

TOWNSHIP OF MIDDLE

CAPE MAY COUNTY

NEW JERSEY

AUDIT REPORT

**FOR THE YEAR ENDED
DECEMBER 31, 2021**

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TOWNSHIP OF MIDDLE

PART I

REPORT ON AUDIT OF FINANCIAL STATEMENTS

AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2021

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FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of Township Committee
Township of Middle
County of Cape May, New Jersey

Report on the Financial Statements

Opinions

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Township of Middle, as of December 31, 2021 and 2020, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2021 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Township of Middle as of December 31, 2021 and 2020, or changes in financial position for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2021 and 2020, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2021 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Township of Middle and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles.

As described in Note 1 of the financial statements, the financial statements are prepared by the Township of Middle on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township of Middle's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from an error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services, we:

- exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of the internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township of Middle's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether in our judgement there are conditions or events considered in the aggregate, that raise substantial doubt about the Township of Middle's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charge with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control – related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Middle basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 30, 2022, on our consideration of the Township of Middle's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Middle's internal control over financial reporting and compliance.

Ford, Scott & Associates, L.L.C.

**FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS**

Leon P. Costello

**Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393**

August 30, 2022

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EXHIBIT A - CURRENT FUND

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**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	2021	2020
Regular Fund:		
Cash:		
Cash Treasurer	\$ 8,648,353.85	8,207,231.48
Cash - Change	1,250.00	1,250.00
Total Cash	8,649,603.85	8,208,481.48
Other Receivables:		
Due from State - Chapter 20 P.L. 1971	33,572.18	31,259.43
Total Other Receivables	33,572.18	31,259.43
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes Receivable	25,299.68	17,049.46
Tax Title and Other Liens	701,653.42	829,694.12
Property Acquired for Taxes - at Assessed Valuation	3,716,534.57	3,607,600.00
Other Liens	2,270.96	16,482.27
Revenue Accounts Receivable	9,607.03	7,142.79
EMS Fees Receivable	2,354.72	-
Due from Water District	3,904.55	3,904.55
Interfund Receivable:		
State and Federal Grant Fund	620,832.62	629,969.65
Animal Control Fund	40,907.38	35,739.50
Assessment Trust	932.44	593.37
Due from Payroll Trust	1,692.46	1,692.46
Trust Other	11,311.00	11,311.00
MAC Trust	10,000.00	10,000.00
Tax Title Lien Redemption Trust	15,038.25	-
Total Receivables and Other Assets	5,162,339.08	5,171,179.17
Deferred Charges:		
Overexpenditure of Appropriation	7,311.18	-
Total Deferred Charges	7,311.18	-
Total Regular Fund	13,852,826.29	13,410,920.08
Federal and State Grant Fund:		
Cash	40,858.72	-
Federal and State Grants Receivable	3,992,676.34	3,877,988.67
Total Federal and State Grant Fund	4,033,535.06	3,877,988.67
Total Current Fund	\$ 17,886,361.35	17,288,908.75

**CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>2021</u>	<u>2020</u>
Regular Fund:		
Liabilities:		
Appropriation Reserves	\$ 425,937.37	915,545.65
Reserve for Encumbrances	346,086.91	555,341.38
Accounts Payable	179,602.01	161,211.40
Prepaid Taxes	1,253,701.10	1,143,764.09
Prepaid Licenses and Fees	78,849.00	52,407.00
Overpaid Taxes	8,318.29	53,864.71
Local School Tax Payable	3,483,081.37	3,112,299.96
Reserve for Election Funds	447.90	447.90
Deposits on Land Sales	3,000.00	3,000.00
County Added Tax Payable	43,434.83	38,507.71
Due to State:		
Marriage Licenses	5,525.00	2,500.00
Reserve for Sale of Municipal Assets	519,373.61	375,504.81
Due to State of NJ - Vital Statistics	25.00	20.00
Interfund Payable:		
Other Trust Funds	-	159.90
Sewer Operating Fund	177,570.20	177,570.20
	<u>6,524,952.59</u>	<u>6,592,144.71</u>
Reserve for Receivables and Other Assets	5,162,339.08	5,171,179.17
Fund Balance	<u>2,165,534.62</u>	<u>1,647,596.20</u>
Total Regular Fund	<u>13,852,826.29</u>	<u>13,410,920.08</u>
Federal and State Grant Fund:		
Unappropriated Reserves	160,894.11	130,328.62
Appropriated Reserves	1,662,844.01	2,625,127.13
Encumbrances Payable	1,582,207.03	492,563.27
Due to Current Fund	620,832.62	629,969.65
Unallocated Grant Receipts	6,757.29	-
	<u>4,033,535.06</u>	<u>3,877,988.67</u>
Total Federal and State Grant Fund	<u>4,033,535.06</u>	<u>3,877,988.67</u>
Total Current Fund	<u>\$ 17,886,361.35</u>	<u>17,288,908.75</u>

**CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	2021	2020
Revenue and Other Income Realized		
Fund Balance	\$ 1,120,000.00	2,048,238.00
Miscellaneous Revenue Anticipated	9,656,027.02	6,569,671.51
Receipts from Delinquent Taxes	175,470.46	146,642.09
Receipts from Current Taxes	54,834,906.64	53,397,137.34
Non Budget Revenue	313,104.26	594,234.95
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	887,304.35	467,109.24
Total Income	66,986,812.73	63,223,033.13
Expenditures		
Budget and Emergency Appropriations:		
Appropriations Within "CAPS"		
Operations:		
Salaries and Wages	9,290,239.40	9,060,850.00
Other Expenses	8,936,356.78	8,651,008.00
Deferred Charges & Statutory Expenditures	2,716,196.00	2,518,883.00
Appropriations Excluded from "CAPS"		
Operations:		
Salaries and Wages	233,213.31	169,282.00
Other Expenses	1,837,850.38	620,753.75
Capital Improvements	120,000.00	120,000.00
Debt Service	1,113,370.06	1,137,316.56
Local District School Tax	30,135,919.00	28,610,935.00
Special District Taxes	2,950,876.50	2,930,080.00
County Tax	7,975,669.23	7,640,319.76
County Share of Added Tax	43,434.83	38,507.71
Interfund Created	-	633,695.45
Refund of Prior Year's Revenue	-	32,907.88
Other:		
Senior Citizen Deduction Disallowed Prior Year	1,750.00	3,750.00
Refund of Prior Year Revenue	1,310.00	-
Total Expenditures	65,356,185.49	62,168,289.11
Excess/(Deficit) in Revenue	1,630,627.24	1,054,744.02

**CURRENT FUND
 COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES
 IN FUND BALANCE - REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31,**

	2021	2020
Adjustments to Income before Fund Balance:		
Expenditures included above which are by		
Statute Deferred Charges to Budgets of		
Succeeding Year		
Overexpenditure of Appropriation	7,311.18	-
Total Adjustments	7,311.18	-
Statutory Excess to Fund Balance	1,637,938.42	1,054,744.02
Fund Balance January 1	1,647,596.20	2,641,090.18
	3,285,534.62	3,695,834.20
Decreased by:		
Utilization as Anticipated Revenue	1,120,000.00	2,048,238.00
Fund Balance December 31	\$ 2,165,534.62	1,647,596.20

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Anticipated		Realized	Excess or (Deficit)
	Budget	N.J.S. 40A:4-87		
Fund Balance Anticipated	\$ 1,120,000.00		1,120,000.00	-
Total Fund Balance Anticipated	<u>1,120,000.00</u>	<u>-</u>	<u>1,120,000.00</u>	<u>-</u>
Miscellaneous Revenues:				
Section A: Local Revenues				
Licenses:				
Alcoholic Beverages	6,500.00		5,792.00	(708.00)
Other	30,500.00		31,797.00	1,297.00
Fees and Permits	169,000.00		153,554.10	(15,445.90)
Fines and Costs:				
Municipal Court	109,000.00		103,379.88	(5,620.12)
Interest and Costs on Taxes	193,000.00		232,042.39	39,042.39
Interest Earned on Investments	44,000.00		17,215.21	(26,784.79)
Registrar of Vital Statistics - Fees	42,500.00		44,167.50	1,667.50
Trailer Tax	138,500.00		143,030.00	4,530.00
Hotel/Motel Tax	36,000.00		61,638.95	25,638.95
Ambulance Fees	634,000.00		605,875.64	(28,124.36)
Host Community Benefits	14,441.00		-	(14,441.00)
Cable TV and Franchise Fee	325,000.00		318,682.60	(6,317.40)
Total Section A: Local Revenues	<u>1,742,441.00</u>	<u>-</u>	<u>1,717,175.27</u>	<u>(25,265.73)</u>
Section B: State Aid Without Offsetting Appropriations				
Energy Receipts Tax	3,519,743.00		3,519,743.00	-
Garden State Preservation Trust Fund	47,481.00		73,118.00	25,637.00
Total Section B: State Aid Without Offsetting Appropriations	<u>3,567,224.00</u>	<u>-</u>	<u>3,592,861.00</u>	<u>25,637.00</u>

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Anticipated		Realized	Excess or (Deficit)
	Budget	N.J.S. 40A:4-87		
Section C: Uniform Construction Code Fees				
Uniform Construction Code Fees	61,000.00		410,560.50	349,560.50
Total Section C: Uniform Construction Code Fees	<u>61,000.00</u>	-	<u>410,560.50</u>	<u>349,560.50</u>
Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Shared Service Agreements Offset with Appropriations				
Police Officer - Cape May County Technical School	192,977.00		185,367.10	(7,609.90)
Middle Township Fire District #3 - JIF Insurance	19,643.40		19,643.40	-
Middle Township Fire District #2 - JIF Insurance	18,834.90		18,834.90	-
Middle Township Fire District #1 - JIF Insurance	14,416.50		14,416.50	-
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Shared Service Agreements Offset with Appropriations	<u>245,871.80</u>	-	<u>238,261.90</u>	<u>(7,609.90)</u>
Section F: Special Items - Public and Private Programs				
Off-Set with Appropriations				
Drunk Driving Enforcement Fund	7,836.31		7,836.31	-
Safe and Secure Communities Program	32,400.00		32,400.00	-
Clean Communities Program		54,933.79	54,933.79	-
Bullet Proof Vest Partnership		5,070.00	5,070.00	-
Drive Sober or Get Pulled Over		7,500.00	7,500.00	-
Body Armor Grant	3,814.67		3,814.67	-
South Jersey Gas 2021 First Responders Grant		4,350.00	4,350.00	-
Alcohol Education/Rehabilitation Program		10,905.55	10,905.55	-
NJDOT - Walsh Ave & S. 3rd Street		170,000.00	170,000.00	-
Body-Worn Camera Grant		130,432.00	130,432.00	-
CDBG - Improve ADA Accessibility at Norbury Landing		400,000.00	400,000.00	-
Cape May County - Code Blue Grant			10,148.00	-
Cape May County Open Space - Bike Path North Extension		615,314.00	615,314.00	-

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Anticipated		Realized	Excess or (Deficit)
	Budget	N.J.S. 40A:4-87		
Cape May County Open Space - Avalon Manor Fishing Pier		24,600.00	24,600.00	-
Cape May County Open Space - Ockie Wisting Creative		225,175.00	225,175.00	-
Cape May County MUA - Recycling Rebate	51,694.37		51,694.37	-
Total Section F: Special Items - Public and Private Programs Off-Set with Appropriations	105,893.35	1,648,280.34	1,754,173.69	-
Section G: Other Special Items				
Borough of Woodbine - Municipal Court - Interlocal	75,771.00		75,771.00	-
Sewer Utility - Management Fee	316,000.00		316,000.00	-
Payment in Lieu of Taxes - Conifer	100,000.00		104,013.64	4,013.64
Grant Interfund Receivable	625,000.00		261,220.02	(363,779.98)
Cape Regional Medical Center Community Service Pmt	264,990.00		264,990.00	-
American Rescue Plan Act of 2021 - Loss of Revenue	921,000.00		921,000.00	-
Total Section G: Other Special Items	2,302,761.00	-	1,942,994.66	(359,766.34)
Total Miscellaneous Revenues:	8,025,191.15	1,648,280.34	9,656,027.02	(17,444.47)
Receipts from Delinquent Taxes	150,000.00		175,470.46	25,470.46

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Anticipated		Realized	Excess or (Deficit)
	Budget	N.J.S. 40A:4-87		
Amount to be Raised by Taxes for Support of Municipal Budget				
Local Tax for Municipal Purposes	13,681,120.88		14,111,774.93	430,654.05
Total Amount to be Raised by Taxes for Support of Municipal Budget	<u>13,681,120.88</u>	<u>-</u>	<u>14,111,774.93</u>	<u>430,654.05</u>
Budget Totals	<u>22,976,312.03</u>	<u>1,648,280.34</u>	<u>25,063,272.41</u>	<u>438,680.04</u>
Non- Budget Revenues:				
Other Non- Budget Revenues:			313,104.26	313,104.26
	<u>22,976,312.03</u>	<u>1,648,280.34</u>	<u>25,376,376.67</u>	<u>751,784.30</u>

**CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Analysis of Realized Revenues

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 54,834,906.64
Less: Reserve for Tax Appeals Pending	<u>-</u>
Net Revenue from Collections	54,834,906.64
Allocated to:	
School, County and Other Taxes	<u>41,105,899.56</u>
Balance for Support of Municipal Budget Appropriations	13,729,007.08
Increased by:	
Appropriation "Reserved for Uncollected Taxes"	<u>382,767.85</u>
Amount for Support of Municipal Budget Appropriations	<u><u>14,111,774.93</u></u>

Receipts from Delinquent Taxes:	
Delinquent Tax Collection	\$ 13,278.06
Tax Title Lien Collections	<u>162,192.40</u>
Total Receipts from Delinquent Taxes	<u><u>175,470.46</u></u>

Analysis of Non-Budget Revenue:	
Miscellaneous Revenue Not Anticipated:	
Bounced Check Fee	1,340.00
Police Reports	4,903.66
Zoning Books, Maps and Copies	1,515.45
FEMA Reimbursements	18,910.10
Rent of Municipal Property	10,500.00
Insurance Reimbursements	2,120.59
Copies	386.70
Interlocal Board of Ed. Trash Removal	53,936.30
PILOT - Federal	17,836.00
Cancelled Tax Lien Certificate	16,235.71
Miscellaneous	110,368.25
Police Traffic Admin	71,933.19
Senior Citizen and Veteran Administration Fee	<u>3,118.31</u>
Total Miscellaneous Revenue Not Anticipated:	<u><u>313,104.26</u></u>

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
OPERATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT:						
General Administration						
Salaries and Wages	\$ 165,250.00	165,250.00	162,632.71		2,617.29	
Other Expenses	47,625.00	47,625.00	47,243.27	342.68	39.05	
Human Resources - Personnel						
Salaries and Wages	117,200.00	117,200.00	104,521.79		12,678.21	
Other Expenses	31,000.00	31,000.00	26,438.61	1,321.17	3,240.22	
Mayor and Committee						
Salaries and Wages	52,500.00	52,500.00	52,320.06		179.94	
Township Clerk						
Salaries and Wages	167,000.00	167,000.00	166,146.08		853.92	
Other Expenses						
Codification of Ordinances	8,600.00	8,600.00	4,553.00	1,665.00	2,382.00	
Miscellaneous Other Expenses	36,720.00	36,720.00	27,745.98	5,389.68	3,584.34	
Financial Administration						
Salaries and Wages	167,000.00	170,500.00	168,925.92		1,574.08	
Other Expenses	53,000.00	40,400.00	36,840.12	2,324.94	1,234.94	
Information Technology						
Salaries and Wages	75,100.00	75,100.00	75,099.22		0.78	
Other Expenses	13,400.00	13,400.00	10,374.45	189.00	2,836.55	
Audit Services						
Other Expenses	32,500.00	32,500.00	29,300.00	3,200.00	-	
Collection of Taxes						
Salaries and Wages	192,237.00	192,237.00	187,991.36		4,245.64	
Other Expenses	33,900.00	33,900.00	29,936.66	1,314.35	2,648.99	
Assessment of Taxes						
Salaries and Wages	157,780.00	157,780.00	155,110.21		2,669.79	
Other Expenses	44,000.00	44,000.00	26,753.95	10,607.65	6,638.40	
Liquidation of Tax Title Liens and Foreclosed Property						
Other Expenses	30,000.00	32,500.00	19,502.11	10,396.02	2,601.87	
Legal Services						
Other Expenses	310,000.00	310,000.00	250,680.60	52,607.01	6,712.39	
Engineering Services						
Other Expenses	100,000.00	100,000.00	66,287.63	22,866.50	10,845.87	
Grants Administration						
Salaries and Wages	53,062.00	53,062.00	53,060.28		1.72	
Other Expenses	26,500.00	14,500.00	8,805.99	-	5,694.01	

