

PRESENTATION OF THE FLAG: Middle Township Police Color Guard
FLAG SALUTE: Middle Township Color Guard
NATIONAL ANTHEM: Rachell Diaz
INVOCATION: Assemblyman Antwan McClellan, NJ 1st Legislative District
THIS MEETING IS BEING RECORDED:

I hereby declare that notice has been given to the Herald Times and the Atlantic City Press and posted on the bulletin board of the Middle Township Municipal Building stating the time and place of the following meeting as required in P.L. Chapter 231 of the State of New Jersey (Sunshine Law).

The Middle Township meeting was called to order by Kimberly Osmundsen, Township Clerk on the above date at 6:00PM in the Municipal Building. The purpose of this meeting is to swear in various officials.

_____, swore in newly elected Committeeman Ike Gandy for a three-year term.

On motion by _____ seconded by _____ and passed on roll call, _____ was chosen as Mayor for the year 2025. _____, swore in the Mayor.

SWEARING IN OF MAYOR

On motion by _____ seconded by _____ and passed on roll call, _____ was chosen to act as Mayor in the absence of the Mayor. _____, swore in the Deputy Mayor.

SWEARING IN OF DEPUTY MAYOR

COMMITTEE COMMENTS

- 1. RESOLUTION – PROMOTIONAL TITLE CHANGE – On motion by _____ seconded by _____ and passed on roll call, the following resolution was adopted.

BE IT ROLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following employee is hereby promoted to the civil service title opposite their name:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Zachary Linz	Public Safety – Police	Police Officer	\$49,228.88	01/06/2025
Owen Bryan	Public Safety – Police	Police Officer	\$49,228.88	01/06/2025
Braeden Gosner	Public Safety – Police	Police Officer	\$45,455.59*	01/27/2025

*Salary increase to \$49,228.88 upon completion of Academy

- 2. SWEARING IN OF POLICE OFFICERS – ZACHARY LINZ & OWEN BRYAN

- 3. ORDINANCE NO. 1715-25 – AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MIDDLE – On motion by _____ seconded by _____ and passed on roll call, Ordinance No. 1715-25 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2025 at 6:00 p.m.

BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are hereby created.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate of figure applicable to said position. In those cases where a maximum and minimum salary are hereby established for a position, the exact salary to be paid to the holder of said position shall be as determined from time to time by resolution of the Township Committee.

SECTION 3. The duties to be performed by each person holding any position listed in said schedule shall be those duties as outlined in Job Description of New Jersey Civil Service Department.

SECTION 4. In addition to the salaries set forth in said schedule, those employees who have held full time positions for a minimum of five years, as hereinafter defined, shall be entitled to additional compensation as set forth in this section, based upon current salary. The additional compensation to which the employee is entitled on January 1 of any year shall be the additional compensation for the entire year. In determining years of service on January 1 of any year, for the purpose of this Ordinance only, no credit shall be given for less than six full months of service in any year, and credit for a full year shall be given for any year in which the employee served for six full months or more.

Years of Service (Percent of Annual Salary)	Additional Compensation
5 years or more	2%
10 years or more	4%

15 years or more 6%
 20 years or more 8%
 25 years or more 10%

Section 4 shall only apply to Township Employees hired before December 31, 1994.

SECTION 5. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 6. This Ordinance shall become effective, retroactive to January 1, 2025 immediately upon final passage and publication according to law.

Full list of salary ranges on file in Clerk's Office

4. ORDINANCE NO. 1716-25 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 227, SECTION 2 (227-2) THEREOF, ENTITLED TAX MAP AND GIS DATABASE – COSTS – On motion by seconded by and passed on roll call, Ordinance No. 1716-25 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2025 at 6:00 p.m. **BE IT ORDAINED** by the Township Committee, the governing body of the Township of Middle that Chapter 227 of the Code of the Township of Middle be and is hereby amended as follows
 SECTION 1. Chapter 227 Section 2 of the Code of the Township of Middle shall hereby be amended as follows (additions are underlined):

§ 227-2. Costs.

- A. Once final submission and/or new lot approval has been received, the required fee must be submitted to Middle Township for the express purpose of maintaining the Tax Map/GIS database. No construction permit shall be issued until said costs are posted with Middle Township, as outlined below:
 (1) For minor or major subdivisions: \$200.00 per lot.
 (2) Per condominium site plan: \$200.00 per unit as shown on the filed master deed.
 B. For any and all Tax Map revisions due to deed discrepancies, lot line adjustments, easement detailing, ownership labeling, acreage calculation and labeling, street name changes, street vacations and other minor revisions including condominium master plan deeds: \$200.00 per lot or per change.
 C. In the event that any application for development is denied and the application is no longer pending before the respective board, then any portion of the aforementioned fee, which has not been expended by the Engineer responsible for maintaining the Tax Map/GIS database, shall be refunded to the applicant.
 D. In addition to the maintenance fees noted, each approved applicant must supply a map of the new subdivision or new lot in a scale suitable for inclusion on the Middle Township Tax Map/GIS database. Said map must be submitted in both electronic and hard copy formats, and must be compliant with current New Jersey Map Filing Law guidelines (N.J.S.A. 46-23.1).

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

5. ORDINANCE NO 1717-25 – AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 218, ARTICLE VI, SECTION 47 (218-47) THEREOF, ENTITLED APPLICATION FOR DEVELOPMENT FEES – On motion by seconded by and passed on roll call, Ordinance No. 1717-25 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2025 at 6:00 p.m.

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MIDDLE, CHAPTER 218, ARTICLE VI, SECTION 47 (218-47) THEREOF, ENTITLED APPLICATION FOR DEVELOPMENT FEES

BE IT ORDAINED by the Township Committee, the governing body of the Township of Middle that Chapter 218 of the Code of the Township of Middle be and is hereby amended as follows

SECTION 1. Chapter 218, Article VI, Section 47 of the Code of the Township of Middle shall hereby be amended as follows (additions are underlined):

§ 218-47. Application for development fees.

Category	Application Fee	Escrow Fee
1. Informal review	\$300	\$300
2. Subdivision, minor	\$500	\$1,000
3. Subdivision, major (sketch)	\$400	\$200
4. Subdivision, major preliminary	\$700	\$2,500
5. Subdivision, major final	\$400	\$1,000
6. Site plan, minor		
a. Under 1,000 square feet retail/commercial and under 5 parking spaces	\$500	\$1,500

<i>Category</i>	<i>Application Fee</i>	<i>Escrow Fee</i>
<i>b. Home occupation</i>	\$100	\$250
7. <i>Site plan, major preliminary nonresidential</i>		
<i>a. Under 5,000 square feet of building</i>	\$500	\$2,000
<i>b. From 5,001 to 10,000 square feet of building</i>	\$700	\$2,500
<i>c. From 10,001 to 50,000 square feet of building</i>	\$900	\$3,000
<i>d. From 50,001 to 100,000 square feet of building</i>	\$1,100	\$3,500
<i>e. 100,001 square feet of building or greater</i>	\$1,900	\$4,000
<i>f. Major site plan, gravel pits</i>	\$500	\$2,000
8. <i>Site plan, major preliminary residential</i>		
<i>a. Up to 25 units</i>	\$500	\$3,000
<i>b. 26 to 50 units</i>	\$600	\$3,500
<i>c. 51 to 100 units</i>	\$800	\$4,000
<i>d. 101 to 500 units</i>	\$1,000	\$4,500
<i>e. 501 units or more</i>	\$1,200	\$5,000
9. <i>Site plan, major (final)</i>	\$500	\$1,000
10. <i>Variances</i>		
<i>a. Appeals and interpretations (N.J.S.A. 40:55D-70a and b)</i>	\$600	\$1,500
<i>b. Hardship [N.J.S.A. 40:55D-70c(1)]</i>	\$500	\$1,500
<i>c. Balancing [N.J.S.A. 40:55D-70c(2)]</i>	\$500	\$1,500
<i>d. Use, residential (N.J.S.A. 40:55D-70d)</i>	\$400 per unit	\$1,500
<i>e. Use, nonresidential</i>	\$1,000	\$1,500
<i>f. If the application requires more than 1 type (a, b, c, d, e) variance as listed in Section 10 above, the applicant shall pay the fee required for each type variance requested.</i>		
<i>g. At the discretion of the Zoning Officer, the Chairman of the Planning Board or the Chairman of the Zoning Board of Adjustment, if professional opinions are required for any application, including attendance by the professionals at all meetings, the applicant shall pay all of the costs incurred through the applicant's escrow account.</i>		
11. <i>Submission of amendments/revisions to site plan or subdivision applications after Board approval of plans/plats</i>	\$400	\$600
12. <i>Request for extension of preliminary or final site plan or subdivision approvals</i>	\$100	\$300
13. <i>(Reserved)</i>		
14. <i>Requests to Planning Board for zone changes and Master Plan changes</i>	\$400	\$500
15. <i>Certified list of property owners</i>	\$10 for 40 items or less, \$0.25 for each item over 40	None
16. <i>Request for site plan waiver</i>	\$400	\$1,000
17. <i>Conditional use (N.J.S.A. 40:55D-67)</i>	\$500	\$600
18. <i>Submission of revised plan and/or application documents after initial submission and prior to hearing date</i>	\$400	\$600
19. <i>Lot does not abut a street (N.J.S.A. 40:55D-34)</i>	\$300	\$1,000
20. <i>Lot is in a street bed (N.J.S.A. 40:55D-36)</i>	\$300	\$1,000
21. <i>Review of grading and drainage</i>	\$100	
22. <i>Grading and drainage site inspection</i>	\$400	
23. <i>Zoning permit</i>	\$50	
<i>a. Revised zoning permit</i>	\$25	
24. <u><i>Tax Map changes</i></u>	<u><i>\$200 per lot for subdivisions and each</i></u>	

