

Cape May Court House, NJ
 December 5, 2022
 REGULAR MEETING
 FLAG SALUTE
 THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

The Township Committee met on the above date at 6:00 PM at the Middle Township Municipal Building. Members present were Mayor Donohue, Deputy Mayor Gandy, Committeemember Norris, Township Clerk/Business Administrator Kimberly Osmundsen, Deputy Township Clerk Emily Bartleson, Deputy Business Administrator Suzanne Schumann, Township Engineer Vince Orlando, & Municipal Solicitor Marcus Karavan

1. PRESENTATION BY COMMITTEE – EMPLOYEE OF THE MONTH FOR DECEMBER – JOE LACONTE
2. QUESTION/ANSWER PERIOD ON AGENDA *(This question-and-answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.)*
3. RESOLUTION – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS) – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
*NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:
 Current Acct. \$4,421,354.18*
4. RESOLUTION – APPROVING MINUTES FROM PREVIOUS MEETING – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 11/21/2022 Work Session, Regular Meeting and Closed Session
5. REPORTS: Zoning for the month of November; Tax/Sewer Collection for the month of November; Sterbeck Harbor for the month of November
6. RESOLUTION – NEW HIRES – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Ty Pettit	Public Safety – Police	Special Class II Police Officer	\$20.00 per hour	12/10/2022
Eddie Ruiz Bruno	Public Safety – Police	Special Class II Police Officer	\$20.00 per hour	12/10/2022

7. RESOLUTION – ACKNOWLEDGING INTERGOVERNMENTAL TRANSFER – APPOINTMENT NEW HIRE – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.
*WHEREAS, the Intergovernmental Transfer Program through New Jersey Civil Service Commission provides the opportunity for eligible New Jersey state and local government employees with permanent civil service status to transfer between local-to-local employment jurisdictions while maintaining their permanent status, and
 WHEREAS, this program promotes more efficient public service by allowing civil service jurisdictions to share talented and experienced individuals with other governmental sectors, and
 WHEREAS, all parties involved in the transfer (the transferring employee, the sending jurisdiction, the receiving jurisdiction, and the New Jersey Civil Service Commission) must agree to the transfer for it to be completed. A transfer is not valid until approved by the Civil Service Commission.
 NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the Governing Body of the Township of Middle does hereby acknowledge and approve the preparation of an Intergovernmental Transfer for Daniel Shustack, Senior Account Clerk (03165A) effective January 1, 2023 at a salary of \$85,000.00.
 BE IT FURTHER RESOLVED, that Human Resources, and/or any other required official of the Township of Middle, is hereby authorized to process all “receiving agency” forms in connection with said transfer.*

8. RESOLUTION – APPOINTING NEIL YOUNG AS CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF MIDDLE – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.S.A. 40A:9-140.10 requires that “in every municipality, there shall be a chief financial officer appointed by the governing body of the municipality with a term for four years”; and

WHEREAS, the Township is presently operating with a temporary Chief Financial Officer, who accepted the position only until a Chief Financial Officer can be appointed; and

WHEREAS, the Township has determined that Neil Young possesses the necessary license, education, experience and qualifications to serve as CFO; and

*WHEREAS, the Governing Body desires to appoint Neil Young to the position of CFO (*Civil Service Title of Clerk 1 (u) and UA title of Chief Financial Officer), effective January 1, 2023.*

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the appointment of Neil Young as Chief Financial Officer as described above is hereby authorized.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign any and all documents necessary in connection therewith.

FURTHER RESOLVED, a certified copy of this resolution shall be forwarded to the State of New Jersey, Division of Local Government Services, Department of Community Affairs.

9. RESOLUTION – ACKNOWLEDGEMENT OF RETIREMENT – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following retirement listed below is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Deborah Becker	Municipal Court	Administrator	02/01/2023

10. RESOLUTION – TERMINATION – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following termination listed below, is acknowledged.