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
Public Affairs						
Other Expenses	10,000.00	10,000.00	8,220.70	1,779.30	-	
LAND USE ADMINISTRATION						
Planning Board						
Smart Growth Expense	5,000.00	5,000.00	-		5,000.00	
Zoning Board of Adjustment						
Salaries and Wages	109,000.00	109,000.00	108,956.87		43.13	
Other Expenses	45,960.00	45,960.00	11,508.63	24,504.06	9,947.31	
Municipal Court						
Salaries and Wages	232,700.00	232,700.00	229,085.23		3,614.77	
Other Expenses	30,730.00	25,730.00	19,932.62	120.00	5,677.38	-
Public Defender						
Other Expenses	18,000.00	18,000.00	16,500.00	1,500.00	-	
INSURANCE						
General Liability Insurance	167,500.00	190,500.00	190,500.00		-	
Workers Compensation Insurance	530,000.00	530,000.00	530,000.00		-	
Group Insurance Plan for Employees	3,100,000.00	3,153,000.00	3,151,212.90	-	1,787.10	-
Health Benefit Waivers						
Salaries and Wages	120,000.00	92,000.00	86,204.07		5,795.93	
PUBLIC SAFETY						
Police						
Salaries and Wages	5,197,100.00	5,197,100.00	5,070,009.88		127,090.12	
Other Expenses	368,637.00	368,637.00	239,849.56	122,398.20	6,389.24	
Police and Radio Communications						
Salaries and Wages	454,700.00	454,700.00	437,416.98		17,283.02	
Other Expenses	7,000.00	7,000.00	4,372.40	1,120.00	1,507.60	
Contribution to First Aid Squads	80,000.00	80,000.00	80,000.00		-	
Rescue Squad						
Salaries and Wages	523,000.00	441,850.00	406,726.02		35,123.98	
Other Expenses	30,000.00	36,000.00	21,248.02	7,878.17	6,873.81	
Emergency Management Services						
Other Expenses	1,000.00	1,000.00			1,000.00	
Municipal Prosecutor						
Other Expenses	36,000.00	36,000.00	33,000.00	3,000.00	-	
PUBLIC WORKS						
Road Repair and Maintenance						
Salaries and Wages	1,016,000.00	1,016,000.00	1,019,285.32		0.00	(3,285.32)
Other Expenses	142,150.00	142,150.00	123,490.97	14,361.18	4,297.85	

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
Motor Pool	264,500.00	264,500.00	244,206.64	17,972.68	2,320.68	
Storm Recovery						
Other Expenses	20,000.00	20,000.00	20,000.00	-	-	
Shade Tree Commission						
Other Expenses	750.00	750.00	-	750.00		
Other Public Works Functions (Gypsy Moth)						
Other Expenses						
Garbage and Trash Removal - Contractual	492,000.00	492,000.00	491,412.96	18.52	568.52	
Recycling Contractual	492,000.00	492,000.00	491,412.96	3.52	583.52	
Public Buildings and Grounds						
Other Expenses	423,300.00	423,300.00	388,465.94	34,728.23	105.83	
HEALTH AND WELFARE						
Board of Health						
Salaries and Wages	850.00	850.00	850.00	-	-	
Other Expenses	850.00	850.00	-	850.00		
Animal Control						
Salaries and Wages	74,500.00	74,500.00	66,093.87	-	8,406.13	
Other Expenses	8,000.00	8,000.00	3,805.44	-	4,194.56	
Animal Control - Animal Shelter Contractual	199,384.00	232,615.00	232,614.58		0.42	
CODE ENFORCEMENT ADMINISTRATION						
Code Enforcement Officer						
Salaries and Wages	56,100.00	56,100.00	56,033.78		66.22	
Other Expenses	5,000.00	5,000.00	4,973.88	26.12	(0.00)	
Demolition of Substandard Buildings						
Other Expenses	10,000.00	10,000.00	-	-	10,000.00	
RECREATION AND EDUCATION						
Recreation						
Salaries and Wages	249,000.00	271,000.00	275,025.86		0.00	(4,025.86)
Other Expenses	55,000.00	58,500.00	52,156.53	1,415.03	4,928.44	-
Senior Center						
Salaries and Wages	56,500.00	51,500.00	51,196.53		303.47	-
Other Expenses	20,000.00	15,000.00	12,020.87	200.00	2,779.13	-
Beach Restoration						
Other Expenses	100.00	100.00	-		100.00	
UNIFORM CONSTRUCTION CODE						
State Uniform Construction Code						
Construction Official						

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
Salaries and Wages	130,000.00	130,000.00	129,975.20		24.80	
Other Expenses	12,000.00	12,000.00	11,566.27	395.06	38.67	
Fire Protection						
Other Expenses	5,000.00	5,000.00	-		5,000.00	
UNCLASSIFIED						
Terminal Leave	200,000.00	200,000.00	200,000.00		-	
UTILITY EXPENSES AND BULK PURCHASES						
Water	20,000.00	20,000.00	17,330.07	773.01	1,896.92	
Electricity	360,000.00	360,000.00	353,245.87		6,754.13	
Telephone	100,000.00	100,000.00	90,968.14	1,701.53	7,330.33	
Internet	18,000.00	18,750.00	18,659.75		90.25	
Natural Gas	45,000.00	50,269.00	50,217.40	(31.70)	51.60	
Gasoline	200,000.00	200,000.00	198,665.99		1,365.71	
Street Lighting	8,600.00	8,600.00	8,517.66		82.34	
SANITARY LANDFILL DISPOSAL COSTS:						
Sanitary Landfill - Contractual	550,000.00	550,000.00	536,661.30		13,338.70	
TOTAL OPERATIONS WITHIN "CAPS"	18,215,285.00	18,219,285.00	17,503,867.66	346,086.91	376,641.61	(7,311.18)
Contingent	-	-	-		-	
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	18,215,285.00	18,219,285.00	17,503,867.66	346,086.91	376,641.61	(7,311.18)
Detail:						
Salaries and Wages	9,566,579.00	9,207,829.00	9,062,667.24	-	227,572.16	(7,311.18)
Other Expenses	8,648,706.00	9,011,456.00	8,441,200.42	346,086.91	149,069.45	-
DEFERRED CHARGES AND STATUTORY EXPENDITURES:						
Statutory Expenditures:						
Contributions to:						
Public Employees' Retirement System	479,084.00	479,084.00	479,084.00		-	
Social Security System (O.A.S.I.)	731,500.00	731,500.00	693,894.97		37,605.03	
Police and Firemen's Retirement System	1,468,112.00	1,468,112.00	1,468,112.00		-	
Defined Contribution Retirement Program	22,500.00	22,500.00	16,300.90		6,199.10	
Unemployment Compensation Insurance	15,000.00	15,000.00	15,000.00		-	

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Paid or Charged	Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications		Encumbered	Reserved	
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES:	<u>2,716,196.00</u>	<u>2,716,196.00</u>	<u>2,672,391.87</u>	<u>-</u>	<u>43,804.13</u>	<u>-</u>
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	<u>20,931,481.00</u>	<u>20,935,481.00</u>	<u>20,176,259.53</u>	<u>346,086.91</u>	<u>420,445.74</u>	<u>(7,311.18)</u>
OPERATIONS - EXCLUDED FROM "CAPS"						
(A) Operations - Excluded from "CAPS"						
SFSP Appropriation	6,437.00	6,437.00	6,437.00	-	-	
Cape May County Share PILOT	5,200.00	5,200.00	-	-	5,200.00	
Local School District Share PILOT	58,000.00	58,000.00	58,000.00	-	-	
Fire District #1 Share PILOT	2,700.00	2,700.00	2,700.00	-	-	
Fire District #2 Share PILOT	1,200.00	1,200.00	1,200.00	-	-	
Interlocal - Cape May County Technical School Police	192,977.00	192,977.00	192,977.00	-	-	
Salaries and Wages						
Interlocal - Middle Township Fire District #1	18,708.00	18,708.00	18,708.00	-	-	
JIF Insurance						
Interlocal - Middle Township Fire District #2	17,938.00	17,938.00	17,938.00	-	-	
JIF Insurance						
Interlocal - Middle Township Fire District #3	13,730.00	13,730.00	13,730.00	-	-	
JIF Insurance						
	<u>316,890.00</u>	<u>316,890.00</u>	<u>311,690.00</u>	<u>-</u>	<u>5,200.00</u>	<u>-</u>
(A) Public and Private Programs Off-Set by Revenues						
Clean Communities Program		54,933.79	54,933.79	-	-	
Safe and Secure Communities Program	32,400.00	32,400.00	32,400.00	-	-	
NJDOT - Walsh Ave & S. 3rd Street		170,000.00	170,000.00	-	-	
Body Armor Grant	3,814.67	3,814.67	3,814.67	-	-	
Drunk Driving Enforcement Fund	7,836.31	7,836.31	7,836.31	-	-	
Bullet Proof Vest Partnership-Federal		5,070.00	5,070.00	-	-	
South Jersey Gas 2021 First Responders Grant		4,350.00	4,350.00	-	-	
Alcohol Education/Rehabilitation Program		10,905.55	10,905.55	-	-	
Body-Worn Camera Grant		130,432.00	130,432.00	-	-	

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
CDBG - Improve ADA Accessibility at Norbury Landing		400,000.00	400,000.00	-	
Cape May County Open Space - Bike Path North Extension		615,314.00	615,314.00	-	
Cape May County Open Space - Avalon Manor Fishing Pier		24,600.00	24,600.00	-	
Cape May County Open Space - Ockie Wisting Creative		225,175.00	225,175.00	-	
Recycling Tonnage	51,694.37	51,694.37	51,694.37	-	
Cape May County - Code Blue Warming Centers	10,148.00	10,148.00	10,148.00	-	
Drive Sober or Get Pulled Over		7,500.00	7,500.00	-	
Total Public and Private Programs Off-Set by Revenues	<u>105,893.35</u>	<u>1,754,173.69</u>	<u>1,754,173.69</u>	<u>-</u>	<u>-</u>
Total Operations - Excluded from "CAPS"	422,783.35	2,071,063.69	2,065,863.69	-	5,200.00
Detail:					
Salaries and Wages	225,377.00	233,213.31	233,213.31	-	
Other Expenses	197,406.35	1,837,850.38	1,832,650.38	-	5,200.00
(C) Capital Improvements	80,000.00	80,000.00	80,000.00	-	-
Capital Improvement Fund	40,000.00	40,000.00	39,708.37	-	291.63
Improvements to Municipal Buildings and Grounds					
Total Capital Improvements	<u>120,000.00</u>	<u>120,000.00</u>	<u>119,708.37</u>	<u>-</u>	<u>291.63</u>
(D) Debt Service	725,000.00	725,000.00	725,000.00	-	-
Payment of Bond Principal	160,818.80	160,818.80	160,818.76	-	0.04
Interest on Bonds					
Green Trust Loan Program:					
Loan Repayments for Principal and Interest	84,741.28	84,741.28	84,741.27	-	0.01
New Jersey Environmental Infrastructure Trust Loan:					
Principal	25,617.25	25,617.25	24,588.57	-	1,028.68
Interest	1,972.50	1,972.50	1,972.50	-	-
Capital Lease Obligations:					
Principal	108,368.00	108,368.00	108,368.00	-	-
Interest	12,762.00	8,762.00	7,880.96	-	881.04
Total Debt Service	<u>1,119,279.83</u>	<u>1,115,279.83</u>	<u>1,113,370.06</u>	<u>-</u>	<u>1,909.77</u>
(E) Deferred Charges					
None					

The Accompanying Notes to the Financial Statements are an integral part of this statement

**CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Expended		(Over expended) Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
Total Deferred Charges	-	-	-	-	-
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	1,662,063.18	3,306,343.52	3,298,942.12	5,491.63	1,909.77
SUBTOTAL GENERAL APPROPRIATIONS	22,593,544.18	24,241,824.52	23,475,201.65	425,937.37	(5,401.41)
(M) Reserve for Uncollected Taxes	382,767.85	382,767.85	382,767.85	-	-
TOTAL GENERAL APPROPRIATIONS	\$ 22,976,312.03	24,624,592.37	23,857,969.50	425,937.37	(5,401.41)
Budget	\$ 22,976,312.03			Cancelled	\$ 1,909.77
Appropriations by 40A:4-87	1,648,280.34			Overexpended	(7,311.18)
	<u>24,624,592.37</u>				<u>(5,401.41)</u>
Reserve for Uncollected Taxes		\$ 382,767.85			
Federal and State Grants		1,760,610.69			
Deferred Charges		-			
Disbursements		21,714,590.96			
		<u>23,857,969.50</u>			

EXHIBIT B - TRUST FUND

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TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,

<u>ASSETS</u>	<u>2021</u>	<u>2020</u>
<u>Animal Control Fund</u>		
Cash	\$ 51,694.38	48,129.50
	<u>51,694.38</u>	<u>48,129.50</u>
<u>Assessment Fund</u>		
Cash	173,786.30	149,919.46
Assessments Receivable	588,706.13	687,208.46
	<u>762,492.43</u>	<u>837,127.92</u>
<u>Other Funds</u>		
Cash - Treasurer	3,112,604.65	2,642,955.46
Cash - Collector	768,360.29	297,294.62
Grant Receivable	7,546.86	6,791.06
Loans Receivable - UDAG	304,579.25	304,579.25
Due from Current Fund	-	159.90
Due from Utility Operations	5,564.85	5,564.85
Accounts Receivable	46,929.46	46,929.46
	<u>4,245,585.36</u>	<u>3,304,274.60</u>
	<u>\$ 5,059,772.17</u>	<u>4,189,532.02</u>

TRUST FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>2021</u>	<u>2020</u>
<u>Animal Control Fund</u>		
Reserve for Animal Control Expenditures	\$ 8,820.00	10,220.00
Due to State of New Jersey	-	-
Prepaid Licenses	1,967.00	2,170.00
Interfunds:		
Due to Current Fund	40,907.38	35,739.50
	<u>51,694.38</u>	<u>48,129.50</u>
<u>Assessment Fund</u>		
Due to the Current Fund	932.44	593.37
Assessment Serial Bonds	705,000.00	780,000.00
Reserve for Assessments	56,559.99	56,534.55
	<u>762,492.43</u>	<u>837,127.92</u>
<u>Other Funds</u>		
Reserve for:		
Community Development Block Grant	2,676.80	2,676.80
Deposits for Redemption of Tax Liens	42,422.04	70,554.52
Tax Sale Premiums	710,900.00	226,900.00
Unemployment Compensation	192,996.60	173,871.56
Escrow Deposits	1,079,792.30	889,545.80
Street Openings	12,020.00	12,020.00
Sewer Escrows	141,946.31	142,398.81
Smart Growth Plan	33,013.31	33,013.31
Housing Rehabilitation	48,273.76	43,097.02
Parking Offense Adjudication Act	319.00	319.00
Urban Aid	582,143.85	561,712.79
Recreation Dedicated Trust	138,521.67	84,289.51
Police Forfeiture	5,504.33	13,918.09
Special Police Detail	162,281.80	49,895.86
Snow Removal	96,330.21	96,330.21
Subdivisions - Map Changes	17,132.50	17,132.50
Accumulated Absences	270,968.97	154,478.17
Donations - Bus Shelters	836.08	836.08
Council on Affordable Housing - Fees	267,037.61	316,740.67
Animal Advisory Awareness	351.69	322.51
Payroll	52,894.57	42,037.68
Construction Code Fees	37,589.00	37,589.00
Loans Receivable - UDAG	304,579.25	304,579.25
Due to Current Fund	38,041.71	23,003.46
Due to State of New Jersey:		
Construction Code Fees	7,012.00	7,012.00
	<u>4,245,585.36</u>	<u>3,304,274.60</u>
	<u>\$ 5,059,772.17</u>	<u>4,189,532.02</u>

EXHIBIT C - CAPITAL FUND

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**GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

<u>ASSETS</u>	<u>2021</u>	<u>2020</u>
Cash and Investments	\$ 1,062,280.17	39,844.89
Deferred Charges to Future Taxation -		
Funded	5,638,426.84	6,464,640.08
Unfunded	4,917,446.87	2,280,680.87
	11,618,153.88	8,785,165.84
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Contracts Payable	1,835,178.35	543,309.70
Bond Anticipation Notes Payable	2,080,000.00	-
Serial Bonds Payable	5,250,000.00	5,975,000.00
Improvement Authorizations:		
Funded	172,401.20	171,301.20
Unfunded	1,639,367.92	1,310,081.69
Green Trust Loan Payable	364,005.85	440,320.38
New Jersey Environmental Infrastructure Trust		
Fund Loan Payable	24,420.99	49,319.70
Reserve to Pay Notes	15,662.40	-
Capital Improvement Fund	21,798.35	80,514.35
Fund Balance	215,318.82	215,318.82
	\$ 11,618,153.88	8,785,165.84

There were bonds and notes authorized but not issued at December 31,

2020	2,280,680.87
2021	2,837,446.87

**GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31,**

	<u>2021</u>	<u>2020</u>
Beginning Balance January 1	\$ 215,318.82	215,318.82
Increased by:		
Cancelled Improvement Authorizations	-	-
Decreased by:		
Surplus budgeted in Current Fund	-	-
Ending Balance December 31	<u>\$ 215,318.82</u>	<u>215,318.82</u>

EXHIBIT D - SEWER UTILITY FUND

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**SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2021</u>	<u>2020</u>
<u>Assets</u>		
Operating Fund:		
Cash and Investments	\$ 1,381,472.66	811,605.01
Due from Sewer Capital Fund	178,353.00	178,353.00
Due from Current Fund	177,570.20	177,570.20
	<u>1,737,395.86</u>	<u>1,167,528.21</u>
Receivables With Full Reserves		
Consumer Accounts Receivable	3,468.00	4,120.06
Sewer Liens Receivable	320.00	13,976.33
	<u>3,788.00</u>	<u>18,096.39</u>
Deferred Charges:		
Expenditure without an Appropriation	7,847.22	-
	<u>7,847.22</u>	<u>-</u>
Total Operating Fund	<u>1,749,031.08</u>	<u>1,185,624.60</u>
Capital Fund:		
Cash and Investments	2,780,353.23	104,886.02
Fixed Capital:		
Completed	30,557,713.51	30,557,713.51
Authorized and Uncompleted	22,990,229.73	20,194,979.73
	<u>56,328,296.47</u>	<u>50,857,579.26</u>
Total Capital Fund	<u>58,077,327.55</u>	<u>52,043,203.86</u>
	<u>\$ 58,077,327.55</u>	<u>52,043,203.86</u>

The Accompanying Notes to the Financial Statements are an intergral part of this statement

**SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	2021	2020
<u>Liabilities, Reserves and Fund Balance</u>		
Operating Fund:		
Appropriation Reserves	\$ 67,090.06	74,096.28
Encumbrances Payable	35,392.94	48,006.30
Prepaid Rents	606,745.00	564,552.76
Accrued Interest on Bonds and Notes	203,228.17	195,512.12
Due to Sewer Escrow Fund	5,564.85	5,564.85
Bond Issue Costs Payable	19,276.47	11,325.24
	937,297.49	899,057.55
Reserve for Receivables	3,788.00	18,096.39
Fund Balance	807,945.59	268,470.66
Total Operating Fund	1,749,031.08	1,185,624.60
Capital Fund:		
Serial Bonds Payable	15,995,000.00	10,250,000.00
Bond Anticipation Notes Payable	2,500,000.00	-
Loans Payable	4,348,909.50	11,336,908.83
Contracts Payable	2,623,397.89	257,529.28
Due to Sewer Operating Fund	178,353.00	178,353.00
Reserve to Pay Bonds	1,105,360.19	1,105,360.19
Reserve to Pay Notes	18,825.00	-
Capital Improvement Fund	269,750.00	-
Improvement Authorizations		
Funded	197,076.98	165,599.94
Unfunded	2,998,483.52	2,943,936.96
Reserve for Amortization	25,041,303.10	23,798,303.77
Deferred Reserve for Amortization	1,036,980.64	806,730.64
Fund Balance	14,856.65	14,856.65
Total Capital Fund	56,328,296.47	50,857,579.26
	\$ 58,077,327.55	52,043,203.86

There were bond and notes authorized but not issued at December 31,

2021	4,625,750.00
2020	4,560,750.00

The Accompanying Notes to the Financial Statements are an intergral part of this statement

**SEWER UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS
AND CHANGES IN OPERATING FUND BALANCE - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2021</u>	<u>2020</u>
Revenue and Other Income Realized		
Fund Balance Utilized	\$ -	179,839.00
Sewer Rents	5,124,484.86	5,060,318.95
Miscellaneous	229,367.54	343,651.86
Other Credits to Income:		
Unexpended Balance of Appropriation		
Reserves	68,788.34	34,057.26
Total Income	<u>5,422,640.74</u>	<u>5,617,867.07</u>
 Expenditures:		
Operations:		
Salaries and Wages	200,000.00	200,000.00
Other Expenses	250,000.00	250,000.00
Insurance	52,000.00	40,000.00
CMCMUA User Charges	2,189,560.00	2,969,939.00
Capital Improvements	552,000.00	52,000.00
Debt Service	1,300,453.03	1,458,131.15
Deferred Charges and Statutory Expenditures	347,000.00	395,324.97
Total Expenditures	<u>4,891,013.03</u>	<u>5,365,395.12</u>
Excess in Revenue	531,627.71	252,471.95
 Adjustments to Income Before Fund Balance:		
Expenditures Included Above Which are by		
Statute Deferred Charges to Budgets of		
Succeeding Years	7,847.22	-
	<u>539,474.93</u>	<u>252,471.95</u>
Fund Balance January 1	268,470.66	195,837.71
	807,945.59	448,309.66
 Decreased By:		
Utilization as Anticipated Revenue	-	179,839.00
Balance December 31	<u>\$ 807,945.59</u>	<u>268,470.66</u>

The Accompanying Notes to the Financial Statements are an intergral part of this statement

**SEWER UTILITY FUND
COMPARATIVE STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
AS OF DECEMBER 31,**

	2021	2020
Balance December 31,	\$ <u>14,856.65</u>	<u>14,856.65</u>
Increased By:		
None	-	-
	14,856.65	14,856.65
Decreased By:		
Appropriated to Budget Revenue		
Balance December 31,	\$ <u><u>14,856.65</u></u>	<u><u>14,856.65</u></u>

The Accompanying Notes to the Financial Statements are an intergral part of this statement

SEWER UTILITY FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Anticipated Revenue:			
Sewer Rents	\$ 4,800,000.00	5,124,484.86	324,484.86
Miscellaneous	277,586.00	229,367.54	(48,218.46)
	<u>5,077,586.00</u>	<u>5,353,852.40</u>	<u>276,266.40</u>
Total Revenue	\$ <u>5,077,586.00</u>	<u>5,353,852.40</u>	<u>276,266.40</u>

Analysis of Realized Revenue:

Sewer Rents			
Accounts Receivable	\$ 4,552,832.51		
Liens Receivable	7,099.59		
Sewer Overpayments Applied	564,552.76		
Total Sewer Rents		\$ <u>5,124,484.86</u>	
Miscellaneous Revenue			
Interest on Investments	4,806.56		
Miscellaneous	17,813.69		
Penalties on Delinquent Accounts	49,291.29		
Connection/Disconnection Fee	145,356.00		
Application Fees	12,100.00		
Total Miscellaneous		<u>229,367.54</u>	

The Accompanying Notes to the Financial Statements are an integral part of this statement

**SEWER UTILITY FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Appropriations		Expended		(Overexpended) Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations:					
Salaries and Wages	\$ 200,000.00	200,000.00	175,922.04	24,077.96	
Other Expenses	250,000.00	250,000.00	231,948.39	18,051.61	
Insurance	52,000.00	52,000.00	51,998.46	1.54	
CMC/MUA User Charges	2,189,560.00	2,189,560.00	2,189,265.00	295.00	
	<u>2,691,560.00</u>	<u>2,691,560.00</u>	<u>2,649,133.89</u>	<u>42,426.11</u>	<u>-</u>
Capital Improvements:					
Capital Improvement Fund	500,000.00	500,000.00	500,000.00	-	
Down Payments on Improvements					
Capital Outlay	52,000.00	52,000.00	29,880.00	22,120.00	
	<u>552,000.00</u>	<u>552,000.00</u>	<u>529,880.00</u>	<u>22,120.00</u>	<u>-</u>
Debt Service:					
Payment of Bond Principal	749,843.00	749,843.00	687,795.47	-	62,047.53
Interest on Bonds	737,183.00	737,183.00	604,810.34	-	132,372.66
Interest on Notes		-	7,847.22	-	(7,847.22)
	<u>1,487,026.00</u>	<u>1,487,026.00</u>	<u>1,300,453.03</u>	<u>-</u>	<u>186,572.97</u>
Deferred Charges and Statutory Expenditures					
Township of Middle Indirect Costs	316,000.00	316,000.00	316,000.00	-	
PERS	15,000.00	15,000.00	15,000.00	-	
Social Security System (O.A.S.I.)	16,000.00	16,000.00	13,456.05	2,543.95	
	<u>347,000.00</u>	<u>347,000.00</u>	<u>344,456.05</u>	<u>2,543.95</u>	<u>-</u>
	<u>5,077,586.00</u>	<u>5,077,586.00</u>	<u>4,823,922.97</u>	<u>67,090.06</u>	<u>186,572.97</u>
Adopted Budget	\$	5,077,586.00		Cancelled	194,420.19
Emergency Authorization		-		Overexpenditures	(7,847.22)
		<u>5,077,586.00</u>			<u>186,572.97</u>
Cash Disbursed			\$ 4,179,622.47		
Deferred Charges - Emergency Authorizations			-		
Accrued Interest on Bonds and Notes			612,657.56		
Encumbered			31,642.94		
			<u>4,823,922.97</u>		

See Accompanying Notes to Financial Statements-Regulatory Basis

EXHIBIT F - GENERAL FIXED ASSET GROUP OF ACCOUNTS

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**GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
AS OF DECEMBER 31,**

	<u>2021</u>	<u>2020</u>
<u>Assets</u>		
Land	\$ 978,885.00	978,885.00
Land Improvements	6,332,353.08	6,332,353.08
Building and Building Improvements	7,511,252.46	7,587,550.00
Machinery, Equipment and Vehicles	6,971,681.24	6,853,892.71
	<u>21,794,171.78</u>	<u>21,752,680.79</u>
<u>Liabilities, Reserves, and Fund Balance</u>		
Investment in General Fixed Assets	\$ <u>21,794,171.78</u>	<u>21,752,680.79</u>

The Accompanying Notes to the Financial Statements are an intergral part of this statement

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NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2021 AND 2020

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Township of Middle include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Township of Middle, as required by N.J.S. 40A:5-5.

The Township of Middle is an inland community located in the County of Cape May, State of New Jersey. The population according to the 2020 census is 20,380. The Township was incorporated in 1798 and operates under a Committee form of government.

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the Township is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the entity in that the entity approves the budget, the issuance of debt or the levying of taxes. The Township has no component units.

B. Description of Funds

The accounting policies of the Township of Middle conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with the respect to public funds. Under this method of accounting, the Township of Middle accounts for its financial transactions through the following separate funds:

Current Fund -- resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds -- receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund -- receipt and disbursement of funds for the acquisition of general facilities, other than those acquired in the Current Fund.

Sewer Operating and Capital Funds -- account for the operations of the sewer utility and acquisition of sewer capital facilities other than those acquired in the Current and General Capital Funds.

General Fixed Assets Account Group -- All fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Revenues -- are recorded as received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund, in addition the receivables for utility billings are recorded with offsetting reserves in the Utility Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Expenditures -- are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements. Appropriation reserves covering unencumbered appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the Governing Body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; interest on utility capital indebtedness is on the accrual basis. Compensated absences are treated on a pay as you go basis with no amount charged to operations in the year incurred.

Foreclosed Property & Property Deeded to Township -- Foreclosed Property and Property Deeded to Township are recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds -- Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets.

General Fixed Assets -- The Township has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value on the date of acquisition. Expenditures for long lived assets with an original cost in excess of \$5,000 are capitalized.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Levy of Taxes -- The County Board of Taxation certifies the tax levy of the municipality each year. The tax levy is based on the assessed valuation of taxable property within the municipality. Taxes are payable on the first day of February, May, August, and November. Any taxes that have not been paid by 11th day of the 11th month in the fiscal year levied are subject to being included in the tax sale and the lien enforced by selling the property in accordance with NJSA 54:5 et. seq.

The municipality is responsible for remitting 100% of the school and county taxes to the respective agency. The loss for delinquent or uncollectible accounts is borne by the municipality and not the school district or county.

Interest on Delinquent Taxes – It is the policy of the Township of Middle to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten day grace period.

Levy of Utility Charges – The Township operates a sewer utility fund. Rates are determined by ordinance and changed as necessary. Sewer charges are based on flat fees and usage based on the type of entity. Charges are billed semi-annually and due semi-annual installments on March 20 and September 20.

Interest on Delinquent Utility Charges -- It is the policy of the Township to collect interest for the nonpayment of utility charges on or before the date when they would become delinquent. The Utility Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of charges becoming delinquent after due date and eighteen percent (18%) per annum on any amount of charges in excess of \$1,500.00 becoming delinquent after due date.

Capitalization of Interest -- It is the policy of the Township of Middle to treat interest on projects as a current expense and the interest is included in both the current and utility operating budgets.

Use of Estimates -- The preparation of financial statements in conformity with generally accepted accounting principles or the statutory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Required Financial Statements

The State of New Jersey requires the following financial statements to be presented for each fund on the regulatory basis of accounting: Balance Sheet, Statement of Operations and Changes in Fund Balance, Statement of Revenue and Statement of Expenditures. These statements differ from those presented under Generally Accepted Accounting Principles, which requires a Statement of Net Position and Statement of Activities in addition to the fund financial statements.

E. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the Township's financial

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the Statement of Revenue-Regulatory Basis and Statement of Expenditures-Regulatory Basis since their inclusion would make the statements unduly complex and difficult to read.

F. Recent Accounting Pronouncements Not Yet Effective

In March 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 94, "Public-Private Partnerships and Availability Payment Arrangements". This statement is effective for fiscal periods beginning after June 15, 2022, will not have any effect on the Township's financial reporting.

In May 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 96, "Subscription-Based Information Technology Arrangements". This statement is effective for fiscal periods beginning after June 15, 2022 and will not have any effect on the Township's financial reporting.

In June 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 97, "Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32". This statement is effective for fiscal periods beginning after June 15, 2021 and will not have any effect on the Township's financial reporting.

In October 2021, the Governmental Accounting Standards Board (GASB) issued Statement No. 98, "The Annual Comprehensive Financial Report". This statement is effective for fiscal periods ending after December 15, 2021, and will not have any effect on the Township's financial reporting.

Note 2: BUDGETARY INFORMATION

Under New Jersey State Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2021 and 2020 statutory budgets included a reserve for uncollected taxes in the amount of \$382,767.85 and \$369,313.65. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2021 and 2020 statutory budgets was \$1,120,000 and \$2,048,238. In addition, the Township operates a self-liquidating sewer utility. Under New Jersey Statutes, a separate budget for the utility must be adopted concurrently with the operating budget of the Township. The utility budget must be a balanced cash basis budget with fund balance being used to balance the budget. The amount of fund balance budgeted to balance the 2021 and 2020 statutory budgets was \$0 and \$179,839. The Chief Financial Officer has the discretion of approving intra department budgetary transfers throughout the year. Inter department transfers are not permitted prior to November 1. After November 1 these transfers can be made in the form of a resolution and approved by the Township Council. The following significant budget transfers were approved in the 2021 and 2020 calendar years:

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

<u>Budget Category</u>	<u>2021</u>	<u>2020</u>
<u>Current Fund:</u>		
Animal Control - Animal Shelter		
Contractual	\$ 33,231.00	\$ -
Gasoline	-	(45,000.00)
Health Benefits Waivers		
Salaries and Wages	(28,000.00)	-
Workers Compensation Insurance		
Group Insurance Plan	53,000.00	(67,500.00)
Rescue Squad		
Salaries and Wages	(81,150.00)	-
Sanitary Landfill- Contractual	-	100,000.00

NJSA 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2021 and 2020, the following significant budget insertions were approved:

<u>Budget Category</u>	<u>2021</u>	<u>2020</u>
Bulletproof Vest Partnership	\$ 5,070.00	\$ -
Clean Communities Program	54,933.79	51,623.16
Safe and Secure Communities	-	60,000.00
Emergency Management Assistance	-	20,000.00
NJ DOT Trust Fund	170,000.00	171,515.00
Local Government Emergency Fund	-	171,325.00
Safe Streets to Transit	-	15,000.00
Juvenile Justice and Delinquency Prevention	-	9,251.10
Sustainable Jersey Small grant Program	-	5,000.00
South Jersey Gas 2021 First Responders Grant	4,350.00	-
Body-Worn Camera Grant	130,432.00	-
Cape May County Open Space -Bike Path North Extension	615,314.00	-
Cape May County Open Space - Avalon Manor Fishing Pier	24,600.00	-
Cape May County Open Spcae - Ockie Wisting Creative	225,175.00	-
Municipal Court Alcohol Education	-	3,334.16
Alcohol Education/Rehabilitaion Program	10,906	-
CDBG - Improve ADA Accessibility at Norbury Landing	400,000	-
Drive Sober or Get Pulled Over	7,500	-

The Township may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals, or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. There were no emergency appropriations in 2021

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

Note 3: CASH

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The municipality's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or funds that may pass to the municipality relative to the happening of a future condition. As of December 31, 2021 and 2020, \$831,540.85 and \$638,199.20 of the Township's bank balance of \$18,012,210.67 and \$12,655,937.04 respectively was exposed to custodial credit risk.

Note 4: FIXED ASSETS

The following schedules are a summarization of the changes in general fixed assets for the calendar years ended December 31, 2021 and 2020:

	Balance 12/31/2019	Additions	Retirements	Balance 12/31/2020
Land	\$ 978,885.00	\$ -	\$ -	\$ 978,885.00
Land Improvements	4,303,857.62	2,028,495.46		6,332,353.08
Building	7,587,550.00	-		7,587,550.00
Equipment and Machinery	6,506,178.84	347,713.87		6,853,892.71
	<u>\$ 19,376,471.46</u>	<u>\$ 2,376,209.33</u>	<u>\$ -</u>	<u>\$ 21,752,680.79</u>

	Balance 12/31/2020	Additions	Retirements/ Adjustments	Balance 12/31/2021
Land	\$ 978,885.00	\$ -	\$ -	\$ 978,885.00
Land Improvements	6,332,353.08	-	-	6,332,353.08
Building	7,587,550.00	164,702.46	(241,000.00)	7,511,252.46
Equipment and Machinery	6,853,892.71	292,518.18	(174,729.65)	6,971,681.24
	<u>\$ 21,752,680.79</u>	<u>\$ 457,220.64</u>	<u>\$ (415,729.65)</u>	<u>\$ 21,794,171.78</u>

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

Note 5: LONG TERM DEBT

Long-term debt as of December 31, 2021 and 2020 consisted of the following:

	Balance 12/31/19	Issued	Retired	Balance 12/31/20	Amounts Due Within One Year
Bonds payable:					
General	\$ 6,695,000.00	\$ -	\$ 720,000.00	\$ 5,975,000.00	\$ 725,000.00
Utility	10,750,000.00	-	500,000.00	10,250,000.00	540,000.00
Total	17,445,000.00	-	1,220,000.00	16,225,000.00	1,265,000.00
Other liabilities:					
Loans Payable	581,674.46		92,034.38	489,640.08	101,213.24
Utility Loans	11,540,217.78		203,308.95	11,336,908.83	209,842.96
Compensated Absences Payable	1,315,839.86	168,419.64	-	1,484,259.50	-
Total long-term liabilities	\$ 30,882,732.10	\$ 168,419.64	\$ 1,515,343.33	\$ 29,535,808.41	\$ 1,576,056.20
	Balance 12/31/20	Issued	Retired	Balance 12/31/21	Amounts Due Within One Year
Bonds payable:					
General	\$ 5,975,000.00	\$ -	\$ 725,000.00	\$ 5,250,000.00	\$ 730,000.00
Utility	10,250,000.00	6,285,000.00	540,000.00	15,995,000.00	700,000.00
Total	16,225,000.00	6,285,000.00	1,265,000.00	21,245,000.00	1,430,000.00
Other liabilities:					
Loans Payable	489,640.08	-	101,213.24	388,426.84	92,866.30
Utility Loans	11,336,908.83	-	6,987,999.33	4,348,909.50	90,101.00
Compensated Absences Payable	1,484,259.50	148,145.71	-	1,632,405.21	-
Total long-term liabilities	\$ 29,535,808.41	\$ 6,433,145.71	\$ 8,354,212.57	\$ 27,614,741.55	\$ 1,612,967.30

Outstanding bonds whose principal and interest are paid from the Current Fund & Sewer Operating Budgets:

At December 31, 2021 bonds and loans payable in the General Capital Fund consisted of the following individual issues:

\$8,820,000 Various Capital Improvements Bonds dated November 1, 2016, due in annual installments through November 1, 2028, bearing interest rates from 2.125% to 4.00% per annum. The balance remaining as of December 31, 2021 is \$5,250,000.