Category	Application Fee	Escrow Fee
	<u>easement;</u> <u>\$200 per</u> <u>condominium</u> <u>unit</u>	
25. Zoning permit – sign permit	\$50	
a. Zoning permit – revised sign permit	\$25	
26. Zoning permit – change of use permit	\$25	
27. Zoning permit – fence permit	\$25	

Application fees required as part of development application for the purposes of covering technical, investigative and administrative expenses involved in processing the application and revision of Township tax maps and Township records:

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective immediately upon final passage and publication, according to law.

6. **ORDINANCE NO 1718-25 – AN ORDINANCE TO AMEND CHAPTER 158 OF THE CODE OF THE TOWNSHIP OF MIDDLE TITLED GARBAGE AND RECYCLING** – On motion by _____ seconded by _____ and passed on roll call, Ordinance No. 1718-25 passed first reading. Second reading, public hearing and consideration for adoption will be held on 02/03/2025 at 6:00 p.m.
BE IT ORDAINED, by the Township Committee of the Township of Middle in the County of Cape May and State of New Jersey as follows:
- SECTION 1: Chapter 158 of the Code of the Township of Middle is hereby amended to include the following section referenced by underline or strikeout:*
- § 158-4 Obligations of occupant.*
- A. Each occupant of any residential premises or mobile home lot in this Township shall provide suitable containers for collection of garbage and trash. Said containers shall be made of either metal or plastic; they shall be watertight and have close-fitting covers; and each single-family residence may utilize up to four (4) cans of thirty-five (35) gallons each or three (3) cans of forty-eight (48) gallons each.*
- B. [DELETED]*
- C. Garbage shall be drained of all moisture ~~and completely wrapped in paper~~ before being placed in said containers.*
- D. Containers shall be placed at the curb or property line along a public highway in such a manner as to give the contractor ready access to the same. No collections will be made from any location which is not along the right-of-way of a public highway.*
- E. All single-use properties with businesses generating 200 or more pounds of garbage and trash weekly must provide for private pickup of such garbage and trash and provide proper disposal of same.*
- F. All properties with two or more businesses generating a combined total of 200 pounds of garbage and trash per week must provide for private pickup of garbage and trash. A common enclosure may be used to house garbage and trash, as well as designated recycling. However, garbage and trash must be in a separate container and designated recyclables in a designated container separate from garbage and trash.*
- SECTION 4. All other ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such conflict or inconsistency.*
- SECTION 5. Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.*
- SECTION 6. This ordinance shall become effective immediately upon final passage and publication, according to law.*

CONSENT AGENDA: All items listed with an asterisk “” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committeemember or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

QUESTION/ANSWER PERIOD ON AGENDA - Question-and-answer session on consent agenda items
This question-and-answer session shall relate only to items as outlined and pending on current agenda. Issues and concerns not related to agenda item shall be withheld to public comment portion at the conclusion of meeting.

On motion by _____ seconded by _____ and passed on roll call, all consent agenda items (*) be approved.

7. FINANCIAL-

- a. *RESOLUTION – APPROVING PAYMENT FOR BILLS – BILL LIST A (GENERAL BILLS)
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that payment for the following bills in the amounts indicated are hereby approved:

<i>Fund Description</i>	<i>Fund</i>	<i>Total</i>
<i>Current Fund PY</i>	<i>4.01</i>	<i>-</i>
<i>Current Fund CY</i>	<i>5.01</i>	<i>\$3,387,165.10</i>
<i>Sewer Utility PY</i>	<i>4.07</i>	<i>-</i>
<i>Sewer Utility CY</i>	<i>5.07</i>	<i>-</i>
<i>General Capital</i>	<i>C.04</i>	<i>-</i>
<i>Sewer Capital</i>	<i>C.08</i>	<i>-</i>
<i>Grants</i>	<i>G.06</i>	<i>-</i>
<i>M.A.C.</i>	<i>M.24</i>	<i>-</i>
<i>Emergency Housing</i>	<i>R.23</i>	<i>-</i>
<i>Dog Trust</i>	<i>T.12</i>	<i>-</i>
<i>Forfeited Monies</i>	<i>T.13</i>	<i>-</i>
<i>Sewer Escrow</i>	<i>T.16</i>	<i>-</i>
<i>Trust Other</i>	<i>T.17</i>	<i>-</i>
<i>Zoning Escrow</i>	<i>T.19</i>	<i>-</i>
<i>Zoning Escrow</i>	<i>E.19</i>	<i>-</i>
<i>Unemployment Trust</i>	<i>T.20</i>	<i>-</i>
<i>C.O.A.H</i>	<i>T.27</i>	<i>-</i>
<i>Recreation Trust</i>	<i>T.28</i>	<i>-</i>
TOTAL		\$3,387,165.10

- b. *RESOLUTION – AWARDING CONTRACTS UNDER FAIR AND OPEN PROCESS (ITEMS A THROUGH B)
- (A) *WHEREAS, the Governing Body of Township of Middle is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and WHEREAS, the Township solicited for RFP’s under the Fair and Open Process; and WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and WHEREAS, the JIF Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and WHEREAS, the township solicited for proposals for Risk Management Consultant via Resolution 446-24; and WHEREAS, the proposal received by Marsh & McLennan Agency indicates not to exceed \$27,000.00; and WHEREAS, NJSA 40A: 1 1-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service, which therefore render competitive bidding impractical. NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Middle does hereby appoint Michael McLaughlin, Marsh & McLennan Agency as its Risk Management Consultant in accordance with 40A:11-5 in the amount Not to Exceed \$27,000.00 for FY2025; and BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 1 1-5 (1), (a), (i).*
- (B) *WHEREAS, the Township Committee has previously instituted a Fair and Open Process for the award of contract pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and WHEREAS, the Township Committee has followed the procedures that it has previously set forth for the award of specific contracts; and WHEREAS, the Township Committee has solicited proposals, and has publicly opened each proposal submitted, and has considered each proposal in light of criteria previously established by the Township, and has made a decision on each proposal submitted in light of those criteria; NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following submissions shall be awarded as follows for a term effective January 1, 2025 through December 31, 2025:*
- *Municipal Solicitor – Blaney, Donohue & Weinberg – Not to Exceed \$195,000.00*
 - *Labor Solicitor – Paul J. Baldini, esq. – Not to Exceed \$75,000.00*
 - *Municipal Auditor – Ford, Scott & Associates LLC – Leon Costello – Not to Exceed \$57,000.00*

- *Municipal Prosecutor – Blaney, Donohue & Weinberg – Matthew Rooney – Kyle Weinberg - Not to Exceed \$46,000.00*
- *Municipal Public Defender – Seth Fusccellaro – Not to Exceed \$18,600.00*
- *Grants Consultant – Blauer & Associates, Inc. – Marc Blauer – Not to Exceed \$3,600.00*
- *Bond Counsel – Archer & Greiner – Not to Exceed \$35,000.00*

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute contracts with each of the above-mentioned individuals as necessary, and the appropriate certification of funds by the Chief Financial Officer shall be attached hereto.

c. ***RESOLUTION – AWARD CONTRACT AND RATIFY AGREEMENT THROUGH NON-FAIR AND OPEN PROCESS (ITEMS A THROUGH I)**

(A)BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Phoenix Advisors, LLC and the Township of Middle, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-to-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

FURTHER RESOLVED, that this contract is contingent upon obtaining any and all requirements and approvals as set forth by the Atlantic County Joint Insurance Fund.

