
INVOCATION: Committeeman James Norris

THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Osmundsen, Township Clerk on the above date at 7:00PM virtually through Zoom. The purpose of this meeting is to swear in various officials.

Township Clerk Kimberly Osmundsen swore in newly elected Theron "Ike" Gandy for a three-year term.

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Committeeman Donohue was chosen as Mayor for the year 2022. Township Clerk Kimberly Osmundsen swore in the Mayor.

SWEARING IN OF MAYOR

On motion by Committeeman Norris seconded by Mayor Donohue and passed on roll call, Committeeman Gandy was chosen to act as Mayor in the absence of the Mayor. Township Clerk Kimberly Osmundsen swore in the Deputy Mayor.

SWEARING IN OF DEPUTY MAYOR

COMMITTEE COMMENTS:

*Committeeman Gandy:*

- *Thanked everyone who voted for him; honor to serve the people of Middle Township*
- *Also acknowledged all Township staff for all of their hard work*
- *Spoke of appreciation for all attending through Zoom*

*Committeeman Norris:*

- *Congratulated Committeeman Gandy on his win*
- *Echoed Committeeman Gandy's comments with regards to Township staff*
- *Also congratulated Mayor Donohue on being selected as Mayor*

*Mayor Donohue:*

- *Wished everyone a happy new year*
- *Acknowledged entrance of year 3 of COVID*
- *Spoke of pride in all Township staff and pulling through the trying times throughout the pandemic*
- *Congratulated Committeeman Gandy on his win; further explained*
- *Thanked families of all of Committee as well as all that support them*
- *Spoke of volunteer board appointments; recognized all that step up to serve*
- *Spoke of big plans for the year*

1. ORDINANCE NO. 1639-22 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE - On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/07/2022 at 6:00 p.m.

CONSENT AGENDA: All items listed with an asterisk "\*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committeemember or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

**On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items (\*) be approved.**

2. FINANCIAL-

- a. \*RESOLUTION 01-22 – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:

Current Acct. \$269,055.74

b. \*RESOLUTION 02-22 THROUGH 03-22– AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS (ITEMS A THROUGH B)

(a) WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2022 through December 31, 2022:

- Municipal Solicitor – Marcus Karavan – Not to Exceed \$175,000.00
- Labor Solicitor – Paul J. Baldini, esq. – Not to Exceed \$75,000.00
- Municipal Auditor – Ford, Scott & Associates LLC – Leon Costello – Not to Exceed \$52,800.00
- Municipal Prosecutor – DeMichele & DeMichele Compassionate Advocates – Richard A. DeMichele, Jr., Matthew Rooney and Lindsay Watson – Not to Exceed \$36,000.00
- Municipal Public Defender – Seth Fuscellaro – Not to Exceed \$18,000.00
- Grants Consultant – Blauer & Associates, Inc. – Marc Blauer – Not to Exceed \$3,600.00
- Bond Counsel – Archer & Greiner – Not to Exceed \$35,000.00

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.

(B) WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and

WHEREAS, the Township solicited for RFP's under the Fair and Open Process; and WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the JIF Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 464-21; and

WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00; and

WHEREAS, NJSA 40A: 1 1-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service, which therefore render competitive bidding impractical.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$24,000.00 for FY2022; and

BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

c. \*RESOLUTION 04-22 THROUGH 09-22– AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH F)

- a. Phoenix Advisors, LLC - Continuing Disclosure Agent and Independent Registered Municipal Advisor - \$1,150.00 – Base fee
- b. Testa, Heck, Testa & White PA – Labor and Employment Counsel Services – NTE \$17,500.00
- c. H& L Systems – Tax Software – NTE \$12,240.00
- d. Van Note Harvey – Tax Map Annual Maintenance – NTE \$15,000.00
- e. Carluccio, Leone, Dimon, Doyle and Sacks – Special Counsel for Aff. Housing – NTE \$17,500.00
- f. Keith Bonchi, Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill - In Rem Foreclosure preparation - \$17,500.00

d. \*RESOLUTION 10-22 – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2022

WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2022; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2022.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
4. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.