\$340,000 Green Acres Loan dated November 3, 2004, due in semi-annual installments through August 24, 2024, bearing an interest rate of 2.00%. The balance remaining as of December 31, 2021 is \$61,264.89.

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

\$455,700 Green Acres Loan, \$250,000 drawn down on December 21, 2004 and \$205,700 drawn down on December 24, 2006, due in semi-annual installments through July 5, 2024, and December 24, 2025, bearing an interest rate of 2.00%. The balances remaining as of December 31, 2021 are \$48,123.12 and \$3,383.87 respectively.

\$150,000 Green Acres Loan dated December 31, 2004, due in semi-annual installments through September 17, 2024, bearing an interest rate of 2.00%. The balance remaining as of December 31, 2021, is \$16,716.50.

\$400,000 Green Acres Loan dated June 28, 2012, due in semi-annual installments through April 3, 2032, bearing an interest rate of 2.00%. The balance remaining as of December 31, 2021, is \$234,517.47.

\$170,000 New Jersey Environmental Infrastructure Trust Fund Loan dated December 7, 2004, due in semi-annual installments through August 1, 2022, bearing an interest rate of 0%. The balance remaining as of December 31, 2021, is \$14,287.25.

\$177,597 New Jersey Environmental Infrastructure Trust Fund Loan dated December 7, 2004, due in semi-annual installments through August 1, 2022, bearing interest at variable rates ranging from 3% to 5%. The balance remaining as of December 31, 2021, is \$10,133.74.

At December 31, 2021, bonds payable in the Sewer Utility Fund consisted of the following individual issues:

\$4,365,000 Sewer Refunding Bonds dated February 3, 2010, due in annual installments on December 15 through December 15, 2031, bearing interest at various rates from 1.125%-2.75% through 2015 and 3%-4.375% thereafter. These bonds were refunded in 2019.

The Township issued \$10,350,000 Sewer Refunding Bonds dated April 30, 2013, due in annual installments on August 15 through August 15, 2042, bearing interest at varying rates from 2.00%-4.00%. The bonds were used to refinance the Rural Development Administration Bonds noted below. The balance remaining as of December 31, 2021 was \$7,635,000.

The Township issued \$2,420,000 Sewer Refunding Bonds dated November 14, 2019, due in annual installments on December 15 through December 15, 2031, bearing interest at varying rates from 2.375%-4.00%. The bonds were used to refinance the 2010 Refunding Bonds noted above. The balance remaining as of December 31, 2021 was \$2,075,000.

The Township issued \$6,285,000 Sewer Refunding Bonds dated June 29, 2021, due in annual installments on August 15 through August 15, 2021, bearing interest at varying rates from 3.00% - 4.00%. The bonds were used to refund USDA bonds issued on 7/15/2010 and 12/15/2011. The balance remaining as of December, 31, 2021 was \$6,285,000.

\$3,039,000 Rural Development Loan dated July 15, 2010, due in semi-annual installments through July 15, 2050, bearing an interest rate of 4.00%. The balance remaining as of December 31, 2021, is \$0.

\$1,150,000 Rural Development Loan dated July 15, 2010, due in semi-annual installments through July 15, 2050, bearing an interest rate of 4.00%. The balance remaining as of December 31, 2021, is \$0.

\$1,815,000 Rural Development Loan dated December 15, 2011, due in semi-annual installments through December 15, 2051, bearing an interest rate of 2.25%. The balance remaining as of December 31, 2021, is \$1,500,252.38.

\$3,663,000 Rural Development Loan dated December 15, 2011, due in semi-annual installments through December 15, 2051, bearing an interest rate of 3.75%. The balance remaining as of December 31, 2021, is \$0.

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

\$100,000 Rural Development Loan dated April 24, 2013, due in semi-annual installments through April 24, 2053, bearing an interest rate of 3.50%. The balance remaining as of December 31, 2021, is \$88,572.24.

\$794,400 Rural Development Loan dated April 24, 2013, due in semi-annual installments through April 24, 2053, bearing an interest rate of 2.75%. The balance remaining as of December 31, 2021 is \$689,606.54.

\$755,000 Rural Development Loan dated June 22, 2018, due in semi-annual installments through April 24, 2058, bearing an interest rate of 2.00%. The balance remaining as of December 31, 2021, is \$710,225.58.

\$1,446,000 Rural Development Loan dated June 22, 2018, due in semi-annual installments through April 24, 2058, bearing an interest rate of 2.00%. The balance remaining as of December 31, 2021, is \$1,360,252.76.

Schedule of Annual Debt Service for Principal and Interest for Serial Bonds and Loans Issued and Outstanding

Year Ending December 31	General Capital Fund		Utility Capital Fund	
	Principal	Interest	Principal	Interest
2022	\$ 822,866.30	\$ 120,903.84	\$ 790,100.57	\$ 657,814.99
2023	799,827.78	96,949.77	807,131.64	627,783.92
2024	798,298.12	80,993.34	819,209.62	597,106.19
2025	771,531.70	65,210.32	856,334.84	565,980.72
2026	776,964.49	49,777.53	888,509.19	533,406.37
2027-2031	1,656,624.94	55,978.92	4,706,953.08	2,200,174.68
2032-2036	12,313.51	123.14	3,429,334.84	1,468,924.10
2037-2041			3,109,261.08	1,039,729.02
2042-2046			2,212,667.69	605,591.07
2047-2051			2,183,958.25	312,350.04
2052-2056			423,012.51	33,869.00
2057-2061			117,436.19	2,351.27
	<u>\$ 5,638,426.84</u>	<u>\$ 469,936.86</u>	<u>\$ 20,343,909.50</u>	<u>\$ 8,645,081.37</u>

As of December 31, 2021, the carrying value of the above bonds and notes approximates the fair value of the bonds. No interest was charged to capital projects during the year and the total interest charged to the current budget was \$171,553.26 and to the utility budget was \$612,657.56.

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

<u>Summary of Municipal Debt</u>	<u>Year 2021</u>	<u>Year 2020</u>	<u>Year 2019</u>
<u>Issued:</u>			
General - Bonds and Notes	\$ 7,718,426.84	\$ 6,464,640.08	\$ 7,276,674.46
Sewer Utility - Bonds and Notes	22,843,909.50	21,586,908.83	22,290,217.78
Trust Assessment- Bonds and Notes	705,000.00	780,000.00	855,000.00
Total Issued	<u>31,267,336.34</u>	<u>28,831,548.91</u>	<u>30,421,892.24</u>
 <u>Less:</u>			
Funds Temporarily Held to Pay Bonds and Notes:			
General			
Self-Liquidating Debt	27,469,659.50	26,147,658.83	26,850,967.78
Total Deductions	<u>27,469,659.50</u>	<u>26,147,658.83</u>	<u>26,850,967.78</u>
Net Debt Issued	<u>3,797,676.84</u>	<u>2,683,890.08</u>	<u>3,570,924.46</u>
 <u>Authorized but not issued:</u>			
General - Bonds and Notes	2,837,446.87	2,280,680.87	2,280,680.87
Sewer Utility - Bonds and Notes	4,625,750.00	4,560,750.00	4,560,750.00
Total Authorized But Not Issued	<u>7,463,196.87</u>	<u>6,841,430.87</u>	<u>6,841,430.87</u>
Total Bonds & Notes Issued and Authorized But Not Issued	<u>\$ 11,260,873.71</u>	<u>\$ 9,525,320.95</u>	<u>\$ 10,412,355.33</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.392%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 20,950,000.00	\$ 20,950,000.00	\$ -
Sewer Utility Debt	27,469,659.50	27,469,659.50	-
General Debt	11,260,873.71	-	11,260,873.71
	<u>\$ 59,680,533.21</u>	<u>\$ 48,419,659.50</u>	<u>\$ 11,260,873.71</u>

Net Debt \$11,260,873.71 ÷ Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$2,872,876,764.67 = 0.392%.

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2 % of Equalized Valuation Basis (Municipal)	\$	100,550,686.76
Net Debt		11,260,873.71
Remaining Borrowing Power	<u>\$</u>	<u>89,289,813.05</u>

The Township of Middle School District, as a K-12 school district, is permitted to borrow up to 4% of the average equalized valuation for the past three years. State statutes allow a school district to exceed the districts limitation with voter approval. Any amount approved by the voters in excess of the limit is treated as an impairment of the municipal limit.

Note 6: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2021 and 2020, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2022 and 2021 were as follows:

		<u>2022</u>		<u>2021</u>
Current Fund	\$	1,700,000.00		1,120,000.00
Sewer Utility		230,000.00		0.00

Note 7: SCHOOL TAXES

The Township is responsible for levying, collecting and remitting school taxes for the Middle Township School District.

Local District School Tax in the amounts of \$30,135,919 and \$29,334,670.00 have been raised for the 2021 and 2020 calendar years and remitted or due to the school district. The school tax levy is determined by taking 50% of the prior year and 50% of the current year requirements, plus the actual amount needed for debt service.

Fund balance is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31, and for the regional high school district the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, decreased by the amount deferred at December 31, 2020, and decreased by the amount deferred at December 31, 2021. GAAP would require the recording of a deferred revenue. The following schedule illustrates school taxes payable and school taxes deferred at December 31st for the last two years.

		<u>12/31/2021</u>		<u>12/31/2020</u>
Balance of Tax	\$	13,883,081.37	\$	13,512,299.96
Deferred		10,400,000.00		10,400,000.00
Local School Tax Payable	<u>\$</u>	<u>3,483,081.37</u>	<u>\$</u>	<u>3,112,299.96</u>

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

Note 8: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance 12/31/21	Balance 12/31/20
Prepaid Taxes	\$ 1,253,701.10	\$ 1,143,764.09
Cash Liability for Taxes Collected in Advance	\$ 1,253,701.10	\$ 1,143,764.09

Note 9: PENSION FUNDS

Description of Plans

Substantially all of the Township's employees participate in the Public Employees' Retirement System (PERS) and Police and Fireman's Retirement System (PFRS) cost sharing multiple-employer defined benefit pension plans which have been established by State Statute and are administered by the New Jersey Division of Pensions and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the system terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the systems. This report may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, New Jersey 08625 or the report can be accessed on the internet at - <http://www.state.nj.us/treasury/pensions/annrprts.shtml>.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system.

Police and Fireman's Retirement System

The contribution policy for the Police and Fireman's Retirement System (PFRS) is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PFRS provides for employee contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute to an actuarially determined rate.

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provided for employee contributions of 7.50% of employee's annual compensation, as defined. Employers are required to contribute to an actuarially determined rate in PERS. The current PERS rate is 15.11% of covered payroll. The Township's contributions to PERS for the years ended December 31, 2021, 2020, and 2019 were \$494,084, \$451,259, and \$426,910

The contribution policy for the PFRS is set by N.J.S.A. 43:16 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Jersey legislation. PFRS provides for employee contributions of 10.0% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate. The Township's contributions to PFRS for the years ended December 31, 2021, 2020, and 2019 were \$1,468,112, \$1,344,409, \$1,213,854.

The total payroll for the year ended December 31, 2021, 2020 and 2019 was \$9,808,586.05, \$9,706,191.93, and \$9,608,231.00. Payroll covered by PFRS was \$4,400,997.00, \$4,484,766.00, and \$4,518,147.00. Payroll covered by PERS was \$3,202,866.00, \$3,261,493.00, and \$3,179,406.00.

Significant Legislation

Chapter 78, P.L. 2011, effective June 28, 2011 made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

- New members of the PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members.
- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years.
- Increases in active member contribution rates. PERS active member rates increase from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years; PFRS active member rate increase from 8.5% to 10%. The phase-in of the additional incremental member contribution rates for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.
- New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary.
- In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

Chapter 1, P.L. 2010, effective May 21, 2010, made a number of changes to the State-administered retirement systems concerning eligibility, the retirement allowance formula, the definition of compensation, the positions eligible for service credit, the non-forfeitable right to a pension, the prosecutor's part of the PERS, special retirement under the PFRS, and employer contributions to the retirement systems.

Also, Chapter 1, P.L. 2010 changed the membership eligibility criteria for new members of PERS from the amount of annual compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to $\frac{1}{60}$ th from $\frac{1}{55}$ th, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. For new members of the PFRS, the law capped the maximum compensation that can be used to calculate a pension from these plans at the annual wage contribution base for social security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary. This law

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined a 1/7th of the required amount, beginning in fiscal years 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of the PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 92, P.L. 2007 implemented certain recommendations contained in the December 1, 2006 report of the Joint Legislative Committee on Public Employee Benefits Reform; established a DCRP for elected and certain appointed officials, effective July 1, 2007; the new pension loan interest rate became 4.69% per year, and an \$8.00 processing fee per loan was charged, effective January 1, 2008. The legislation also removed language from existing law that permits the State Treasurer to reduce employer pension contributions needed to fund the Funds and Systems when excess assets are available.

Note 10: PENSION LIABILITIES

In 2012, the Governmental Accounting Standards Board issued GASB statement 68. This statement is effective for fiscal years beginning after June 15, 2014. This statement changes the method of reporting the Township's pension liabilities. However, due to the fact that the Township reports on the regulatory basis of accounting, no financial statement impact will be recognized.

The following represents the Township's pension liabilities as June 30, 2020:

Public Employees' Retirement System

The Township has a liability of \$7,174,015.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019 that was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Township's proportion is 0.04399243040%, which was a decrease of 1.84% from its proportion measured as of June 30, 2019.

For the year ended December 31, 2020, the Township would have recognized pension expense of \$244,124.00. At December 31, 2020, the Township would report deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 232,733.00	3,003,828.00
Difference between Expected & Actual Experience	130,627.00	25,370.00
Net difference between projected and actual earnings on pension plan investments	245,214.00	
Changes in proportion and differences between Twp. contributions and proportionate share of contributions	<u>607,687.00</u>	<u>426,431.00</u>
Total	<u>\$ 1,216,261.00</u>	<u>3,455,629.00</u>

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,		
2021	\$	(832,800.00)
2022		(759,260.00)
2023		(433,898.00)
2024		(175,461.00)
2025		(37,949.00)
Total	\$	<u>(2,239,368.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate		
Price		2.75%
Wage		3.25%
Salary increases:		
Through 2026		2.00% – 6.00% (based on years of service)
Thereafter		3.00% - 7.00% (based on years of service)
Investment rate of return:		7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disable retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
US equity	27.00%	7.71%
Non-U.S. developed markets equity	13.50%	8.57%
Emerging markets equity	5.50%	10.23%
Private equity	13.00%	11.42%
Real assets	3.00%	9.73%
Real estate	8.00%	9.56%
High yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment grade credit	8.00%	2.67%
Cash equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk mitigation strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Township's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.00%) or 1-percentage point higher (8.00%) than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Township's proportionate share of the net pension liability	\$ 8,544,232	7,174,015	6,012,843

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

Police and Firemen's Retirement System

The Township has a liability of \$16,980,642.00 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as July 1, 2019 that was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Township's proportion is .131413381800%, which is a decrease of 4.26% from its proportion measured as of June 30, 2019.

For the year ended December 31, 2020, the Township would have recognized pension expense of \$1,265,781.00. At December 31, 2020, the Township would have reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ 42,731.00	4,552,328.00
Difference in Experience	171,191.00	60,940.00
Net difference between projected and actual earnings on pension plan investments	995,637.00	
Changes in proportion and differences between City contributions and proportionate share of contributions	1,079,859.00	448,758.00
Total	\$ 2,289,418.00	5,062,026.00

Amounts that would be reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows:

Year ended June 30,	
2021	\$ (1,293,881.00)
2022	(873,213.00)
2023	(355,491.00)
2024	(134,292.00)
2025	(115,731.00)
Total	\$ (2,772,608.00)

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation of July 1, 2019, which was rolled forward to June 30, 2020. This actuarial valuation used the following assumptions, applied to all periods in the measurement:

Inflation rate	
Price	2.75%
Wage	3.25%
Salary increases:	3.25% - 15.25% (based on years of service)
Investment rate of return:	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For healthy annuitants, post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries, the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2020 are summarized in the following table:

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
US equity	27.00%	7.71%
Non-U.S. developed markets equity	13.50%	8.57%
Emerging markets equity	5.50%	10.23%
Private equity	13.00%	11.42%
Real assets	3.00%	9.73%
Real estate	8.00%	9.56%
High yield	2.00%	5.95%
Private credit	8.00%	7.59%
Investment grade credit	8.00%	2.67%
Cash equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk mitigation strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be made based 78% of the actuarially determine contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate.

The following presents the collective net pension liability of the participating employers as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Townships's proportionate share of the net pension liability	\$ 21,946,660	16,980,642	12,856,095

In addition to the PFRS liabilities listed above, a special funding situation exists for the Local employers of the Police and Fire Retirement System of New Jersey. The State of New Jersey, as a non-employer, is required to pay the additional costs incurred by Local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The June 30, 2020 State special funding situation net pension liability amount of

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

\$2,005,329,818.00, is the accumulated differences between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date. The fiscal year ending June 30, 2020 State special funding situation pension expense of \$227,263,993.00 is the actuarially determined contribution amount that the State owes for the fiscal year ending June 30, 2020. The pension expense is deemed to be a State administrative expense due to the special funding situation.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and required contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2020, the State contributed an amount less than the actuarially determined amount.