*Phoenix Advisors, LLC
Continuing Disclosure Agent and
Independent Registered Municipal Advisor
\$1,600.00 – Base fee*

(B)WHEREAS, the Township of Middle has a need to enter into an agreement with Bocchi Law LLC to serve as Township Conflict Attorney as a non-fair and open contract pursuant to the provisions under the Pay to Play regulations; and

WHEREAS, the Township of Middle will be entering into an agreement with Bocchi Law LLC where the total amount is \$175.00/hr not to exceed \$50,000.00, which exceeds the non-fair and open limitation of \$17,500.00; and

WHEREAS, Bocchi Law LLC has completed and submitted a Business Entity Disclosure Certification which certifies that said entity has not made any reportable contributions to a political or candidate committee in the Township of Middle in the previous one year, and that the contract will prohibit Bocchi Law LLC from making any reportable contributions through the term of the contract; and NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that authorization is hereby granted to enter into an agreement with said contractor for a term of 12-months, and that the appropriate officials are hereby authorized to sign any and all document in connection therewith.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

(C)BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Testa, Heck, Testa & White, P.A. and the Township of Middle for Labor and Employment Counsel Services be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes in the amount of \$170.00/hr. not to exceed \$17,500.00.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

(D)NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between DeBlasio and Associates and the Township of Middle for Sewer Engineer be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

DeBlasio and Associates – Sewer Engineer – Not to Exceed \$17,500.00

(E)WHEREAS, the Township of Middle has a need to enter into an agreement with Maley Givens, Counsellors at Law to provide redevelopment counsel service as a non-fair and open contract pursuant to the provisions under the Pay to Play regulations; and

WHEREAS, the Township of Middle will be entering into an agreement with Maley Givens, Counsellors at Law where the total amount is \$50,000.00, which exceeds the non-fair and open limitation of \$17,500.00; and

WHEREAS, Maley Givens, Counsellors at Law has completed and submitted a Business Entity Disclosure Certification which certifies that said entity has not made any reportable contributions to a political or candidate committee in the Township of Middle in the previous one year, and that the contract will prohibit Maley Givens, Counsellors at Law from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that authorization is hereby granted to enter into an agreement with said contractor for a term of 12-months, and that the appropriate officials are hereby authorized to sign any and all document in connection therewith.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

(F)NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between H&L Systems, Inc. and the Township of

Middle for sewer and tax collection billing software, hosting and backup services, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

H&L Systems, Inc.

Not to Exceed \$12,988.68

(G)NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Van Note Harvey and the Township of Middle for Tax Map Annual Maintenance, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Van Note Harvey
Tax Map Annual Maintenance
1-year contract

Not to exceed \$17,300.00

(H)NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Consulting & Municipal Engineers and the Township of Middle provide affordable housing planning services as a non-fair and open contract pursuant to the provisions under the Pay to Play regulations.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

CME (Consulting & Municipal Engineers)
Affordable Housing Planning Services/Monitoring System
Total Budget Estimate, Not to Exceed \$2,500.00

(I)NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the Agreement between Boudwin Ross Roy Leodori P.C. and the Township of Middle for In Rem Foreclosure preparation, be and is hereby ratified and the contract is hereby awarded through the Non-Fair and Open Process as described in Pay-To-Play Statutes.

FURTHER RESOLVED, that the appropriate officials are hereby authorized and directed to sign said agreement.

Boudwin Ross Roy Leodori P.C.
In Rem Foreclosure
Not to Exceed \$17,500.00

d. *RESOLUTION – AUTHORIZING CONTRACT EXTENSION (ITEMS A THROUGH B)

(A)WHEREAS, on December 4, 2023, the Township of Middle and CNS Cleaning Company entered into a contract for Janitorial Services via Resolution 532-23 and;

WHEREAS, the Township and CNS Cleaning Company wish to further extend said contract for an additional year effective January 1, 2025 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the contract between CNS Cleaning Company and the Township of Middle is hereby extended with a final expiration date of December 31, 2025.

BE IT FURTHER RESOLVED, that this contract extension is also conditioned upon certification of funds.

FURTHER RESOLVED, that the amount certified shall not exceed the amount set aside in the municipal budget for said services.

CNS Cleaning Company –
Not to Exceed - \$48,010.00

(B)WHEREAS, on February 21, 2024, the Township of Middle and United Uniforms entered into a contract for Police Uniforms via Resolution 110-24 and;

WHEREAS, the Township and United Uniforms wish to further extend said contract for an additional year effective January 1, 2025 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the contract between United Uniforms and the Township of Middle is hereby extended with a final expiration date of December 31, 2025.

BE IT FURTHER RESOLVED, that this contract extension is also conditioned upon certification of funds.

FURTHER RESOLVED, that the amount certified shall not exceed the amount set aside in the municipal budget for said services.

United Uniforms, LLC
Police Uniforms
(See Attached Proposal Page)

e. *RESOLUTION – AUTHORIZING THE PURCHASE FROM VENDORS WITH STATE CONTRACTS FOR 2025

WHEREAS, it is the desire of the Township of Middle to purchase from vendors with State Contracts for the balance of 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, any local contracting unit purchasing materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

- 1. The allegations of the preamble are incorporated herein as if set forth in full.*
- 2. Authorization be and is hereby given for the vendors listed with the State of New Jersey, Division of Treasury, be utilized by the Township of Middle for the balance of 2025.*
- 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.*
- 4. And a certification of availability of funds is made by the Chief Finance Officer via authorized purchase order or separate resolution of the Governing Body.*

f. ***RESOLUTION – AUTHORIZING THE PURCHASE FROM VENDORS UNDER U.S. COMMUNITIES FOR 2025**

WHEREAS, it is the desire of the Township of Middle to purchase from vendors via the U.S. Communities program, and

WHEREAS, U.S. Communities is the leading national government purchasing cooperative, providing world-class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing; and

WHEREAS, U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, in the County of Cape May, State of New Jersey, that:

- 1. The allegations of the preamble are incorporated herein as if set forth in full.*
- 2. Authorization be and is hereby given for the vendors listed with the U.S. Communities, be utilized by the Township of Middle for the balance of 2025 where the total amount would exceed the bid threshold.*
- 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this resolution.*

g. ***RESOLUTION – AUTHORIZING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MIDDLE**

WHEREAS, Local Fiscal Affairs Law N.J.S.A. 40A-5-IS.1 as amended by Chapter 148 of the pamphlet laws of the State of New Jersey required municipalities to adopt a Cash Management Plan which is designed to assure, to extent practicable, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, this Act requires that the Cash Management Plan include:

- A. The designation of & public depository or depositories.*
- B. The authorization for investments as permitted by various applicable laws.*
- C. The submission annually of the Cash Management Plan to the governing body which must approve it by a majority vote.*
- D. An annual audit of the Cash Management Plan.*
- E. When an investment is in bonds maturing more than one year, a determination that the maturity approximates the prospective time when such funds are needed.*

WHEREAS, the Chief Financial Officer has reviewed the plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.

