

PRESENTATION OF THE FLAG: Middle Township Police Color Guard
FLAG SALUTE & PLEDGE OF ALLEGIANCE: Melanie Collette
NATIONAL ANTHEM: Rachell Diaz
INVOCATION: Reverend Douglass Moore – First Baptist Church of Whitesboro
MOMENT OF SILENCE: MTPD Ret. Captain R. Smedberg
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times, the Gazette-Leader, and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Osmundsen, Township Clerk on the above date at 6:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

Michael J. Donohue, Esq. swore in newly elected James Norris for a three-year term.

On motion by Committeeman Norris seconded by Committeeman Gandy and passed on roll call, Committeeman Donohue was chosen as Mayor for the year 2023. Michael J. Donohue, Esq. swore in the Mayor.

SWEARING IN OF MAYOR

On motion by Committeeman Norris seconded by Mayor Donohue and passed on roll call, Committeeman Gandy was chosen to act as Mayor in the absence of the Mayor. Michael J. Donohue, Esq. swore in the Deputy Mayor.

SWEARING IN OF DEPUTY MAYOR

COMMITTEE COMMENTS

Mayor Donohue thanked Michael Donohue, Esquire for attending the meeting and swearing in the elected officials, recognized county elected officials, ocean City elected officials, professionals, employees, volunteer board members, new CFO/Deputy CFO and other Township employees for attending the meeting. Mayor Donohue thanked the Committee’s families and recognized the Police Honor Guard, Melanie Collette and Rachell Diaz. Mayor Donohue expressed the day to celebrate Jim Norris’s reappointment and welcomed the new Township Solicitor.

Deputy Mayor Gandy congratulated Jim Norris, thanked everyone for their trust in him as he continues to serve as the Deputy Mayor, welcomed new hires, including the CFO/Deputy CFO and thanked his wife for her continued support.

Committeeman Norris thanked everyone for coming out to the meeting and thanked the voters for their support and also congratulated his opponent on participating in the election. Committeeman Norris thanked his campaign staff and Cape GOP and his wife for the continued support. Committeeman Norris spoke of the strong Middle Township community who all worked together through the tough COVID times and spoke of the attention that will be dedicated to the Rio Grande area in the upcoming years. Committeeman Norris thanked the staff of Middle Township.

- 1. ORDINANCE NO. 1665-23 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/06/2023 at 6:00 p.m.

BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are hereby created.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.

SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.

SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%

10 years or more	4%
15 years or more	6%
20 years or more	8%
25 years or more	10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2023 immediately upon final passage and publication according to law.

- 2. ORDINANCE 1666-23 - AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 188, ENTITLED CODE OF CONDUCT REVIEW COMMITTEE – On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, Ordinance No. passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/06/2023 at 6:00 p.m.

BE IT ORDAINED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following chapter and section of the local code is hereby revised as follows

SECTION 1:

188-11 - Convening of Committee.

The Code of Conduct Review Committee may be convened when a case is brought to the Recreation Director and will meet on a case-by-case basis. When a case is brought forward, the members on the Code of Conduct Review Committee will consist of the Recreation Director, Business Administrator (or Deputy), Police Department Representative and Mayor.

~~§ 188-12 Appointment and qualifications of members.~~

~~A. The members of the Code of Conduct Review Committee shall be appointed by the Township Committee of the Township of Middle.~~

~~B. The members of the Code of Conduct Review Committee shall be chosen by virtue of their known and consistent reputation for integrity.~~

§ 188-13 Term of office.

Members shall serve a one-year term

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

CONSENT AGENDA: All items listed with an asterisk "" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committeemember or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

QUESTION/ANSWER PERIOD ON AGENDA - *Question-and-answer session on consent agenda item.*

NONE

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items (*) be approved.

3. FINANCIAL-

- a. *RESOLUTION 01-23 – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:

Current Acct. \$199,297.45

- b. *RESOLUTION 02-23 THROUGH 03-23 – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS (ITEMS A THROUGH B)

(A) WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and

WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2023 through December 31, 2023:

- Municipal Solicitor – DeMichele & DeMichele, LLC – Not to Exceed \$175,000.00
- Labor Solicitor – Paul J. Baldini, Esq. – Not to Exceed \$75,000.00
- Municipal Auditor – Ford, Scott & Associates LLC – Leon Costello – Not to Exceed \$53,000.00

- Municipal Prosecutor – DeMichele & DeMichele Compassionate Advocates – Richard A. DeMichele, Jr., Matthew Rooney and Lindsay Watson – Not to Exceed \$36,000.00
- Municipal Public Defender – Seth Fuscellaro – Not to Exceed \$18,000.00
- Grants Consultant – Blauer & Associates, Inc. – Marc Blauer – Not to Exceed \$3,600.00
- Bond Counsel – Archer & Greiner – Not to Exceed \$35,000.00

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.

(B)WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and WHEREAS, the Township solicited for RFP's under the Fair and Open Process; and WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and WHEREAS, the JIF Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 464-21; and

WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$24,000.00; and

WHEREAS, NJSA 40A: 1 1-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspesifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspesifiable service, which therefore render competitive bidding impractical.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$24,000.00 for FY2023; and

BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).

c. *RESOLUTION 04-23 THROUGH 09-23 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH F)

(A) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Phoenix Advisors, LLC and the Township of Middle, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-to-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

FURTHER RESOLVED, that this contract is contingent upon obtaining any and all requirements and approvals as set forth by the Atlantic County Joint Insurance Fund.