EMPLOYEE	DEPARTMENT	POSITION	EFFECTIVE
Brian Harrison	Sewer	Laborer 1 F/T	11/24/2022

11. RESOLUTION – CANCEL TAXES (ITEMS A THROUGH B) – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

(A) NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following cancellation 2023 1st and 2nd quarter taxes is due to property tax exemption:

Account	Block	Lot	Owner/location	2022	2023
18204	1436.05	4	Galioto, Anthony & Brenda M Property location: 3 Lochalsh Lane Exempt as of 11/1/2022	\$960.90	\$2,882.60

(B) NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following cancellation 2023 1st and 2nd quarter taxes is due to property tax exemption:

Account	Block	Lot	Owner/location	2023
14781	1503	1	Branches Outreach Property location: 201 Hirst Ave	\$7,289.73

12. RESOLUTION – REFUND OF TAXES (ITEMS A THROUGH B) – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

(A) WHEREAS, A refund is due to the below property owners due to payment made on exempt properties.

ACCT	BLOCK	LOT	OWNER/LOCATION	2022
18204	1436.05	4	Galioto, Anthony & Brenda M 3 Lochalsh Lane Rio Grande, NJ 08242	\$960.90

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2023 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

(B) WHEREAS, A refund is due to the below property owners due to payment made on exempt properties.

ACCT	BLOCK	LOT	OWNER/LOCATION	2022
14781	1503	1	Branches Outreach 9425 3 rd Ave Stone Harbor, NJ 08247-1926	\$34.45

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2023 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

13. RESOLUTION – AUTHORIZING THE TOWNSHIP TO CANCEL THE GRANT ACCOUNT RECEIVABLES AND APPROPRIATIONS – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, N.J. 40A:4-60 provides that any unexpended balance of an appropriation may, by resolution of the governing body, be cancelled prior to the end of the fiscal year; and

WHEREAS, balances remain in various grants which have been completed or not undertaken; and

WHEREAS, it is desired by the Township Committee, Governing Body of the Township of Middle, to cancel such balances;

NOW, THEREFORE, BE IT RESOLVED, that the following balances be and are hereby cancelled:

	ACCOUNT	
	RECEIVABLE	APPROPRIATION
NJDOT – Magnolia Drive	300,000.00	300,00.00
Bulletproof Vest Partnership Program	390.00	390.00
Total	<u>300,390.00</u>	<u>300,390.00</u>

14. RESOLUTION – TRANSFER OF FUNDS – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, it is legal and lawful to make budget transfers on and after the first day of November in any budget year; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and the State of New Jersey, that the following transfers of budget appropriations be made in the budget of Middle Township for the year 2022:

Account Number	Name	From	To
Current Fund			
2-01-23-221-221-411	Health Care Waiver OE	35,000.00	
2-01-25-262-262-220	EMS OE - Contractual Services	12,000.00	
2-01-44-990-218-900	Social Security OE		12,000.00
2-01-23-220-220-411	Group Insurance OE		35,000.00
		47,000.00	47,000.00

15. RESOLUTION – SUPPORTING THE DESIGNATION OF BUS STOP – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, the Township of Middle has received a letter from the State of New Jersey, Department of Transportation, recommending the placement of several NJ Transit Bus Stops; and

WHEREAS, the Township Committee of the Township of Middle, along with the Middle Township Traffic Committee, has reviewed the request and agrees with the establishment of bus stops as indicated above; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that pursuant to N.J.S.A. 39-4-8(e) the following described locations are hereby requested as a designated bus stop:

1. Along Route 9, southbound, on the easterly side thereof at:
 - a. Main Street – Far Side (NJ Transit ID #16575)
Beginning at the northerly curb line of Main Street and extending 100 feet northerly therefrom
 - b. E. Lena Street – Far Side (NJ Transit ID # pending)
Beginning at the northerly curb line of E. Lena Street and extending 100 feet northerly therefrom
 - c. Joffre Avenue – Near Side (NJ Transit ID #16576)
Beginning at the southerly curb line of Joffre Avenue and extending 105 feet southerly therefrom
 - d. Between Joffre Avenue and Oyster Road – Mid Block (NJ Transit ID # 32499)
Beginning at a point 2635 feet north of the northerly curb line of Joffre Avenue and extending 135 feet northerly therefrom
 - e. Atlantic Avenue – Far Side (NJ Transit ID # 16577)
Beginning at the northerly curb line of Atlantic Avenue and extending 100 feet northerly therefrom
 - f. Mechanic Street – Far Side (NJ Transit ID # 16578)