WHEREAS, the Chief Financial Officer has reviewed the plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle that the attached Cash Management Plan be adopted.

h. ***RESOLUTION – TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2025; and

WHEREAS, the total appropriations in the 2024 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$25,768,551.93 for the Current Fund and \$3,900,000.00 for the Sewer Utility Fund; and

WHEREAS, twenty-six and one quarter percent (26.25%) of the total appropriations of the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2024 budget is the sum of \$6,764,244.88 for the Current Fund and \$1,023,750.00 for the Sewer Utility Fund.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey hereby adopts the temporary budget for the Township of Middle for the year 2025 in the amount of \$6,764,244.88 for the Current Fund and \$1,023,750.00 for the Sewer Utility Fund which does not exceed 26.25% of the operating budget of 2024.

i. ***RESOLUTION – TEMPORARY DEBT SERVICE BUDGET**

WHEREAS, the Township of Middle, County of Cape May, desires to establish a 2025 Temporary Debt Service Budget;

NOW, THEREFORE, BE IS RESOLVED by the Township Committee of the Township of Middle as follows:

The 2025 Temporary Debt Service Budget of the Township of Middle is hereby constituted as follows:

CURRENT

Payment of Bond Principal	\$750,000.00
Interest on Bonds	73,000.00
Payment of Bond Anticipation Notes	300,000.00
Interest on Notes	332,000.00
Green Trust Loan-Princ. & Interest	<u>38,000.00</u>
Total Debt Service – Current Fund	\$1,493,000.00

SEWER UTILITY

Payment of Bond Principal	\$857,000.00
Interest on Bonds	566,000.00
Payment of Bond Anticipation Notes	150,000.00
Interest on Notes	<u>221,000.00</u>
Total Debt Service – Sewer Utility	\$1,794,000.00

TRUST ASSESSMENT FUND

Payment of Bond Principal	\$70,000.00
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j. *RESOLUTION – SALARIES – 2025

WHEREAS, salary ranges for officers and employees of this Township have been established by Ordinance No.1715-25; and

WHEREAS, said ordinance further provides that the exact salary of each officer and employee shall be as determined from time to time by resolution of the Township Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the salaries and wages of the Township Employees shall be available for review in the Office of the Municipal Clerk, and shall constitute the salary Resolution for the year 2025, subject to such additions as may be made by Resolution of the Township Committee during the year 2025.

k. *RESOLUTION – ESTABLISHING PAYDAYS AND A PAYROLL ACCOUNT

BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May and State of New Jersey, that paydays for Middle Township employees shall be on a bi-weekly basis, as indicated on the attached schedule.

<u>PAY DATES (26 for 2025):</u>
Friday
(*unless otherwise noted)
January 10, 2025
January 24, 2025
February 7, 2025
February 21, 2025
March 7, 2025
March 21, 2025
April 4, 2025
April 17, 2025
May 2, 2025
May 16, 2025
May 30, 2025 “3 rd pay”
June 13, 2025
June 27, 2025
July 11, 2025
July 25, 2025
August 8, 2025
August 22, 2025
September 5, 2025
September 19, 2025
October 3, 2025
October 17, 2025
October 31, 2025 “3 rd pay”
November 14, 2025
November 26, 2025
December 12, 2025
December 26, 2025

l. *RESOLUTION – ESTABLISHING DEPOSITORY CURRENT FUNDS – 2025

BE IT FURTHER RESOLVED, that the following banking institutions shall be the depositories for the listed accounts of the Township of Middle for the year 2025, and that all disbursements shall be made by checks signed by the following:

Account Title	Banking Institution	Authorized Signatories	Number of Required Signatories	Authorized Facsimile Signatories
Accumulated	Sturdy Savings Bank	CFO,	One	Not Applicable

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<i>Absences</i>		<i>BA</i>		
<i>Animal Advisory Board</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA, Board Secretary</i>	<i>One</i>	<i>Not Applicable</i>
<i>Development Fee</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Current</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Developer's Escrow</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Dog Trust</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>General Capital</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>General Disbursement</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA, Mayor, Clerk, Deputy Clerk Deputy BA, Deputy CFO</i>	<i>Three</i>	<i>BA, Mayor</i> <i>(Maximum amount per facsimile transaction - \$4,000,000)</i>
<i>Emergency Housing</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Municipal Alliance Trust</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Municipal Court Bail Bonds</i>	<i>Sturdy Savings Bank</i>	<i>Municipal Judge, Court Administrator, Deputy Court Administrator</i>	<i>One</i>	<i>Not Applicable</i>
<i>Municipal Court General</i>	<i>Sturdy Savings Bank</i>	<i>Municipal Judge, Court Administrator, Deputy Court Administrator</i>	<i>One</i>	<i>Not Applicable</i>
<i>Payroll</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA, Deputy Clerk Deputy CFO</i>	<i>One</i>	<i>CFO</i> <i>(Maximum amount per facsimile transaction - \$500,000)</i>
<i>Police Forfeiture</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Recreation Trust</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Special Assessment Trust</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Tax Title Lien Redemption</i>	<i>Sturdy Savings Bank</i>	<i>Tax Collector, Assistant Tax Collector, Tax Clerk</i>	<i>One</i>	<i>Not Applicable</i>
<i>Trust Other</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Urban Development</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Sewer Capital</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Sewer Escrow</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Sewer Operating</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Unemployment Trust</i>	<i>Sturdy Savings Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Master Escrow Checking</i>	<i>TD Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>
<i>Master Escrow Savings</i>	<i>TD Bank</i>	<i>CFO, BA</i>	<i>One</i>	<i>Not Applicable</i>

* CFO – Chief Financial Officer

** BA – Business Administrator

m. *RESOLUTION – INVESTMENT OF FUNDS

WHEREAS, the Director of the Division of Local Government has deemed it advisable that an officer of the Township of Middle be responsible for the investment of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that Neil Young, Chief Financial Officer for the Township of Middle, be and is hereby authorized to invest the available funds of the Township of Middle during the year 2025.

n. *RESOLUTION – ESTABLISHING CHANGE FUNDS FOR VARIOUS TOWNSHIP DEPARTMENTS

WHEREAS, the Township Committee of the Township of Middle, the governing body thereof, authorizes the establishment of Change Funds for various departments within the town.

NOW, THEREFORE, BE IT RESOLVED, the following departments are hereby authorized and permitted to establish change funds in the respective amounts:

Department	Officer	Amount
Tax Collector	Joyce Lee	\$500.00
Construction	Dan Speigel	\$200.00
Vital Statistics	Suzanne Schumann	\$100.00
Municipal Court	Stacy McPherson	\$300.00
Dog Licensing	Annie Becica	\$100.00
Recreation	Dustin Sturm	\$ 25.00
Police Records	Tracey Super	\$ 25.00
Zoning	Rachel Shepherd	<u>\$200.00</u>
	Total	\$1,300.00

BE IT FURTHER RESOLVED, that said funds shall be used by such offices to maintain a cash box.

o. *RESOLUTION – APPROVE CHANGE ORDER NO. 3 – 2021 DRAINAGE PROJECT

WHEREAS, the above-referenced contract was awarded on November 1, 2021, via Resolution No. 461-21 to CTX Infrastructure, LLC for the 2021 Drainage Project.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middle, the governing body thereof, that the attached Change Order #3 for the project awarded to CTX Infrastructure, LLC for the 2021 Drainage Project is hereby approved, and that the change order results in a decrease of \$2,656.00 for a final amended contract amount of \$215,097.00.

p. *RESOLUTION – RESCINDING RESOLUTION 444-24 – AUTHORIZING PURCHASE UNDER STATE CONTRACT

WHEREAS, there is a need to purchase playground equipment for use by the Township of Middle; and WHEREAS, the Township has found a better price utilizing a National Cooperative, than the previously authorized use of New Jersey State Contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Middle, State of New Jersey, County of Cape May that Resolution 444-24 be hereby rescinded.

q. *RESOLUTION – AUTHORIZING PURCHASE UNDER NATIONAL COOPERATIVE

WHEREAS, there is a need to purchase playground equipment for use by the Township of Middle; and WHEREAS, through ESCNJ Contract 24/25-01 #65MCESCCPS, these items are available at a significant discount; and

WHEREAS, the total amount of the purchase for the equipment is (\$74,763.84), and funds are available as evidenced by the Chief Financial Officer's Certification; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Middle, State of New Jersey, County of Cape May that the appropriate officials are hereby authorized to purchase playground equipment as indicated above.

FURTHER RESOLVED, that the Qualified Purchasing Agent is hereby authorized and directed to approve and forward a Purchase Order to:

BEN SCHAFFER RECREATION – \$74,763.84

r. *RESOLUTION – AWARD OF BID – PREPARATION OF SITE AND INSTALLATION OF CONCRETE AND RUBBERIZED SURFACE FOR PLAYGROUND #2 (SNACK STAND) AT CLARENCE DAVIES SPORTS COMPLEX

WHEREAS, it has been deemed necessary and desirable to solicit bids for the preparation of site and installation of concrete and rubberized surface for playground #2 (snack stand) at Clarence Davies Sports Complex;

WHEREAS, sealed bids were received on December 11, 2024; and

WHEREAS, it appears that the following bid submitted represents a figure equal to the lowest complete bid received, which complies with specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the contract for the Clarence Davies Playground be awarded to Think Pavers Hardscaping LLC.

*Think Pavers Hardscaping LLC
Clarence Davies Playground #2 (Snack Stand
Preparation on Site & Installation of Concrete & Rubberized Surface
Not to Exceed \$171,810.00*

BE IT RESOLVED, that this award is conditioned upon certification of availability of funds.