Phoenix Advisors, LLC
Continuing Disclosure Agent and
Independent Registered Municipal Advisor
\$1,600.00 – Base fee

(B) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Testa & White, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$160.00/hr. not to exceed \$17,500.00.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

(C) NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Keith Bonchi, of Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill and the Township of Middle for In Rem Foreclosure preparation, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Keith Bonchi – In Rem Foreclosure – Not to Exceed \$17,500.00

(D) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between H&L Systems, Inc. and the Township of Middle for sewer and tax collection billing software, hosting and backup services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

H&L Systems, Inc.
Not to Exceed \$12,484.80

(E) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township

of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes. FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Van Note Harvey
Tax Map Annual Maintenance
1-year contract
Not to exceed \$16,000.00

(F) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between DeBlasio and Associates and the Township of Middle for GIS Enhancement and Web Mapping Services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

DeBlasio & Associates
GIS Enhancement and Web Mapping Services
Not to Exceed \$4,000.00

d. *RESOLUTION 10-23 – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2023

WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2023; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2023.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.
4. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.

e. *RESOLUTION 11-23 – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2023

WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, and

WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and

WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

1. The allegations of the preamble are incorporated herein as if set forth in full.
2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2023 where the total amount would exceed the bid threshold.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.

f. *RESOLUTION 12-23 – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE

WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, this Act requires that the Cash Management Plan include:

- A. The designation of & public depository or depositories.
- B. The authorization for investments as permitted by various applicable laws.
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.
- D. An annual audit of the Cash Management Plan.
- E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

WHEREAS, the Chief Financial Officer has reviewed the plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MIDDLE IN THE COUNTY OF CAPE MAY, NEW JERSEY

1. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township of Middle pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made ‘with regard to the Deposits and the Permitted investments will be, done to ensure the safety, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there in not a risk to the market value of such Deposits or Permitted investments.

2. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Middle: General Funds, Capital Funds, Trust Funds, Utility Operating Fund & Utility Capital Fund.

3. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Middle or his designee is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Middle are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by parties and a copy of such acknowledgment kept on file with such officials.

4. DESIGNATION OF DEPOSITORIES

The following, banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan: TD Bank, Bank of Sea Isle, Fleet Bank, PNC Bank, Ocean First Bank, Sun National Bank, New Jersey Cash Management Plan, Sturdy Savings Bank, New Jersey ARM, MBIA Municipal Investors Service Corp. (Class), and other depositories so designated by the State of New Jersey. All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such ‘acknowledgment to the Designated Official(s) referred to in Section 3. above.

5. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS’ MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated official(s) of the Township of Middle referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section 3. above.

6. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local unit is a part or within Which the school district is located;
- (5) Bonds or other obligations;, having a maturity date not more than 397 days from the date of purchase, approved by the Division of investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c-281 (C.52:18A-90.4)1 or
- (8) Agreements for the repurchase of fully collateralized securities if;
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection
 - (b) the custody of collateral is transferred to a third Party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in Section I of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed. For purposes of the above language, the terms “government money market mutual fund and “local government investment pool” shall have the following definitions; Government Money Market Mutual Fund. An investment company or investment trust;

(a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940, 15 U.S.C. sec. 80a-1 et seq., and operated “in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of and eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U. S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool;

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:145-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit ‘investments in instruments that; are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which Purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U. S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows: Consistent with State/Rules & Regulations as promulgated by the Department of Community Affairs.

7. SAFEKEEPING CUSTODY PAYMENT ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Middle, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Middle to assure that, there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to ensure that such Permitted investments are either received by the Township of Middle or by a third-party custodian prior to or upon the release of funds. To assure that all parties with whom the Township of Middle deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

8. REPORTING REQUIREMENTS

On the first day of each month following during which this Plan is in effect, the Designated Official(s) referred to in Section 3. hereof shall supply to the governing body of the Township of Middle a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information;

A. The name of any institution holding funds of the Township of Middle as a Deposit or Permitted investment.

B. The amount of securities or Deposits purchased or sold during the immediately preceding month.

C. The class or type of securities purchased or Deposits made.

D. The book value of such Deposits or Permitted Investments.

E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.

F. The fees incurred to undertake such Deposits or Permitted Investments.

G. The market value of all Deposits or Permitted Investments as of the end of the immediately

preceding month.

H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Middle

9. TERM OF PLAN

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Township of Middle approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

g. *RESOLUTION 13-23 – TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2023; and

WHEREAS, the total appropriations in the 2022 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$23,357,552.43 for the Current Fund and \$3,941,847.22 for the Sewer Utility Fund; and

WHEREAS, twenty-six and one quarter percent (26.25%) of the total appropriations of the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget is the sum of \$6,131,357.51 for the Current Fund and \$1,034,734.89 for the Sewer Utility Fund.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey hereby adopts the temporary budget for the Township of Middle for the year 2023 in the amount of \$6,131,357.51 for the Current Fund and \$1,034,734.89 for the Sewer Utility Fund which does not exceed 26.25% of the operating budget of 2022.

h. *RESOLUTION 14-23 – TEMPORARY DEBT SERVICE BUDGET

WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2023 Temporary Debt Service Budget;

NOW, THEREFORE, BE IS RESOLVED by the Township Committee of the Township of Middle as follows:

The 2023 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

CURRENT

Payment of Bond Principal	\$735,000.00
Interest on Bonds	105,000.00
Payment of Bond Anticipation Notes	200,000.00
Interest on Notes	163,000.00
Green Trust Loan-Princ & Interest	70,500.00
Capital Lease – Princ & Interest	<u>26,075.00</u>
Total Debt Service – Current Fund	\$1,299,575.00

SEWER UTILITY

Payment of Bond Principal	\$807,500.00
Interest on Bonds	628,000.00
Interest on Notes	<u>93,750.00</u>
Total Debt Service – Sewer Utility	\$1,529,250.00

TRUST ASSESSMENT FUND

Payment of Bond Principal	\$70,000.00
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i. *RESOLUTION 15-23 – SALARIES – 2023

WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No.1655-23; and

WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the salaries and wages of the Township Employees shall be available for review in the Office of the Municipal Clerk, and shall constitute the salary Resolution for the year 2023, subject to such additions as may be made by Resolution of the Township Committee during the year 2023.

j. *RESOLUTION 16-23 – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT

BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, as indicated on the attached schedule.