Although the liabilities related to the special funding situation are the liabilities of the State of New Jersey, the proportionate share of the statewide liability allocated to the Township of Middle was 0.13141338180% for 2020. The net pension liability amounts allocated to the Township was \$2,635,272.00. For the fiscal year ending June 30, 2020 State special funding situation pension expense of \$298,655.00 is allocated to the Township.

Pension plan fiduciary net position.

Detailed information about the pension plan's fiduciary net position is available in the separately issued PFRS financial report.

Note 11: OTHER POST-RETIREMENT BENEFITS

General Information about the Plan:

The Township offers Other Post-Retirement Benefits (OPEB) to its employees through the State Health Benefit Local Government Retired Employees Plan (the Plan) a cost-sharing multiple employer defined benefit other postemployment benefit plan. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at:

<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of post retirement medical coverage for employees and their dependents who:

1) retired on a disability pension;

or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer;

or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

time of retirement as established by the employer;

or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

Pursuant to Chapter 78, P.L., 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Allocation Methodology:

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense, however under the Regulatory Basis of Accounting followed by the Township these amounts are not accrued or recorded in the financial statements and the information listed in this note is for disclosure purposes only. Statewide across all member employers, the special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are based on separately calculated total OPEB liabilities. For the special funding situation, where applicable, and the nonspecial funding situation, the Collective Total OPEB liabilities for the year ended June 30, 2020 were \$5,512,481,278 and \$12,598,993,950, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's non special funding situation during the measurement period July 1, 2019 through June 30, 2020. Employer and non-employer allocation percentages have been rounded for presentation purposes.

Net OPEB Liability:

Components of Net OPEB Liability

The components of the collective net OPEB liability of the participating employers in the Plan as of June 30, 2020 is as follows:

	June 30, 2020	
	Collective Total	Proportionate Share
Total OPEB Liability	\$ 18,111,475,228	\$ 41,194,188
Plan Fiduciary Net Position	164,862,282	374,976
Net OPEB Liability	\$ 17,946,612,946	\$ 40,819,212
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.91%	0.91%

At June 30, 2020 the Township's proportionate share of the Collective Net OPEB Liability was \$40,819,212. The Township's proportion of the Collective Net OPEB Liability was 0.227448% which was an increase from the prior year of 8.70%.

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

For the Year ended June 30, 2020 the Township's Total OPEB Expense was \$6,768,556.

The total OPEB liability as of June 30, 2020 was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%
Salary increases*:	
PERS Initial fiscal year applied	
Rate through 2026	2.00% to 6.00%
Rate thereafter	3.00% to 7.00%
PFRS	
Rate for all future years	3.25% to 15.25%

* Salary increases are based on years of service within the respective plan.

Mortality:

PERS: Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

PFRS: Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

Actuarial assumptions used in the July 1, 2019 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.6% and decreases to a 4.5% long-term trend rate after seven years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2021 through 2022 are reflected. The rates used for 2023 and 2024 are 21.83% and 18.53%, respectively, trending to 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.0% and decreases to a 4.5% long-term trend rate after seven years.

Discount Rate

The discount rate for June 30, 2020 was 2.21%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

Sensitivity of Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB liability as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the Net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease (1.21%)	Discount Rate (2.21%)	1% Increase (3.21%)
Collective			
Net OPEB Liability	\$ 21,216,688,254	\$ 17,946,612,946	\$ 15,358,051,000
Proportionate Share			
Net OPEB Liability	\$ 48,256,933	\$ 40,819,212	\$ 34,931,580

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the net OPEB liability as of June 30, 2020, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Collective			
Net OPEB Liability	\$ 14,850,840,718	\$ 17,946,612,946	\$ 22,000,569,109
Proportionate Share			
Net OPEB Liability	\$ 33,777,940	\$ 40,819,212	\$ 50,039,854

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB from the following sources:

	Collective Totals		Proportionate Share	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 472,699,992	\$ (3,341,994,109)	\$ 25,922	\$ (7,601,299)
Changes of assumptions	2,684,248,513	(3,991,049,511)	6,105,270	(9,077,562)
Net difference between projected and actual earnings on OPEB plan investments	11,397,084		1,075,147	
Changes in proportion and differences between contributions and proportionate share of contributions			39,418,817	
Total	<u>\$ 3,168,345,589</u>	<u>\$ (7,333,043,620)</u>	<u>\$ 46,625,156</u>	<u>\$ (16,678,861)</u>

NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020

Amounts reported as deferred outflows of resources and deferred inflows of resources related to retired employees' OPEB will be recognized in OPEB expense as follows:

Year ended June 30,	Collective Totals	Proportionate Share
2021	\$ (964,720,007)	\$ 6,936,827
2022	(965,594,678)	6,943,116
2023	(967,008,484)	6,953,282
2024	(968,300,349)	6,962,572
2025	(660,258,014)	4,747,591
Thereafter	361,183,501	(2,597,093)
Total	\$ <u>(4,164,698,031)</u>	\$ <u>29,946,295</u>

Detailed information about the plan's fiduciary net position is available in the separately issued OPEB financial report.

Collective OPEB Expenses reported by the State of New Jersey

The components of allocable OPEB Expense related to specific liabilities of individual employers for the year ending June 30, 2020 are as follows:

Service cost	\$ 605,949,339
Interest on Total OPEB Liability	497,444,533
Expected Investment Return	(7,632,336)
Administrative Expenses	9,913,267
Changes of Benefit Terms	1,034,142
Current Period Recognition (Amortization) of Deferred Inflows/ Outflows of Resources:	
Differences between Expected and Actual Experience	(550,598,668)
Changes in Assumptions	(418,656,482)
Differences between Projected and Actual Investment Earnings on OPEB Plan Investments	4,535,144
Total Collective OPEB Expense	\$ <u>141,988,939</u>

Schedule of Township's Share of Net OPEB Liability

	<u>2019</u>	<u>2020</u>
Township's Proportionate Share of Net OPEB Liability	0.209244%	0.209244%
Township's Share of Net OPEB Liability	\$ 28,344,341	40,819,212
Township's Covered Payroll	7,697,553	7,603,863
Township's Proportionate Share of the Net OPEB Liability as a Percentage of its Covered-Employee Payroll	368.23%	536.82%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.98%	0.97%

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

Note 12: ACCRUED SICK AND VACATION BENEFITS

The Township has permitted employees to accrue unused sick time, which may be taken as time off or paid at a later date at an agreed upon rate. It is estimated that the cost for the most current calendar year of such unpaid compensation would approximate \$1,632,405.21 in 2021 and \$1,484,259.50 in 2020. This amount is not reported either as an expenditure or liability due to the likelihood of all employees terminating in one fiscal year being improbable. Township employees are entitled to fifteen sick leave days each year. Vacation days are earned based on years of service. Employees are entitled to 12 vacation days for the first year of employment, 14 days for 2 through 5 years of service, 17 days for 6 through 10 years of service, 20 days for 11 through 15 years of service, and 25 days for 16 through 20 years or more of service. Over 20 years is 30 days a year. Sick and vacation days accumulated through December 31, 1986 have been credited to the employees and will be reimbursed at 100% of the employees' daily rate of pay upon retirement. Beginning January 1, 1987, unused sick leave may be accumulated and carried forward to subsequent years, and at retirement the employee will be reimbursed for days not used, not to exceed the amount of \$12,000 (PBA \$12,500). Vacation days earned may be carried over for one year only, unless extended by the Township Administrator with the recommendation of the department head.

The Township has established a Compensated Absences Trust Fund to set aside funds for future payments of compensated absences. The balance of the fund was \$270,968.97 at December 31, 2021, and \$154,478.17 at December 31, 2020.

The policy of not reflecting the accrued benefit is not in agreement with GASB Statement No. 12 but is required by the State of New Jersey. Effective January 1, 2002, the State of New Jersey is allowing municipalities to accrue a compensated absences liability. The Township does not record the liability.

Note 13: ECONOMIC DEPENDENCY

The Township of Middle is not economically dependent on any one business or industry as a major source of tax revenue.

Note 14: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance - The Township maintains commercial insurance coverage for property and liability. During the year ended December 31, 2019 and 2018, the Township did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

Joint Insurance Fund

The Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund. The Fund provides its members with the following coverages:

Workers' Compensation
General Liability, Law Enforcement Liability
Employee Benefits Liability
Public Official Liability
Property, Real and Personal
Automobile Liability
Boiler and Machinery
Crime, Fidelity

Contributions to the Fund, including a reserve for contingencies, are payable in two installments, and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may

NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2021 AND 2020

order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

Note 15: DEFERRED COMPENSATION

Employees of the Township of Middle may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans With Respect to Service for State and Local Governments). The deferred compensation plan is available to all employees of the Township. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

Three unrelated financial institutions administer the deferred compensation plan. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institutions until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the Township has an obligation of due care in selecting the third party administrators. In the opinion of the Township's legal counsel, the Township has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

Note 16: CONTINGENT LIABILITIES

From time to time, the Township is a defendant in legal proceedings relating to its operations as a municipality. In the best judgment of the Township's management, the outcome of any present legal proceedings will not have any adverse material effect on the accompanying financial statements.

Note 17: INTERFUND BALANCES

During the most current calendar year ended December 31, 2021, the following interfunds were included on the balance sheets of the various funds of the Township of Middle and are expected to be returned within one year:

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

	Due From	Due To
Current Fund:		
Utility Operating		177,570.20
Animal Control Fund	40,907.38	
Grant Fund	620,832.62	
Assessment Trust Fund	932.44	
Trust Fund	38,041.71	
 Grant Fund		
Current Fund		620,832.62
 Trust Fund:		
Utility Operating	5,564.85	
Animal Control Fund		40,907.38
Assessment Trust Fund		932.44
Current Fund		38,041.71
 Sewer Operating:		
Current Fund	177,570.20	
Trust Fund-Utility Escrow		5,564.85
Sewer Capital	178,353.00	
 Sewer Capital Fund:		
Sewer Operating		178,353.00
	\$ 1,062,202.20	\$ 1,062,202.20

The amounts due to the various funds relate to year end activity from the tax office not transferred over to the appropriate fund as of year end and statutory excess in the Animal Control Fund due to Current Fund.

**NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2021 AND 2020**

Note 18: LEASE OBLIGATIONS

At December 31, 2021, the Township had an operating lease agreement for copiers. The following is an analysis of operating lease.

Operating Leases – Future minimum rental payments under operating lease agreements are as follows:

<u>Year</u>	<u>Total</u>	<u>Copiers</u>
2022	\$ 37,674.12	37,674.12
2023	30,355.23	30,355.23
2024	19,264.40	19,264.40
2025	3,049.63	3,049.63
2026	-	-
Total	<u>\$ 90,343.38</u>	<u>90,343.38</u>

Rental payments under the operating leases
for the year 2021 were \$ 35,929.28

Note 19: SUBSEQUENT EVENTS

The Township has evaluated subsequent events through August 30, 2022, the date which the financial statements were available to be issued and identified no events requiring disclosure.

SUPPLEMENTARY DATA

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FORD - SCOTT

& ASSOCIATES, L.L.C.

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INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTER BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and
Members of the Township Committee
Township of Middle
County of Cape May, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements – regulatory basis, as listed in the accompanying table of contents, of the Township of Middle, State of New Jersey, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated August 30, 2022, which was adverse due to being presented in accordance with the New Jersey Regulatory Basis of Accounting. Our report disclosed that, as described in Note 1 to the financial statements, the Township of Middle prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), that demonstrates compliance with a modified accrual basis of accounting and the budget laws of the State of New Jersey.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello
Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

August 30, 2022

Schedule of Financial Statement Findings

Finding 2021-001

Criteria or Specific Requirement

The Township is required to maintain a general ledger in a complete and organized manner.

Condition

The general ledger was not in balance for several funds and bank reconciliations were not completed and in agreement with the general ledger.

Effect

The Township's financial information was not in balance and cash balances were not in agreement with the reconciled bank balances.

Cause

When beginning balances were entered in to the general ledger they were not properly recorded which caused the general ledger balances to not equal.

Recommendation

That all balances be reviewed and agreed to the final year end financial statement balances and that the general ledger be reviewed for accuracy on a regular basis. Also, bank reconciliations should be prepared for all of the Township's bank accounts in a timely an accurate manner.

Status of Prior Year Recommendations

NONE

**CURRENT FUND
SCHEDULE OF CASH - TREASURER**

		Regular Fund		Grant Fund
Balance December 31, 2020	\$	8,207,231.48		- -
Increased by Receipts:				
Tax Collector		54,672,679.29		
Revenue Accounts Receivable		7,669,288.18		
Homestead Rebates		522,948.93		
Prepaid Licenses and Fees		26,442.00		
Due from State - Senior and Veterans		152,665.53		
Reserve for Sale of Municipal Assets		310,605.36		
Reserve for Net Election Funds		43,406.50		
Due to Sewer Utility Operating Fund		135,506.70		
Due to Trust Fund Other - DCA Fees		46,303.00		
Due to State of NJ - Vital Statistics		3,025.00		
Due from Federal and State Grant Fund		2,700.03		
Unallocated Grant Receipts			6,757.29	
Federal and State Grant Receivables			1,639,486.02	
Federal and State Grants Unappropriated			30,565.49	
		63,585,570.52		1,676,808.80
		71,792,802.00		1,676,808.80
Decreased by Disbursements:				
Current Year Appropriation		21,714,590.96		
Prior Year Appropriations		547,397.92		
Accounts Payable		17,794.15		
County Taxes		7,975,669.23		
Due County - Added Taxes		38,507.71		
Local District School Taxes		29,765,137.59		
Special District Levy		2,950,876.50		
Refund EMS Overpayments		906.00		
Refund Tax overpayments		45,502.30		
Due to Trust Other Fund		35,848.00		
Reserve for Election Funds		43,406.50		
Reserve for Sale of Municipal Assets		2,054.00		
Due to Federal and State Grant Fund		6,757.29	2,700.03	
Federal and State Disbursements			1,633,250.05	
		63,144,448.15		1,635,950.08
Balance December 31, 2021	\$	8,648,353.85		40,858.72

**CURRENT FUND
SCHEDULE OF CURRENT CASH - COLLECTOR**

Balance December 31, 2020		\$	-
Increased by Receipts:			
Prepaid Taxes	\$	1,253,701.10	
Taxes Receivable		53,024,743.40	
Revenue Accounts Receivable		232,042.39	
Tax Title and Other Liens		162,192.40	
			54,672,679.29
			54,672,679.29
Payments to Treasurer			54,672,679.29
Balance December 31, 2021		\$	-

**CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

Year	Balance Dec. 31, 2020	Current Year Levy	Added Taxes	Collections by Cash		Adjustments	Transferred To Tax Title Lien	Balance Dec. 31, 2021
				2020	2021			
Arrears \$								
2019	2,093.72			10.14				2,083.58
2020	14,955.74		1,750.00	13,267.92		4.91		3,432.91
	17,049.46	-	1,750.00	13,278.06		4.91		5,516.49
2021	-	54,860,579.41	281,527.56	1,143,764.09	53,691,142.55	172,373.69	115,043.45	19,783.19
\$	17,049.46	54,860,579.41	283,277.56	1,143,764.09	53,704,420.61	172,378.60	115,043.45	25,299.68
				53,024,743.40	Cash Receipts			
				522,948.93	Homestead Rebates			
				156,728.28	Senior Citizens and Veterans			
				<u>53,704,420.61</u>				
Analysis of Current Year Tax Levy								
Tax Yield:								
General Property Tax								
Added Taxes (54:4-63.1 et. Seq.)								
				54,860,579.41				
				281,527.56				
				<u>55,142,106.97</u>				
Tax Levy:								
County Taxes								
				7,975,669.23				
County Added and Omitted Taxes								
				43,434.83				
Total County Taxes								
				8,019,104.06				
Local School District Tax								
Fire Districts								
				30,135,919.00				
Local Tax for Municipal Purposes								
Add: Additional Tax Levied								
				355,086.53				
				<u>14,036,207.41</u>				
				<u>55,142,106.97</u>				

**CURRENT FUND
SCHEDULE OF TAX TITLE AND OTHER LIENS**

Balance December 31, 2020		\$	829,694.12
Increased by:			
Transfers from Taxes Receivable	\$		115,043.45
Interest and Costs Accrued by Tax Sale			7,236.48
			122,279.93
			951,974.05
Decreased by:			
Transferred to Foreclosed Property			88,128.23
Collections			162,192.40
			250,320.63
Balance December 31, 2021		\$	701,653.42

**CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

	Balance Dec. 31, 2020	Accrued in 2021	Collected by Collector	Collected by Treasurer	Balance Dec. 31, 2021
Licenses:					
Alcoholic Beverages		5,792.00		5,792.00	-
Other		31,797.00		31,797.00	-
Fees and Permits		153,554.10		153,554.10	-
Fines and Costs:					
Municipal Court	5,694.07	107,292.84		103,379.88	9,607.03
Interest and Costs on Taxes		232,042.39	232,042.39		-
Interest on Investments		17,215.21		17,215.21	-
Registrar of Vital Statistics - Fees		44,167.50		44,167.50	-
Trailer Tax		143,030.00		143,030.00	-
Hotel/Motel Tax		61,638.95		61,638.95	-
Ambulance Fees		604,426.92		605,875.64	-
Payment in Lieu of Taxes	1,448.72	104,013.64		104,013.64	-
Energy Receipts Tax		3,519,743.00		3,519,743.00	-
Garden State Trust		73,118.00		73,118.00	-
Uniform Construction Code Fees		410,560.50		410,560.50	-
Police Officer - Cape May County Technical School		185,367.10		185,367.10	-
Middle Township Fire District #3 - JIF Insurance		19,643.40		19,643.40	-
Middle Township Fire District #2 - JIF Insurance		18,834.90		18,834.90	-
Middle Township Fire District #1 - JIF Insurance		14,416.50		14,416.50	-
Borough of Woodbine - Municipal Court - Interlocal		75,771.00		75,771.00	-
Sewer Utility - Indirect Costs		316,000.00		316,000.00	-
Cable TV and Franchise Fee		318,682.60		318,682.60	-
Cape Regional Medical Center Community Service Pmt		264,990.00		264,990.00	-
American Rescue Plan Act of 2021 - Loss of Revenue		921,000.00		921,000.00	-
Miscellaneous Revenue Not Anticipated		313,104.26		313,104.26	-
	<u>\$ 7,142.79</u>	<u>7,956,201.81</u>	<u>232,042.39</u>	<u>7,721,695.18</u>	<u>9,607.03</u>
		Cash Receipts		\$ 7,669,288.18	
		Prepaid Licenses and Fees Applied		52,407.00	
				<u>\$ 7,721,695.18</u>	