e. \*RESOLUTION 11-22 – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2022

WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, and

WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and  
WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2022 where the total amount would exceed the bid threshold.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.

f. \*RESOLUTION 12-22 – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE

WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, this Act requires that the Cash Management Plan include:

- A. The designation of & public depository or depositories.
- B. The authorization for investments as permitted by various applicable laws.
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.
- D. An annual audit of the Cash Management Plan.
- E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

WHEREAS, the Chief Financial Officer has modified a plan as provided to the municipality by its bond council; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.

g. \*RESOLUTION 13-22– TEMPORARY BUDGET

BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following amounts shall constitute a temporary budget for the Township of Middle for the year 2021 and does not exceed 26.25% of the operating budget of 2021:

On File in the Clerk's Office

h. \*RESOLUTION 14-22 – TEMPORARY DEBT SERVICE BUDGET

On File in the Clerk's Office

- i. **\*RESOLUTION 15-22 – SALARIES – 2022**  
 WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No.1639-22; and  
 WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.  
 WHEREAS, effective January 1, 2022 starting salaries for full-time non-union positions, for titles not represented by a collective bargaining group, shall be increased to \$30,000.00, and  
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the salaries and wages of the Township Employees shall be available for review in the Office of the Municipal Clerk, and shall constitute the salary Resolution for the year 2022, subject to such additions as may be made by Resolution of the Township Committee during the year 2022.
  
- j. **\*RESOLUTION 16-22 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT**  
 BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, as indicated on the attached schedule.

<b><u>PAY DATES (26 for 2022):</u></b>
<b>Friday</b>
<b>(*unless otherwise noted)</b>
January 14, 2022
January 28, 2022
February 11, 2022
February 25, 2022
March 11, 2022
March 25, 2022
April 8, 2022
April 22, 2022
May 6, 2022
May 20, 2022
June 3, 2022
June 17, 2022
July 1, 2022
July 15, 2022
July 29, 2022 “3 <sup>rd</sup> pay”
August 12, 2022
August 26, 2022
September 9, 2022
September 23, 2022
October 7, 2022
October 21, 2022
November 4, 2022
November 18, 2022
December 2, 2022
December 16, 2022
December 30, 2022 “3 <sup>rd</sup> pay”

- k. **\*RESOLUTION 17-22 – ESTABLISHING DEPOSITORY CURRENT FUNDS – 2022**  
 BE IT FURTHER RESOLVED, that OceanFirst Bank shall be the depository for the following account of the Township of Middle for the year 2022, and that all disbursements shall be made by checks signed by both designated on the list provided for in the Office of the Municipal Clerk and Finance Department
  
- l. **\*RESOLUTION 18-22– INVESTMENT OF FUNDS**  
 WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.  
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that David Elliott, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2022.
  
- m. **\*RESOLUTION 19-22 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS**  
 WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.

NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$500.00
Construction	Brian Hacking	\$150.00
Vital Statistics	Emily Bowman	\$100.00
Municipal Court	Deborah Becker	\$300.00
Dog Licensing	Emily Bowman	\$100.00
Recreation	Dustin Sturm	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Zoning	David May	<u>\$100.00</u>

Total \$1,300.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

- n. \*RESOLUTION 20-22– AUTHORIZING THE TOWNSHIP OF MIDDLE, COUNTY OF CAPE MAY, THROUGH THE TOWNSHIP OF MIDDLE POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MIDDLE TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

Complete Resolution available for viewing in the Clerk’s Office

- o. \*RESOLUTION 21-22– AUTHORIZING RENEWAL OF SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND THE COUNTY OF CAPE MAY – ANIMAL SHELTER SERVICES CY2022

WHEREAS, N.J.S.A. 40A:65-1 et seq authorizes counties and municipalities to enter into an agreement for the exchange of shared services pursuant to the provisions of that statute known as the “Uniform Shared Services and Consolidation Act”, and NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Shared Services Agreement for Animal Shelter Services between the Township of Middle and the County of Cape May, be and is hereby ratified for the term of one (1) year.