<u>PAY DATES (26 for 2023):</u>
Friday (*unless otherwise noted)
January 13, 2023
January 27, 2023
February 10, 2023
February 24, 2023

March 10, 2023
March 24, 2023
April 6, 2023
April 21, 2023
May 5, 2023
May 19, 2023
June 2, 2023
June 15, 2023
June 30, 2023 "3 rd pay"
July 14, 2023
July 28, 2023
August 11, 2023
August 25, 2023
September 8, 2023
September 22, 2023
October 6, 2023
October 20, 2023
November 3, 2023
November 17, 2023
December 1, 2023
December 15, 2023
December 29, 2023 "3 rd pay"

- k. *RESOLUTION 17-23 – ESTABLISHING DEPOSITORY CURRENT FUNDS – 2023
 BE IT FURTHER RESOLVED, that the following banking institutions shall be the depositories for the listed accounts of the Township of Middle for the year 2023, and that all disbursements shall be made by checks signed by the following:

Account Title	Banking Institution	Authorized Signatories	Number of Required Signatories	Authorized Facsimile Signatories
Accumulated Absences	OceanFirst	CFO, BA	One	Not Applicable
Animal Advisory Board	OceanFirst	CFO, BA, Board Secretary	One	Not Applicable
COAH	OceanFirst	CFO, BA	One	Not Applicable
Current	OceanFirst	CFO, BA	One	Not Applicable
Developer's Escrow	OceanFirst	CFO, BA	One	Not Applicable
Dog Trust	OceanFirst	CFO, BA	One	Not Applicable
EMS Billing	OceanFirst	CFO, BA	One	Not Applicable
General Capital	OceanFirst	CFO, BA	One	Not Applicable
General Disbursement	OceanFirst	CFO, BA, Mayor, Clerk, Deputy Clerk Deputy BA, Deputy CFO	Three	BA, Mayor (Maximum amount per facsimile transaction - \$4,000,000)
Emergency Housing	OceanFirst	CFO, BA	One	Not Applicable
Municipal Alliance Committee	OceanFirst	CFO, BA	One	Not Applicable
Municipal Court Bail Bonds	OceanFirst	Municipal Judge,	One	Not Applicable

		Court Administrator, Deputy Court Administrator		
Municipal Court General	OceanFirst	Municipal Judge, Court Administrator, Deputy Court Administrator	One	Not Applicable
Payroll	OceanFirst	CFO, BA, Deputy Clerk Deputy CFO	One	CFO (Maximum amount per facsimile transaction - \$500,000)
Police Alarm Registration	OceanFirst	CFO, BA	One	Not Applicable
Police Forfeiture	OceanFirst	CFO, BA	One	Not Applicable
Recreation	OceanFirst	CFO, BA	One	Not Applicable
Special Assessment Trust	OceanFirst	CFO, BA	One	Not Applicable
Tax Collector Lien Account	OceanFirst	Tax Collector, Assistant Tax Collector, Tax Clerk	One	Not Applicable
Trust Other	OceanFirst	CFO, BA	One	Not Applicable
Urban Development	OceanFirst	CFO, BA	One	Not Applicable
Utility Capital	OceanFirst	CFO, BA	One	Not Applicable
Utility Escrow	OceanFirst	CFO, BA	One	Not Applicable
Utility Operating	OceanFirst	CFO, BA	One	Not Applicable
Unemployment	OceanFirst	CFO, BA	One	Not Applicable
Vacant Property	OceanFirst	CFO, BA	One	Not Applicable
Master Escrow Checking	TD Bank	CFO, BA	One	Not Applicable
Master Escrow Savings	TD Bank	CFO, BA	One	Not Applicable

* CFO – Chief Financial Officer

** BA – Business Administrator

1. *RESOLUTION 18-23 – INVESTMENT OF FUNDS

WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Neil Young, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2023.

m. *RESOLUTION 19-23 – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS

WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.

NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Sandra Beasley	\$500.00
Construction	Dan Speigel	\$150.00
Vital Statistics	Suzanne Schumann	\$100.00
Municipal Court	Deborah Becker / Stacy McPherson	\$300.00
Dog Licensing	Emily Bartleson	\$100.00
Recreation	Dustin Sturm	\$ 25.00
Police Records	Christopher Leusner	\$ 25.00
Zoning	Rachel Shepherd	<u>\$100.00</u>
	Total	\$1,300.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

n. *RESOLUTION 20-23 – AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT – GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, FISCAL GRANT YEAR JULY 1, 2023 THROUGH JUNE 30, 2024

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Middle, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee of the Township of Middle, County of Cape May, State of New Jersey recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May; and

NOW THEREFORE BE IT RESOLVED, by the Township of Middle, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Middle Township Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$13,511.00
Cash Match	\$3,377.75
In-Kind	\$10,133.25

2. The Township Committee acknowledges the term and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

o. *RESOLUTION 21-23 – AUTHORIZING EXECUTION OF GRANT AGREEMENT – DMHAS YOUTH LEADERSHIP GRANT

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Township Committee of the Middle, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Township of Middle, County of Cape May, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of an application for DMHAS Grant funding for the Township of Middle_Municipal Alliance for Year One Grant Term 9/1/2023 – 9/30/25 in the amount of:
DMHAS Grant Funding \$2,598.83
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

p. ***RESOLUTION 22-23 – AUTHORIZING RENEWAL OF SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MIDDLE AND THE COUNTY OF CAPE MAY – ANIMAL SHELTER SERVICES CY2023**

WHEREAS, N.J.S.A. 40A:65-1 et seq authorizes counties and municipalities to enter into an agreement for the exchange of shared services pursuant to the provisions of that statute known as the “Uniform Shared Services and Consolidation Act”, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the attached Shared Services Agreement for Animal Shelter Services between the Township of Middle and the County of Cape May, be and is hereby ratified for the term of one (1) year.

BE IT FURTHER RESOLVED, that the cost associated with said agreement is as follows:

Year 1 CY2023	\$169,792.60
Spay/Neuter	\$28,298.82
Total	\$198,091.42

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

q. ***RESOLUTION 23-23 THROUGH 25-23 – AUTHORIZING CONTRACT EXTENSION (ITEMS A THROUGH C)**

(A)WHEREAS, on November 2, 2020, the Township of Middle and PM AM Corporation entered into a contract for Burglar/Fire Alarm Administrative Services at various Township locations via Resolution 173-22 and;

WHEREAS, the Township and PM AM Corporation wish to further extend said contract an additional year effective January 1, 2023 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the contract between PM AM Corporation and the Township of Middle is hereby extended with a final expiration date of December 31, 2023.

BE IT FURTHER RESOLVED, that this contract extension is also conditioned upon certification of funds.

FURTHER RESOLVED, that the amount certified shall not exceed the amount set aside in the municipal budget for said services.

PM AM proposes a revenue split with the Township according to the following revenue (total permit fees, renewal fees, false alarm fines, reinstatement fee, civil penalties, late fee, alarm company civil penalties and any other fees or fines) amounts:

Township	PM AM Corporation
79%	21%

The charges of bank fees, postage, credit card fees incurred in connection with the Services rendered under this Agreement by PM AM shall be paid by the Township.

PM AM will pay for all other costs including paper stock, educational materials, set-up fees, equipment (*including hardware, hosting charges and software*) tools, personnel, utilities, etc. that are required for administering the false alarm billing and tracking program for the Township.

(B) WHEREAS, on December 20, 2021, the Township of Middle and CNS Cleaning Company entered into a contract for Janitorial Services via Resolution 525-21 and;

WHEREAS, the Township and CNS Cleaning Company wish to further extend said contract an additional year effective January 1, 2023 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the contract between CNS Cleaning Company and the Township of Middle is hereby extended with a final expiration date of December 31, 2023.

BE IT FURTHER RESOLVED, that this contract extension is also conditioned upon certification of funds.

FURTHER RESOLVED, that the amount certified shall not exceed the amount set aside in the municipal budget for said services.

CNS Cleaning Company –
Not to Exceed - \$46,150.00

(C) WHEREAS, on March 23, 2022, the Township of Middle and Douglass Landscaping Services LLC entered into a contract for Landscaping Services at various Township locations via Resolution 173-22 and;

WHEREAS, the total contract award for CY2022 was \$245,091.00, and

WHEREAS, the contract calls for a two (2%) increase for each year thereafter, for one additional year, if both parties agree to extend the current contract.

WHEREAS, the Township and Douglass Landscaping Services, LLC wish to further extend the contract for services for an additional year, effective January 1, 2023, through December 31, 2023. NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the contract between Douglass Landscaping Services LLC and the Township of Middle is hereby extended with a final expiration date of December 31, 2023.

BE IT FURTHER RESOLVED, that this contract extension is also conditioned upon certification of funds.

FURTHER RESOLVED, that the amount certified shall not exceed the amount set aside in the municipal budget for said services.

Douglass Landscaping Services, LLC
Not to Exceed - \$249,992.82

r. *RESOLUTION 26-23 THROUGH 27-23 – AWARD OF BID (ITEMS A THROUGH B)

(A) WHEREAS, it has been deemed necessary and desirable to solicit bids for Snow and Debris Removal for upcoming potential snow storms that might occur within the Township of Middle, and WHEREAS, sealed bids were received on December 01, 2022, and WHEREAS, it appears that the following bids submitted represents a figure equal to the lowest responsible bids received, which complies with specifications and requirements as set forth by the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that in the event that private snow removal services are necessary, the Superintendent of Public Works is hereby authorized to utilize the following company as shown on the attached tally sheet.

BE IT FURTHER RESOLVED, that this award is conditioned upon certification of funds and also submission of appropriate affirmative action forms.

BE IT FURTHER RESOLVED, that this award is also conditioned upon review and approval of the Township's legal counsel.

FURTHER RESOLVED, that the amount to be certified shall not exceed the amount as set aside in the municipal budget for said services.