Beginning at the northerly curb line of Mechanic Street and extending 100 feet northerly therefrom

g. Ormond Road – Near Side (NJ Transit ID # 32498)

Beginning at the southerly curb line of Ormond Road and extending 105 feet southerly therefrom

h. Between Stone Harbor Boulevard (CR 657) and Orbit Drive – Mid Block (NJ Transit ID # 16579)

Beginning at a point 180 feet north of the northerly curb line of Stone Harbor Boulevard and extending 135 feet northerly therefrom

i. Between Orbit Drive and Easy Street – Mid Block (NJ Transit ID # 16580)

Beginning at a point 1360 feet north of the northerly curb line of Orbit Drive and extending 135 feet northerly therefrom

j. Fox Run Road – Near Side (NJ Transit ID # 16581)

Beginning at the southerly curb line of Fox Run Road and extending 105 feet southerly therefrom

2. *Along Route 9, southbound, on the westerly side thereof at:*

a. Between Easy Street and Orbit Drive – Mid-Block (NJ Transit ID # 16569)

Beginning at a point 2153 feet south of the prolongation of the southerly curb line of Easy Street and extending 135 feet southerly therefrom

b. Between Market Street/Orbit Drive and Court House/S Dennis Road (CR 657) – Mid-Block (NJ Transit ID #16570)

Beginning at a point 75 feet south of the southerly curb line of Market Street/Orbit Drive and extending 135 feet southerly therefrom

c. Ormond Road – Near Side (NJ Transit ID # 30342)

Beginning at the prolongation of the northerly curb line of Ormond Road and extending 105 feet northerly therefrom

d. Mechanic Street (CR 615) – Near Side (NJ Transit ID # 16571)

Beginning at the northerly curb line of Mechanic Street (CR 615) and extending 105 Feet northerly therefrom

e. Pacific Avenue – Near Side (NJ Transit ID # pending)

Beginning at the northerly curb line of Pacific Avenue and extending 105 feet northerly therefrom

f. Between Oyster Road and Indian Trail Road (CR 618) – Mid-Block (NJ Transit ID # 32500)

Beginning at a point 1550 feet south of the southerly curb line of Oyster Road and extending 135 feet southerly therefrom

g. Between Indian Trail Road (CR 618) and E. Lena Street – Mid-Block (NJ Transit ID # 16573)

Beginning at a point 340 feet south of the southerly curb line of Indian Trail Road (CR 618) and extending 135 feet southerly therefrom

h. E. Lena Street – Near Side (NJ Transit ID # pending)

Beginning at the southerly curb line of E. Lena Street and extending 100 feet southerly therefrom

i. Main Street – Near Side (NJ Transit ID # 16574)

Beginning at the northerly curb line of Main Street and extending 105 feet northerly therefrom

BE IT FURTHER RESOLVED, that per the “Repealer Clause”, the Township of Middle concurs that any approved bus stop locations or traffic regulations in conflict with or inconsistent with the provisions of this resolution be rescinded upon approval of the Traffic Regulation Order.

BE IT FURTHER RESOLVED, that if authorized by NJ Transit and NJ Department of Transportation, the Township Committee of the Township of Middle will enforce the Traffic Regulation Order governing the aforementioned bus stop location and provide the necessary police security to ensure the safety of the traveling public.

16. RESOLUTION – AUTHORIZING THE TOWNSHIP OF MIDDLE TO ENTER INTO A COOPERATIVE PRICING AGREEMENT – EDUCATION SERVICES COMMISSION OF NEW JERSEY – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreements for its administration; and

WHEREAS, the Education Services Commission of New Jersey, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 5, 2022 the governing body of the Township of Middle, County of Cape May, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Middle

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor and/or Business Administrator of the Township of Middle is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statues of the State of New Jersey.

BE IT RESOLVED, this resolution shall take effect immediately upon passage.