- s. *RESOLUTION – AUTHORIZING ACCEPTANCE OF PERFORMANCE BOND – 2G CAPE MAY LLC
WHEREAS, 2G CAPE MAY LLC. has received certain approvals for the property located at 3156A Route 9 South to include sanitary improvements, and NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the performance bond in the amount of \$720,510.00, is hereby accepted. FURTHER BE IT RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

- t. *RESOLUTION – ACCEPTANCE OF GRANT AWARD – FY 2025 CAPE MAY COUNTY DIVISION OF CULTURE & HERITAGE RE-GRANTING PROGRAM – SAVOR THE ARTS
WHEREAS, Middle Township been awarded funding through the County of Cape May Division and Cultural Heritage Commission an award from the NJ State Council on the Art’s by way of their Re-Granting Program. Cape May County’s award number is: G-400-23360-2025-5299-000. WHEREAS, the re-grant, consisting of a total of \$7,410.00, awarded on 12/20/2024, is to provide financial programming assistance to Savor the Arts. WHEREAS, the Governing Body of the Township of Middle is hereby authorizing the acceptance of such award; and NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, the appropriate officials are hereby authorized to sign any and all documents in connection therewith. CAPE MAY COUNTY DIVISION OF CULTUREAL & HERITAGE COMMISSION VIA THE NJ STATE COUNCIL ON THE ARTS RE-GRANTING PROGRAM AWARD: \$ 7,410.00

- u. *RESOLUTION – AUTHORIZING ACCEPTANCE OF CASH BOND – VP MIDDLE TOWNSHIP INVESTMENT LLC
WHEREAS, VP Middle Township have received certain approvals for the property located at 1580 Route 9 North, Cape May Court House, to include construction of related amenities (Site Work), and WHEREAS, the developer is about to or has commended development of the project together with the related improvement and has chosen to post a cash bond for the same. NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the cash bond in the amount of \$20,000.00.00, is hereby accepted. FURTHER BE IT RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

On motion by seconded by and passed on roll call, all consent agenda items (*) be approved.

8. PERSONNEL –

- a. *RESOLUTION – APPOINTMENTS (ITEMS A THROUGH C)
(A)WHEREAS, there are various terms of office for various boards and positions that have expired as of 12/31/2024, and NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following named persons be and hereby are appointed or reappointed to fill the following offices/terms:

OFFICE / POSITION	TERM	NAME	TERM EXPIRES
Township Committee Member	3yr	Theron “Ike” Gandy	12/31/2027
Public Agency Compliance Officer – Affirmative Action Reg.	1yr	Neil Young	12/31/2025
Real Estate Officer	1yr	Lee Ann Russ	12/31/2025
Tax Search Officer	1yr	Joyce Lee	12/31/2025
Assistant Tax Collector	1yr	Julianne Calverley	12/31/2025
Municipal Improv. Search Officer	1yr	Kimberly Osmundsen	12/31/2025
Recycling Coordinator	1yr	Rob Flynn	12/31/2025
Deputy Municipal Clerk	1yr	Emily Bartleson	12/31/2025
Alternate Deputy Registrar	3yr	Joanne Ciccotelli	12/31/2027
Tax Collector	4yr	Joyce Lee	12/31/2028
Qualified Purchasing Agent	1yr	Daniel Shustack	12/31/2025
Transitional Duty Coordinator	1yr	Varvara Keun	12/31/2025
Emergency Management – Civil Defense	1yr	Suzanne Schumann, Deputy	12/31/2025
Emergency Management – Civil Defense	1yr	Rob Flynn, Deputy	12/31/2025
Emergency Management – Civil Defense	1yr	Kimberly Osmundsen, Deputy (Business Administrator)	12/31/2025
Emergency Management – Civil Defense	1yr	Dan Shustack, Deputy	12/31/2025
Emergency Management – Civil	1yr	Advisor, Fire District 1	12/31/2025

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<i>Defense</i>			
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 2</i>	<i>12/31/2025</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 3</i>	<i>12/31/2025</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Advisor, Fire District 4</i>	<i>12/31/2025</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Christopher Leusner, Twp. Committee Representative</i>	<i>12/31/2025</i>
<i>Emergency Management – Civil Defense</i>	<i>1yr</i>	<i>Kendra Karstens, Secretary</i>	<i>12/31/2025</i>
<i>Board of Health</i>	<i>3yr</i>	<i>Theron “Ike” Gandy</i>	<i>12/31/2025</i>
<i>Board of Health</i>	<i>1yr</i>	<i>Emily Bartleson, Secretary</i>	<i>12/31/2025</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Scott Webster</i>	<i>12/31/2026</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Robert Bongiovanni</i>	<i>12/31/2026</i>
<i>Cable TV Advisory Board</i>	<i>2yr</i>	<i>Bill Riches</i>	<i>12/31/2026</i>
<i>Cable TV Advisory Board</i>	<i>1yr</i>	<i>Municipal Attorney</i>	<i>12/31/2025</i>
<i>Cable TV Advisory Board</i>	<i>1yr</i>	<i>Alexis Kalish, Secretary</i>	<i>12/31/2025</i>
<i>Memory Lane Coordinator</i>	<i>1yr</i>	<i>Varvara Keun</i>	<i>12/31/2025</i>
<i>Senior Citizen Advisory Council</i>	<i>2yr</i>	<i>Eduardo Iocca</i>	<i>12/31/2026</i>
<i>Senior Citizen Advisory Council</i>	<i>2yr</i>	<i>Ron Jost, Liaison Disability Issues</i>	<i>12/31/2026</i>
<i>Senior Citizen Advisory Council</i>	<i>1yr</i>	<i>Eugерtha Benjamin</i>	<i>12/31/2025</i>
<i>Senior Citizen Advisory Council</i>	<i>1yr</i>	<i>Barbara Meyers</i>	<i>12/31/2025</i>
<i>Senior Citizen Advisory Council</i>	<i>1 yr</i>	<i>Marilyn Miller, Secretary</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Mayor, Middle Township</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Business Administrator</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Township Engineer</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>County Engineer</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Rio Grande Fire Department Rep.</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Middle Twp. Fire #1 (CMCH) Rep.</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Middle Twp. Fire #2 (Rio Grande) Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Middle Twp. Fire #3 (Green Creek) Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Middle Twp. Fire #4 (Goshen) Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Middle Twp. Police Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>NJ DOT Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>EMS / Rescue Rep</i>	<i>12/31/2025</i>
<i>Traffic Committee</i>	<i>1yr</i>	<i>Emily Bartleson, Secretary</i>	<i>12/31/2025</i>
<i>Zoning Board of Adjustment</i>	<i>1yr</i>	<i>Rachel Shepherd, Secretary</i>	<i>12/31/2025</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Chris Brown</i>	<i>12/31/2028</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Camille Fitzmartin</i>	<i>12/31/2028</i>
<i>Zoning Board of Adjustment</i>	<i>4yr</i>	<i>Michael DePalantino</i>	<i>12/31/2028</i>
<i>Zoning Board of Adjustment</i>	<i>1 yr</i>	<i>Ken Wuerker, Alternate #2</i>	<i>12/31/2024</i>
<i>Planning Board</i>	<i>1yr</i>	<i>Daniel Lockwood, Class I Member</i>	<i>12/31/2025</i>
<i>Planning Board</i>	<i>1yr</i>	<i>Theron “Ike” Gandy, Class III</i>	<i>12/31/2025</i>
<i>Planning Board</i>	<i>4yr</i>	<i>Mark Saioni, Class IV, Vice Chair</i>	<i>12/31/2028</i>
<i>Planning Board</i>	<i>4yr</i>	<i>Anthony Anzelone, Class IV, Chair</i>	<i>12/31/2028</i>
<i>Planning Board</i>	<i>4yr</i>	<i>Peter Lomax Class IV</i>	<i>12/31/2028</i>
<i>Planning Board</i>	<i>2yr</i>	<i>Jim Johnson Alternate #2, Class IV</i>	<i>12/31/2026</i>
<i>Planning Board</i>	<i>1yr</i>	<i>Rachel Shepherd, Secretary</i>	<i>12/31/2025</i>
<i>Public Employees Award Committee</i>	<i>3yr</i>	<i>Theron “Ike” Gandy</i>	<i>12/31/2027</i>
<i>Recreation Commission</i>	<i>3yr</i>	<i>Theron “Ike” Gandy</i>	<i>12/31/2027</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>Dan Loesch</i>	<i>12/31/2025</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>Shannon Feltwell</i>	<i>12/31/2025</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>Sam Caraballo</i>	<i>12/31/2025</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>James Norris</i>	<i>12/31/2025</i>
<i>Recreation Advisory Council</i>	<i>1yr</i>	<i>Pam Gaskill, Secretary</i>	<i>12/31/2025</i>
<i>Rent Leveling Board</i>	<i>1 yr</i>	<i>Nancy Sittineri, Rent Control Officer</i>	<i>12/31/2025</i>
<i>Rent Leveling Board</i>	<i>1yr</i>	<i>Elisabeth McClintock, Secretary</i>	<i>12/31/2025</i>
<i>Environmental Commission</i>	<i>3yr</i>	<i>Betsy Haskin</i>	<i>12/31/2027</i>
<i>Environmental Commission</i>	<i>3yr</i>	<i>Vilma Pombo, Chair</i>	<i>12/31/2027</i>
<i>Environmental Commission</i>	<i>2yr</i>	<i>Betsi Kohler, Alt. Member #1</i>	<i>12/31/2026</i>
<i>Environmental Commission</i>	<i>2 yr</i>	<i>Bridget O’Connor, Alt Member #2</i>	<i>12/31/2026</i>
<i>Environmental Commission</i>	<i>1yr</i>	<i>Katrina Born, Secretary</i>	<i>12/31/2025</i>
<i>CMC Animal Shelter Advisory</i>	<i>1yr</i>	<i>James Norris</i>	<i>12/31/2025</i>
<i>CMC Animal Shelter Advisory</i>	<i>1yr</i>	<i>William Candell</i>	<i>12/31/2025</i>
<i>Animal Welfare Advisory Council</i>	<i>3yr</i>	<i>Chuck Mariner</i>	<i>12/31/2027</i>
<i>Animal Welfare Advisory Council</i>	<i>1yr</i>	<i>Elisabeth McClintock, Secretary</i>	<i>12/31/2025</i>
<i>Delaware Bayshore Council</i>	<i>1yr</i>	<i>Kimberly Osmundsen</i>	<i>12/31/2025</i>
<i>Fund Commissioner ACMJIF</i>	<i>1yr</i>	<i>Varvara Keun</i>	<i>12/31/2025</i>