See Accompanying Auditor's Report

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2020	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
OPERATIONS WITHIN "CAPS"					
GENERAL GOVERNMENT:					
General Administration					
Salaries and Wages	26,311.10	26,311.10	(274.78)	26,585.88	-
Other Expenses	10,208.86	10,208.86	3,869.91	6,338.95	-
Human Resources - Personnel					
Salaries and Wages	100.26	100.26	-	100.26	-
Other Expenses	10,585.89	10,585.89	3,004.45	7,581.44	-
Mayor and Committee					
Salaries and Wages	129.99	129.99	-	129.99	-
Township Clerk					
Other Expenses:					
Codification of Ordinances	6,360.00	6,360.00	-	6,360.00	-
Miscellaneous Other Expenses	22,451.87	22,451.87	6,596.17	15,855.70	-
Financial Administration					
Salaries and Wages	7,966.16	7,966.16	(178.32)	8,144.48	-
Other Expenses	23,264.31	23,264.31	3,480.02	19,784.29	-
Information Technology					
Salaries and Wages	8.31	8.31	-	8.31	-
Other Expenses	9,580.23	9,580.23	1,391.62	8,188.61	-
Collection of Taxes					
Salaries and Wages	10,128.46	10,128.46	-	10,128.46	-
Other Expenses	4,401.14	4,401.14	3,088.80	1,312.34	-
Assessment of Taxes					
Other Expenses	23,468.42	23,468.42	13,586.06	9,882.36	-
Liquidation of Tax Title Liens and Foreclosed Property					
Other Expenses	23,273.40	23,273.40	17,593.40	5,680.00	-

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2020	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
Legal Services					
Other Expenses	48,745.27	58,745.27	37,417.40	21,327.87	-
Engineering Services					
Other Expenses	28,584.80	28,584.80	28,191.25	393.55	-
Grants Administration					
Salaries and Wages	129.95	129.95	-	129.95	-
Other Expenses	5,740.39	5,740.39	156.31	5,584.08	-
LAND USE ADMINISTRATION					
Planning Board					
Smart Growth Expense	10,000.00	10,000.00	-	10,000.00	-
Zoning Board of Adjustment					
Salaries and Wages	5,657.57	5,657.57	-	5,657.57	-
Other Expenses	36,750.32	36,750.32	12,674.57	24,075.75	-
Municipal Court					
Salaries and Wages	1,263.79	1,263.79	-	1,263.79	-
Other Expenses	6,378.20	6,378.20	1,492.18	4,886.02	-
Public Defender					
Other Expenses	1,500.00	1,500.00	1,500.00	-	-
INSURANCE					
General Liability Insurance	1,518.60	1,518.60	-	1,518.60	-
Workers Compensation Insurance	2,908.20	2,908.20	-	2,908.20	-
Group Insurance Plan for Employees	173,879.75	163,879.75	10,594.55	153,285.20	-
Health Benefit Waivers					
Salaries and Wages	3,276.81	3,276.81	-	3,276.81	-
PUBLIC SAFETY					
Police					
Salaries and Wages	91,893.93	91,893.93	(2,979.20)	94,873.13	-
Other Expenses	101,119.34	101,119.34	89,955.22	11,164.12	-
Police and Radio Communications					
Salaries and Wages	17,671.04	17,671.04	-	17,671.04	-
Other Expenses	2,030.34	2,030.34	1,306.00	724.34	-
Contribution to First Aid Squads	-	-	-	-	-

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2020	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
Rescue Squad					
Salaries and Wages	58,107.04	58,107.04	(35.70)	58,142.74	-
Other Expenses	12,901.34	12,901.34	11,183.44	1,717.90	-
Emergency Management Services					
Salaries and Wages	1,000.00	1,000.00	-	1,000.00	-
Other Expenses	3,000.00	3,000.00	3,000.00	-	-
Municipal Prosecutor					
Other Expenses	3,000.00	3,000.00	3,000.00	-	-
PUBLIC WORKS					
Road Repair and Maintenance					
Salaries and Wages	75,834.05	75,834.05	-	75,834.05	-
Other Expenses	60,122.29	60,122.29	17,897.67	42,224.62	-
Vehicle Maintenance Motor Pool	76,420.46	76,420.46	45,351.81	31,068.65	-
Shade Tree Commission					
Other Expenses	750.00	750.00	-	750.00	-
Recycling Contractual	81,902.72	81,902.72	81,902.16	0.56	-
Public Buildings and Grounds					
Other Expenses	65,440.14	65,440.14	63,270.88	2,169.26	-
HEALTH AND WELFARE					
Board of Health					
Other Expenses	850.00	850.00	-	850.00	-
Animal Control					
Salaries and Wages	244.67	244.67	-	244.67	-
Other Expenses	1,953.97	1,953.97	127.67	1,826.30	-
Animal Control - Animal Shelter					
Contractual	5.00	5.00	-	5.00	-
CODE ENFORCEMENT ADMINISTRATION					
Code Enforcement Officer					
Salaries and Wages	6,315.28	6,315.28	-	6,315.28	-
Other Expenses	4,770.00	4,770.00	1,531.00	3,239.00	-
Demolition of Substandard Buildings					
Other Expenses	2,500.00	2,500.00	2,500.00	-	-

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2020	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
RECREATION AND EDUCATION					
Recreation					
Salaries and Wages	37,694.63	37,694.63	-	37,694.63	-
Other Expenses	8,630.81	8,630.81	7,989.39	641.42	-
Senior Center					
Salaries and Wages	1,921.57	1,921.57	-	1,921.57	-
Other Expenses	4,286.98	4,286.98	-	4,286.98	-
Beach Restoration					
Other Expenses	100.00	100.00	-	100.00	-
UNIFORM CONSTRUCTION CODE					
State Uniform Construction Code					
Construction Official					
Salaries and Wages	3,000.00	3,000.00	-	3,000.00	-
Other Expenses	5,370.33	5,370.33	2,278.01	3,092.32	-
Fire Protection					
Other Expenses	5,000.00	5,000.00	-	5,000.00	-
UTILITY EXPENSES AND BULK PURCHASES					
Water					
Electricity	2,250.84	2,250.84	805.60	1,445.24	-
Telephone	27,244.32	27,244.32	16,356.97	10,887.35	-
Internet	15,290.45	15,290.45	3,399.46	11,890.99	-
Natural Gas	785.85	785.85	748.01	37.84	-
Gasoline	9,569.36	9,569.36	9,519.36	50.00	-
Street Lighting	39,903.61	39,903.61	11,104.37	28,799.24	-
	474.34	474.34	462.21	12.13	-

**CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	Balance Dec. 31, 2020	Balance After Transfers	Paid or Charges	Balance Lapsed	Over- Expended
SANITARY LANDFILL DISPOSAL COSTS					
Sanitary Landfill - Contractual	96,689.59	96,689.59	53,105.76	43,583.83	-
Contribution to:					
Social Security	15,510.21	15,510.21	-	15,510.21	-
Defined Contribution Retirement Plan	3,941.40	3,941.40	-	3,941.40	-
OPERATIONS - EXCLUDED FROM "CAPS"					
(A) Operations - Excluded from "CAPS"	5,200.00	5,200.00	-	5,200.00	-
Cape May County Share PILOT	18,619.08	18,619.08	18,619.00	0.08	-
CAPITAL IMPROVEMENTS					
Improvements to Municipal Buildings and Grounds	\$ 1,470,887.03	1,470,887.03	583,582.68	887,304.35	-
		Cash Disbursed	547,397.92		
		Accounts Payable	36,184.76		
			583,582.68		

**CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX**

Balance December 31, 2020			
School Tax Payable	\$	3,112,299.96	
School Tax Deferred		<u>10,400,000.00</u>	
			\$ 13,512,299.96
Increased by:			
Levy - School Year July 1 to June 30			<u>30,135,919.00</u>
			43,648,218.96
Decreased by:			
Payments			<u>29,765,137.59</u>
Balance December 31, 2021			
School Tax Payable		3,483,081.37	
School Tax Deferred		<u>10,400,000.00</u>	
			<u>13,883,081.37</u>
Current Year Liability for Local School District School Tax:			
Tax Paid			29,765,137.59
Tax Payable Ending			<u>3,483,081.37</u>
			33,248,218.96
Less: Tax Payable Beginning			<u>3,112,299.96</u>
Amount charged to Current Year Operations			<u>\$ 30,135,919.00</u>

**CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE**

<u>Purpose</u>	Balance Dec. 31, 2020	Transferred From 2021 Revenues	Received	Cancellation Adjustments	Balance Dec. 31, 2021
FEDERAL GRANTS:					
Bullet Proof Vest Partnership	\$				
2013	300.00				300.00
2015	1,334.25				1,334.25
2019	4,062.18		1,950.00		2,112.18
2020		5,070.00			5,070.00
Body Armor Grant		3,814.67			3,814.67
Drive Sober or Get Pulled Over - 2021	-	7,500.00			7,500.00
CDBG - Improve ADA Accessibility at Norbury Landing	-	400,000.00			400,000.00
FEMA					
Emergency Management Assistance 2020	10,000.00		10,000.00		-
2013 Bennys Landing Road	132,281.75				132,281.75
Total Federal	<u>147,978.18</u>	<u>416,384.67</u>	<u>11,950.00</u>	<u>-</u>	<u>552,412.85</u>

**CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE**

<u>Purpose</u>	<u>Balance Dec. 31, 2020</u>	<u>Transferred From 2021 Revenues</u>	<u>Received</u>	<u>Cancellation Adjustments</u>	<u>Balance Dec. 31, 2021</u>
STATE GRANTS:					
Transportation Trust Fund:					
2013 - Bike Path - Phase 4	14,031.89				14,031.89
2014 - Bike Path - Phase 5	84,388.00				84,388.00
Linden Lane Project	333,515.00				333,515.00
South 4th Street	125,699.00		71,052.00		54,647.00
Walsh Ave & S. 3rd Street		170,000.00			170,000.00
Local Aid Infrastructure Program	15,000.00				15,000.00
Safe Streets to Transit	105,000.00				37,500.00
Safe & Secure Communities Grant		32,400.00	67,500.00		-
Drunk Driving Enforcement Fund		32,400.00	32,400.00		-
Juvenile Justice and Delinquency Prevention		7,836.31	7,836.31		-
Body-Worn Camera Grant	9,251.10				9,251.10
Municipal Court Alcohol Grant		130,432.00	26,086.00		104,346.00
2021		10,905.55	10,905.55		-
Clean Communities Grant		54,933.79	54,933.79		-
2021					1,200.00
Cops in Shops	1,200.00				2,500.00
Sustainable New Jersey Communities Grant	2,500.00				826,378.99
Total State	<u>690,584.99</u>	<u>406,507.65</u>	<u>270,713.65</u>	<u>-</u>	<u>826,378.99</u>
OTHER GRANTS:					
Bike Path Middle/Lower	122,034.50				122,034.50
Bike Path Northern Extension	1,626,761.00				1,626,761.00
Cape May County Open Space - Rio Grande Park	1,290,630.00		1,290,630.00		-
Cape May County Open Space - Bike Path North Extension		615,314.00			615,314.00
Cape May County Open Space - Avalon Manor Fishing Pier		24,600.00			24,600.00
Cape May County Open Space - Ockie Wisting Creative		225,175.00			225,175.00
Cape May County MUA - Recycling Rebate		51,694.37	51,694.37		-
Cape May County - Code Blue Warming Centers		10,148.00	10,148.00		-
South Jersey Gas 2021 First Responders Grant		4,350.00	4,350.00		-
Total Other	<u>3,039,425.50</u>	<u>931,281.37</u>	<u>1,356,822.37</u>	<u>-</u>	<u>2,613,884.50</u>
	<u>\$ 3,877,988.67</u>	<u>1,754,173.69</u>	<u>1,639,486.02</u>	<u>-</u>	<u>3,992,676.34</u>

**CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

	Balance Dec. 31, 2020	2021 Appropriations	Disbursed	Encumbrances	Canceled	Balance Dec. 31, 2021
FEDERAL GRANTS:						
CDBG - Improve ADA Accessibility at Norbury Landing	\$ -	400,000.00	8,172.00	69,328.00		322,500.00
Emergency Management Assistance 2012	403.00					403.00
Emergency Management Assistance 2013	69.77		-			69.77
Emergency Management Assistance 2014	1,112.33		-			1,112.33
Emergency Management Assistance 2020	5,000.00		5,000.00			-
Bullet Proof Vest Partnership 2018	836.02		780.00			56.02
Bullet Proof Vest Partnership 2019	6,792.18		1,560.00			5,232.18
Bullet Proof Vest Partnership 2020		5,070.00				5,070.00
Drive Sober or Get Pulled Over - 2021	-	7,500.00				7,500.00
Body Armor Grant	6,065.39	3,814.67	5,460.00			4,420.06
FEMA - Bennys Landing Road 2013	119,003.31					119,003.31
Total Federal	139,282.00	416,384.67	20,972.00	69,328.00	-	465,366.67

STATE GRANTS:						
Drunk Driving Enforcement Fund 2015	5,363.72		-			5,363.72
Drunk Driving Enforcement Fund 2016	8,361.91		179.00			8,182.91
Drunk Driving Enforcement Fund 2017	8,107.42					8,107.42
Drunk Driving Enforcement Fund 2018	9,183.98					9,183.98
Drunk Driving Enforcement Fund 2019	12,146.89					12,146.89
Drunk Driving Enforcement Fund 2020		7,836.31				7,836.31
Safe & Secure Communities Grant	-	32,400.00	32,400.00			-
Clean Communities 2016	0.86					0.86
Clean Communities 2018	63.36		(586.91)	586.91		63.36
Clean Communities 2019	24,391.49		24,356.08			35.41
Clean Communities 2020	51,623.16		8,068.25			43,554.91
Clean Communities 2021	-	54,933.79				54,933.79
Sustainable Jersey Small Grants Program	5,000.00					5,000.00

**CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

	Balance Dec. 31, 2020	2021 Appropriations	Disbursed	Encumbrances	Canceled	Balance Dec. 31, 2021
Recycling Tonnage 2011	941.06					941.06
Recycling Tonnage 2014	29,411.94		2,468.00	1,770.00		25,173.94
Recycling Tonnage 2016	37,691.18					37,691.18
Recycling Tonnage 2017	40,192.90					40,192.90
Recycling Tonnage 2018	41,085.95					41,085.95
Recycling Tonnage 2019	34,639.98					34,639.98
Recycling Tonnage 2020	42,726.33					42,726.33
Recycling Tonnage 2021		51,694.37				51,694.37
New Jersey Transportation Trust Fund						
2013 - Bike Path - Phase 4	5,321.89					5,321.89
2014 - Bike Path - Phase 5	27,006.81					27,006.81
Linden Avenue Project	333,515.00		262,245.17	5,351.94		65,917.89
South 4th Street	29,478.00		(1,924.42)	1,924.42		29,478.00
Local Aid Infrastructure Program	15,000.00					15,000.00
Walsh Ave & S. 3rd Street		170,000.00				170,000.00
Safe Streets to Transit	5,935.00		290.34	1,659.66		3,985.00
Alcohol Education & Rehabilitation 2011	2,157.39					2,157.39
Alcohol Education & Rehabilitation 2012	469.89		300.00			169.89
Alcohol Education & Rehabilitation 2013	3,602.45					3,602.45
Alcohol Education & Rehabilitation 2014	372.52		300.00			72.52
Alcohol Education & Rehabilitation 2015	707.20					707.20
Alcohol Education & Rehabilitation 2016	1,148.26		600.00			548.26
Alcohol Education & Rehabilitation 2017	644.60					644.60
Alcohol Education & Rehabilitation 2018	1,391.42					1,391.42
Alcohol Education & Rehabilitation 2019	3,295.36					3,295.36
Alcohol Education & Rehabilitation 2020	3,334.16					3,334.16
Alcohol Education & Rehabilitation 2021		10,905.55				10,905.55
Supplemental Fire Services Program		6,437.00	6,437.00			-
Juvenile Justice and Delinquency Prevention	9,251.10					9,251.10
Body-Worn Camera Grant		130,432.00		130,432.00		-
Total State	793,563.18	464,639.02	335,132.51	141,724.93	-	781,344.76

**CURRENT FUND
SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

	Balance Dec. 31, 2020	2021 Appropriations	Disbursed	Encumbrances	Canceled	Balance Dec. 31, 2021
LOCAL GRANTS:						
Cape May County Open Space - Rio Grande Park	-	-	(28,613.26)	28,613.26		(0.00)
Cape May County Open Space - Avalon Manor Fishing Pier		24,600.00		15,856.95		8,743.05
Cape May County Open Space - Ockie Wisting Creative		225,175.00				225,175.00
Cape May County MUA - Recycling Rebate	42,986.45					42,986.45
Cape may County - Code Blue Warming Centers	-	10,148.00	10,148.00			-
Bike Path Middle/Lower	122,034.50					122,034.50
Bike Path Northern Extension	1,527,261.00	615,314.00	803,047.53	1,326,683.89		12,843.58
South Jersey Gas 2021 First Responders Grant	-	4,350.00				4,350.00
	<u>1,692,281.95</u>	<u>879,587.00</u>	<u>784,582.27</u>	<u>1,371,154.10</u>	<u>-</u>	<u>416,132.58</u>
\$	<u>2,625,127.13</u>	<u>1,760,610.69</u>	<u>1,140,686.78</u>	<u>1,582,207.03</u>	<u>-</u>	<u>1,662,844.01</u>