BE IT FURTHER RESOLVED, that the cost associated with said agreement is as follows:

Year 1 CY2022	\$149,729.22
Spay/Neuter	\$24,954.86
Total	\$174,684.08

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

- p. RESOLUTION 22-22– APPROVAL FOR PAYMENT TERMINAL LEAVE – SUSAN QUINONES

WHEREAS, Susan Anastasio-Quinones retired with an effective date of January 1, 2022; and WHEREAS, it is the policy of Middle Township to compensate retiring employees for accumulated vacation, compensation, sick and personal time; and WHEREAS, the Human Resources Department has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time; and NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below:

Susan Anastasio-Quinones	
Sick Hours:	120.95
Vacation Hours:	53.00
	\$8,524.24

*Mayor Donohue:*

- *Provided explanation on use of consent agenda*
- *Stated if anyone has a specific question, it can be addressed*

**On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items (\*) be approved.**

3. PERSONNEL –

- a. \*RESOLUTION 23-22 – PROMOTIONAL TITLE CHANGE

BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	EFFECTIVE

Daniel Hankins	Public Works	Equipment Operator	01/01/2022
Julianne Calverley	Tax Collection	Clerk 2	01/01/2022
Emily Bowman	Clerk / Administration	Clerk 2 / Confidential Assistant to Administration *	01/01/2022
Kendra Karstens	Public Safety	Supervisor – Records Management	01/01/2022
Cynthia VanTrieste	Public Works	Clerk 2	01/01/2022
Alexis Kalish	Public Safety – Records	Clerk 2	01/01/2022
Sandra Wilson	Public Safety - Records	Clerk 3	01/01/2022
Owen Hall	Recreation	Recreation Aide P/T Permanent	01/01/2022

\*Appointments/Non-CS Title

b. \*RESOLUTION 24-22 – ACKNOWLEDGEMENT OF RESIGNATION  
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

NAME	BOARD/DEPARTMENT	POSITION	EFFECTIVE
Larissa Smith	Environmental Commission	Member	01/01/2022
Fred Eckstein	Public Works	Laborer 1 F/T T/A	12/20/2022
Stephen Delinski	Public Safety – Telecommunications	PS Telecommunications Operator P/T	01/01/2015
Susan Quinones	Finance	Alt. Fund Commissioner	01/01/2022
Kyle Lindholm	Public Safety – Telecommunications	Public Safety Telecommunicator	01/01/2022

c. \*RESOLUTION 25-22 THROUGH 27-22 –APPOINTMENTS (ITEMS A THROUGH C)

(a) WHEREAS, N.J.S.A. 40A:9-140.10 requires that “in every municipality, there shall be a chief financial officer appointed by the governing body of the municipality”; and WHEREAS, N.J.S.A. 40A:9-140.10 further provides that the term of office of the chief financial officer “shall be four years, which shall run from January 1 in the year in which the chief financial officer is appointed”; and

WHEREAS, the exception to the four-year appointment is if a CFO vacates the position in the midst of their four-year term, and a new CFO is appointed, the new CFO would be appointed for the unexpired portion of the prior CFO’s term, pursuant to the Uniform Vacancy Provision, N.J.S.A. 40A:9-12.1, and

WHEREAS, the Township of Middle is in need of a Chief Financial Officer and the Township Committee of the Township of Middle desires, pursuant to N.J.S.A. 40A:9-140.10 and N.J.S.A. 40A:9-12.1, to appoint David Elliott as Chief Financial Officer, effective January 1, 2022.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employee is hereby appointed to the following position at the salary opposite their name:

NAME	TITLE	SALARY
David Elliott	Chief Financial Officer*	\$85,000.00**

\*Civil Service Title of Keyboarding Clerk 1 and UA title of Chief Financial Officer.