H4 Enterprises – See attached tally sheet for machine specifications and hourly rates

(B) WHEREAS, the Township of Middle, following public advertisement, received bids for the Walsh Avenue and South Third Street Roadway Improvements; and WHEREAS, sealed bids were received on December 21, 2022; and WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest responsible bids received, which complies with specifications and requirements as set forth by the State of New Jersey.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the following contract for services shall be awarded as follows:

CTX Infrastructure
Walsh Avenue and South Third Street Roadway Improvements
Not to Exceed \$293,824.50

FURTHER BE IT RESOLVED, that this award is conditioned upon certification of availability of funds.

s. *RESOLUTION 28-23 – RATIFY CONTRACT WITH MIDDLE TOWNSHIP AMBULANCE CORPS

WHEREAS, the Township and Middle Township Ambulance Corps. seek to enter into an agreement for the providing of emergency medical services to the people of the Township of Middle, and WHEREAS, it has been deemed necessary and desirable to reduce the understanding and agreement of the parties to writing.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the contract between the Township of Middle and Middle Township Ambulance Corps. is hereby ratified.

BE IT FURTHER RESOLVED, that this position designated below shall be for a period of one year.

BE IT FURTHER SOLVED, that a contract be executed by the Township of Middle with the following group to supply services for the period from January 1, 2023 to December 31, 2023:

Middle Township Ambulance Corps.
PO Box 331
202 South Main Street
Cape May Court House, NJ 08210

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the Press of Atlantic City as required by law.

t. *RESOLUTION 29-23 – AMENDING RESOLUTION 154-22 – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS – REDEVELOPMENT COUNSEL SERVICES – MALEY GIVENS, COUNSELLORS AT LAW – AREA IN NEED OF REDEVELOPMENT REVIEW

WHEREAS, Resolution No. 154-22 authorized an agreement with Maley Givens, Counselors at Law for redevelopment counsel services, as a non-fair and open contract pursuant to the Pay to Play regulations in an amount not to exceed \$50,000.00; and

WHEREAS, said contract needs to be amended due to pending litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the agreement with said contractor is hereby amended.

BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all document in connection therewith.

Maley Givens Counsellors at Law
Not to Exceed an additional - \$3,945.42
(Total Contract Amount \$53,945.20)

u. *RESOLUTION 30-23 – AMENDING FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES – ENGINEERING DESIGN ASSOCIATES

WHEREAS, on January 7, 2021 Township Committee awarded Vincent Orlando of Engineering Design Associates a three-year term as Township Engineer, and said contract was certified for 2021 as Resolution No. 03-21, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the contract with Engineering Design Associates for engineering services relative to the 2022 Road Project shall be reduced as follows:

Engineering Design Associates
2022 Road Project – Not to Exceed ~~\$127,000.00~~ \$67,000.00

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items (*) be approved.

4. PERSONNEL –

a. *RESOLUTION 31-23 THROUGH 32-23 – APPOINTMENTS (ITEMS A THROUGH B)

(A)WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2022, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	James Norris	12/31/2025
Public Agency Compliance Officer – Affirmative Action Reg.	1yr	Neil Young	12/31/2023
Real Estate Officer	1yr	Lee Ann Russ	12/31/2023
Tax Search Officer	1yr	Sandra Beasley	12/31/2023
Municipal Improv. Search Officer	1yr	Kimberly Osmundsen	12/31/2023
Recycling Coordinator	1yr	Rob Flynn	12/31/2023
Deputy Municipal Clerk	1yr	Emily Bartleson	12/31/2023
Chief Financial Officer	4yr	Neil Young	12/31/2026
Qualified Purchasing Agent	1yr	Daniel Shustack	12/31/2023
Transitional Duty Coordinator	1yr	Varvara Keun	12/31/2023
Emergency Management – Civil Defense	1yr	Lt. Tracey Super, Deputy Coordinator	12/31/2025
Emergency Management – Civil Defense	1yr	Suzanne Schumann, Deputy	12/31/2023
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2023
Emergency Management – Civil Defense	1yr	Kimberly Osmundsen, Deputy (Business Administrator)	12/31/2023
Emergency Management – Civil Defense	1yr	Grant Russ, Deputy	12/31/2023
Emergency Management – Civil Defense	1yr	Advisor, Fire District 1	12/31/2023
Emergency Management – Civil Defense	1yr	Advisor, Fire District 2	12/31/2023
Emergency Management – Civil Defense	1yr	Advisor, Fire District 3	12/31/2023
Emergency Management – Civil Defense	1yr	Advisor, Fire District 4	12/31/2023
Emergency Management – Civil Defense	1yr	Tim Donohue, Twp. Committee Representative	12/31/2023
Emergency Management – Civil Defense	1yr	Kendra Karstens, Secretary	12/31/2023
Board of Health	3yr	James Norris	12/31/2025
Board of Health	3yr	Sarah Sharpe	12/31/2025
Board of Health	3yr	Deb Rue	12/31/2023
Board of Health	1yr	Emily Bartleson, Secretary	12/31/2023
Cable TV Advisory Board	2yr	Robert Bongiovanni, Chairman	12/31/2024
Cable TV Advisory Board	2yr	Scott Webster	12/31/2024
Cable TV Advisory Board	2yr	Bill Riches	12/31/2024
Cable TV Advisory Board	2yr	Brian Hamilton	12/31/2024
Cable TV Advisory Board	1yr	Municipal Attorney	12/31/2023
Cable TV Advisory Board	1yr	Alexis Kalish, Secretary	12/31/2023
Memory Lane Coordinator	1yr	Varvara Keun	12/31/2023
Senior Citizen Advisory Council	2yr	Eduardo Iocca	12/31/2024
Senior Citizen Advisory Council	2yr	Ron Jost	12/31/2024
Senior Citizen Advisory Council	1 yr	Eugether Benjamin	12/31/2023
Senior Citizen Advisory Council	1yr	Barbara Meyers	12/31/2023
Senior Citizen Advisory Council	1 yr	Marilyn Miller, Secretary	12/31/2023
Zoning Board of Adjustment	1yr	Rachel Shepherd, Secretary	12/31/2023
Zoning Board of Adjustment	1yr	Alicia Parker Markle*	12/31/2023
Zoning Board of Adjustment	2yr	Camile Fitzmartin	12/31/2024
Zoning Board of Adjustment	1yr	Melanie Collette – Alternate #1*	12/31/2023
Zoning Board of Adjustment	2yr	Kim Banks – Alternate #2	12/31/2024
Planning Board	1yr	Daniel Lockwood, Class I Member	12/31/2023
Planning Board	1yr	Theron “Ike” Gandy, Class III	12/31/2023
Planning Board	3yr	Rachell Diaz, Class II	12/31/2025

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Planning Board	4yr	Tom Schad, Class IV	12/31/2026
Planning Board	4yr	Susan Copson, Class IV	12/31/2026
Planning Board	2yr	Jim Johnson, Alternate # 2 Class IV	12/31/2024
Planning Board	1yr	Rachel Shepherd, Secretary	12/31/2023
Public Employees Award Committee	3yr	James Norris	12/31/2025
Recreation Commission	3yr	James Norris	12/31/2025
Recreation Advisory Council	3yr	Warren Wade, Chair	12/31/2025
Recreation Advisory Council	3yr	Suzanne Schumann, Advisor	12/31/2025
Recreation Advisory Council	3yr	Dustin Sturm, Advisor	12/31/2025
Recreation Advisory Council	3yr	Police Department Advisor	12/31/2025
Recreation Advisory Council	1yr	Kyle Morinelli, Secretary	12/31/2023
Rent Leveling Board	1yr	Elisabeth McClintock, Secretary	12/31/2023
Rent Leveling Board	2 yr	Steve Ferrea, Sr. Alt. Member	12/31/2024
Rent Leveling Board	2 yr	Matt Unsworth, Sr. Alt. Member	12/31/2024
Rent Leveling Board	1yr	Nancy Sittineri, Rent Control Officer	12/31/2023
Rent Leveling Board	1yr	Municipal Attorney	12/31/2023
Council on the Arts	3yr	Angela Moore, Chair	12/31/2025
Council on the Arts	3yr	Karen Buckingham	12/31/2025
Economic Development Council	1yr	Nancy Sittineri, Secretary	12/31/2023
Environmental Commission	3yr	Amanda DeVico	12/31/2025
Environmental Commission	3yr	Rachell Diaz, Alt Member #1	12/31/2024
Environmental Commission	3yr	Rachel Shepherd	12/31/2025
Environmental Commission	2yr	Sylvia Lockwood, Member	12/31/2025
Environmental Commission	2yr	Betsi Kohler, Alt. Member #2	12/31/2024
Environmental Commission	1yr	Katrina Born, Secretary	12/31/2023
CMC Animal Shelter Advisory	1yr	James Norris	12/31/2023
CMC Animal Shelter Advisory	1yr	William Candell	12/31/2023
Animal Welfare Advisory Council	3yr	Jen Modica, Chair	12/31/2025
Animal Welfare Advisory Council	3yr	Monica Sopuch, Member	12/31/2025
Animal Welfare Advisory Council	1yr	Betsy McClintock, Secretary	12/31/2023
Delaware Bayshore Council	1yr	Kimberly Osmundsen	12/31/2023
Fund Commissioner ACMJIF	1yr	Varvara Keun	12/31/2023
Alternate Fund Commissioner ACMJIF	1yr	Suzanne Schumann	12/31/2023
Claims Coordinator	1yr	Elizabeth Simpkins	12/31/2023
Deputy Claims Coordinator	1yr	Varvara Keun	12/31/2023
Safety Coordinator	1yr	Lt. Kenneth Martin	12/31/2023
Safety Committee	1yr	Varvara Keun, Secretary	12/31/2023
Wellness Coordinator	1yr	Varvara Keun	12/31/2023
Traffic Committee	1yr	Mayor, Middle Township	12/31/2023
Traffic Committee	1yr	Business Administrator	12/31/2023
Traffic Committee	1yr	Township Engineer	12/31/2023
Traffic Committee	1yr	County Engineer	12/31/2023
Traffic Committee	1yr	Rio Grande Fire Department Rep.	12/31/2023
Traffic Committee	1yr	Middle Twp. Fire #1 (CMCH) Rep.	12/31/2023
Traffic Committee	1yr	Middle Twp. Fire #2 (Rio Grande) Rep	12/31/2023
Traffic Committee	1yr	Middle Twp. Fire #3 (Green Creek) Rep	12/31/2023
Traffic Committee	1yr	Middle Twp. Fire #4 (Goshen) Rep	12/31/2023
Traffic Committee	1yr	Middle Twp. Police Rep	12/31/2023
Traffic Committee	1yr	NJ DOT Rep	12/31/2023
Traffic Committee	1yr	EMS / Rescue Rep	12/31/2023
Traffic Committee	1yr	Emily Bartleson, Secretary	12/31/2023
Law Enforcement Community Engagement Committee	2yr	Dan Auld, Middle Twp Resident	12/31/2024
Law Enforcement Community Engagement Committee	2yr	AG Anderson – Middle Twp Resident	12/31/2024
Law Enforcement Community Engagement Committee	2yr	Maureen Hagen – Middle Twp Resident	12/31/2024
Law Enforcement Community Engagement Committee	1yr	Chief Leusner, Middle Township Police Liaison	12/31/2023
Law Enforcement Community Engagement Committee	1yr	Rachel Shepherd, Secretary	12/31/2023

*Filling unexpired term

(B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Grant Russ	Administration	Manager of Public Property P/T	\$33,000.00	01/01/2023

b. *RESOLUTION 33-23 – ACCUMULATED LEAVE

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated personal/vacation in excess of the one year permitted:

Cynthia VanTrieste	21 Vacation Hours
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BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

c. *RESOLUTION 34-23 – ACKNOWLEDGMENT OF RESIGNATION

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following resignations listed below, are acknowledged.