**CURRENT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS - UNAPPROPRIATED RESERVES**

<u>Purpose</u>	<u>Balance Dec. 31, 2020</u>	<u>Transferred To 2021 Appropriations</u>	<u>Received</u>	<u>Adjustments</u>	<u>Balance Dec. 31, 2021</u>
FEDERAL GRANTS:					
American Rescue Plan	-		30,175.49		30,175.49
Bulletproof Vest Partnership	-		390.00	-	390.00
Total Federal	-	-	30,565.49	-	30,565.49
STATE GRANTS:					
NJ Department of Transportation Grant	130,328.62				130,328.62
Total State	130,328.62	-	-	-	130,328.62
LOCAL GRANTS:					
None	-				-
	-				-
	-				-
	-				-
	130,328.62	-	30,565.49	-	160,894.11

TRUST FUND
SCHEDULE OF ANIMAL CONTROL CASH - TREASURER

Balance December 31, 2020		\$	48,129.50
Increased By Receipts:			
Dog Licenses Fees	\$	3,647.00	
State License Fees		<u>860.40</u>	
			<u>4,507.40</u>
			52,636.90
Decreased By Disbursements:			
Other		82.12	
Due to State of New Jersey		<u>860.40</u>	
			<u>942.52</u>
Balance December 31, 2021		\$	<u><u>51,694.38</u></u>

TRUST FUND
SCHEDULE OF ASSESSMENT CASH - TREASURER

Balance December 31, 2020		\$ 149,919.46
Increased By Receipts:		
Assessments Receivable	\$ 98,502.33	
Interest on Assessments	25.44	
Interest due Current	339.07	
		98,866.84
		248,786.30
Decreased By Disbursements:		
Payment of Bond Principal	75,000.00	
		75,000.00
Balance December 31, 2021		\$ 173,786.30

TRUST FUND
SCHEDULE OF OTHER TRUST CASH - TREASURER

Balance December 31, 2020- Treasurer		\$ 2,642,955.46
Balance December 31, 2020 - Collector		<u>297,294.62</u>
		2,940,250.08
Increased By Receipts:		
Escrow Deposits	\$ 428,156.52	
Unemployment	30,048.15	
Housing Rehabilitation	162,661.35	
Forfeited Funds	370.17	
Dedicated Recreation Receipts	170,679.94	
Urban Aid	20,431.06	
Animal Advisory Awareness	29.18	
Payroll Trust	10,856.89	
COAH Funds Received & Interest Earned	530.19	
Tax Title Lien Premiums	660,000.00	
Tax Title Lien Redemptions	639,956.26	
Police Special Detail	364,339.82	
Accumulated Absences and Interest Earned	200,325.34	
Due from Current Fund - TTL	<u>15,198.15</u>	
		<u>2,703,583.02</u>
		5,643,833.10

TRUST FUND
SCHEDULE OF OTHER TRUST CASH - TREASURER

Decreased By Disbursements:		
Escrow Disbursements	237,910.02	
Housing Rehabilitation	157,484.61	
Dedicated Recreation Expenditures	116,447.78	
Sewer Escrow Expenditures	452.50	
COAH Expenses	50,233.25	
Tax Title Lien Premiums	176,000.00	
Tax Title Lien Redemptions	668,088.74	
Forfeited Funds	8,783.93	
Police Special Detail	251,953.88	
Due to Current Fund	755.80	
Accumulated Absences	83,834.54	
Unemployment	<u>10,923.11</u>	
		<u>1,762,868.16</u>
Balance December 31, 2021	\$	<u><u>3,880,964.94</u></u>
Balance December 31, 2020 - Treasurer	\$	3,112,604.65
Balance December 31, 2020 - Collector		<u>768,360.29</u>
	\$	<u><u>3,880,964.94</u></u>

TRUST FUND
SCHEDULE OF ASSESSMENTS RECEIVABLE

<u>Improvements</u>	<u>Balance Dec. 31, 2020</u>	<u>Assessments Confirmed</u>	<u>Collections</u>	<u>Transferred to Assessment Liens</u>	<u>Adjustments</u>	<u>Balance Dec. 31, 2021</u>	<u>Balance Pledged to Bonds</u>	<u>Balance Pledged to Reserve</u>
1470-14 Sterback Harbor Dredge Project \$	687,208.46		98,502.33			588,706.13	532,146.14	56,559.99

TRUST FUND
SCHEDULE OF RESERVE FOR ASSESSMENTS AND LIENS

Ordinance Number	Improvement Description	Balance Dec. 31, 2020	Assessments Confirmed	Interest and Cost of Assessment	Transfers		Balance Dec. 31, 2021 Pledged to Reserve
					From	To	
Assessments Receivable: 1470-14	Sterback Harbor Dredge project	\$ 56,534.55		25.44			56,559.99
		\$ 56,534.55	-	25.44	-	-	56,559.99

ASSESSMENT TRUST FUND
SCHEDULE OF ASSESSMENT SERIAL BONDS

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Amount					
Sterback Harbor Dredge Project	2/17/2016	1,080,000	11/1/2022	\$ 75,000.00	3.000%	780,000.00	-	75,000.00	705,000.00
			11/1/2023	70,000.00	2.000%				
			11/1/2024	70,000.00	2.000%				
			11/1/2025	70,000.00	2.000%				
			11/1/2026	70,000.00	2.000%				
			11/1/2027	70,000.00	2.000%				
			11/1/2028	70,000.00	2.125%				
			11/1/2029	70,000.00	2.125%				
			11/1/2030	70,000.00	2.250%				
			11/1/2031	70,000.00	2.500%				
					\$	780,000.00	-	75,000.00	705,000.00

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TRUST FUND
SCHEDULE OF RESERVE FOR ANIMAL CONTROL EXPENDITURES

Balance December 31, 2020	\$	10,220.00
Increased By:		
Dog Licenses Fees Collected	\$	<u>3,647.00</u>
		<u>3,647.00</u>
		13,867.00
Decreased By Disbursements:		
Animal Control Expenditures		-
Statutory Excess Due to Current Fund		<u>5,047.00</u>
		<u>5,047.00</u>
Balance December 31, 2021		<u><u>8,820.00</u></u>

License Fees Collected	<u>Year</u>	
	2019	\$ 4,991.00
	2020	<u>3,829.00</u>
		<u><u>8,820.00</u></u>

TRUST FUND
SCHEDULE OF DUE TO CURRENT FUND - ANIMAL CONTROL FUND

Balance December 31, 2020	\$	35,739.50
Increased By:		
Statutory Excess in Reserves for Expenditures	\$ 5,047.00	
Adjustment	120.88	
		5,167.88
		40,907.38
Decreased By:		
Cash Disbursements	-	
		-
Balance December 31, 2021		40,907.38

SCHEDULE OF AMOUNT DUE TO STATE OF NEW JERSEY

Balance December 31, 2020	\$	-
Increased By:		
Collected	\$ 860.40	
Adjustment	-	
		860.40
		860.40
Decreased By:		
Paid to State of New Jersey	860.40	
		860.40
Balance December 31, 2021		-

TRUST FUND
OTHER TRUST FUND
SCHEDULE OF MISCELLANEOUS TRUST RESERVES

	Balance Dec. 31, 2020	Budget Appropriation	Fees, Refunds, Interest and Donations	Disbursed	Balance Dec. 31, 2021
Reserve for Community Development Block Grant	\$ 2,676.80				2,676.80
Reserve for Deposits for Redemption of Tax Liens	70,554.52		639,956.26	668,088.74	42,422.04
Reserve for Tax Sale Premiums	226,900.00		660,000.00	176,000.00	710,900.00
Reserve for Unemployment Compensation	173,871.56	15,000.00	15,048.15	10,923.11	192,996.60
Reserve for Escrow Deposits	889,545.80		428,156.52	237,910.02	1,079,792.30
Reserve for Street Openings	12,020.00		-		12,020.00
Reserve for Sewer Escrows	142,398.81			452.50	141,946.31
Reserve for Smart Growth Plan	33,013.31				33,013.31
Reserve for Housing Rehabilitation	43,097.02		162,661.35	157,484.61	48,273.76
Reserve for Parking Offenses Adjudication Act	319.00				319.00
Reserve for Urban Aid	561,712.79		20,431.06		582,143.85
Reserve for Recreation Dedicated Trust	84,289.51		170,679.94	116,447.78	138,521.67
Reserve for Police Forfeiture	13,918.09		370.17	8,783.93	5,504.33
Reserve for Special Police Detail	49,895.86		364,339.82	251,953.88	162,281.80
Reserve for Snow Removal	96,330.21				96,330.21
Reserve for Subdivisions - Map Changes	17,132.50				17,132.50
Reserve for Accumulated Absences	154,478.17	200,000.00	325.34	83,834.54	270,968.97
Reserve for Donations - Bus Shelters	836.08				836.08
Reserve for Council on Affordable Housing - Fees	316,740.67		530.19	50,233.25	267,037.61
Reserve for Animal Advisory Awareness	322.51		29.18		351.69
Reserve for Payroll Trust	42,037.68		10,856.89		52,894.57
Reserve for Loans Receivable - UDAG	304,579.25		-		304,579.25
Reserve for Construction Code Fees	37,589.00		-		37,589.00
	<u>\$ 3,274,259.14</u>	<u>215,000.00</u>	<u>2,473,384.87</u>	<u>1,762,112.36</u>	<u>4,200,531.65</u>

**GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER**

Balance December 31, 2020		\$	39,844.89
Increased by:			
Premiums on sale of Bonds & Notes			15,662.40
Bond Anticipation Notes Issued	\$		2,080,000.00
Capital Improvement Fund			80,000.00
			2,175,662.40
			2,215,507.29
Decreased by:			
Improvement Authorizations			1,153,227.12
			1,153,227.12
Balance December 31, 2021			1,062,280.17

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

Balance December 31, 2020		\$	80,514.35
Increased by:			
Current Fund Budget Appropriation	\$	80,000.00	
			80,000.00
			160,514.35
Decreased by:			
Financed Improvement Authorization		138,716.00	
			138,716.00
Balance December 31, 2021			21,798.35

**GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED**

Balance December 31, 2020	\$	6,464,640.08
Increased by:		
None	\$	-
		<u> -</u>
		6,464,640.08
Decreased by:		
Budget Appropriation to Pay Bonds/Loans:		
Municipal Bonds	725,000.00	
Green Trust Loans	76,314.53	
New Jersey Environmental Infrastructure Trust Fund Loan	24,898.71	
		<u> 826,213.24</u>
Balance December 31, 2021	\$	<u><u>5,638,426.84</u></u>

**GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED**

Ord #	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Raised in 2021 Budget	Cancelled	Debt Issued	Balance Dec. 31, 2021	Analysis of Balance		Unexpended Improvement Authorizations
								Bond Anticipation Notes	Expenditures	
1359-10	Road and Drainage Improvements	\$ 0.86					0.86	0.86		-
1532-16	Various Capital Improvements	200,180.01	-				200,180.01	166,294.03		33,885.98
1589-19	Various Capital Improvements	2,080,500.00					2,080,500.00	500.00		
1630-21	Various Capital Improvements	-	2,636,766.00				2,636,766.00	1,075,554.14		1,561,211.86
		\$ 2,280,680.87	2,636,766.00	-	-	-	4,917,446.87	1,242,349.03	2,080,000.00	1,595,097.84

**GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord #	Improvement Description	Ord. Date	Amount	Balance December 31, 2020		Authorizations			Paid or Charged	Transfers	Cancelled	Balance December 31, 2021	
				Funded	Unfunded	Other Funding	Deferred Charges to Future Taxation	Funded				Unfunded	
1461-13	Demolition of Unsafe Structures	12/3/2013	200,000	94,146.00	-	-	-	1,000.00	-	-	94,146.00	-	
1475-14	Road Drainage and Improvements	7/21/2014	4,000,000	5,980.45	-	-	-	-	-	-	4,980.45	-	
1532-16	Various Capital Improvements	9/7/2016	1,250,000	59,903.68	33,885.98	-	-	-	-	-	59,903.68	33,885.98	
1549-17	Various Capital Improvements	11/6/2017	267,000	11,271.07	-	-	-	(2,100.00)	-	-	13,371.07	-	
1575-18	Various Capital Improvements	11/19/2018	419,500	-	1,276,195.71	-	-	1,231,925.63	-	-	-	44,270.08	
1589-19	Various Capital Improvements	6/17/2019	2,190,000	-	-	138,716.00	2,636,766.00	1,214,270.14	-	-	-	1,561,211.86	
1630-21	Various Capital Improvements	8/2/2021	2,775,482	-	-	-	-	2,445,095.77	-	-	-	-	
				<u>171,301.20</u>	<u>1,310,081.69</u>	<u>138,716.00</u>	<u>2,636,766.00</u>	<u>2,445,095.77</u>	<u>-</u>	<u>-</u>	<u>172,401.20</u>	<u>1,639,367.92</u>	
	Grants Receivable												
	Capital Improvement Fund												
				\$	\$	\$	\$	\$	\$	\$	\$	\$	
						138,716.00	Cash Disbursed	1,153,227.12					
							Prior Year Payable	(543,309.70)					
							Contracts Payable	1,835,178.35					
							Due to Sewer Capital	-					
						<u>138,716.00</u>		<u>2,445,095.77</u>					

**GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Amount					
General Improvement Bonds of 2016	11/1/2016	8,820,000	11/1/2022	\$ 730,000.00	3.000%	5,975,000.00		725,000.00	5,250,000.00
			11/1/2023	735,000.00	2.000%				
			11/1/2024	740,000.00	2.000%				
			11/1/2025	750,000.00	2.000%				
			11/1/2026	755,000.00	2.000%				
			11/1/2027	765,000.00	2.000%				
			11/1/2028	775,000.00	2.125%				
						\$ 5,975,000.00	-	725,000.00	5,250,000.00

**GENERAL CAPITAL FUND
SCHEDULE OF GREEN ACRES LOANS PAYABLE**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Amount					
1070-00 Davies Complex	11/3/2004	340,000	2/8/2022	9,958.49	2.00%	80,887.05		19,622.16	61,264.89
			8/8/2022	10,058.08					
			2/8/2023	10,158.66					
			8/8/2023	10,260.24					
			2/8/2024	10,362.85					
8/8/2024	10,466.57								
1107-02 Park Acquisition Fort Apache I	12/21/2004	250,000	1/5/2022	7,822.35	2.00%	63,536.24		15,413.12	48,123.12
			7/5/2022	7,900.57					
			1/5/2023	7,979.58					
			7/5/2023	8,059.37					
			1/5/2024	8,139.97					
7/5/2024	8,221.28								
1094-01 Shellbay Avenue Park	12/31/2004	150,000	3/17/2022	4,496.58	2.00%	25,576.52		8,860.02	16,716.50
			9/17/2022	4,541.53					
			3/17/2023	4,586.96					
9/17/2023	3,091.43								
1107-02 Park Acquisition Fort Apache II	12/24/2005	205,700	6/24/2022	3,383.87	2.00%	15,918.93		12,535.06	3,383.87
			4/3/2022	10,091.46					
1299-08 Goshen Rd Complex Ph II	6/28/2012	400,000	10/3/2022	10,192.38	2.000%	254,401.64		19,884.17	234,517.47
			4/3/2023	10,294.30					
			10/3/2023	10,397.24					
			4/3/2024	10,501.22					
			10/3/2024	10,606.23					
			04/03/25-32	172,434.64					
\$						440,320.38		76,314.53	364,005.85

**GENERAL CAPITAL FUND
SCHEDULE OF ENVIRONMENTAL INFRASTRUCTURE TRUST LOANS PAYABLE**

Purpose	Date of Issue	Amount of Original Issue	Date	Maturities of Bonds Outstanding December 31, 2021	Interest Rate	Balance Dec. 31, 2020	Increased		Decreased	Balance Dec. 31, 2021
							Amount			
1107-02 and 1139-03 Land Acquisition - Fort Apache Recreation Area	12/7/2004	177,000	8/1/2022	\$ 14,287.25	4.750%	\$ 28,568.71			14,281.46	14,287.25
Land Acquisition - Fort Apache Recreation Area	12/7/2004	177,597	2/1/2022 8/1/2022	229,75 9,903.99	None	20,750.99			10,617.25	10,133.74
								<u>\$ 49,319.70</u>	<u>24,898.71</u>	<u>24,420.99</u>
					Cancelled Funded by Budget Appropriation			\$ -	\$ 24,898.71	\$ 24,898.71

**GENERAL CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED**

Ordinance Number	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Debt Issued	Other	Balance Dec. 31, 2021
1359-10	Road and Drainage Improvements	\$ 0.86				0.86
1532-16	Various Capital Improvements	200,180.01				200,180.01
1589-19	Various Capital Improvements	2,080,500.00		2,080,000.00		500.00
1630-21	Various Capital Improvements	-	2,636,766.00			2,636,766.00
		<u>\$ 2,280,680.87</u>	<u>2,636,766.00</u>	<u>2,080,000.00</u>	<u>-</u>	<u>2,837,446.87</u>

**GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Improvement Description	Ordinance Number	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
Various Capital Improvements	1589-19	9/9/2021	9/9/2021	9/8/2022	1.000% \$	-	2,080,000.00	-	2,080,000.00
					\$	-	2,080,000.00	-	2,080,000.00
								Cash Disbursed \$	-
								Paid by Budget Appropriation	-
								\$	-