\*\* \$90,000.00 effective 04/01/2022.

(B) WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2021, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Theron “Ike” Gandy	12/31/2024
Public Agency Compliance Officer – Affirmative Action Reg.	1yr	David Elliott	12/31/2022

January 4, 2022 Reorganization Meeting

Real Estate Officer	1yr	Lee Ann Russ	12/31/2022
Alternate Deputy Registrar of Vital Statistics	3yr	Joanne Ciccotelli	12/31/2024
Tax Search Officer	1yr	Sandra Beasley	12/31/2022
Municipal Improv. Search Officer	1yr	Kimberly Osmundsen	12/31/2022
Recycling Coordinator	1yr	Rob Flynn	12/31/2022
Deputy Municipal Clerk	1yr	Andrea Singley	12/31/2022
Transitional Duty Coordinator	1yr	Vera Kalish	12/31/2022
Emergency Management – Civil Defense	1yr	Lt. Tracey Super, Deputy Coordinator*	12/31/2022
Emergency Management – Civil Defense	1yr	Nancy Burke, Deputy	12/31/2022
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2022
Emergency Management – Civil Defense	1yr	Kimberly Osmundsen, Deputy (Business Administrator)	12/31/2022
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2022
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2022
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2022
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2022
Emergency Management – Civil Defense	1yr	Tim Donohue, Twp. Committee Representative	12/31/2022
Emergency Management – Civil Defense	1yr	Kendra Karstens, Secretary	12/31/2022
Board of Health	3yr	Theron “Ike” Gandy	12/31/2024
Board of Health	1yr	Andrea Singley, Secretary	12/31/2022
Cable TV Advisory Board	2yr	Susan VanRossum	12/31/2023
Cable TV Advisory Board	2yr	Paul Crowding	12/31/2023
Cable TV Advisory Board	2yr	Robert Meyers	12/31/2023
Cable TV Advisory Board	1yr	Marc Karavan, Attorney	12/31/2022
Cable TV Advisory Board	1yr	Alexis Kalish, Secretary	12/31/2022
Memory Lane Coordinator	1yr	Varvara Keun	12/31/2022
Senior Citizen Advisory Council	2yr	Chris Gawel	12/31/2023
Senior Citizen Advisory Council	1 yr	Eugertha Benjamin	12/31/2022
Senior Citizen Advisory Council	1 yr	Barbara Meyers	12/31/2022
Senior Citizen Advisory Council	1 yr	Marilyn Miller, Secretary	12/31/2022
Zoning Board of Adjustment	1yr	David May, Secretary	12/31/2022
Zoning Board of Adjustment	2yr	Alicia Parker Markle, Alt. #1	12/31/2023
Zoning Board of Adjustment	4yr	Mark Saioni, Chairman	12/31/2025
Zoning Board of	4yr	William Crowther	12/31/2025