NAME	DEPARTMENT/BOARD	POSITION	EFFECTIVE
Nancy Wheeler	Cabe TV Advisory Board	Member	12/31/2022
Kevin Campbell	Public Works	Laborer 1 F/T T/A (6 months)	12/31/2022
Eddie Ruiz Bruno	Public Safety – Police	Special Class II Police Officer	12/22/2022

d. *RESOLUTION 35-23 – ACKNOWLEDGEMENT OF DISCONTINUATION OF TEMPORARY APPOINTMENT

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following discontinuation of appointments listed below, are acknowledged.

EMPLOYEE	DEPARTMENT/BOARD	POSITION	EFFECTIVE
Joseph Clark	Public Works	Laborer 1 F/T T/A (6months)	01/11/2023
Timothy Kincade	Public Works	Laborer F/T T/A (6 months)	01/11/2023

e. *RESOLUTION 36-23 – AUTHORIZING THE EXECUTION OF AGREEMENT

NOW THEREFORE BE IT RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute the separation agreement between Nancy Burke and the Township of Middle.

f. *RESOLUTION 37-23 THROUGH 38-23 – TITLE CHANGE (ITEMS A THROUGH B)

(A) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Christian Quaranta	Public Safety – Police	Police Officer T/A*	\$43,562.50	01/24/2023

*Hired through Alternate Route Program

(B) BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby appointed to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	EFFECTIVE
Varvara Keun	Personnel	Personnel Director	01/01/2023
Varvara Keun	Safety Committee	Secretary	01/01/2023
Sharon Spencer	Recreation	Recreation Program Coordinator	01/01/2023
Lisa Cermanski	Recreation	Recreation Leader	01/01/2023
Alicia Woodrow	Construction	Technical Assistant to Construction Official*	01/01/2023
Katrina Born	Construction	Technical Assistant to Construction Official*	01/01/2023

*In House Title

On motion by Committeeman Gandy seconded by Committeeman Norris and passed on roll call, all consent agenda items () be approved.*

5. GENERAL BUSINESS –

a. *RESOLUTION 39-23 – DEPARTMENTS – 2023

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2023 as follows:

TIMOTHY DONOHUE	IKE GANDY	JAMES NORRIS
DIRECTOR	DIRECTOR	DIRECTOR
Administrative Executive	Department of Public Works	Collection of Taxes
Police Department	Sewer & Water	Assessment of Taxes
Legal Services	Zoning	Recreation
Municipal Court	Construction	Senior Citizen Affairs
Emergency Medical Services	Engineering	Special Events
Finance Administration	Building & Grounds	Economic Development & Grants
Human Resources & Training	Volunteer Fire Co. Liaison	Open Space Projects
		Memory Lane

b. *RESOLUTION 40-23 – TAX APPEALS 2023

WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2023 are hereby authorized by this governing body for disposition by the County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and

BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation.

BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.

c. *RESOLUTION 41-23 THROUGH 44-23 – ESTABLISHING MEETING NIGHTS (ITEMS A THROUGH D)

(A) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.

FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2023, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.

FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.

FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty-Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2023 of any portion thereof, without adjustment.

FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.

(B) BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle; and

FURTHER RESOLVED, that the Work Sessions will be held at 4:00pm on said designated nights. BE IT FURTHER RESOLVED, that there will be no meeting held on January 16, 2023, or February 20, 2023 due to the observation of holidays. There will be a meeting held on Wednesday, January 16, 2023, Wednesday, and February 22, 2023 to make up for meetings missed due to the holiday schedule.

Wednesday, January 18, 2023
Wednesday, February 22, 2023
Monday, March 20, 2023
Monday, April 17, 2023
Monday, May 15, 2023
Monday, June 19, 2023
Monday, July 17, 2023
Monday, August 21, 2023
Monday, September 18, 2023
Monday, October 16, 2023
Monday, November 20, 2023
Monday, December 18, 2023

(C) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Meeting Nights for the Township of Middle; and

BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2023 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.

BE IT FURTHER RESOLVED, that there will be no meeting held on January 16, 2023, February 20, 2023, or September 4, 2023 due to the observation of holidays. There will be a meeting held on Wednesday, January 18, 2023, Wednesday, February 22, 2023 and Wednesday, September 6, 2023 to make up for meetings missed due to the holiday schedule.

Wednesday, January 4, 2023 - Reorganization

Wednesday, January 18, 2023
Monday, February 6, 2023
Wednesday, February 22, 2023
Monday, March 6, 2023
Monday, March 20, 2023
Monday, April 3, 2023
Monday, April 17, 2023
Monday, May 1, 2023
Monday, May 15, 2023
Monday, June 5, 2023
Monday, June 19, 2023
Monday, July 3, 2023
Monday, July 17, 2023
Monday, August 7, 2023
Monday, August 21, 2023
Wednesday, September 6, 2023
Monday, September 18, 2023
Monday, October 2, 2023
Monday, October 16, 2023
Monday, November 6, 2023
Monday, November 20, 2023
Monday, December 4, 2023

Monday, December 18, 2023

FURTHER RESOLVED, that all Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.

(D) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the Board of Health shall meet quarterly per the below schedule.

BE IT FURTHER RESOLVED, that the Board of Health meetings of the Middle Township Committee for the year 2023 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 6:00pm.

Monday, March 20, 2023

Wednesday, June 21, 2023

Monday, September 18, 2023

Monday, December 18, 2023

d. *RESOLUTION – EXTENDING INTEREST DATES

WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and

WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2023 shall be deemed delinquent.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2023 shall be due on or before the 10th of February, May, August and November.

BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.

BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

e. *RESOLUTION – DESIGNATED HOLIDAYS 2023

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

<u>HOLIDAY</u>	<u>CELEBRATED DAY</u>
<i>New Year's Day (Observed)</i>	<i>Monday, January 2</i>
<i>Martin Luther King Jr. Day</i>	<i>Monday, January 16</i>
<i>President's Day</i>	<i>Monday, February 20</i>
<i>Good Friday</i>	<i>Friday, April 7</i>
<i>Memorial Day</i>	<i>Monday, May 29</i>
<i>Juneteenth (Observed)</i>	<i>Friday, June 16</i>
<i>Independence Day</i>	<i>Tuesday, July 4</i>
<i>Labor Day</i>	<i>Monday, September 4</i>
<i>Columbus Day</i>	<i>Monday, October 9</i>
<i>General Election Day</i>	<i>Tuesday, November 7</i>
<i>Veteran's Day</i>	<i>Friday, November 10</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 23</i>
<i>Day After Thanksgiving Day</i>	<i>Friday, November 24</i>
<i>Christmas Day (Observed)</i>	<i>Monday, December 25</i>

BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.

f. *RESOLUTION 47-23 – DESIGNATING OFFICIAL NEWSPAPER FOR 2023

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and

WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Press of Atlantic City be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2023; and

BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Press of Atlantic City due to its publication schedule, the Herald-Times shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Press of Atlantic City shall be the only officially designated newspaper for use.

FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Press of Atlantic City, then the advertisement shall be printed in the Press of Atlantic City and the Herald Time.

g. *RESOLUTION 48-23 – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER TRANSPORTATION POLICY

WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and

WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day, compensating time or sick time will be charged. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.

WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp, personal or sick time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.

h. *RESOLUTION 49-23 – ELECTED OFFICIAL TRAINING REQUIREMENT

WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually; and

WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).

i. *RESOLUTION 50-23 – RENEWAL OF CAMPGROUND LICENSES 2023

WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2023:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Sun Retreats Avalon	89.33	800	\$2,700.00

j. *RESOLUTION 51-23– RENEWAL OF MOBILE HOME PARK LICENSES 2023

WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2023:

License #	Tradename	Acreage	Sites	Sup. Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

k. *RESOLUTION 52-23 – APPROVING MINUTES FOR PREVIOUS MEETINGS

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 12/19/2022 Regular Meeting and Closed Session

l. *RESOLUTION 53-22 – CANCELLATION OF TAXES

WHEREAS, a cancellation of 2023 taxes are due to the below property owner, who qualify for 100% Disabled Veteran Status as of January 1, 2023

Account	Block	Lot	Owner/location	2023 1 st 1/2
14173	1431.02	14	Applegate, Jesse T Sr Property location: 208 Holly Drive	\$2,050.30

m. *RESOLUTION 54-23 – REFUND OF TAXES

WHEREAS, A refund is due to the below property owners due to payment made on exempt properties.

ACCT	BLOCK	LOT	OWNER/LOCATION	2023
5712	348.01	30	Johnson, Rickard M III 60 Honeysuckle Lane Cape May Court House, NJ 08210 Property location: 60 Honeysuckle Lane	\$300.50

BE IT RESOLVED by the Township Committee of the Township of Middle, County of Cape May, that the Chief Financial Officer be instructed to draw check in the above noted amounts payable to the above-mentioned party, as a refund of 2023 taxes

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

n. *RESOLUTION 55-23 – TABULATION COMMITTEE – HAND AVENUE SIDEWALK EXTENSION- PHASE II

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Township Officials be and hereby are appointed to tabulate the bids to be taken on February 1, 2023 at 10:00am in the Middle Township Municipal Building, 2nd Floor Conference Room, 33 Mechanic Street, Cape May Court House, NJ for the following:

HAND AVENUE SIDEWALK EXTENSION – PHASE II

6. PUBLIC COMMENT:

Jim Chew, Rio Grande - read a story about a starfish and its relation to his support of the homeless in the Rio Grande area and his recent success story of helping a homeless individual.

Mayor Donohue mentioned an upcoming meeting with a private/non-profit homeless shelter in Cumberland County which he hopes will assist with homeless needs in Middle Township.

Mayor Donohue thanked Pastor Brad at the Community Church for their Code Blue efforts.

Sharlene Darby questioned whether Middle Township wants to help the homeless.

Mayor Donohue mentioned the services in Middle Township and funding available through the County and State to assist the homeless.

Motion to adjourn meeting: 6:32 PM

1st: Committeeman Gandy 2nd: Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Emily Bartleson, Deputy Township Clerk

Minutes prepared by: S. Schumann