Alternate Fund Commissioner ACMJIF	1yr	Suzanne Schumann	12/31/2025
Claims Coordinator	1yr	Suzanne Schumann	12/31/2025
Deputy Claims Coordinator	1yr	Varvara Keun	12/31/2025
Safety Coordinator	1yr	Lt. Leonard Larkin	12/31/2025
Safety Committee	1yr	Varvara Keun, Secretary	12/31/2025
Wellness Coordinator	1yr	Varvara Keun	12/31/2025
Rio Grande Community Partnership	2yr	Michelle Devico, Business Representative	12/31/2026
Rio Grande Community Partnership	2yr	William Feraco, Business Representative	12/31/2026
Rio Grande Community Partnership	1yr	Denise South, Social Services/Cape Hope	12/31/2025
Rio Grande Community Partnership	1yr	Scott Mason, Social Services/The Branches	12/31/2025
Rio Grande Community Partnership	1yr	MTPD Advisor	12/31/2025
Rio Grande Community Partnership	1yr	Township Committee Advisor	13/31/2025
Rio Grande Community Partnership	1yr	County of Cape May	12/31/2025
Rio Grande Community Partnership	1yr	Matt Rooney – Solicitor	12/31/2025
Rio Grande Community Partnership	1yr	Nikki Hober – Secretary	12/31/2025
Garden Club	1yr	Matt Wetzels, Chairperson	12/31/2025
Garden Club	1yr	Don Thomas, Vice Chairperson	12/31/2025
Garden Club	1yr	Karen Camagna	12/31/2025
Garden Club	1yr	Karin Parker	12/31/2025
Garden Club	1yr	Trish Cosby	12/31/2025
Garden Club	1yr	Alicia Woodrow – Secretary	12/31/2025

*Filling unexpired term

(B) NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey, that the following employees are hereby appointed to the following position at the salaries opposite their names:

NAME	DEPARTMENT	TITLE	SALARY	EFFECTIVE
Avierre E. Crawley	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025
Colin R. Gery	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025
Emanuel Jimenez	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025
Anthony M. Krieg	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025
Andrew W. Stremme	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025
Chad A. Taggart	Public Safety – Police	Class II SLEO Officer	\$20.00 per hr*	01/27/2025

*Salary increase to \$23.00 upon completion of Academy

(C) WHEREAS, the New Animal Cruelty Enforcement Law, P.L. 2017 c. 331 (the “New Law”) was signed into law on January 16, 2018; and

WHEREAS, the New Law revises the enforcement of animal cruelty laws in the State of New Jersey by transferring the power of humane law enforcement from the New Jersey Society for the Prevention of Cruelty to Animals (NJSPCA) and county societies for the prevention of cruelty to animals to a county prosecutor

Animal cruelty task force in each country, and a municipal humane law enforcement officer in each municipality; and

WHEREAS, the New Law requires the governing body of each municipality to appoint at least one municipal humane law enforcement officer, approved by the Chief law enforcement officer in the municipality, who is responsible for the animal welfare within the jurisdiction of the municipality, and who is to enforce and abide by the animal cruelty laws of the State and ordinances of the municipality; and

WHEREAS, Chief Tracey Super, Police Chief of the Township of Middle, recommends the appointment of Detective Mark Bakley and Detective Jenna Cuomo to serve as the Municipal Humane Law Enforcement Officers for the Township of Middle.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, County of Cape May, State of New Jersey that the following individual is hereby appointed to the position of Municipal Law Enforcement Officer

NAME	POSITION
Detective Mark Bakley	Municipal Humane Law Enforcement Officer
Detective Jenna Cuomo	Municipal Humane Law Enforcement Officer

b. *RESOLUTION – APPROVE LEAVE OF ABSENCE

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the Leave of Absence without pay for Javier Avila Herrera, starting December 25, 2024 until January 12, 2025, is hereby approved.

c. *RESOLUTION – ACCUMULATED LEAVE

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following named persons be permitted to carry over accumulated personal/vacation in excess of the one year permitted:

Tracey Super	40 Vacation Hours
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BE IT FURTHER RESOLVED, that all time carried over as indicated above must be used within the first six months of the new year, otherwise said remaining time will be revoked.

d. *RESOLUTION – APPROVAL FOR PAYMENT TERMINAL LEAVE – D’ALONZO
 WHEREAS, James D’Alonzo retired with an effective date of January 1, 2025; and
 WHEREAS, it is the policy of Middle Township to compensate retiring employees for accumulated vacation, compensation, sick and personal time; and
 WHEREAS, the Human Resources Department has provided sufficient documentation verifying the amount of time accumulated and the Finance Officer has certified that time; and
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that payment be issued to the employee in the amount referenced below:

Sick Hours*:	405
Vacation Hours:	480
Personal Hours:	39
Comp:	480
	<u>\$66,108.54</u>

*Max Payout \$12,000.00

e. *RESOLUTION – ACKNOWLEDGEMENT OF TERMINATION – VOLUNTEER BOARDS
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey, that the following termination listed below, is acknowledged.

EMPLOYEE	BOARD	POSITION	EFFECTIVE
Scott Davis	Rent Leveling Board	Member – Landlord Owner	01/01/2025
Francis King	Rent Leveling Board	Member – Tenant	01/01/2025
Arthur Andre, Jr.	Rio Grande Community Partnership	Member	01/01/2025
Tom Tower	Rio Grande Community Partnership	Member – Business Representative	01/01/2025

On motion by seconded by and passed on roll call, all consent agenda items (*) be approved.