**SEWER UTILITY FUND
SCHEDULE OF CASH**

	Operating	Capital
Balance December 31, 2020	\$ 811,605.01	104,886.02
Increased by Receipts:		
Sewer Rent Collected	4,552,832.51	
Sewer Liens Collected	7,099.59	
Miscellaneous Revenue Anticipated	211,553.85	500,000.00
Due from Current Fund	-	
Prepaid Sewer Rents	606,745.00	
Bond Anticipation Notes Issued		2,500,000.00
Note Premium		18,825.00
Bond Issue Costs Payable	23,212.37	
	<u>5,401,443.32</u>	<u>3,018,825.00</u>
	6,213,048.33	3,123,711.02
Decreased by Disbursements:		
Current Appropriations	4,179,622.47	
Appropriation Reserves	47,011.69	
Improvement Authorizations		343,357.79
Accrued Interest on Bonds and Notes	604,941.51	
	<u>4,831,575.67</u>	<u>343,357.79</u>
Balance December 31, 2021	\$ <u>1,381,472.66</u>	<u>2,780,353.23</u>

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH**

	Receipts		Disbursements		Transfers		Balance Dec. 31, 2021
	Bonds/Loans Issued	Notes Issued	Misc.	Improvement Authorizations	Misc.	From	
Capital Fund Balance		\$ 14,856.65					14,856.65
Due to Sewer Operating Fund		178,353.00					178,353.00
Capital Improvement Fund		-	500,000.00			230,250.00	269,750.00
Contracts Payable		257,529.28				257,529.28	2,623,397.89
Reserve to Pay Bonds		1,105,360.19					1,105,360.19
Reserve to Pay Notes		-	18,825.00				18,825.00
<u>Improvement Authorizations</u>							
Ord. Number							
1223-06/ Various Sewer Improvements:		151,632.40					151,632.40
1267-07		(177,117.83)					(177,117.83)
1364-10 Various Sewer Improvements:				(15,000.00)			(988,140.45)
1417-12/ Grassy Sound Connection to Sewer :		(1,003,140.45)					
1543-17							
1453-13 Various Sewer Improvements:		(32,955.76)					(32,955.76)
1579-18 Various Sewer Improvements:		13,967.54		42,472.31		13,967.54	42,472.31
1590-19 Various Capital Improvements		(403,599.00)		217,555.32		2,093,902.65	-
1619-21 Various Capital Improvements		-		48,524.74		515,527.70	(429,052.44)
1629-21 Purchase of Pickup Truck & Pump		-		49,805.42		95,250.00	45,444.58
		\$ 104,886.02		343,357.79		3,111,177.17	2,780,353.23
		-	518,825.00			3,111,177.17	

**SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE**

Balance December 31, 2020	\$	4,120.06
Increased By:		
Sewer Rents and Other Charges Levied	\$	5,125,903.92
		5,125,903.92
		5,130,023.98
Decreased By:		
Collections - Sewer Fund		4,552,832.51
Prepayments/Overpayments Applied		564,552.76
Cancellations		7,410.71
Transfer to Lien		1,760.00
		5,126,555.98
Balance December 31, 2021		3,468.00

SCHEDULE OF UTILITY LIENS

Balance December 31, 2020	\$	13,976.33
Increased By:		
Transfer from Sewer Accounts Receivable	\$	1,760.00
Interest and Costs		368.76
		2,128.76
		16,105.09
Decreased By:		
Collections		7,099.59
Cancelled		8,685.50
		15,785.09
Balance December 31, 2021		320.00

**SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - PRIOR YEAR**

	<u>Balance Dec. 31, 2020</u>	<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>	<u>Overexpended</u>
Operating:					
Salaries and Wages	\$ 23,654.74	23,654.74		23,654.74	
Other Expenses	60,186.71	60,186.71	34,716.41	25,470.30	
Insurance	14,186.00	14,186.00		14,186.00	
CMCMJA User Charges	2,241.00	2,241.00		2,241.00	
Capital Outlay	16,772.00	16,772.00	16,045.28	726.72	
Social Security System	2,509.58	2,509.58		2,509.58	
	<u>\$ 119,550.03</u>	<u>119,550.03</u>	<u>50,761.69</u>	<u>68,788.34</u>	<u>-</u>
Appropriation Reserves					
Reserve for Encumbrances	\$ 74,096.28	Cash	47,011.69		
	45,453.75	Encumbrance	3,750.00		
	<u>\$ 119,550.03</u>		<u>50,761.69</u>		

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES**

Ord. Number	Improvement Description	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
1519-19	Various Sewer Improvements	9/9/2021	9/9/2021	9/8/2022	1.00% \$	-	2,500,000.00		2,500,000.00
						-	2,500,000.00	-	2,500,000.00

See Accompanying Auditor's Report

**SEWER OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
AND NOTES AND ANALYSIS OF BALANCE**

Balance December 31, 2020		\$	195,512.12
Increased By:			
Budget Appropriation:			
Interest on Bonds	\$		604,810.34
Interest on Notes			7,847.22
			612,657.56
			808,169.68
Decreased By:			
Payments of Interest			604,941.51
			604,941.51
Balance December 31, 2021		\$	203,228.17

Analysis of Accrued Interest December 31, 2021

Principal Outstanding Dec. 31, 2021	Interest Rate	From	To	Days	Amount
<u>Serial Bonds</u>					
\$ 7,635,000.00	Variable	08/15/21	12/31/21	138	\$ 104,458.36
2,075,000.00	Variable	12/15/21	12/31/21	16	3,450.56
6,285,000.00	Variable	08/15/21	12/31/21	138	80,864.17
<u>Rural Development Bonds</u>					
1,500,252.38	2.25%	12/15/21	12/31/21	15	1,491.42
88,572.24	3.500%	10/25/21	12/31/21	67	574.40
689,606.54	2.75%	10/25/21	12/31/21	67	3,511.65
710,225.58	2.00%	12/22/21	12/31/21	9	353.45
1,360,252.76	2.00%	12/22/21	12/31/21	9	676.94
<u>Bond Anticipation Notes</u>					
2,500,000.00	1.00%	09/09/21	12/31/21	113	7,847.22
22,843,909.50					\$ 203,228.17

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

Ord. Number	Improvement Description	Ord. Date	Amount	2021 Authorizations		Paid or Charged	Cancelled	Prior Year Encumbrances Canceled	Balance December 31, 2021	
				Balance December 31, 2020 Funded	Unfunded				Funding Sources	Deferred Charges to Future Revenue
1223-06/ 1267-07	Various Sewer Improvements	5/15/06 (amend 8/6/07)	\$ 4,646,000	\$ 151,632.40					151,632.40	
1364-10	Various Sewer Improvements		1,176,400		119,482.17					119,482.17
1417-12/ 1543-17	Grassy Sound Connection to Sewer System	8/20/2012	3,800,150		596,009.55	(15,000.00)				611,009.55
1453-13	Various Sewer Improvements (a) Bennet Rd. Pkwy Sewer	12/2/2013	165,000		132,044.24					132,044.24
1579-18	Various Capital Improvements	11/19/2018	228,887	13,967.54		13,967.54				
1590-19	Various Capital Improvements	6/17/2019	2,500,000		2,096,401.00	2,096,401.00				
1619-21	Various Capital Improvements	4/5/2021	2,700,000			564,052.44				2,135,947.56
1629-21	Purchase of Pickup Truck & Pump	8/2/2021	95,250			49,805.42			45,444.58	
			\$	\$ 165,599.94	\$ 2,943,936.96	\$ 2,709,226.40	\$ -	\$ -	\$ 197,076.98	\$ 2,998,483.52
				Capital Improvement Fund						
				\$ 230,250.00	\$ -					
				\$ 230,250.00						
				Cash Disbursed		\$ 343,357.79				
				Contracts Payable Canceled		(257,529.28)				
				Contracts Payable		2,623,397.89				
						\$ 2,709,226.40				

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS**

Improvement Description	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding Dec. 31, 2021				Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Amount	Rate	Balance Dec. 31, 2020					
Refunding Bonds of 2013	4/30/2013	10,350,000	8/15/2022	360,000.00	4.000%	\$	7,995,000.00		360,000.00	7,635,000.00	
			8/15/2023	390,000.00	4.000%						
			8/15/2024	390,000.00	4.000%						
			8/15/2025	410,000.00	4.000%						
			8/15/2026	435,000.00	3.000%						
			8/15/2027	435,000.00	3.000%						
			8/15/2028	455,000.00	3.125%						
			8/15/2029	465,000.00	3.250%						
			8/15/2030	480,000.00	3.375%						
			8/15/2031	495,000.00	3.375%						
			8/15/2032	515,000.00	3.375%						
			8/15/2033	530,000.00	3.625%						
			8/15/2034	420,000.00	3.625%						
			8/15/2035	365,000.00	3.625%						
8/15/2036	250,000.00	3.625%									
8/15/2037	205,000.00	3.875%									
8/15/2038	215,000.00	3.875%									
8/15/1939	215,000.00	3.875%									
8/15/2040	225,000.00	3.875%									
8/15/2041	235,000.00	3.875%									
8/15/2042	145,000.00	3.875%									
Refunding Issue of 2019	11/14/2019	2,420,000.00	12/15/2022	190,000.00	4.000%		2,255,000.00		180,000.00	2,075,000.00	
			12/15/2023	200,000.00	4.000%						
			12/15/2024	205,000.00	4.000%						
			12/15/2025	215,000.00	4.000%						
			12/15/2026	215,000.00	4.000%						
			12/15/2027	230,000.00	4.000%						
			12/15/2028	245,000.00	4.000%						
			12/15/2029	245,000.00	4.000%						
			12/15/2030	165,000.00	2.375%						
			12/15/2031	165,000.00	2.375%						

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS**

Improvement Description	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding Dec. 31, 2021				Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Amount	Increased	Decreased					
Refunding Issue of 2021	6/29/2021	6,285,000.00	8/15/2022	150,000.00	4.000%	-	6,285,000.00			6,285,000.00	
			8/15/2023	125,000.00	4.000%						
			8/15/2024	130,000.00	4.000%						
			8/15/2025	135,000.00	4.000%						
			8/15/2026	140,000.00	4.000%						
			8/15/2027	145,000.00	4.000%						
			8/15/2028	155,000.00	4.000%						
			8/15/2029	160,000.00	4.000%						
			8/15/2030	165,000.00	4.000%						
			8/15/2031	175,000.00	4.000%						
			8/15/2032	180,000.00	4.000%						
			8/15/2033	185,000.00	4.000%						
			8/15/2034	195,000.00	4.000%						
			8/15/2035	200,000.00	4.000%						
			8/15/2041	1,355,000.00	3.000%						
			8/15/2046	1,330,000.00	3.000%						
			8/15/2051	1,360,000.00	3.000%						
							\$ 10,250,000.00	6,285,000.00	540,000.00	15,995,000.00	

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF RURAL DEVELOPMENT ADMINISTRATION BONDS**

Improvement Description	Date of Issue	Amount of Original Issue	Maturities of Bonds		Interest Rate	Balance Dec. 31, 2020	Increased	Decreased	Balance Dec. 31, 2021
			Date	Outstanding Dec. 31, 2021					
1137-03 Whitesboro Phase I Sewerline	7/15/2010	3,039,000			\$	2,657,239.73		2,657,239.73	-
1156-04 Whitesboro Phase II Sewerline	7/15/2010	1,150,000				1,005,527.84		1,005,527.84	-
1308-08 Whitesboro Phase I Sewerline Supplement	12/15/2011	1,815,000	2022 2023-2050	35,523.02 1,464,729.36	2.25%	1,534,989.43		34,737.05	1,500,252.38
1223-06(a) Shellbay, Shunpike, Crest Haven, Goshen Sewerline	12/15/2011	3,663,000				3,237,116.67		3,237,116.67	-
1223-06 (b) Water Reuse	4/24/2013	100,000	2022 2023-2050	1,579.67 86,992.57	3.50%	90,088.05		1,525.81	88,572.24
1364-10 SSGC Phase II	4/24/2013	794,400	2022 2023-2050	14,005.45 675,601.09	2.75%	703,234.64		13,628.10	689,606.54
1417-12 / 1543-17 Grassy Sound Connection to Sewer System	6/22/2018	755,000	2022 2023-2058	13,376.03 696,849.55	2.00%	723,338.06		13,112.48	710,225.58
1417-12 / 1543-17 Grassy Sound Connection to Sewer System	6/22/2018	1,446,000	2022 2023-2058	25,616.39 1,334,636.37	2.00%	1,385,364.41		25,111.65	1,360,252.76
					\$	<u>11,336,908.83</u>		<u>6,987,999.33</u>	<u>4,348,909.50</u>

See Accompanying Auditor's Report

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED**

Ord. Number	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Bond, Notes or Grants Issued	Budget Appropriation	Cancelled	Balance Dec. 31, 2021
1364-10	Various Sewer Improvements: a. Shellbay, Shunpike, Crest Haven and Goshen Sewer Project - Supplement	\$ 296,600.00					296,600.00
1417-12 /1543-17	Grassy Sound Connection to Sewer System	1,599,150.00		-			1,599,150.00
1453-13	Various Sewer Improvements	165,000.00					165,000.00
1590-19	Various Sewer Utility Improvements	2,500,000.00		2,500,000.00			-
1619-21	Various Sewer Utility Improvements	-	2,565,000.00				2,565,000.00
		<u>\$ 4,560,750.00</u>	<u>2,565,000.00</u>	<u>2,500,000.00</u>	<u>-</u>	<u>-</u>	<u>4,625,750.00</u>

TOWNSHIP OF MIDDLE
SEWER UTILITY CAPITAL FUND
SCHEDULE OF UTILITY CAPITAL IMPROVEMENT FUND

Balance December 31, 2020	<u>Ref.</u> D		\$ -
Increased By:			
Budget Appropriation		\$ 500,000.00	
		<u>500,000.00</u>	<u>\$ 500,000.00</u>
			500,000.00
Decreased By:			
Downpayment on Improvement Authorizations		230,250.00	
		<u>230,250.00</u>	<u>230,250.00</u>
Balance December 31, 2021	D		<u><u>\$ 269,750.00</u></u>

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TOWNSHIP OF MIDDLE

PART II

LETTER OF COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2021

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GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states, "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law." The Township's bid threshold was \$44,000.

The governing body of the Township of Middle has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in a violation of the statute, the Township Committee's opinion should be sought before a commitment is made.

Our examination of expenditures did not reveal any payments in excess of the bid threshold for the provision or performance of any goods or services, other than those where bids had been previously sought by public advertisement, awarded under state or county cooperative purchasing agreements, or awarded in compliance with other provisions of the "Local Public Contracts Law," N.J.S.A. 40A:11.

The minutes indicate that bids were sought by public advertising for the following items:

Snow Removal	Home Rehabilitation Program
Pump Station Improvements	
Roadway Improvements	

Collection of Interest on Delinquent Taxes and Assessments

The statutes provide the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body adopted the following resolution authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED by the Township Committee of the Township of Middle, in accordance with Chapter 75, New Jersey Laws of 1991, and N.J.S.A. 54:4-67, 54:5-32, 54:5-34 and 54:5-35, which authorizes the Governing Body inter alia to fix the rate of interest to be charged, in the Township of Middle, for the nonpayment of taxes, assessments and municipal charges, said rate of interest shall be and is hereby fixed at 8 per cent per annum on the first \$1,500 of delinquency and 18 per cent per annum on any amount in excess of \$1,500 to be calculated from the date when the taxes, assessments and charges become delinquent.

This Resolution shall take effect January 1, 2021.

It appears from an examination of the Collector's records that interest was charged in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The tax sale was held on December 16, 2021 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31st of the last three years.

<u>Year</u>	<u>Number</u>
2021	618
2020	692
2019	683

It is essential to good management that all means provided by the statutes be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent taxes and charges, as well as current payments, was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	<u>Number Mailed</u>
Payments of 2022 and 2021 Taxes	10
Payment of Sewer Rents	10

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently Cash Collections</u>	<u>Percentage of Collections</u>
2021	\$ 55,143,856.97	54,834,906.64	99.44%
2020	53,604,406.26	53,397,137.34	99.61%
2019	52,130,021.73	51,843,006.81	99.45%
2018	51,136,391.07	50,811,556.27	99.36%
2017	49,910,504.79	49,489,786.49	99.16%

Comparative Schedule of Tax Rate Information

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	\$ 1.864	1.823	1.781	1.759	1.722
Apportionment of Tax Rate:					
Municipal	0.492	0.484	0.483	0.483	0.472
County	0.288	0.278	0.270	0.261	0.252
Local School	1.084	1.061	1.028	1.015	0.998
Assessed Valuation	2,781,280,220	2,765,781,146	2,760,445,921	2,745,517,626	2,739,976,123

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title liens, in relation to the tax levies of the last five years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage Of Tax Levy</u>
2021	\$ 701,653.42	25,299.68	726,953.10	1.32%
2020	829,694.12	17,049.46	846,743.58	1.62%
2019	730,133.46	11,531.54	741,665.00	1.45%
2018	793,721.01	23,334.62	817,055.63	1.64%
2017	834,785.49	32,436.75	867,222.24	1.80%

RECOMMENDATIONS

- That all general ledger balances be reviewed and agreed to the final year end financial statement balances and that the general ledger be reviewed for accuracy on a regular basis. Also, bank reconciliations should be prepared for all of the Township’s bank accounts in a timely an accurate manner.

In accordance with *Audits of States, Local Governments and Non-Profit Organizations*, and Division of Local Government Services Regulations, a Corrective Action Plan must be prepared and filed by the Township in response to my recommendations.

Should any questions arise as to my comments or recommendations, or should you desire assistance in implementing my recommendations, please do not hesitate to call me.

Ford, Scott & Associates, L.L.C.
FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello
Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

August 30, 2022