January 4, 2022 Reorganization Meeting

Adjustment			
Planning Board	1yr	Daniel Lockwood, Class I Member	12/31/2022
Planning Board	1yr	Theron "Ike" Gandy, Class III	12/31/2022
Planning Board	1yr	Paul Crowding, Class IV	12/31/2022
Planning Board	1yr	David May, Secretary	12/31/2022
Public Employees Award Committee	3yr	Theron "Ike" Gandy	12/31/2024
Recreation Commission	3yr	Theron "Ike" Gandy	12/31/2024
Rent Leveling Board	1yr	Elisabeth McClintock, Secretary	12/31/2022
Rent Leveling Board	2 yr	Louis Altobelli, Jr. Alt. Owner	12/31/2023
Rent Leveling Board	2 yr	Chad Murnaghan, Jr. Alt. Member At Large	12/31/2023
Rent Leveling Board	2 yr	Steve Ferrea, St. Alt. Tenant*	12/31/2022
Rent Leveling Board	1yr	Nancy Sittineri, Rent Control Officer	12/31/2022
Rent Leveling Board	1yr	Marc Karavan, Brd Attorney	12/31/2022
Economic Development Council	3yr	Dennis Roberts, Jr.	12/31/2024
Economic Development Council	1yr	Nancy Sittineri, Secretary	12/31/2022
Environmental Commission	3yr	Betsy Haskin	12/31/2024
Environmental Commission	3yr	Vilma Pombo, Chair	12/31/2024
Environmental Commission	1yr	Katrina Born, Secretary	12/31/2022
Animal Welfare Advisory Council	3yr	Tarin Mason, Member	12/31/2024
Animal Welfare Advisory Council	3yr	Karen Buckingham, Member	12/31/2024
Animal Welfare Advisory Council	3yr	Chuck Marriner, Member	12/31/2024
Animal Welfare Advisory Council	3yr	Crystal Blackburn, Member	12/31/2024
Animal Welfare Advisory Council	3yr	George Spadea, Alt. Member #1	12/31/2024
Animal Welfare Advisory Council	1 yr	Animal Control Officer	12/31/2021
Animal Welfare Advisory Council	1yr	Substitute Animal Control Officer	12/31/2021
Animal Welfare Advisory Council	1yr	Betzy McClintock, Secretary	12/31/2022
Delaware Bayshore Council	1yr	Kimberly Osmundsen	12/31/2022
Fund Commissioner ACMJIF	1yr	Varvara Keun	12/31/2022
Alternate Fund Commissioner ACMJIF	1yr	Suzanne Schumann	12/31/2022
Claims Coordinator	1yr	Elizabeth Simpkins	12/31/2022
Deputy Claims Coordinator	1yr	Varvara Keun	12/31/2022
Wellness Coordinator	1yr	Varvara Keun	12/31/2022
Traffic Committee	1yr	Mayor, Middle Township	12/31/2022
Traffic Committee	1yr	Business Administrator	12/31/2022
Traffic Committee	1yr	Township Engineer	12/31/2022
Traffic Committee	1yr	County Engineer	12/31/2022
Traffic Committee	1yr	Rio Grande Fire Department Rep.	12/31/2022
Traffic Committee	1yr	Middle Twp. Fire #1 (CMCH) Rep.	12/31/2022
Traffic Committee	1yr	Middle Twp. Fire #2 (Rio Grande) Rep	12/31/2022
Traffic Committee	1yr	Middle Twp. Fire #3 (Green Creek) Rep	12/31/2022
Traffic Committee	1yr	Middle Twp. Fire #4 (Goshen) Rep	12/31/2022
Traffic Committee	1yr	Middle Twp. Police Rep	12/31/2022
Traffic Committee	1yr	NJ DOT Rep	12/31/2022
Traffic Committee	1yr	EMS / Rescue Rep	12/31/2022
Traffic Committee	1yr	Emily Bowman, Secretary	12/31/2022
Law Enforcement Community	1yr	Chief Leusner, Middle Township Police Liaison	12/31/2022

Engagement Committee			
Law Enforcement Community Engagement Committee	1yr	Rachel Shepherd, Secretary	12/31/2022
Safety Coordinator	1yr	Mark Higginbottom	12/31/2022

\*Filling unexpired term

(c) WHEREAS, P.L. 2009, c. 166, codified as N.J.S.A. 40A:11-2 et seq., supplementing and amending Chapter 11 of Title 40A of the New Jersey Statutes allows local contracting units in New Jersey to create the position of Purchasing Agent; and

WHEREAS, the Township of Middle desires to appoint David Elliott to the position of Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Middle that the position of Purchasing Agent is hereby created for the Township of Middle; and

BE IT FURTHER RESOLVED as follows:

- 1) The Purchasing Agent shall be appointed by the governing body; and, The Purchasing Agent shall possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs; and,
- 2) The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for the Township of Middle, to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Township of Middle, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Township of Middle, and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Middle; and,
- 3) David Elliott is hereby appointed as the Purchasing Agent for the Township of Middle.

