

**OFFICE OF  
CONSTRUCTION**



Daniel Speigel  
*Construction Official*

Alicia Woodrow  
*Technical Assistant*

Katrina Born  
*Technical Assistant*

MIDDLE TOWNSHIP  
"A Safe and Clean Family Community"

**Certificate of Occupancy (CO) Checklist**

Property Address: _____	Block: _____	Lot: _____	Qual: _____
Permit#: _____	Control#: _____	Date: ____/____/____	

- \_\_\_\_\_ Top of block foundation survey (signed & sealed copy)
- \_\_\_\_\_ Framing checklist
- \_\_\_\_\_ All inspections approved (building, fire, electrical, plumbing)
- \_\_\_\_\_ Application F-270 for certificate with final cost of construction
- \_\_\_\_\_ Copy of new home builders' warranty (state or private – original)
- \_\_\_\_\_ Certificate of Compliance (CMC Health – Septic &/or Well) MT Sewer &/or Water
- \_\_\_\_\_ Final survey: "As-Built" (signed & sealed copy)
- \_\_\_\_\_ Final zoning inspection completed and approved
- \_\_\_\_\_ Outstanding development fees/penalties satisfied

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**(If applicable to specific properties/buildings)**

- \_\_\_\_\_ Sealed pile log (if piles were driven)
- \_\_\_\_\_ Flood-proofing certificate (for commercial properties only)
- \_\_\_\_\_ Cape Atlantic soil certificate (over 5000 sq. ft. 609-625-3144)
- \_\_\_\_\_ Elevator Inspection (if applicable)
- \_\_\_\_\_ Elevation Certificate: "As Built" (signed & sealed copy)
- \_\_\_\_\_ BHI Registration certificate – Multiple dwellings (if applicable)
- \_\_\_\_\_ Final site inspection (city engineer – if applicable)

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10 S. Boyd Street  
Cape May Court House, New Jersey 08210  
(609) 465-8740