9. GENERAL BUSINESS –

a. *RESOLUTION – DEPARTMENTS – 2025
 BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the Departments of the Township of Middle shall be allotted for the year 2025 as follows:

CHRISTOPHER LEUSNER	IKE GANDY	JAMES NORRIS
DIRECTOR	DIRECTOR	DIRECTOR
Administrative Executive	Department of Public Works	Collection of Taxes
Police Department	Sewer & Water	Assessment of Taxes
Legal Services	Zoning	Recreation
Municipal Court	Construction	Senior Citizen Affairs
Volunteer Fire Co. Liaison	Engineering	Special Events
Finance Administration	Building & Grounds	Memory Lane
Human Resources & Training	Economic Development & Grants	Open Space Projects

b. *RESOLUTION – TAX APPEALS 2025
 WHEREAS, by directive of the County Board of Taxation, under N.J.A.C. 18:12A-1.6 (C), that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Township of Middle for the year 2025 are hereby authorized by this governing body for disposition by the County Board of Taxation.
 NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that this resolution as heretofore stated shall be approved by this Township Committee; and
 BE IT FURTHER RESOLVED, that the Middle Township Clerk be instructed to submit a certified copy of this resolution to the Tax Assessor, Tax Collector and Cape May County Board of Taxation.
 BE IT FURTHER RESOLVED, that the Middle Township Tax Assessor, and when he or she is not able, the Middle Township Deputy Tax Assessor, shall be authorized to sign any documents necessary to defend, prosecute, and settle tax appeals.

c. *RESOLUTION – ESTABLISHING MEETING NIGHTS (ITEMS A THROUGH D)
 (A) BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, in compliance with the Public Law 1975, Chapter 231 (Open Public Meetings Law) that the Cape May County Herald Times and the Atlantic City Press are hereby designated as the two newspapers most likely to inform the residents of Middle Township concerning meeting dates.
 FURTHER RESOLVED, that the "Annual Notice" containing the time, date, and location of all regularly scheduled meetings for the year 2025, shall be transmitted once to each of the above two newspapers forthwith and if said transmittal has already taken place, the action is hereby confirmed.
 FURTHER RESOLVED, that a copy of said "Annual Notice" shall be prominently posted on the main bulletin board in the Township Hall, and a copy shall be kept on file by the Township Clerk.

FURTHER RESOLVED, that a fee of \$20.00 per annum shall be and hereby is established, as a prepaid fee to cover the cost of mailing a copy of said "Annual Notice", and a copy of all "Forty-Eight Hour Notices" to any person who pays such fee and requests such mailing, said fee to cover the calendar year 2025 of any portion thereof, without adjustment.

FURTHER RESOLVED, that a copy of said "Annual Notice" is annexed hereto and hereby made a part hereof.

(B)BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the first and third Monday of each month, except as designated below, be and hereby are designated as Meeting Nights for the Township of Middle; and

BE IT FURTHER RESOLVED, that the regular meetings of the Middle Township Committee for the year 2025 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210.

BE IT FURTHER RESOLVED, that there will be no meeting held on January 20, February 17, or September 1, 2025. There will be a meeting held on Wednesday, January 22, 2025, Wednesday, February 19, 2025, and Wednesday, September 3, 2025 to make up for meetings adjusted.

Tuesday, January 7, 2025 - Reorganization

Wednesday, January 22, 2025

Monday, February 3, 2025

Wednesday, February 19, 2025

Monday, March 3, 2025

Monday, March 17, 2025

Monday, April 7, 2025

Monday, April 21, 2025

Monday, May 5, 2025

Monday, May 19, 2025

Monday, June 2, 2025

Monday, June 16, 2025

Monday, July 7, 2025

Monday, July 21, 2025

Monday, August 4, 2025

Monday, August 18, 2025

Wednesday, September 3, 2025

Monday, September 15, 2025

Monday, October 5, 2025

Monday, October 20, 2025

Monday, November 3, 2025

Monday, November 17, 2025

Monday, December 1, 2025

Monday, December 15, 2025

FURTHER RESOLVED, that all Township Committee Meetings will be held at 6:00pm on said designated nights unless otherwise designated.

(C)BE IT RESOLVED by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that the following dates shall be designated as Work Session Meeting Nights for the Township of Middle; and

FURTHER RESOLVED, that the Work Sessions will be held at 4:00pm on said designated nights.

BE IT FURTHER RESOLVED, that there will be no meeting held on January 20, 2025, or February 17, 2025 due to the observation of holidays. There will be a meeting held on Wednesday, January 22, 2025, Wednesday, and February 19, 2025 to make up for meetings missed due to the holiday schedule.

Wednesday, January 20, 2025

Wednesday, February 19, 2025

Monday, March 17, 2025

Monday, April 21, 2025

Monday, May 19, 2025

Monday, June 15, 2025

Monday, July 21, 2025

Monday, August 18, 2025

Monday, September 15, 2025

Monday, October 20, 2025

Monday, November 17, 2025

Monday, December 15, 2025

(D)BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May State of New Jersey, that the Board of Health shall meet quarterly per the below schedule.

BE IT FURTHER RESOLVED, that the Board of Health meetings of the Middle Township Committee for the year 2025 will be held in the Meeting Room of the Middle Township Municipal Building, 33 Mechanic Street, Cape May Court House, New Jersey 08210 at 6:00pm.

Monday, March 17, 2025

Monday, June 15, 2025

Monday, September 15, 2025

Monday, December 15, 2025

d. *RESOLUTION – EXTENDING INTEREST DATES

WHEREAS, taxes for each quarter have heretofore been deemed to have become delinquent from and after February 1st, May 1st, August 1st and November 1st, of each year, with the interest chargeable on said quarters because of the delinquency from the date; and
WHEREAS, it is determined for the best interest of the Township of Middle to extend the date upon which taxes for each quarter for the year of 2025 shall be deemed delinquent.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that taxes for each quarter of the year of 2025 shall be due on or before the 10th of February, May, August and November.
BE IT FURTHER RESOLVED, that any and all taxes for said quarter which have not been paid on or before the 10th of February, May, August and November shall therefore become delinquent and interest shall be charged thereon in accordance with N.J.S. 54:4-67 Revised Statutes of New Jersey.
BE IT FURTHER RESOLVED, that the interest rate on tax and assessment delinquencies is at the rate of 8% per annum on the first \$1,500.00 of such delinquency and at the rate of 18% per annum on any amount in excess of the said first \$1,500.00.

e. *RESOLUTION – DESIGNATED HOLIDAYS 2025

BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May and State of New Jersey that the designated Holidays for the Township of Middle will be as follows:

<u>HOLIDAY</u>	<u>CELEBRATED DAY</u>
<i>New Year's Day (Observed)</i>	<i>Wednesday, January 1</i>
<i>Martin Luther King Jr. Day</i>	<i>Monday, January 20</i>
<i>President's Day</i>	<i>Monday, February 17</i>
<i>Good Friday</i>	<i>Friday, April 18</i>
<i>Memorial Day</i>	<i>Monday, May 26</i>
<i>Juneteenth (Observed)</i>	<i>Friday, June 20</i>
<i>Independence Day</i>	<i>Friday, July 4</i>
<i>Labor Day</i>	<i>Monday, September 1</i>
<i>Columbus Day</i>	<i>Monday, October 13</i>
<i>General Election Day</i>	<i>Tuesday, November 4</i>
<i>Veteran's Day</i>	<i>Tuesday, November 11</i>
<i>Thanksgiving Day</i>	<i>Thursday, November 27</i>
<i>Day After Thanksgiving Day</i>	<i>Friday, November 28</i>
<i>Christmas Day (Observed)</i>	<i>Thursday, December 25</i>

BE IT FURTHER RESOLVED, that the Personnel Director is hereby authorized to amend the personnel manual and any other documentation as necessary in connection with these approved dates.

f. *RESOLUTION – DESIGNATING OFFICIAL NEWSPAPER FOR 2025

WHEREAS, by law, under certain circumstances, it is required that there be published by printing and publishing in a newspaper or newspapers, ordinances, resolutions or notices of advertisements of all sorts, kinds or character by a municipality as provided by R.S. 35:1-2.2; and
WHEREAS, it is desired to designate an official newspaper to be the official newspaper for the legal advertising for the year 2025.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, that the Herald-Times be and it is hereby designated as the official newspaper for the printing of legal advertisements for Middle Township, for the year 2025; and
BE IT FURTHER RESOLVED, that in the case where something cannot responsibly be published in the Herald Times due to its publication schedule, the Press of Atlantic City shall be designated as an official newspaper for such circumstances as well. This designation shall not apply to Notices of Application for Development before the Township Zoning Board of Adjustment or the Township Planning Board, in both of those cases, the Herald-Times shall be the only officially designated newspaper for use.
FURTHER RESOLVED, that in the event a special statute or statutes require a legal advertisement to be printed in a newspaper other than the Herald Times, then and in the event the said advertisement shall be printed in the Herald Times and the Press of Atlantic City.

g. *RESOLUTION – ESTABLISHING THE TOWNSHIP OF MIDDLE WEATHER / TRANSPORTATION POLICY

WHEREAS, it is the desire of the governing body of the Township of Middle to establish a Weather/Transportation Policy by resolution and to formally adopt the procedures known as the Weather/Transportation Policy; and
WHEREAS, the Township of Middle Weather/Transportation Policy for all Township of Middle employees shall be that regardless of the weather, all Township employees are expected to report to work. In the event of unsafe conditions, the Business Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Business Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day, compensating time or sick time will be charged. If work is called off for the day, no time will be charged for the day. This provision

does not apply to the Department of Public Works, Police Department, or Emergency Services or any personnel who may be required to assist in an emergency.