d. \*RESOLUTION 28-22– AMENDING RESOLUTION 517-21 - ACKNOWLEDGEMENT OF RESIGNATION

WHEREAS, Resolution 517-2, dated December 20, 2021, acknowledged the resignation of Mark DeVico; and

WHEREAS, Mr. DeVico has since rescinded his resignation.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that Resolution 517-21 is hereby amended to remove the resignation of the below employee:

NAME	POSITION
Mark DeVico	Records Support Technician 1

e. RESOLUTION 29-22 – ACCUMULATED LEAVE

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated personal/vacation in excess of the one year permitted:

Walt Belles Sr.	40 Vacation Hours
Lee Ann Russ	7 Vacation Hours
Linda Brannon	19.5 Vacation Hours
David May	68.5 Vacation Hours
Cynthia VanTrieste	23 Vacation Hours
Kristen Davis	23 Vacation Hours
Elisabeth McClintock	21 Vacation Hours
William Mayerson	80 Vacation Hours
Marilyn Miller	17.5 Vacation Hours

BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

f. RESOLUTION 30-22– ACKNOWLEDGEMENT OF DISCONTINUATION OF TEMPORARY APPOINTMENT

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following discontinuation of appointments listed below, are acknowledged

EMPLOYEE	DEPARTMENT/BOARD	POSITION	EFFECTIVE
Christian Rafter	Recreation	Recreation Aide P/T T/A	01/01/2022

g. RESOLUTION 31-22– AUTHORIZING CHANGE IN EMPLOYMENT STATUS  
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the following employee is hereby designated to the employment status listed below:

NAME	DEPARTMENT	PREVIOUS STATUS	AMENDED STATUS	SALARY	EFFECTIVE DATE
Dominic Caraballo	Recreation	Recreation Aide P/T T/A	Recreation Aide P/T Permanent	\$15.00 per hour	01/01/2022

**On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items (\*) be approved.**

4. GENERAL BUSINESS –

a. \*RESOLUTION 32-22 – DEPARTMENTS – 2022

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2022 as follows:

TIMOTHY DONOHUE	IKE GANDY	JAMES NORRIS
DIRECTOR	DIRECTOR	DIRECTOR
Administrative Executive	Department of Public Works	Collection of Taxes
Police Department	Sewer & Water	Assessment of Taxes
Legal Services	Zoning	Recreation
Municipal Court	Construction	Senior Citizen Affairs
Emergency Medical Services	Engineering	Special Events
Finance Administration	Building & Grounds	Economic Development & Grants
	Volunteer Fire Co. Liaison	Open Space Projects
		Memory Lane

b. \*RESOLUTION 33-22 – TAX APPEALS 2022

WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2022 are hereby authorized by this governing body for disposition by the County Board of Taxation. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation. BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.

c. \*RESOLUTION 34-22 THROUGH 37-22 – ESTABLISHING MEETING NIGHTS (ITEMS A THROUGH D)

- (a) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates. FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2022, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed. FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk. FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty-Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2022 of any portion thereof, without adjustment.

FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.

- (b) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Meeting Nights for the Township of Middle; and

BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2021 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.

BE IT FURTHER RESOLVED, that there will be no meeting held on January 17, 2022, February 21, 2022, June 20, 2022, July 4, 2022 or September 5, 2022 due to the observation of holidays. There will be a meeting held on Wednesday, January 19, 2022, Wednesday, February 23, 2021, Wednesday June 22, 2022, Wednesday July 6, 2022 and Wednesday, September 7, 2022 to make up for meetings missed due to the holiday schedule.

Tuesday, January 4, 2022 - Reorganization

Wednesday, January 19, 2022

Monday, February 7, 2022

Wednesday, February 23, 2022

Monday, March 7, 2022

Monday, March 21, 2022

Monday, April 4, 2022

Monday, April 18, 2022

Monday, May 2, 2022

Monday, May 16, 2022

Monday, June 6, 2022

Wednesday, June 22, 2022

Wednesday, July 6, 2022

Monday, July 18, 2022

Monday, August 1, 2022

Monday, August 15, 2022

Wednesday, September 7, 2022

Monday, September 19, 2022

Monday, October 3, 2022

Monday, October 17, 2022

Monday, November 7, 2022

Monday, November 21, 2022

Monday, December 5, 2022

Monday, December 19, 2022

FURTHER RESOLVED, that Reorganization will take place at 7:00pm. All other Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.

- (c) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the Board of Health shall meet quarterly per the below schedule.

BE IT FURTHER RESOLVED, that the Board of Health meetings of the Middle Township Committee for the year 2022 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 6:00pm.

Monday, March 21, 2022

Wednesday, June 22, 2022

Monday, September 19, 2022

Monday, December 19, 2022

- (d) BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle; and FURTHER RESOLVED, that the Work Sessions will be held at 4:00pm on said designated nights.

BE IT FURTHER RESOLVED, that there will be no meeting held on January 17, 2022, February 21, 2022 or June 20, 2022 due to the observation of holidays. There will be a meeting held on Wednesday, January 17, 2022 Wednesday, February 21, 2022 and Wednesday, June 22, 2022 to make up for meetings missed due to the holiday schedule.

Wednesday, January 19, 2022

Wednesday, February 23, 2022

Monday, March 21, 2022

Monday, April 18, 2022

Monday, May 16, 2022

Wednesday, June 22, 2022

Monday, July 18, 2022

Monday, August 15, 2022

Monday, September 19, 2022

Monday, October 17, 2022

Monday, November 21, 2022

Monday, December 19, 2022

d. \*RESOLUTION 38-22 – EXTENDING INTEREST DATES

WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and

WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2022 shall be deemed delinquent. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2022 shall be due on or before the 10<sup>th</sup> of February, May, August and November.

BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10<sup>th</sup> of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.

BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

e. \*RESOLUTION 39-22 – DESIGNATED HOLIDAYS 2022

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

HOLIDAY	CELEBRATED DAY
New Year's Day (Observed)	Monday, January 3
Martin Luther King Jr. Day	Monday, January 17
President's Day	Monday, February 21
Good Friday	Friday, April 15
Memorial Day	Monday, May 30
Juneteenth (Observed)	Monday, June 20
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
General Election Day	Tuesday, November 8
Veteran's Day	Friday, November 11
Thanksgiving Day	Thursday, November 24
Day After Thanksgiving Day	Friday, November 25
Christmas Day (Observed)	Monday, December 26

BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.

f. \*RESOLUTION 40-22– DESIGNATING OFFICIAL NEWSPAPER FOR 2022

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and

WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2022; and

BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

g. \*RESOLUTION 41-22 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY

WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and

WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day, compensating time or sick time will be charged. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.

WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp, personal or sick time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.

h. \*RESOLUTION 42-22 – ELECTED OFFICIAL TRAINING REQUIREMENT

WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually; and

WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).

i. \*RESOLUTION 43-22 – RENEWAL OF CAMPGROUND LICENSES 2022

WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2022:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Big Timber Lake RV Camping Resort	89.33	800	\$2,700.00

j. \*RESOLUTION 44-22– RENEWAL OF MOBILE HOME PARK LICENSES 2022

WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2022:

License #	Tradename	Acreage	Sites	Sup. Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00

6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

k. \*RESOLUTION 45-22 THROUGH 47-22– RATIFY LEASE AGREEMENT (ITEMS A THROUGH C)

- (a) Marine Corps League - for usage of the Middle Township Senior Citizen Center from January 1, 2022 through December 31, 2022
- (b) War Gamers - for usage of the Middle Township Senior Citizen Center from January 1, 2022 through December 31, 2022
- (c) Concerned Citizens of Whitesboro - for use of premises located at the Martin Luther King Center for office space from January 1, 2022 until December 31, 2022

l. \*RESOLUTION 48-22 – CANCELLATION OF TAX TITLE LIENS

WHEREAS, the Middle Township Tax Collector has received final judgement for Foreclosure Group 199, and

WHEREAS, it is hereby deemed necessary to cancel tax title liens and also the current taxes for said foreclosure group.

NOW THEREFORE BE IT RESOLVED, that the following tax title liens and property taxes as listed below are hereby cancelled:

Certificate #	Account #	Block	Lot	Former owner	Property location	Lien amount to cancel	1 <sup>st</sup> ½ 2022
2018-0044	1808	64	3	Miller, John J	3 Leslie Ave	\$10,334.65	\$442.16
2019-0062	3559	170	2	Bennett, Herman	115 Sound Drive	\$1,466.23	\$76.99
2019-0174	11253	899	9	Shockley, Renzo	510 Reeves St	\$5,647.73	\$798.75
2014-7566	11571	931	1	Cooper, Sharon	W Lena St	\$3,819.41	\$121.89
2016-8704	11617	934	3	Mc Eachern, Neal A & Irene Z	W Dunbar St	\$1,325.96	\$19.82
2013-7178	11618	934	4	Greenfield, James & Ophelia C	W Dunbar St	\$1,528.55	\$19.82
2018-0261	11769	944	11	Crawley, James M Jr Etals	210 S George St	\$10,100.16	\$739.29
2016-8729	11874	955	12	Branch, Dorothy L	Sulloway St	\$1,814.22	\$55.50
2016-8737	11953	965	2	Williams, Mack E Gloria B	Reeves St	\$2,072.98	\$74.33
2013-7195	11984	968	4	Grier, Myrtle	Washington St	\$1,520.32	\$18.83
2013-7206	12324	1024	5	Green, Josephine, Elsie & Sylvia	19 E Dunbar St	\$3,760.30	\$100.09
2014-8031	12483	1042	9	Woods, Jesse & Adel	104 E Anna St	\$2,544.50	\$50.05
2018-0282	12525	1047	1	Youngblood, Ernest & Esther	5 W Anna St	\$1,493.72	\$118.92
2009-5779	12770	1071	6	Hughes, Marilyn	Virginia Ave	\$3,953.95	\$78.29
2008-5432	12886	1085	3	Mills, La Roi N &* Emelda C	North Carolina Ave	\$11,346.17	\$189.28

2009-5786	12895	1086	2	Henderson, Elizabeth	Virginia Ave	\$1,639.58	\$18.83
2008-5433	12892	1086	3	Coan, Newton B	Wildwood Ave	\$5,339.69	\$97.12

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

m. RESOLUTION 49-22 – AUTHORIZING REQUEST FOR PROPOSALS – EMERGENCY MEDICAL SERVICES

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Chief Finance Officer David Elliott, and Business Administrator/Township Clerk Kimberly Osmundsen are hereby appointed to receive proposals, on March 1, 2022 at 11:00 am in the Middle Township Municipal Building, 2<sup>nd</sup> Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

EMERGENCY MEDICAL SERVICES

n. \*RESOLUTION 50-22 – APPROVING MINUTES FOR PREVIOUS MEETINGS NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 12/20/2021 Work Session and Regular Meetings.

*Mayor Donohue:*

- *Spoke of RFP for EMS; provided background on RFP*
- *Mentioned all factors considered to maintain a public-run EMS service*
- *Discussed other municipalities who have recently privatized the function*
- *Explained the request is to do homework on cost to privatize; safety will always be #1 priority*

5. PUBLIC COMMENT:

*Mayor Donohue:*

- *Thanked those who took the time to come online to participate.*

*NO PUBLIC COMMENT*

Motion to adjourn meeting: 7:26PM

1<sup>st</sup> Committeeman Gandy

2<sup>nd</sup> Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

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Andrea N. Singley, Deputy Township Clerk