

**Cape May Court House, New Jersey  
TOWNSHIP OF MIDDLE  
TOWNSHIP COMMITTEE  
WORK SESSION AGENDA  
November 21, 2022 4:00 PM (prevailing time)**

**CALL TO ORDER:**

Mayor's Announcement: I hereby declare that notice has been given to the Herald Times, the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building, stating the time and place of the following meeting, as required in P.L. 1975, Chapter 231 of the State of New Jersey. (Sunshine Law).

Notice of this meeting was properly given in Resolution No. 37-22 entitled "Establishing Work Session Meeting Nights" which was adopted by Township Committee of the Township of Middle on January 4, 2022.

Members present are Mayor Donohue, Deputy Mayor Gandy, and Committeemember Norris

Business Administrator/Township Clerk Kimberly Osmundsen, Deputy Business Administrator Suzanne Schumann, Deputy Township Clerk Emily Bartleson, Township Engineer Vincent Orlando & Municipal Solicitor Marcus Karavan *Absent – Deputy Clerk Emily Bartleson*

**FLAG SALUTE:****PRESENTATIONS OR DISCUSSIONS:**

Update Lower Township MUA Del  
Haven Water Project – Steve  
Blankenship – Executive Director

*Steve Blankenship:*

- *Discussed issue found with the Route 47 portion of the project in relation to the New Jersey Department of Transportation (NJDOT); explained various scenarios explored to correct this issue*
- *Spoke of where project is currently at in construction*
- *Further discussed various factors preventing them from determining a final cost*

*Mayor Donohue:*

- *Asked about the down side of the less expensive options*

*Steve Blankenship:*

- *Explained it would limit the customers the water would reach along the end of the connection route*

*Committeeman Gandy:*

- *Asked about original main and where the water will run*

*Steve Blankenship:*

- *Explained connection route*

*Committeeman Gandy:*

- *Continued to ask about connection route*

*Steve Blankenship:*

- *Clarified the effect the cheaper option would have*

*Mayor Donohue:*

- *Asked how many would lose the option of the service*

*Steve Blankenship:*

- *Unsure of the exact amount but estimates about 16; spoke of efforts to contact various residents this may affect*

*Mayor Donohue:*

- *Asked about estimated cost of project with the options*

*Steve Blankenship:*

- *Explained estimate*

*Committeeman Gandy:*

- *Asked about possible credit*

*Steve Blankenship:*

- *Explained items that would affect establishing a possible credit*

*Mayor Donohue:*

- *Discussed various recent factors impacting this project and construction prices; discussed limited affect this solution would have on the majority of the residents*
- *Asked if this is the final phase of the project*

*Steve Blankenship:*

- *Yes, final phase*

*Mayor Donohue:*

- *Asked about change made by the NJDOT*

*Steve Blankenship:*

- *Explained NJDOT's involvement in this change*
- *Gave update on where construction has been completed thus far*

*Mayor Donohue:*

- *Asked about timeline for completion*

*Steve Blankenship:*

- *Provided rough estimated timeline*

*Mayor Donohue:*

- *Asked about decision that needed to be made*

Steve Blankenship:

- Explained he wanted to present the current state of the project with Committee as a courtesy and receive thoughts from the Committee

Vince Orlando:

- Asked about possibility in reduction of pressure

Steve Blankenship:

- Explained area will be a dead end; discussed water pressure; further discussed various main sizes

Steve Blankenship/Committeeman Gandy:

- Continued to discuss various main and connection options

Kimberly Osmundsen:

- Asked Steve to confirm that the change will not create major changes in costs

Steve Blankenship:

- Stated he would review with his finance department; discussed cost increases; Stated he would review and report back to Middle the following week
- Discussed the County paving of Bayshore Shore; explained positive cost affect this would have on his restoration costs; further discussed repaving of the side streets disrupted during the project

Moratorium Waiver Request –  
Jaden Road

Proposed Ordinance – Amending  
Chapter 215, Article III - Street  
Excavation

Kimberly Osmundsen:

- Explained increase in emergency street opening requests; further explained proposed change to the current street excavation ordinance to reflect the County current language

Garret Kerr:

- Explained reason for his street opening request

Mayor Donohue:

- Discussed costs associated in this approval; further explained proper restoration of the paving

Vince Orlando:

- Discussed current requirements for restoration; explained requirements in the new proposed ordinance

Garret Kerr:

- Asked about restoration after the moratorium

Vince Orlando:

- Explained restoration requirements once moratorium is complete

Committeeman Gandy:

- Discuss affect construction may have on the neighbors

Garret Kerr:

- Spoke of discussions with neighbors

Mayor Donohue:

- Explained history of completing the paving of this particular road
- Continued to speak of restoration requirements that would be put on Mr. Kerr

Kimberly Osmundsen:

- Explained the proposed ordinance would be introduced upon during the regular meeting

Mayor Donohue:

- Asked about Mr. Kerr's timeline for the installation of the gas

Garret Kerr:

- Discussed timeline

Committeeman Gandy:

- Asked if we could approve a contract with Mr. Kerr prior to ordinance adoption to hold him accountable of restoring the street properly

Kimberly Osmundsen:

- Explained requirements

Vince Orlando:

- Further explained requirements; discussed the bonding associated with road project; explained restoration process and timeline

Kimberly Osmundsen:

- Stated final restoration from be in conjunction with review by the municipal engineer

Vince Orlando:

- Continued to discuss restoration process

Kimberly Osmundsen:

- Stated Committee could add a resolution approve Mr. Kerr to move forward with the street opening during the regular meeting agenda for vote

## **DEPARTMENTAL REPORTS AND PROJECT UPDATES:**

### **Administration:**

### **Finance:**

### **Public Works:**

**Engineering:**

**Legal:**

**Tax Collection:**

**Tax Assessment:**

**Construction/Planning/Zoning:**

**Recreation:**

**Police / Animal Control/ Code Enforcement:**

**Buildings and Grounds:**

**Sewer:**

**Economic Development:**

**Personnel:**

**Zoning:**

**Township Clerk:**

**PUBLIC COMMENT:**

Motion to Adjourn Meeting – 4:46 pm

1<sup>st</sup>: Committeeman Gandy                      2<sup>nd</sup>: Committeeman Norris

Roll Call Vote: Committeeman Gandy, Committeeman Norris, Mayor Donohue

---

Kimberly D. Osmundsen, Township Clerk

Minutes prepared by E. Bartleson