WHEREAS, it is understood that except for the identified holidays contained in each bargaining agreement, if Township of Middle is closed for a specific period of time for whatever reason, employees will be required to use vacation, comp, personal or sick time if they choose to be compensated. Employees without any vacation, personal or comp time will not be paid for the period of time.

h. *RESOLUTION – ELECTED OFFICIAL TRAINING REQUIREMENT

WHEREAS, laws, rules, and regulations set forth by the State of New Jersey are changed, enacted, and implemented annually; and

WHEREAS, elected officials should be made aware of any said changes, as addressed in the 2012 Best Practices Worksheet set forth by Division of Local Government Services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the Governing Body of the Township of Middle, County of Cape May, State of New Jersey that all elected officials are required to attend at least one course annually offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities).

i. *RESOLUTION – RENEWAL OF CAMPGROUND LICENSES 2025

WHEREAS, the several Campground license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2025:

License#	Tradename	Acreage	Sites	Fee
1	Ponderosa	11	100	\$600.00
3	Cape Shores Resorts, Inc.	10	200	\$900.00
5	Bay Cove	59.66	144	\$732.00
6	Old Stagecoach	35.89	229	\$987.00
7	King Nummy Campground	85.88	456	\$1,668.00
9	Shellbay	79.50	296	\$1,188.00
10	Adventure Bound Camping Resorts	34.76	400	\$1,500.00
11	Sea Pines Campground	76.92	553	\$1,959.00
12	Green Holly Camping Resort, Inc.	75.75	456	\$1,668.00
13	Hideaway Beach	149.91	344	\$1,332.00
14	Acorn Campground	74.90	330	\$1,290.00
15	Sun Retreats Avalon	89.33	800	\$2,700.00

j. *RESOLUTION – RENEWAL OF MOBILE HOME PARK LICENSES 2025

WHEREAS, the several Mobile Home Park license renewal applications listed below have been found to be in proper form, and the fee paid in each case.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2025:

License #	Tradename	Acreage	Sites	Sup. Site	Fee	Sup. Fee
1	Briarwood	6.50	74	0	\$750.00	\$0.00
2	Grande Woods South	31.15	100	160	\$750.00	\$500.00
3	Grande Woods North	16.43	100	0	\$750.00	\$0.00
4	Cedar Springs	3	36	0	\$750.00	\$0.00
5	Village	1.1	18	0	\$750.00	\$0.00
6	Delsea Woods Community LLC	50	100	150	\$750.00	\$500.00
7	Captain Walt's	3	36	0	\$750.00	\$0.00
8	Rio Grande Mobile Home Park	2.58	50	0	\$750.00	\$0.00
10	A & J Mobile Home Park	10.4	56	0	\$750.00	\$0.00
11	Edgewood Village	10.4	82	0	\$750.00	\$0.00
13	Park View	13.365	100	0	\$750.00	\$0.00
14	Garden Lake	63.87	150	200	\$750.00	\$500.00
15	Presidential Courts	3.5	39	0	\$750.00	\$0.00
16	Shellbay	3.42	41	0	\$750.00	\$0.00

k. *RESOLUTION – RENEWAL – TOWING LICENSES - 2025

WHEREAS, the towing license renewal application listed below has been found to be in proper form, and the fees paid accordingly.

NOW, THEREFORE, BE IT RESOLVED, that each of the following licenses be and are hereby renewed for the calendar year of 2025:

License #	Tradename	Truck #	License Plate Number	Truck Make/ Model	Fee	Sticker Fee Paid
5	Gary's Automotive	1	XJZW53	2007 Chevy 5500 Flatbed	\$450.00	\$50.00
10	D.A.D.'S Towing Service	1	XJZY76	2010 International Flatbed	\$450.00	\$50.00
10	D.A.D.'S Towing Service	2	XJZY75	2016 Ford F550 Flatbed		\$50.00
10	D.A.D.'S Towing Service	3	XJZX35	2013 Ford F550 Flatbed		\$50.00
10	D.A.D.'S Towing Service	4	XNGD37	2025 International MV607 Flatbed W/ Wheel Lift		\$50.00

- l. *RESOLUTION – APPROVING MINUTES FOR PREVIOUS MEETINGS
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middle, the governing body thereof, that the following minutes are approved: 12/16/2024 Work Session & Regular Meeting.

- m. *RESOLUTION - AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING – CAPE COMMUNITY CHURCH/ BIBLE FELLOWSHIP CHURCH
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Middle, County of Cape May, State of New Jersey does hereby authorize the execution of the Memorandum of Understanding with Cape Community Church/ Bible Fellowship Church. BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign the final contract, inclusive of all final changes incorporated in the herein Memorandum of Understanding. BE IT FURTHER RESOLVED, that the appropriate officials are hereby authorized to sign any and all documents in connection therewith.

- n. *RESOLUTION – REQUEST NEW JERSEY DEPARTMENT OF TRANSPORTATION TRAFFIC STUDY – TRAFFIC LIGHT - ROUTE 9 & PRIEST BOULEVARD
WHEREAS, the Township of Middle has received a request from a resident to investigate a possibility of a traffic light at Route 9 and the entrance of Grande Woods South Mobile Home Park, Priest Boulevard in Middle Township; and WHEREAS, the New Jersey Department of Transportation requires a resolution from the municipality in order to promulgate a traffic study. NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Middle, the governing body thereof, does hereby request a traffic study along Route 9 and Priest Boulevard with regards to a traffic light.

- o. *RESOLUTION – CANCELLATION OF TAX TITLE LIENS
WHEREAS, a cancellation of tax title lien and current taxes not yet due is required for foreclosure group 201 property acquired thru Sheriff's Sale

Certificate#	Account #	Block	Lot	Former owner	Property location	Lien amount to cancel	2025
2012-6867	12489	1042	5	Taliaferio, Lillian J	111 E. Wiley St.	\$12,193.73	\$153.22

BE IT FURTHER RESOLVED, that a certified copy of this resolution be given to the Chief Financial Officer of the Township of Middle.

- p. *RESOLUTION – AFFIDAVIT OF TAX SALE POSTING
*State of New Jersey
 Ss
 County of Cape May
 I Joyce Lee, BEING DULY SWORN ACCORDING TO LAW ON MY OATH STATE:*
 1. *I am the Tax Collector of the Township of Middle, County of Cape May, State of New Jersey.*
 2. *A tax sale in-lieu of notice was mailed to each parcel listed in the tax sale pre-postage paid. The first was mailed on November 20, 2024 and the second was mailed on November 27, 2024.*
 3. *Notice of The Tax Sale that was held on December 18, 2024 was published in Herald Newspaper on December 4, 2024 and December 11, 2024.*
 4. *A Copy of the Notice of Sale was set up in five of the public places in the Municipality, namely:*
 1. *Middle Township Municipal Hall*
 2. *Green Creek Post Office*
 3. *Cape May Court House Post Office*
 4. *Martin Luther King Recreation Center*
 5. *Rio Grande Post Office*
 5. *A Notice of Tax Sale was mailed to the owner of record, whose name appears in the List at the last known address, postage prepaid.*

q. *RESOLUTION – AUTHORIZING APPLICATION – CAPE MAY COUNTY OPEN SPACE PROGRAM

WHEREAS, the Township of Middle desires to apply for and obtain a grant from CAPE MAY COUNTY OPEN SPACE PROGRAM for improvements to the Clarence and Georgiana Davies Complex (aka Goshen Complex).

NOW THEREFORE BE IT RESOLVED, that the Township of Middle does hereby authorize the application for such a grant, and

BE IT FURTHER RESOLVED, that the Township of Middle hereby recognizes and accepts that the organization may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from said organization, does further authorize the execution of any such grant agreement; and also, further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middle and CAPE MAY COUNTY OPEN SPACE PROGRAM.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary on connection therewith:

10. PUBLIC COMMENT:

Motion to adjourn meeting:

1st

2nd

Roll Call Vote: